



AGENDA

Queen Anne's County Board of Elections

110 Vincit Street-Conference Room

Centreville Maryland 21617

June 26, 2025

To join virtually:

Google Meet joining info

Video call link: <https://meet.google.com/bao-wbjt-kzd>

- I. Call Meeting to Order/Declaration of Quorum Present-Attendees
- II. Approval of Minutes -April 2025
- III. Additions to the Agenda
- IV. Correspondence/Public Comment
- V. Reports
 - A. Directors Report
 - B. Board Counsel Report
- VI. Old Business
 - A. Open Meetings Act
- VII. New Business
 - A. State Ethics Training for Board Members Reminder
 - B. QAC 4H Fair Outreach Event
- VIII. Disclosures
- IX. Confirmation of Next Meeting- July 24, 2025
- X. Closed Session* - Personnel
- XI. Adjournment

*Closed Session: Part of the meeting may be closed in accordance with Maryland's Open Meetings Act procedures.

Public Participation: Members of the public may address the Board. Pursuant to §3.2B of the Board's bylaws, public participation at a meeting must be pre-scheduled and pre-approved by the President. To request approval to speak in person at a board meeting, contact christine.jones@maryland.gov no later than 4 pm the day before the meeting.



Queen Anne's County Board of Elections
Board Meeting Minutes
April 24, 2025

Present:

Bill Stoops, Vice President

Dorotheann Sadusky, Secretary

Marion Grier, Board Member

Jeff Thompson, Attorney

Chrissy Jones, Director

Kim Spence, Deputy Director

Erin Fee, Staff

Colby Martin, Staff

Kyle Durham, Staff

Kelly Eichelberger, Staff

Jena Anthony, Staff

Absent: Mary Walker

Public

None

Opening:

Mr. Stoops declared a quorum to be present and called the meeting to order at 9:00 am.

Additions/Changes to the agenda

None

Approval of Minutes

A motion was made by Marion Grier to approve the minutes from the last meeting. Jane Sparks seconded the motion. The motion passed and the minutes were approved.



Directors Report

- Some of the staff attended training from Election Group at the Baltimore County Election Board.
- Kim and Chrissy took an online class through Cera from Auburn University for Elections Center, they shared what the class was about.
- 100% of our inventory is complete.
- Some of the staff will be attending the drop box demo at the central warehouse.

Legislative Update

- The current primary date has now changed to June 23, 2026

Old Business

- MAEO Conference

New Business

- Open Meeting Act

Correspondence

Registration figures

Voter registration:

Total: 43247

DEM- 11571	REP- 21459	NLM 52	LIB	WCP- 21	UNA- 9508	OTHER- 636
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Confirmation of Next Meeting

Next scheduled meeting is May 22, 2025. The board took a motion to cancel the meeting for May. Dorotheann Sadusky made a motion. Jane Sparks seconded the motion. The motion was passed. The new scheduled meeting is June 26, 2025

Guest Comments

None

Adjournment

Dorotheann Sadusky made a motion to adjourn. Marion Grier seconded the motion. The meeting was adjourned at 9:25am.

Closed Session

If needed.

Board Secretary,

Brotham J. Schuyler



**Queen Anne's County Board of Elections
Directors Report
June 26, 2025**

- Training
 - The Elections Group- Election Operational TTX Event
 - Tabletop exercise simulating election day
 - Work together with key stakeholders
 - iGO (International Association of Government Officials)
 - Annual Conference June 2025
 - Erin Fee and Jena Anthony received their "Certificate in Public Leadership" from Pepperdine University
 - Network with Election Officials from around the world
 - Election specific and leadership courses
 - Trade show
- New facility
 - Tour of the Board of Education

WES MOORE
Governor

ARUNA MILLER
Lt. Governor



RUNAKO KUMBULA ALLSOPP, ESQ.,
CHAIR
LYNN MARSHALL, ESQ.
JACOB ALTSHULER, ESQ.

STATE OF MARYLAND
OPEN MEETINGS COMPLIANCE
BOARD

19 Official Opinions of the Compliance Board 135 (2025)

May 30, 2025

Queen Anne's County Board of Elections

The Complainant alleges that the Queen Anne's County Board of Elections (the "Board of Elections" or "Board") has violated the Open Meetings Act (the "Act") by not posting meeting agendas and minutes online. For the reasons below, we find no violation as to meeting agendas, but we find that the Board of Elections violated the Act by not posting minutes online.

Discussion

A. Agendas

The Complainant first alleges that the Board of Elections violated the Act by not posting agendas online in 2024.

"[B]efore meeting in an open session," the Act requires "a public body [to] make available to the public an agenda: (i) containing known items of business or topics to be discussed at the portion of the meeting that is open; and (ii) indicating whether the public body expects to close any portion of the meeting." § 3-302.1(a)(1).¹ As to the method of making the agenda available, a public body has considerable flexibility: The body may distribute the agenda via the news media, by posting it online or "at a convenient public location at or near the place of the session," by publication in the Maryland Register (if the public body is a unit of State government), or "by any other reasonable method." §§ 3-302(c), 3-302.1(d).

The Board of Elections asserts that it made agendas available to the public in 2024 by posting them at the Board's office, where the body meets. Because this was a method expressly authorized by the Act, *see* §§ 3-302(c)(3), 3-302.1(d), we find no violation of the

¹ Statutory references are to the General Provisions Article of the Maryland Annotated Code.

Act with respect to agendas.

A. Minutes

The Complainant also alleges that the Board of Elections violated the Act by not posting minutes online in 2024.

The Act requires, “as soon as practicable after a public body meets,” that the body “have minutes of its session prepared,” § 3-306(b)(1), and, “[t]o the extent practicable,” posted online, § 3-306(e)(2). Whether posting online is practicable “is fact-dependent” and “[w]e are seldom in a position to second-guess what was ‘practicable’ for a public body’s staff at a given point of time.” 12 *OMCB Opinions* 83, 83 (2018). When we have found violations of § 3-306(e)(2) in the past, the body acknowledged a delay in posting minutes online, *see, e.g.*, 18 *OMCB Opinions* 101, 102 (2024), or we inferred that posting a particular set of minutes was practicable because the body had posted other documents online during the relevant period, *see, e.g.*, 15 *OMCB Opinions* 123, 130 (2021).

Here, the Board of Elections responded that it has, since the complaint was filed, begun posting meeting minutes online. When contacted by our staff about whether it was practicable to post meeting minutes online in 2024, the Board’s attorney said that it was “probably doable.” We take this to mean that it was practicable to post minutes online in 2024, and we find that the Board’s failure to do so violated § 3-306(e)(2).

Conclusion

We find no violation with respect to the Board of Elections not posting agendas online in 2024, because the Board made the agendas available by another method, namely, posting the agendas at the Board’s office. We also find, however, that the Board of Elections violated § 3-306(e)(2) by not posting minutes online when it was practicable to do so.

This Opinion is subject to the acknowledgement and announcement requirements of § 3-211.

Open Meetings Compliance Board*

Runako Kumbula Allsopp, Esq.

Lynn Marshall, Esq.

* Compliance Board member Jacob Altshuler did not participate in the preparation or issuance of this Opinion.