

Queen Anne's County Board of Canvassers
 110 Vincit St
 Centreville, MD 21617

May 16, 2024- Post-Mail-in Ballot Canvass

ATTENDEES

Board of Canvassers:

| Name | Position | Party |
|--------------------|----------------------|------------|
| Jane Sparks | Member | Republican |
| Marion Grier | Member | Democrat |
| Bill Stoops | Board Vice President | Republican |
| Mary Walker | Board President | Democrat |
| Dorotheann Sadusky | Member | Democrat |

LBE Staff (in person):

| Name | Position |
|--------------------|---------------------------------|
| Christine Jones | Director |
| Kim Spence | Deputy Director |
| Jena Anthony | Elections Program Specialist I |
| Erin Fee | Elections Program Specialist I |
| Kelly Eichelberger | Elections Program Assistant II |
| Colby Martin | Elections Program Specialist II |
| Kyle Durham | Elections Program Assistant I |
| Lindsay Guiberson | County Tech |
| Jim Campbell | County Tech |

Public

| Name | Organization (if applicable) |
|------|------------------------------|
| None | |
| | |
| | |
| | |

All canvassing teams, duplicating team members, and ballot scanner operating team members in attendance are listed under the Canvass Participants section below.

DECLARATION OF QUORUM PRESENT

The meeting of the Board of Canvassers began at 10:00 am on May 16, 2024 at 110 Vincit St Centreville, MD 21617 in the conference room. There was a quorum of the Board of Canvassers, and at least one member of the Board of Canvassers who is a registered voter of the principal minority party was present.

Queen Anne's County Board of Canvassers
110 Vincit St
Centreville, MD 21617

May 16, 2024- Post-Mail-in Ballot Canvass

RECONVENING THE MEETING

The mail-in ballot canvass reconvened on May 16, 2024 at 10:00 am. A quorum of the Board of Canvassers was present.

CONFIRMATION OF OATH

Katherine Hager, the Clerk of the Court for Queen Anne's County, administered and recorded the oath of each member of the Board of Canvassers on April 16, 2024. Substitute members of the Board of Elections were also sworn-in on the same day.

[ELECTION/ANNOUNCEMENT] OF OFFICERS

Jane Sparks made a motion that Marion Grier serve as Chairman of the Board of Canvassers. Mary Walker seconded the motion, which was passed unanimously. Bill Stoops made a motion that Jane Sparks serve as Secretary for the Board of Canvassers. Mary Walker seconded the motion, which passed unanimously.

PUBLIC NOTICE OF CANVASS

Christine Jones noted that public notice of the mail-in ballot canvass was provided and that the notice was provided by mail, on our website and posted for public view.

VERIFICATION OF THE SCANNING UNITS

Christine Jones presented documents to the Board of Canvassers showing that the ballot scanners being used in the canvass successfully passed Logic and Accuracy Testing on April 8, 2024. Christine Jones reported that the memory sticks created for this canvass were placed in the ballot scanners and sealed. Christine Jones provided the Board of Canvassers with the results from the Logic and Accuracy Testing. Christine Jones noted the Ballot Scanner Serial Numbers and Seal Numbers from the Logic and Accuracy Testing documentation for each ballot scanner being used in the canvass.

Colby Martin verified that the seals on the ballot scanners were intact and recorded the scanner's serial number and seal number on the Scanning Unit Opening Integrity Report. Colby Martin noted that the ballot scanner's serial numbers and seal numbers from Logic and Accuracy Testing matched the ballot scanner's serial numbers and seal numbers before the canvass began.

The Board of Canvassers confirmed that the counts on the ballot scanners were zero. Christine Jones posted one copy of the Zero Report from the ballot scanners on the wall in the conference room. Colby Martin printed a second copy of the Zero Report, which remained attached to the ballot scanners. At the direction of the Board of Canvassers,

Queen Anne's County Board of Canvassers
110 Vincit St
Centreville, MD 21617

May 16, 2024- Post-Mail-in Ballot Canvass

Christine Jones and Mary Walker signed the Zero Report attached to the ballot scanners. Christine Jones also confirmed that the ballot boxes were empty.

A copy of the *Scanning Unit Opening Integrity Report* is attached to the minutes.

CANVASSING OF BALLOTS

Overview of Canvass Process

Christine Jones explained the rules concerning public observation of the canvass. Christine Jones provided an overview of the canvassing process and noted that the rules were posted in the canvass room. Ballots were distributed to the ballot processing canvassing teams in batches. Each canvassing team reviewed the envelope first to determine whether it was timely received.

For timely received ballots, each canvassing team determined whether the voter signed the oath. After verifying that the oath is signed, each canvassing team opened the envelopes. With the envelope face down, each canvassing team removed the ballot, taking care that the envelope stays face down. After removing all of the ballots in the batch, the ballot envelopes were set aside. Each canvassing team reviewed the ballots for compliance and tabulating acceptability.

Web delivered ballots were duplicated by a bi-partisan ballot duplication team and verified for accuracy.

Ballots that were untimely or otherwise not in compliance were placed in a folder/envelope, with the canvassing team's number, or other information identifying the canvassing team to which the ballot belonged, and the reasons for the referral written on the envelope. The envelope with the ballots inside was referred to the Board of Canvassers for later review.

Those timely ballots that were in compliance and could be read by the ballot scanner were referred to the Board of Canvassers for acceptance.

The Board of Canvassers ruled on whether to accept or unanimously reject the referred ballots.

Christine Jones explained the process to provide information to the Board of Canvassers or challenged a decision of the Board.

Canvass Participants

| Canvasser | Names of Ballot Processing Canvassing Teams |
|-----------|---|
| Team #1 | Laci Patterson and Mary Walker |

Updated: 04/10/2024

Queen Anne's County Board of Canvassers
 110 Vincit St
 Centreville, MD 21617

May 16, 2024- Post-Mail-in Ballot Canvass

| | |
|---------|--|
| Team #2 | Vera Dozier and Jane Sparks |
| Team #3 | Gertrude Hoxter and Marion Grier |
| Team #4 | Denise Chapman-Toth and Dorotheann Sadusky |
| Team #5 | Kelly Eichelberger and Jena Anthony |
| Team #6 | |

| |
|--|
| |
|--|

| Team | Names of Bi-Partisan Duplicating Team Members |
|---------|---|
| Team #1 | Kelly Eichelberger and Jena Anthony |
| Team #2 | |

| Team | Names of Ballot Scanner Operating Team |
|---------|--|
| Team #1 | Colby Martin, Jim Campbell and Kyle Durham |
| Team #2 | |

Canvassing of Ballots

Mary Walker made a motion to accept and approve the opening and tabulation of the ballots. Dorotheann Sadusky seconded the motion, and the motion passed unanimously.

Challenges During Canvass

Document any challenges brought forth in the canvass.

Canvass Closing

Printing Canvass Results

After scanning all accepted ballots, Colby Martin locked the ballot scanners and printed an Election Results Report. Christine Jones confirmed that the number of accepted ballots equaled the number of ballots counted by the ballot scanners. Christine Jones signed the Voting Results Report and attached it to the Zero Report.

A copy of the *Scanning Unit Closing Integrity Report* is attached to the minutes.

DAILY CANVASSING STATISTICS

| Mail-In Ballot Canvass Statistics- Day 1 | Number of Ballots |
|--|-------------------|
| Total Ballots Presented | 2005 |
| Accepted Ballots | 2003 |
| Rejected Ballots | |
| Ballots held over by the Board of Canvassers (if applicable) | 2 |

Queen Anne's County Board of Canvassers
110 Vincit St
Centreville, MD 21617

May 16, 2024- Post-Mail-in Ballot Canvass

RECESS

The canvass recessed at 12:47 pm and will reconvene on May 22, 2024 at 10:00 am. Colby Martin recorded the public count, turned the scanners off, and affixed a seal.