

# ENGINEER'S TRANSMITTAL LETTER

**Queen Anne's Soil Conservation District  
211 East Water Street  
Centreville, MD 21617**

**Tel: 410.758.3136 x3      Fax: 410.758.3820**

1. Project Name: \_\_\_\_\_
2. Location: \_\_\_\_\_
3. Name of Subdivision: \_\_\_\_\_
4. Total site in acres: \_\_\_\_\_
5. Total disturbance in acres: \_\_\_\_\_
  - Areas to be structurally stabilized, in acres: \_\_\_\_\_
  - Areas to be vegetatively stabilized, in acres: \_\_\_\_\_
6. Are wetlands located on site or within 300' of the limits of disturbance? \_\_\_\_\_
  - Is the site located within the Chesapeake Bay Critical Area? \_\_\_\_\_
  - Is the site located within the 100-year floodplain? \_\_\_\_\_
  - Have you obtained a wetland JD? When (dates)? \_\_\_\_\_
7. What method will be used to handle Storm Water Management? \_\_\_\_\_  
\_\_\_\_\_
8. Is there a Forest Conservation Plan with this project? \_\_\_\_\_  
(If so, provide this information with your plan)
9. Developers name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone No.: \_\_\_\_\_  
\_\_\_\_\_
10. Engineering Firm: \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone no.: \_\_\_\_\_  
Contact Person: \_\_\_\_\_

**BELOW THIS LINE FOR OFFICE USE ONLY**

QASCD-\_\_\_\_\_ E-\_\_\_\_\_

Submittal Date: \_\_\_\_\_  
Fee: \_\_\_\_\_  
Method of Payment: \_\_\_\_\_  
Received by: \_\_\_\_\_

Additional Fees: \_\_\_\_\_  
Date: \_\_\_\_\_  
Reason: \_\_\_\_\_  
\_\_\_\_\_

*PLEASE NOTE: THIS FORM MUST BE INCLUDED WITH THE INITIAL SUBMITTAL OF A PLAN, OTHERWISE THE PLAN WILL BE RETURNED TO THE ENGINEER WITHOUT BEING REVIEWED.*