

Queen Anne's County Board of Canvassers  
 110 Vincit St  
 Centreville, MD 21617

May 22, 2024 – Provisional Canvass Minutes

*These minutes are for primary elections only.*

**ATTENDEES:**

Board of Canvassers

Name	Position	Party
Jane Sparks	Member	Republican
Marion Grier	Member	Democrat
Bill Stoops	Board Vice President	Republican
Mary Walker	Board President	Democrat
Dorotheann Sadusky	Member	Democrat

Board of Canvassers Absent:

Name	Position	Party
None		

LBE Staff (in person):

Name	Position
Christine Jones	Director
Kim Spence	Deputy Director
Jena Anthony	Election Program Specialist I
Erin Fee	Election Program Specialist I
Kelly Eichelberger	Election Program Assistant II
Colby Martin	Election Program Specialist II
Kyle Durham	Election Program Assistant I
Lindsay Guiberson	County Tech
Jim Campbell	County Tech

Public

Name	Organization (if applicable)
None	

All canvassing teams, duplicating team members, and ballot scanner operating team members in attendance are listed under the Canvass Participants section below.

**DECLARATION OF QUORUM PRESENT**

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The meeting of the Board of Canvassers began at 10:00 am on Wednesday, May 22, 2024 at 110 Vincit St Centreville, MD 21617 in the conference room. There was a quorum of the Board of Canvassers, and at least one member of the Board of Canvassers who is a registered voter of the principal minority party was present.

### **CONFIRMATION OF OATH**

Katherine Hager, the Clerk of the Court for Queen Anne's County, administered and recorded the oath of each member of the Board of Canvassers on April 16, 2024. Substitute members of the Board of Elections were also sworn-in on the same day.

### **ANNOUNCEMENT OF OFFICERS**

At its meeting on April 16, 2024, the Board of Canvassers elected Marion Grier as Chairman of the Board of Canvassers and Jane Sparks as Secretary.

### **PUBLIC NOTICE OF CANVASS**

Christine Jones noted that the public notice of the provisional canvass was provided and that the notice was provided by mail, on our website and posted for public view.

### **VERIFICATION OF SCANNING UNITS**

Christine Jones presented documents to the Board of Canvassers showing that the ballot scanners being used in the canvass successfully passed Logic and Accuracy Testing on April 9, 2024. Christine Jones reported that the memory devices created for this canvass were placed in the ballot scanners and sealed. Christine Jones provided the Board of Canvassers with the results from the Logic and Accuracy Testing. Christine Jones noted the Ballot Scanner Serial Number and Seal Number from Logic and Accuracy Testing documentation for each ballot scanner being used in the canvass.

Colby Martin verified that the seals on the ballot scanners were intact and recorded the optical scan ballot scanner's serial number and seal number on the Scanning Unit Opening Integrity Report. Colby Martin noted that the ballot scanner's serial numbers and seal numbers from Logic and Accuracy Testing matched the ballot scanner's serial numbers and seal numbers before the canvass began.

The Board of Canvassers confirmed that the counts on the ballot scanners were zero. Christine Jones posted one copy of the Zero Report from the ballot scanners on the wall of the conference room. Colby Martin printed a second copy of the Zero Report, which remained attached to the ballot scanners. At the direction of the Board of Canvassers, Christine Jones and Mary Walker signed the Zero Report attached to the ballot scanners. Christine Jones also confirmed that the ballot boxes were empty.

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A copy of the *Scanning Unit Opening Integrity Report* is attached to the minutes.

## **CANVASSING OF BALLOTS**

### Overview of Canvass Process

Christine Jones explained the rules concerning public observation of the canvass, provided an overview of the canvassing process, and noted that the rules were posted in the canvass room.

Christine Jones explained that each provisional ballot application was reviewed prior to canvassing to determine the voter's eligibility to vote in this election and the voter's correct ballot style. At this canvass, the provisional ballot applications will be presented to the Board of Canvassers with a recommendation. The recommendations will be to:

1. Accept provisional ballot application in full – recommend counting all votes cast on the provisional ballot.
2. Accept provisional ballot application in part – recommend counting some but not all votes cast on the provisional ballot. This is because the voter voted in the wrong precinct.
3. Reject provisional ballot application – recommend not counting the provisional ballot.

The Board of Canvassers will vote to accept in full, accept in part, or reject the provisional ballots. The provisional ballots for which the Board voted to accept in full or accept in part are distributed to the bi-partisan ballot processing teams to open and review the ballots. The "accepted in full" ballots are scanned into the ballot scanner, and the "accepted in part" ballots are referred to a duplicating team. The duplicating team will copy onto the voter's correct ballot style the votes for the contests for which the provisional voter is eligible to vote.

Christine Jones explained that, to preserve the secrecy of the ballots, at least five mail-in ballots of each ballot style were held back to be canvassed with the provisional ballots. The held-back mail-in ballots are distributed to the ballot processing teams in batches. Each team reviews the envelope first to determine whether it was timely received. For timely received ballots, each team [*if the flap covering the oath has not been opened before canvassing: opens the flap on the envelope and*] determines whether the voter signed the oath. After verifying that the oath is signed, each team opens the envelopes. With the envelope face down, each team removes the ballot, taking care that the envelope stays face down. After removing all of the ballots in the batch, the ballot envelopes are set aside. Each team reviews the ballots for compliance and tabulating acceptability.

Those timely ballots that are in compliance and can be read by the ballot scanner are referred to the Board of Canvassers for acceptance. All other ballots are placed in a plain envelope, with the team number, [*ballot style or district and precinct*], or other information

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identifying the group or unit to which the ballot belongs, and the reasons for the referral to the Board of Canvassers written on the envelope. The envelope with the ballots inside is referred to the Board of Canvassers.

The Board of Canvassers rules on whether to accept or unanimously reject the referred ballots.

Christine Jones explained the process to provide information to the Board of Canvassers or challenge a decision of the Board.

Canvass Participants

The members of the ballot processing, duplicating, and ballot scanner operating teams are listed.

Team	Names of Bi-Partisan Ballot Processing Team Members
Team #1	Mary Walker and Bill Stoops
Team #2	Dorotheann Sadusky and Kyle Durham
Team #3	Jena Anthony and Kelly Eichelberger
Team #4	Marion Grier and Jane Sparks
Team #5	
Team #6	

Team	Names of Bi-Partisan Duplicating Team Members
Team #1	Jena Anthony and Kelly Eichelberger
Team #2	

Team	Names of Ballot Scanner Operating Team Members
Team #1	Colby Martin and Jim Campbell
Team #2	

Canvassing of Provisional Ballots

Christine Jones reported that 164 provisional ballots were cast. To preserve the secrecy of the ballots, Christine Jones explained that five mail-in ballots of each ballot style were held back for this provisional canvass and will be counted with the provisional ballots. 293 provisional ballots and 110 mail-in ballots were presented for canvassing at this canvass.

Dorotheann Sadusky made a motion to begin presenting provisional ballot applications. Jane Sparks seconded the motion, and the motion passed unanimously.

1. Christine Jones presented 157 provisional ballots with the recommendation to accept them in full. The recommendation was based on the fact that staff had confirmed that

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each provisional application was submitted by a registered voter and was cast in the correct precinct where that voter currently resides. The Board unanimously voted to accept the recommendation and accept and count the provisional ballots in full.

2. Christine Jones presented 7 provisional ballots with the recommendation to accept them in part. The recommendation was based on the fact that staff had confirmed that each provisional application was submitted by a registered voter and the provisional ballot was cast in the wrong precinct. The Board unanimously voted to accept the recommendation, and the ballots were referred to the duplicating team.
3. Christine Jones presented 3 provisional ballots with the recommendation to reject because the applicant returned a voted mail-in ballot or already voted. The Board unanimously voted to accept the recommendation and reject the ballots.
4. Christine Jones presented 126 provisional ballots with the recommendation to reject because the applicant voted the wrong primary ballot. The Board unanimously voted to accept the recommendation and reject the ballots.

#### Canvassing of Mail-In Ballots

Christine Jones distributed the mail-in ballots to canvassing teams to review for timeliness and signatures. Christine Jones presented 110 mail-in ballots with the recommendation to accept the mail-in ballots. The Board unanimously voted to accept the recommendation and voted to accept the ballots. Christine Jones presented 0 mail-in ballots with the recommendation to reject.

#### **Challenges During Canvass**

Document any challenges brought forth in the canvass.

#### Printing Canvass Results

After scanning all accepted in full and accepted in part provisional ballots and all accepted mail-in ballots, Colby Martin locked the ballot scanners and printed a Voting Results Report. The Board of Canvassers confirmed that the number of accepted in full and accepted in part provisional ballots and accepted mail-in ballots equaled the number of ballots counted by the ballot scanners. The Board of Canvassers signed the Voting Results Report and posted a second copy of the report on the wall in the conference room.

#### **RELEASE OF UNOFFICIAL RESULTS- PROVISIONAL BALLOT CANVASS**

Marion Grier announced the results from the provisional canvass. Marion Grier announced the following statistics from the provisional canvass:

Provisional Canvass Statistics	Number of Ballots
A) Total Ballots Presented at Provisional Canvass	403
B) Total Provisional Ballots Presented	293
C) Total Mail-in Ballots Presented	110
D) Total Accepted Ballots	274

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E) Accepted in Full Provisional Ballots	157
F) Accepted in Part Provisional Ballots	7
G) Accepted Mail-in Ballots	110
H) Total Rejected Ballots	129
I) Rejected Provisional Ballots	129
J) Rejected Mail-in Ballots	0

Christine Jones announced that provisional voters can find out if their provisional ballots were counted and if not, the reason why it was not counted by visiting the State Board of Elections' website or by calling the State Board at 1-800-222-8683.

**NEXT BOARD OF CANVASSERS' MEETING**

The Board of Canvassers will meet on May 24, 2024 at 10:00 a.m. to canvass all remaining ballots.

**ADJOURNMENT**

The meeting was adjourned at 11:05 am.