



BOARD OF  
ELECTRICAL EXAMINER & SUPERVISORS  
110 Vincit Street, Suite 104  
Centreville, MD 21617  
Permits Phone: 410-758-4088  
Fax: 410-758-3972

GARY C. REEDY, CHAIRMAN  
ELECTRICAL EXAMINER  
& SUPERVISOR  
110 Vincit Street, Suite 104  
Centreville, MD 21617

## Application for Electrical License

***New applicants must appear in person. Picture and proof of identity (i.e. driver's license) must accompany this application. ALL NEW APPLICATIONS MUST BE REVIEWED AND APPROVED BY THE BOARD.***

**A LICENSE OR RENEWAL OF A LICENSE GRANTED BY THIS BOARD IS NOT ASSIGNABLE OR TRANSFERABLE.**

PLEASE SELECT THE TYPE OF LICENSE YOU ARE REQUESTING:

**NEW MASTER LICENSE #:** \_\_\_\_\_ **FEE \$100.00 \*AFTER JUNE 30, 2021 \$150.00  
PLUS \$3 PER DAY UP TO 60 DAYS**

**RENEWAL MASTER LICENSE #:** \_\_\_\_\_

**Master electrician** - A person whose services are unlimited in the electrical trade; and who has experience, knowledge and skill to install, alter and add to electrical wiring, fixtures, appliances, raceways, conduits or any part of them that generates, transmits, transforms or utilizes electrical energy in any form for light, heat, power or communication in a manner that complies with all plans, specifications, codes, laws and regulations applicable, including electrical installation and systems within plants and in or about any premises in the unincorporated area of Queen Anne's County.

**NEW LIMITED LICENSE #:** \_\_\_\_\_ **FEE \$100.00 \*AFTER JUNE 30, 2021 \$150.00  
PLUS \$3 PER DAY UP TO 60 DAYS**

**RENEWAL LIMITED LICENSE #:** \_\_\_\_\_

Please specify the category \_\_\_\_\_

**Limited (low voltage) electrician** - A person who limits his or her electrical work to the installation of maintenance and control wiring in no more than two of the following categories of electrically operated equipment, system or devices in or about any premises in the unincorporated area of Queen Anne's County. Low voltage – any voltage lower than 90 volts.

- A- Heating, ventilation and air-conditioning equipment, low voltage only.
- B- Refrigeration equipment, low voltage only.
- C- Display signs, low voltage only, neon excluded.
- D- Fire alarm or detection systems, low voltage only.
- E- Communications, data, sound and television, low voltage only.

**SHELVED LICENSE#** \_\_\_\_\_ **FEE \$50.00**

**Inactive master or limited electrician** - A licensee may declare a license shelved/ inactive. During the period such license remains shelved/inactive the renewal fee as required by the County shall be paid. Insurance required by this Chapter shall be waived for the period such license remains shelved/inactive. No license shall be deemed shelved/inactive unless all work for which permits have been issued has been completed and has received final inspection and approval by the Inspection Agency.

**JOURNEYPerson#** \_\_\_\_\_ **FEE \$100.00**

A licensed person who performs electrical services under the direct supervision of a master electrician. [Added 2-14-2017]

**\*LATE FEE APPLIES TO RENEWAL APPLICANTS ONLY**

**\*\*License holders who are delinquent in renewing their license 60 days past expiration date, may be cancelled, or renewed at the discretion of the Board.**

**PLEASE ATTACH THE REQUIRED INFORMATION TO THIS APPLICATION FORM. INCOMPLETE APPLICATIONS WILL BE RETURNED.**

1. ENCLOSE A CHECK OR MONEY ORDER IN THE PROPER AMOUNT. CHECKS ARE MADE PAYABLE TO QUEEN ANNE'S COUNTY COMMISSIONERS.
2. A COPY OF YOUR CURRENT ACTIVE MARYLAND STATE LICENSE
3. Low voltage/restricted applicants submit copy of license from home County.
4. ENCLOSE A COPY OF YOUR PROOF OF INSURANCE MADE PAYABLE TO THE QUEEN ANNE'S COUNTY BOARD OF ELECTRICAL SUPERVISORS. **ELECTRICIAN'S NAME MUST APPEAR ON THE CERTIFICATE OF INSURANCE.** CERTIFICATE OF INSURANCE MUST BE OF AT LEAST \$300,000 FOR GENERAL LIABILITY AND AT LEAST \$100,000 FOR PROPERTY DAMAGE.
5. CONTINUING EDUCATION CERTIFICATE CREDITS.
6. LETTER OF GOOD STANDING FROM YOUR HOME COUNTY OR STATE OF MARYLAND MUST BE SUBMITTED WITH ALL OUT OF COUNTY LICENSE RENEWALS OR REQUEST.

**LICENSEE INFORMATION**

Name: \_\_\_\_\_  
First/Middle/ Last

Home Address: \_\_\_\_\_  
 \_\_\_\_\_  
City/State/Zip

Business Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
 \_\_\_\_\_  
City/State/Zip

Mobile Number: \_\_\_\_\_ Business Phone: \_\_\_\_\_

Email: \_\_\_\_\_ Fax: \_\_\_\_\_

***CONTINUING EDUCATION CREDITS***

A Queen Anne's County master/restricted license or reactivation of a shelved license will require 10 hours of continuing education by one of the Board-approved providers. No more than five hours of such continuing education may be acquired with on-line courses.

<b>Name of Employees</b>			
<i>Name</i>	<i>Year Hired</i>	<i>Name</i>	<i>Year Hired</i>

**NEW APPLICANTS ONLY**

- I agree to allow the Board Members to review and approve my application electronically.
- I do not want my application reviewed electronically & agree to wait for the monthly Board meeting for review & approval.

THE UNDERSIGNED HEREBY AGREES TO FOLLOW THE LAWS GOVERNED BY THE QUEEN ANNE'S COUNTY ELECTRICAL BOARD AND THAT ALL INFORMATION IN THIS APPLICATION IS ACCURATE TO THE BEST OF MY KNOWLEDGE.

\_\_\_\_\_

Signature

\_\_\_\_\_

Date

**FOR OFFICE USE ONLY**

**REVIEWED & APPROVED BY BOARD MEMBERS:** \_\_\_\_\_

member \_\_\_\_\_  member \_\_\_\_\_  member \_\_\_\_\_  member \_\_\_\_\_  member \_\_\_\_\_