



# Queen Anne's County

## OFFICE OF BUDGET AND FINANCE

The Liberty Building  
107 North Liberty Street  
Centreville, Maryland 21617

Telephone: (410) 758-4064  
Fax: (410) 758-3036

### **County Commissioners:**

James J. Moran, At Large  
Jack N. Wilson Jr., District 1  
J. Patrick McLaughlin, District 2  
Philip L. Dumenil, District 3  
Christopher M. Corchiarino, District 4

*County Administrator: Todd R. Mohn*  
*Director of Budget & Finance: Jeffrey A. Rank*  
*Chief Accounting Officer: Justine Franzen*

Dear Property Owner,

Thank you for your inquiry into the Retired or Disabled Veteran Property Tax Credit. We have enclosed the form required for the application of this credit.

To apply, the Retired or Disabled Veteran or their surviving spouse must complete and submit by June 15<sup>th</sup>:

- APPLICATION FOR PROPERTY TAX CREDIT FOR DWELLING OWNED BY CERTAIN VETERANS AND THEIR SPOUSES;
- Copy of Birth Certificate, Driver's License or other Government-Approved Document proving applicant is 65 years old or older; and,
- Acceptable proof of applicable service or disability:
  - REQUIRED:
    - Veterans Administration Statement of Benefits Letter / Statement (DISABLED APPLICANT ONLY)
    - Veterans Percentage Letter (DISABLED APPLICANT ONLY)
    - DFAS Retiree Account Statement (RETIRED ONLY)
    - Marriage Certificate (SURVIVING SPOUSE ONLY)
    - Death Certificate (SURVIVING SPOUSE ONLY)
  - ONE OF THE FOLLOWING:
    - DD Form 214 (or DD Form 215 Correction)
    - WD Form 53-55
    - DD Form 256 (Reservists)
    - NGB Form 22 or NGB Form 22-a (National Guard or Air National Guard)

Return the completed forms to the Queen Anne's County Finance Office, PO Box 267, Centreville, Maryland 21617. The Finance Office will verify and approve/disapprove all applications. Once the approval has been granted, a revised tax bill will be sent to you. The Finance Office will advise you if the application needs further information or if the application has been disapproved.

To continue the credit for the subsequent years, the ANNUAL PROPERTY TAX ELIGIBILITY CERTIFICATION FOR CERTAIN RETIRED OR DISABLED VETERAN TAX CREDIT needs to be completed.

Should you have further questions please contact me at 410-758-0414 extension 2084.

Sincerely,

Nancy Boone  
Chief Treasury Officer