

## Memorial Bench Program

*Queen Anne's County award – winning park system is widely utilized by residents and thousands of visitors annually. Your gift to the Department of Parks and Recreation through the Park Memorial Donation Program helps to support park development while enhancing and beautifying our Count's extensive park system. Through sponsorship of a Park Memorial gift you contribute to providing quality parks and open space that are essential for a healthy population and vibrant community.*



## Bench Order Form

CONTACT NAME:

EMAIL ADDRESS:

CONTACT PHONE:

MAILING ADDRESS:

COUNTY PARK PREFERRED:

PLAQUE TO READ (40 characters/line)

Make checks payable to:  
Queen Anne's Department  
of Parks and Recreation  
1945 4-H Park Rd.  
Centreville, MD 21617  
410-758-0835 [www.qac.org](http://www.qac.org)



## Queen Anne's County Memorial Bench Program



Queen Anne's County  
Department  
of  
Parks and Recreation  
410-758-0835

*Creating Community through  
People, Parks and Programs*



**Contact Person/Purchaser:**

I have read and acknowledge the information contained herein regarding purchase of a Memorial Bench. Upon payment receipt, I authorize Queen Anne’s County Parks and Recreation to order a bench with the engraved plaque as noted on the order form. I agree to keep QAC Parks & Recreation apprised of my contact information in perpetuity or forfeit the right to future information/ maintenance considerations.

\_\_\_\_\_  
Signature Date

**MEMORIAL BENCH PROGRAM**

Queen Anne’s County offers the ability to memorialize a deceased County resident through its Memorial Bench Program.

Benches may be requested to be placed at most Queen Anne’s County Parks, until they reach maximum capacity. The Queen Anne’s County Department of Parks and Recreation shall approve all Memorial Bench Requests and may limit the number of benches at specific locations.

Benches are manufactured of environmentally friendly, recycled plastic lumber and are installed at approved sites in the order that requests/payments are received.

Delivery of a bench from manufacturer is 6-8 weeks from order/payment confirmation.

Once the bench has been installed, the contact person will receive a letter stating that the bench has been installed with a map of the exact location .

Benches and surrounding area of installation are public property and decoration or embellishment of the bench and/or its surroundings **is not** permitted.

Regular maintenance of the area of installation shall be performed by Parks and Recreation staff. Maintenance of the bench itself shall also be conducted by staff for a period of 10 years minimum, after which the condition of the bench shall be evaluated, and if replacement is necessary, the contact person shall be notified and a cost share alternative may be proposed.

\_\_\_\_\_  
Initials Date

**MEMORIAL BENCH COST**

**The estimated cost of each bench is \$1700. Prices subject to change due to manufacturers cost.**

This cost includes cost of the bench, dedication plaque, shipping, delivery to the selected park location and installation. Installation method is via in-ground mount, unless otherwise appropriate, noted and ordered as such.

The 6’ length bench is manufactured by DuMor, Inc. of environmentally friendly recycled plastic wood. Frame members are constructed of powder coated steel.

Plaques are fabricated of engraved brass and installed in routed bench back. Plaques may have up to four (4) lines of text comprised of no more than 40 characters (letters) per line.

All attempts shall be made to install benches within 6 weeks of receipt of bench from manufacturer. Due to seasonal weather considerations, benches may be held until that time when installation may be performed.

\_\_\_\_\_  
Initials Date

