

Proclamation

RESOLUTION NO. 07-14

A RESOLUTION OF THE COUNTY COMMISSIONERS OF QUEEN ANNE'S COUNTY REGARDING THE REORGANIZATION OF THE DEPARTMENT OF PLANNING AND ZONING

WHEREAS, the County Commissioners of Queen Anne's County have reviewed and received various recommendations regarding the operation and organization of the Queen Anne's County Department of Planning and Zoning;

AND WHEREAS, the County Commissioners have determined that the following described changes will improve the overall effectiveness, efficiency and operation of said Department;

NOW THEREFORE BE IT RESOLVED BY THE COUNTY COMMISSIONERS that the following changes be made to the Queen Anne's County Department of Planning and Zoning ("the Department"):

1. The Department shall be known and designated as the Department of Land Use, Growth Management and Environment. The Department of Land Use, Growth Management and Environment shall continue to be and function as The Department of Planning and Zoning established by Section 18:1-110 of the Code of Public Local Laws of Queen Anne's County for purposes of the said Code of Public Local Laws.

2. The Department shall consist of two Divisions, a Division of Community and Environmental Planning and a Division of Land Use and Zoning.

3. The Division of Community and Environmental Planning shall have the following duties and responsibilities.

- \$ Comprehensive Plan and Community Updates,
- \$ Critical Area Program updates,
- \$ Manage updates to legislation including text amendments (county or citizen sponsored) to Chapter 18, 14, impact fees and APFO,
- \$ Other planning initiatives such as House Bill 1141, HB 2, Tributary Strategies, Corsica Implementers, scenic byways as necessary,
- \$ Support other departments on Planning initiatives such as Comprehensive Water and Sewer Plan and Parks and Recreation Open Space Plan,

§ Such other duties and responsibilities as may be assigned to it from time to time.

4. There shall be a Chief of Community and Environmental Planning who shall supervise the three existing professional planning positions in the Department who shall hereafter be designated as "Community and Environmental Planners" and shall focus on community planning. The Chief of Community and Environmental Planning shall have full supervisory, budget and project management responsibility for the Division and shall report directly to and be responsible to the County Administrator. Such Chief shall perform such other duties and responsibilities as may be assigned to him or her from time to time.

5. The Queen Anne's County Department of Human Resources shall prepare a new job description for the Chief of Community and Environmental Development and shall begin advertising to fill such position.

6. The Division of Land Use and Zoning shall have the following duties and responsibilities:

§ Daily customer service to citizens request about regulations and development,
§ Regulatory implementation of the County Code (Zoning, Critical Area, Impact fees and APFO regulations) and new legislation through the regulatory process,

§ Work directly with Community and Environmental Planning for implementation of regulations consistent with Community Plans and County Goals,

§ Regular management responsibilities of the 5 Boards and Commissions currently in the Department that include Planning Commission, Board of Appeals, Electrical Board, Liquor Board, and Building Board of Appeals,

§ Implementing County Code through the management of the subdivision and site plan review process and also STAC,

§ The current responsibilities of the zoning division for permitting, inspections and enforcement including newly transferred nuisance complaints,

§ The current responsibilities of the GIS section.

§ Such other duties and responsibilities as may be assigned to it from time to time.

7. The Division of Land Use and Zoning shall include the Zoning Administration and staff, the GIS section of the Department, the Planning Clerks and the remaining three professional planners, who shall retain the title of "Land Use Planners".

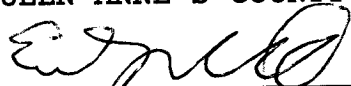
8. There shall be a Chief of Land Use and Zoning who shall have full supervisory, budget and project management responsibility for the Department and shall report directly to

and be responsible to the County Administrator. The said Chief shall have all the authority and responsibilities delegated to the "Planning Director" under the Code of Public Local Laws of Queen Anne's County and shall be and function as the Planning Director for all purposes contemplated under the Code of Public Local Laws.

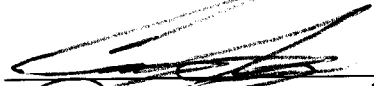
WITNESS the hands and seals of the County Commissioners of Queen Anne's County this 24 day of July, 2007.

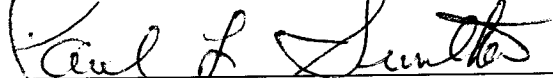
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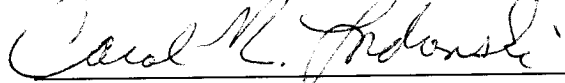
THE COUNTY COMMISSIONERS OF
QUEEN ANNE'S COUNTY


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