



Queen Anne's County Board of Elections
Board Meeting
March 23, 2023
Agenda

- I. Call Meeting to Order/Declaration of Quorum Present-Attendees
- II. Additions to the Agenda
- III. Approval of Minutes - January 2023
- IV. Directors Report
- V. Old Business
- VI. New Business
 - A. Green & Working Class
 - B. 2022 Comprehensive Audit
 - C. 2023 MAEO Conference
- VII. Correspondence
 - A. Comprehensive Audit Packet
 - B. 2023 MAEO Conference Packet
 - C. Registration Figures
- VIII. Confirmation of Next Meeting- April 27, 2023
- IX. Guest Comments
- X. Closed Session*
- XI. Adjournment

Closed Session: Part of the meeting may be closed in accordance with Maryland's Open Meetings Act procedures.



Queen Anne's County Board of Elections
Board Meeting Minutes
January 26, 2023

Present:

Bill Stoops, President (R)

David Stevens (R)

Jeff Thompson, Attorney

Chrissy Jones, Director

Colby Martin, Staff

Kim Spence, Deputy Director

Kelly Eichelberger, Staff

Jena Anthony, Staff

Erin Fee, Staff

Absent:

Jane Sparks

Bill Seth

Public: None

Opening:

Mr. Stoops declared a quorum to be present and called the meeting to order at 9:07 am.

Additions/Changes to the agenda:

No changes to the agenda

Approval of Minutes

A motion was made by David Stevens to approve the minutes from the last meeting.
Mary walker seconded.

Directors Report

- The staff has been working on planning for the upcoming manual audit on Feb 7th.
- Christine went over the plan that the redistricting committee had been working on. The plan was disturbed the draft plan to the board members.
- The staff attended the MAEO meeting in Anne Arundel County.

Old Business

No old business.

New Business

None

Correspondence:

Redistricting draft plan

Voter registration:

Total: 41138

DEM- 11480	REP- 20476	GRN-	LIB- 241	WCP-	UNA- 8541	OTHER- 400
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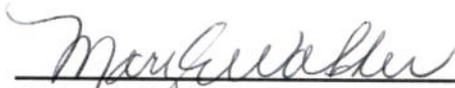
Confirmation of Next Meeting:

March 23, 2023 9:00 am

Adjournment:

David Stevens made a motion to adjourn. Mary Walker seconded the motion. The meeting was adjourned at 9:35 am.

Respectfully Submitted



Mary E. Walker
Board Secretary

March 23, 2023

Queen Anne's County
Board of Elections

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Centreville, MD 21617
Phone 410-758-0832 Fax 410-758-1119
www.qacelections.com



William E. Stoops, Board
William A. Seth, Board
Jane G. Sparks, Board
David W. Stevens, Board
Mary E. Walker, Board
Christine E. Jones, Director
Kimberly L. Spence, Deputy Director

Election Director's Report
March 23, 2023

Equipment

Our PEM's (Post Election Maintenance) was completed on March 10th. Our staff evaluated and tested all voting system equipment that we used during the 2022 election. Our evaluations and testing of the equipment resulted in no major issues of the voting machines.

Screening

"No Time To Fail" is a documentary that follows the Cranston, Central Falls and Providence's canvassing departments as they prepare for the 2020 election amidst the pandemic. It gives viewers a firsthand look at the sacrifices and anxieties that election workers faced while conducting a historical election. Our staff along with a few other counties had the opportunity to view the screening at the Harford County Board of Elections.

Education

Chrissy, Kim, Erin and Kelly attended the 2023 iGO Mid Winter conference in Glendale, Arizona. The agenda was jam packed with networking opportunities and educational sessions that covered many subjects from the post pandemic health impact on government officials to an election cyber security debriefing.



Maryland Association of Election Officials

Representing the Local Election Boards of the State of Maryland

2023 Annual Meeting of the Membership Conference Information

Hotel Reservation Deadline – April 14, 2023
Conference Registration Deadline – April 14, 2023
MAEO Jacket Order Form Deadline: Before April 14, 2023

The Maryland Association of Election Officials (MAEO) Annual Meeting of the Membership and Conference will be held from May 14, 2023 to May 19, 2023 at the Ocean City Fontainebleau Resort (formally the Clarion) in Ocean City, Maryland. After several years of COVID restrictions, and a very difficult yet successful 2022 election cycle, we are excited to meet in person and visit with our election family from across the State!

There is something for every election official at this conference - from board members to office and warehouse staff, the conference will provide training and learning opportunities. All election officials are encouraged to attend. Each day of the conference will have sessions, best practices, training and valuable information that will benefit us all as we prepare for the 2024 election cycle. Board members, existing and/or incoming, are welcome to attend. MAEO membership is not required.

We do our best to keep the conference registration fee as low as possible but as you know, food prices have drastically risen over the past few years. With strict budgeting and planning, we were able to save conference funds from previous years to use this year. This extra funding allows us to keep the registration fee low and purchase jackets for MAEO members that attend the conference. The conference will include dynamic speakers and educational training courses, 2 receptions, a formal banquet, and depending on the price of crabs, hopefully we will be able to enjoy a crab feast again this year.

Conference Registration

The conference registration fee is \$250.00, the same fee charged in 2019. MAEO contributes \$5.00 per attendee to the Educational and Grant fund used for continuing education.

The registration fee includes meals and breaks listed on the agenda. On May 14th and May 15th, meals are on your own. From May 16th through May 18th, the registration fee includes a light breakfast, morning coffee break, lunch, afternoon snack break and dinner. Daily registration is available.

Registration forms must be submitted no later than April 14, 2023. Due to the direct costs that MAEO incurs, there will be no refunds after April 28, 2023. Substitutions and registration transfers after April 29, 2023 may result in an administrative charge. See registration form for details.

MAEO Jackets

Only MAEO members who attend the conference will receive a free MAEO jacket. The jacket order portion of the registration form must be completed and submitted before April 14, 2023. If you are not attending the conference or are not a MAEO member, you may purchase a jacket for \$40.00 by submitting an order before April 14, 2023. To allow time for jacket production, late order forms cannot be accepted.

Networking, Team Building, Receptions and Trade Show

To provide networking opportunities, this year we are hosting a reception on Sunday, May 14th and again on Monday May 15th. After the Business meeting on Monday, there will be a reception and Trade Show. Team Building and collaboration activities are scheduled. Plan to attend and join the fun!

MAEO Book Club

This year, we are starting the MAEO Book Club. The Club will meet on Monday, May 15th. More details and the name of the book that will be discussed will be announced soon.

Presentations, Sessions and Workshops

We are building the agenda and more detailed information is coming soon. A quick outline of the topics and sessions in the works:

- Team building and leadership activities
- Networking and collaboration opportunities
- Legislation 2023 and new regulations
- Diversity, equity and inclusion; assisting every voter
- Innovations in Elections – Information every election office needs
- Best Practices – outreach, social media, election judge recruitment, polling place design
- Revised and changed 2024 reports and forms
- Election official and voter safety
- Self-Care, mindfulness and stress reduction
- EI-ISAC, FBI, Homeland Security and CISA presentations
- The Elections Group
- State Board and new pollbook solution (pending confirmation)
- Situational Awareness and security
- CPR, Stop the Bleed, Narcan and First Aide Training
- Working with the Media, responding to PIA
- Federal Voting Assistance Program and UOCAVA
- NACO – Associate Legislative Director
- ETC Workgroup roundtable
- Legislators from around the State
- Process improvement and efficiencies
- US Election Assistance Commission
- Mail in Ballot best practices
- Current audit best practices and RLA information

HOTEL INFORMATION

Ocean City Fontainebleau Resort (formally the Clarion)
10100 (101st Street) Coastal Highway
Ocean City, Maryland 21842

Hotel check-in starts at 4:00 pm daily. Early check-ins are not available.

Hotel reservations can be made by calling 800.638.2100 or online by using this link: [Maryland Association of Election Officials](#). A deposit is required for online reservations. If you call to make reservations, you will be asked for a credit card but a deposit will not be required. The Hotel will hold the credit card for guarantee only.

For by phone reservation, you will be asked to complete and email a booking sheet for your group. Payment for all rooms must be made at check-in. If your jurisdictions pay for the entire group with a check or credit card, the payment must be made when the first attendee from your group arrives.

All guests will be required to provide a credit card at check-in for incidentals. Information regarding reservation cancelations can be found on the hotel website.

Hotel reservations must be made before April 14, 2023 to receive the below listed room rates. Please make hotel reservations as soon as possible. The condos are no longer available. The hotel agrees not to charge the daily resort fee.

- Queen/Queen \$159.00
- Executive King \$169.00
- Studio King \$169.00
- Poolside Cabana \$179.00

Tax Exempt Status

A copy of the tax-exempt certificate for each jurisdiction has been provided to the Hotel. For those guests who pay by tax exempt government issued credit card or pay by government check, the room tax will be waived.

The health and safety of our election family remains our number one priority. Hotel rooms will be thoroughly sanitized prior to check-in. All conference rooms will be periodically cleaned throughout each day and sanitized every evening. Housekeeping services will be available upon request. Although getting vaccinated a personal choice, MAEO follows CDC recommendations in promoting vaccinations. Wearing a facemask and other restrictions including social distancing is optional and recommended.

Door Prizes

Every jurisdiction is asked to donate two (2) door prizes. Include the jurisdiction name on the door prize and drop off at Conference Registration. Attendee names will be placed in a drawing and winners will be selected at various times during the conference. You must be present to win a door prize.

Please contact our Conference Planner, Ruie, by email to rlavoie@baltimorecountymd.gov with questions regarding the conference. We look forward to seeing you in May!

Maryland Association of Election Officials
2023 Annual Meeting of the Membership and Conference
Tentative Agenda

Updated: 3/21/2023

Sunday, May 14

2:00 pm – 4:30 pm	Registration (Hotel Check is 4:00 pm)
3:00 pm – 5:00 pm	Welcome and Team Building; Salsa Showdown
5:30 pm – 6:30 pm	Networking Reception: It Takes a Village
	Dinner on your own

Monday, May 15

	Breakfast and Lunch on our own
1:00 pm – 5:00 pm	Registration (Hotel Check is 4:00 pm)
2:00 pm – 2:45 pm	Board Meeting
3:00 pm – 4:00 pm	Educational Sessions: Innovate, Collaborate, Inspire <ul style="list-style-type: none"> • Assisting Our Visually and Hearing Impaired Voters, TTY Training • First Aide/Stop the Bleed • PEP, PIP, Discipline, OH MY (Supervisors only)
4:00 pm – 5:00 pm	MAEO Book Club: "Choosing Civility"
5:15 pm – 6:15 pm	Business Meeting and General Session
6:30 pm – 7:30 pm	Welcome Reception, Vendor Trade Show and Scavenger Hunt
	Dinner on your own

Tuesday, May 16

7:00 am – 8:30 am	Breakfast Buffet (Name Badge and Ticket Required)
7:30 am – 8:30 am	Registration
9:00 am – 9:45 am	2023 Annual Meeting of the Membership Opening Ceremony
9:45 am – 10:45 am	General Session: 2023 Legislation with MACo and NACo
10:45 am – 11:00 am	Networking Break
11:00 am – 12:00 pm	General Session: In Zero We Trust, Winning the Information War
12:00 pm – 1:30 pm	Lunch
1:30 pm – 2:45 pm	General Session: Safety is NO Accident, Situational Awareness
2:45 pm – 3:00 pm	Networking Break
3:00 pm – 4:00 pm	General Session: Self-care, Mindfulness and Stress Reduction
4:00 pm	Annual Meeting Day 1 Recess
5:30 pm – 7:00 pm	Dinner

Wednesday, May 17

7:30 am – 9:00 am	Breakfast Buffet
8:00 am – 9:30 am	Registration
9:30 am – 10:00 am	Reconvene 2023 Annual Meeting of the Membership, Day 2
10:00 am – 11:15 am	General Session: The Importance of Voter Equity and Inclusion
11:15 am – 11:30 am	Networking Break
11:30 am – 12:30 pm	General Session: Election Resources Every Office Needs
12:30 pm – 1:30 pm	Lunch
1:30 pm – 2:30 pm	General Session: FBI Presentation; Secure and S
2:30 pm – 2:45 pm	Networking Break
2:45 pm – 3:45 pm	Educational Sessions: Innovate, Collaborate, Inspire <ul style="list-style-type: none">• GIS and Enhance Chain of Custody and Ballot Security• Board Member and Counsel – Effective and Legal Meetings• “Stayin Alive” - CPR and Narcan Certification Training• MDM: Proactive Communications in a Dynamic Election Environment
3:45 pm – 4:45 pm	Educational Sessions: Innovate, Collaborate, Inspire <ul style="list-style-type: none">• Federal Voting Assistance Program – UOCAVA• RCV and Creative, Concise Form and Website Design• Community Mediation Maryland; Conflict Resolution• “Stayin Alive” - CPR and Narcan Certification Training• Let Go and Flow with Tai Chi-Qigong
4:45 pm – 5:00 pm	2023 Annual Meeting Day 2 Recess
5:30 pm – 7:00 pm	Dinner; Tentative Crab Feast
7:30 pm	Better and Stronger Together on the Beach

Thursday, May 18

8:00 am – 9:30 am	Breakfast Buffet
8:30 am – 9:30 am	Registration
9:30 am - 9:45 am	2023 Annual Meeting Day 3 Reconvene
9:45 am – 10:45 am	General Session: Three Big “Influences”: Leadership, Technology and Public Policy
10:45 am – 11:00 am	Networking Break
11:00 am – 12:15 pm	General Session: Mail in and Curb Side Voting
12:15 pm – 1:30 pm	Lunch
1:30 pm – 2:30 pm	Educational Training Sessions: Innovate, Collaborate, Inspire <ul style="list-style-type: none">• CPR Training• Election Security: Building Trust through Secure Practices• Election Technology Committee Best Practices Roundtable• Are you ready for the next Election?
2:30 pm – 2:45 pm	Networking Break
2:45 pm – 4:00 pm	General Session: Change is Mandatory, Stress is Optional
5:30 pm – 7:00 pm	Banquet and MAEO Awards Ceremony

Friday, May 19

Breakfast on your own

9:30 am

MAEO Board Meeting

Safe Travels



Board Members

David Garreis, President
Ruie Marie Lavoie, Vice President
Danna Archie-Williams, Treasurer
Abigail Goldman, Secretary
Anthony Gutierrez, Member
Barry Jackson, Member
Chrissy Jones, Member
Kimberly Phillips, Member
Tae Frere, Member

Conference Hosts:

Anne Arundel County Board of Elections
Baltimore County Board of Elections



Precinct Voter Counts Report

Precinct : All Status : Active Inactive Pending Status Reason : All Split : All

	TOTAL	DEM	REP	LIB	UNA	OTHERS
PRECINCT 01001	1757	404	972	7	356	18
PRECINCT 02001	3545	1034	1714	19	737	41
PRECINCT 03002	7325	2133	3678	34	1419	61
PRECINCT 04001	3089	827	1541	26	660	35
PRECINCT 04002	6652	1969	3141	41	1423	78
PRECINCT 04003	4820	1246	2415	30	1091	38
PRECINCT 04006	2829	684	1459	17	640	29
PRECINCT 05001	2067	617	1025	9	399	17
PRECINCT 05002	5348	1586	2577	36	1102	47
PRECINCT 06001	1972	403	1168	12	365	24
PRECINCT 07001	2189	686	973	16	494	20
Grand Total	41593	11589	20663	247	8686	408