



Queen Anne's County Board of Elections  
Board Meeting Minutes  
September 29, 2022

**Present:**

Bill Stoops, President (R)

Colby Martin, Staff

David Stevens (R)

Kim Spence, Deputy Director

Bill Seth, Vice President (D)

Kelly Eichelberger, Staff

Jane Sparks (R)

Jena Anthony, Staff

Chrissy Jones, Director

Erin Fee, Staff

**Absent:**

Mary Walker  
Jeff Thompson

**Public:**

None

**Opening:**

Mr. Stoops declared a quorum to be present and called the meeting to order at 9:05 am.

**Additions/Changes to the agenda:**

No changes to the agenda

**Approval of Minutes**

No previous minutes

**Directors Report**

- We currently have 144 election judges signed up, and held a training and open house on Sept 18<sup>th</sup> and 19<sup>th</sup>. We will still have another open house and training on Oct 17<sup>th</sup> and 18<sup>th</sup> to train any additional new judges.
- Ballots have arrived and would start to be distributed to anyone who requested a ballot on Oct 3<sup>rd</sup>.
- Sheldon came from ES&S to conduct refresher training for some of the staff, he provided hands on training to the DS200 and expressvotes.

**Old Business**

David Stevens asked that we include the monthly statistics report. Chrissy provided that to him after the meeting.

**New Business**

None

**Correspondence:**

**Voter registration:**

Total: 41646

DEM- 11730	REP- 20674	GRN- 54	LIB- 247	WCP- 35	UNA- 8588	OTHER- 318
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**Confirmation of Next Meeting:**

October 11, 2022

**Adjournment:**

Jayne Sparks made a motion to adjourn. Bill Seth seconded the motion. The meeting was adjourned at 9:25 am.

**Respectfully Submitted**



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**Mary E. Walker**  
**Board Secretary**



Queen Anne's County Board of Elections  
Board Meeting  
September 29, 2022  
Agenda

- I. Call Meeting to Order/Declaration of Quorum Present-Attendees
- II. Additions to the Agenda
- III. Approval of Minutes-June 2022
- IV. Directors Report
- V. Old Business
- VI. New Business
- VII. Correspondence
  - A. Registration Figures
  - B. Important Dates
  - C. Election Day Assignments
- VIII. Confirmation of Next Meeting- October 11, 2022
- IX. Guest Comments
- X. Closed Session\*
- XI. Adjournment

Closed Session: Part of the meeting may be closed in accordance with Maryland's Open Meetings Act procedures.

*Queen Anne's County*  
*Board of Elections*

110 Vincit St. Suite 102  
Centreville, MD 21617  
Phone 410-758-0832 Fax 410-758-1119  
[www.qacelections.com](http://www.qacelections.com)



*William E. Stoops, Board*  
*William A. Seth, Board*  
*Jane G. Sparks, Board*  
*David W. Stevens, Board*  
*Mary E. Walker, Board*  
*Christine E. Jones, Director*  
*Kimberly L. Spence, Deputy Director*

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Election Director's Report  
September 29, 2022

Election Judges

We have 144 election judges currently interested in working during the general election, 45 of which are new. On September 18th and 19th we held an open house for our new judges to come in for training and for our returning judges to have the opportunity to refamiliarize themselves with the equipment. Due to the small amount of time between the primary and general election, the state has allowed us to utilize their new election judge online training module. All of our judges will use this online training module to go over the information needed to work in a polling place. We plan on having at least two more open houses in the upcoming weeks to allow new judges to be trained in person and to give returning judges the opportunity to touch the equipment before the election.

Ballots

Our ballots arrived yesterday morning and are currently being sorted according to location. This election our ballot will be 2 full pages. Specimen ballots are currently being drafted in preparation to be mailed out.

Office Training

On September 19th Sheldon from ES&S conducted a refresher training for our newer staff members. The hands-on training was conducted on the expressvote machines, ds200's and in electionware. The staff appreciated the additional refresher training before the upcoming election.

## Precinct Voter Counts Report

Precinct : All    Status : Active Inactive Pending    Status Reason: All    Split : All

	TOTAL	DEM	REP	GRN	LIB	WCP	UNA	OTHERS
PRECINCT 01001	1763	411	966	1	7	2	363	13
PRECINCT 02001	3534	1052	1701	4	20	4	722	31
PRECINCT 03002	7384	2167	3701	8	33	6	1424	45
PRECINCT 04001	3100	843	1543	4	27	4	651	28
PRECINCT 04002	6587	1962	3121	17	42	3	1384	58
PRECINCT 04003	4838	1242	2442	8	29	1	1085	31
PRECINCT 04006	2813	685	1464	1	18	3	622	20
PRECINCT 05001	2109	630	1042	1	10	2	407	17
PRECINCT 05002	5367	1610	2589	5	33	5	1088	37
PRECINCT 06001	1964	424	1139	2	13	2	363	21
PRECINCT 07001	2187	704	966	3	15	3	479	17
<b>Grand Total</b>	<b>41646</b>	<b>11730</b>	<b>20674</b>	<b>54</b>	<b>247</b>	<b>35</b>	<b>8588</b>	<b>318</b>

# 2022 Gubernatorial General Election

## Important Dates

**October 11, 2022**

- Board Meeting
- Swearing In
- Public Demo of Logic and Accuracy Testing
- Supply Verification

**October 27 – November 3, 2022**

- Early Voting – KIVFD and County Office Building
- Polls Open 7am to 8pm

**November 8, 2022**

- Election Day (Arrive at your polling place at 6am)
- Polls Open 7am to 8pm

**November 10, 2022**

- Mail in Ballots 1 Canvass (arrive 9:30am – TBD)

**November 16, 2022**

- Provisional Canvass (arrive 9:30am – TBD)

**November 18, 2022**

- Mail in Ballots 2 Canvass (arrive 9:30am – TBD)

# 2022 Gubernatorial General Election Day Itinerary November 8, 2022

## 6am- Opening Polling Place Visitation

- Romancoke: Shontel
- Matapeake: Lindsay
- Kent Island Fire Department: Jane
- Kent Island High School: Mary
- Grasonville Elem.: Jena
- Chesapeake College: David
- V Street: Kelly
- Centreville Elem.: Bill Seth/Erin
- Church Hill Elem.: Bill Stoops/Kim
- Crumpton: Jim
- Foxxtown: C

Office: Chrissy

**7am-11am & 1pm-5pm  
as needed**

**During the Day; Polling  
Place Check:**

- **Shontel:** All locations
- **Board:** All locations

## 11:30am Lunch: at the Office

Chipotle

## 5:00pm Dinner: at the Office

Adams

## 8:00pm: Back to Office for Return of supplies:

### Chief Return- Back Driveway

- **Checklist out back for Chief Return:** Kim
- **Blue Bins:** David (taken to designated warehouse location and stacked)
- **Precinct Provisional Ballot Bag CheckList:** Bill Seth (account for bag placed in bin on metal cart)
- **Chief Binders:** (placed in bin on metal cart)
- **White Binders:** (placed in bin on metal cart)
- **Black Bags After being checked:** Jane and Mary (take to the supply room and place under counter)
- **Poll Books & Printers:** Bill Stoops and Jeff (stack in order on the metal cart at end of driveway)



Queen Anne's County Board of Elections  
Board Meeting Minutes  
August 12, 2022

**Present:**

Bill Stoops, President (R)

Kim Spence, Deputy Director

Mary Walker, Secretary (D)

Kelly Eichelberger, Staff

Bill Seth, Vice President (D)

Jena Anthony, Staff

Jane Sparks (R)

Erin Fee, Staff

Crystal Richard

Chrissy Jones, Director

**Absent:**

David Stevens

**Public:**

None

**Opening:**

Mr. Stoops declared a quorum to be present and called the meeting to order at 11:05 am.

**Old Business**

Mary Walker made a motion to decertify the election results to include the 13 ballots. Bill Seth seconded the motion.

Bill Seth made a motion to recertify the election results pending uploading the results to the state. Jane Sparks seconded the motion.

Jane Sparks made a motion to authorize sending the canvassing documents electronically for signing. Bill Seth seconded the motion.

**New Business**

None

**Adjournment:**

Jayne Sparks made a motion to adjourn. Bill Seth seconded the motion. The meeting was adjourned.

**Respectfully Submitted**

A handwritten signature in cursive script that reads "Mary E. Walker". The signature is written in black ink and is positioned above a horizontal line.

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**Mary E. Walker**  
**Board Secretary**