



Housing Authority of Queen Anne's County

205 East Water Street, Suite 100, P.O. Box 280
Centreville, MD 21617

Phone: (410)758-8634 Fax: (410)758-8635

Executive Director

Jeremy R. White

www.qacha.org

Board Members

James L. Hynson

James W. Holley

Tonya D. Brown

JoAnne N. Brice

Richard D. Cira

BOARD OF COMMISSIONERS REGULAR MEETING

205 E. Water St. Suite 100

Centreville, MD 21617

AGENDA

MARCH 11, 2019 4:00 p.m.

1. CALL TO ORDER

- Prayer
- Pledge of Allegiance
- Approval of Minutes from previous meeting

2. OLD BUSINESS

- Public Hearing - Emotional Support Animal Policy

3. NEW BUSINESS

- Board of Commissioners Election of Officers
- Board Resolution – HCV Waiting List Policy
- Board Resolution – HCV Direct Deposit
- Financial Update

4. ADJOURNMENT



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BOARD OF COMMISSIONERS REGULAR MEETING MINUTES

March 11, 2019 4:00 p.m.

Present:

<u>Board Member</u>	<u>Present</u>	<u>Absent</u>
Chairman: Hynson, James L.	X	
Vice Chairman: Holley, James W.		X
Brown, Tonya D.	X	
Brice, JoAnne N.	X	
Cira, Richard D.	X	

1. CALL TO ORDER

- Invocation: Rick Cira
- Pledge of Allegiance
- Approval of Minutes from February 11, 2019
 - i. Commissioner Brice made a motion to approve meeting minutes. Rick Cira seconded the motion. Rick Cira, Commissioner Brown, Commissioner Brice, and Commissioner Hynson voted yes to approve the motion. The motion carried.

2. OLD BUSINESS

- Public Hearing – Emotional Support Animal Policy
 - i. Judy Kropfelder stated that she had no knowledge of the proposed policy and would like to read it.
 - ii. The Housing Authority stated that the policy has been posted at the properties.
 - iii. Judy stated that she does not have access to Terrapin Grove because she is not a resident there.
 - iv. Terrapin Grove resident Brady, stated that she thinks the Housing Authority should put limits on the size of animal allowed per the policy.

3. NEW BUSINESS

- Board of Commissioners Election of Officers
 - i. Commissioner Brown nominated Commissioner Hynson for Chairman of the Board and Commissioner Brice seconded the nomination.
 - 1. Rick Cira, Commissioner Brice, and Commissioner Brown voted yes for Commissioner Hynson to serve as Chairman of the Board. The nomination and motion carried.
 - ii. Commissioner Hynson nominated Commissioner Holley for Vice-chairman of the Board and Commissioner Brice seconded it.
 - iii. Rick Cira nominated himself as Vice-chairman of the Board, but the nomination was not seconded.
 - 1. Commissioners Brice, Brown, and Hynson voted yes to Commissioner Holley for Vice-chairman of the Board. The motion and nomination carried.
- Board Resolution – Waiting List Policy



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- i. This resolution, if approved, will authorize the Housing Authority of Queen Anne's County ("HAQAC") to amend the current Waiting List Policy.
 - ii. Commissioner Brice made a motion to approve the policy and Commissioner Brown seconded the motion. Commissioner Brice, Brown, and Hynson voted yes and Cira abstained.
- Board Resolution – Direct Deposit
 - i. This resolution, if approved, will authorize the Housing Authority of Queen Anne's County ("HAQAC") to adopt Mandatory Direct Deposit Policy.
 - ii. Cira made a motion to approve the policy and Commissioner Brown seconded the motion. Commissioners Brice, Brown, Hynson, and Rick Cira voted yes to approve the policy. The motion carried.
 - Financial Update
 - i. Mr. White presented the Board of Commissioners with a financial update including budget to expenses analysis.
 - Additional Comments
 - i. Commissioner Hynson inquired about complaints received about the fence at Fisher Manor.
 - ii. Mr. White shared that the area of the fence which has fallen is scheduled to be fixed and that addressing the fence in its entirety is part of the Fisher Manor Revitalization Plan.
 - iii. Commissioner Hynson inquired about updates on the Mold Remediation at Riverside Estates.
 - iv. Mr. White shared that he has met with several contractors and will have a follow-up meeting with Todd Mohn to discuss a revitalization plan. He invited Mr. Hynson to attend the meeting.
 - v. Commissioner Hynson inquired about exterior lights at Grasonville Terrace.
 - vi. Mr. White shared that this was also a topic to be discussed with Mohn, because Mohn told Mr. White that he told Delmarva Power to cancel the Housing Authority's request to discontinue use of the listed lights for which the Housing Authority is paying.
 - vii. Commissioner Hynson inquired about door locks and safety systems at Foxxtown and Terrapin Grove.
 - viii. Mr. White shared that no action had been taken since the contract Greg Todd signed in December of 2017, but will discuss this once again with Mohn.

4. SUMMARY OF CLOSED SESSION FROM 2/11/2019

- i. §3-305 (b)(7) - To consult with counsel to obtain legal advice.

5. ADJOURNMENT

- Commissioner Brice made a motion to adjourn the meeting and Commissioner Brown seconded the motion. Commissioners Brice, Brown, and Hynson voted yes to adjourn and Rick voted no. The meeting was adjourned 5:33 pm.