



# Housing Authority of Queen Anne's County

205 East Water Street, Suite 100, P.O. Box 280  
Centreville, MD 21617

Phone: (410)758-8634 Fax: (410)758-8635

## Executive Director

Jeremy R. White

[www.qacha.org](http://www.qacha.org)

## Board Members

James L. Hynson

Tonya D. Brown

JoAnne N. Brice

Richard D. Cira

Robert Udoff

## **BOARD OF COMMISSIONERS REGULAR MEETING**

**205 E. Water St. Suite 100**

**Centreville, MD 21617**

### **AGENDA**

**SEPTEMBER 9, 2019 4:00 p.m.**

#### **1. CALL TO ORDER**

- Prayer
- Pledge of Allegiance
- Approval of Minutes from previous meeting

#### **2. NEW BUSINESS**

- Audit Fiscal Year Ending 2019
- Board Approval of FDS

#### **3. ADJOURNMENT**



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## **BOARD OF COMMISSIONERS REGULAR MEETING MINUTES SEPTEMBER 9, 2019 4:00 p.m.**

### **Present:**

<b><u>Board Member</u></b>	<b><u>Present</u></b>	<b><u>Absent</u></b>
Chairman: Hynson, James L.	X	
Brown, Tonya D.		X
Brice, JoAnne N.	X	
Cira, Richard D.	X	
Udoff, Robert	X	

### **1. CALL TO ORDER**

- Invocation: Commissioner Brice
- Pledge of Allegiance
- Approval of Minutes from August 12, 2019
  - i. Robert made a motion to approve and Rick seconded the motion. Commissioner Hynson, Rick, and Robert voted yes to approve the minute with a spelling correction on page two. The motion carried.

### **2. NEW BUSINESS**

- Audit Fiscal Year 2018
  - i. Mr. White presented a letter received August 14, 2019 from HUD Division Director Laurel L. Davis that verified no audit findings for Fiscal Year 2018. The Housing Authority has cleared all four audit findings and has elevated to a "High Performer" from "Troubled" since Mr. White was hired in August 2016.
- Financial Data Schedule
  - i. Mr. White presented a Fiscal Year 2019 update and reconciled data for the Financial Data Schedule.

### **3. ADJOURNMENT**

- Commissioner Brice made a motion to adjourn. The motion did not receive a second and did not carry.
- Robert Udoff made a motion to review Housing Authority Officer's Protection Insurance policy at the next Board Meeting. Rick seconded the motion. Rick, Robert, and Commissioners Hynson and Brice voted yes. The motion carried.
- Rick Cira made a motion to open the table for Public Comment and Robert seconded the motion. Commissioner Hynson and Brice voted no and Rick and Robert voted yes. The motion did not carry.



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- Mr. White reminded Cira and Udoff that the Board has approved a policy that requires the Public Comments be submitted to the Executive Director prior to the Board Meeting and today, the ED has received zero request for Public Comments.
- Rick Cira made a motion to open the table for Public Comment for ten minutes and Robert seconded the motion. Commissioner Hynson and Brice voted no and Rick and Robert voted yes. The motion did not carry.
- Rick Cira made a motion to open the table for Public Comment for five minutes and Robert seconded the motion. Commissioner Hynson and Brice voted no and Rick and Robert voted yes. The motion did not carry.
- Robert Udoff made motion to adjourn and Commissioner Brice seconded the motion. Rick voted no. Robert Udoff, Commissioner Hynson and Commissioner Brice voted yes. The motion carried.