

October 27, 2020

The County Commissioners of Queen Anne’s County met this date pursuant to its last adjournment and there were present:

James J. Moran
Jack N. Wilson, Jr.
Stephen Wilson
Philip L. Dumenil
Christopher M. Corchiarino

MEETING CALLED TO ORDER:

The meeting was called to order at 5:15 p.m.

CLOSED SESSION:

Pursuant to State Government Law Section 3-305(b) (1) to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; or any other personnel matter that affects one or more specific individuals; “The County Commissioners held a Closed Session on a motion of Commissioner Dumenil, seconded by Commissioner Corchiarino, at 5:15 p.m. in the Office of the County Commissioners, The Liberty Building, 107 N. Liberty Street, Centreville, Maryland.” The Board adjourned in Closed Session at 5:40 p.m. Those in attendance were Mr. Todd Mohn, County Administrator; Ms. Margie Houck, Executive Assistant.

The Board discussed Boards and Commissions.

In Open Session:

On a motion made by Commissioner Dumenil, seconded by Commissioner J. Wilson, the Board unanimously agreed to appoint Janet Salazar and Julia Krebs-Markrich to the Social Services Advisory Board to begin effective immediately and end June 30, 2023.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Dumenil	x	

Corchiarino	x	
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On a motion made by Commissioner Dumenil, seconded by Commissioner J. Wilson, the Board unanimously agreed to appoint Commissioner J. Wilson as a member and Commissioner Corchiarino as an alternate member to the Maryland Association of Counties for year 2021.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Dumenil	x	
Corchiarino	x	

MINUTES:

On a motion made by Commissioner Wilson, seconded by Commissioner Wilson, the Board unanimously agreed to approve the Agenda for the current meeting and the Regular and Closed Minutes of October 13, 2020.

PRESS AND PUBLIC COMMENTS:

The following persons spoke to the Commissioners on subjects of interest to them:

1. Mr. Peter Passas – In favor of hunting on Sundays
2. David Sutherland – In favor of hunting on Sundays
3. Peter Morris – In favor of hunting on Sundays
4. Warren Wright – Against Ordinance 20-08
5. Kathy Trotter - Against hunting on Sundays
6. Jay Falstad – Against hunting on Sundays

WEEKLY CORRESPONDENCE AND PRESENTATION OF DOCUMENTS FOR SIGNATURE:

The Board reviewed various correspondence with Mr. Todd Mohn, County Administrator.

SIGNATURES FOR PAYCHECKS – PART OF UPGRADE OF FINANCE APPLICATION:

Ms. Megan DelGaudio, IT Manager/GIS Specialist II, submitted to the Board for their review and approval, Signatures for paychecks - part of upgrade of Finance application.

County staff have been working with Tyler Technologies to upgrade the Finance and Human Resources application from SunGard to MUNIS. Payroll and Accounts Payable (AP) are part of this application. Due to the upgrade, Commissioner’s needs provide their signatures to the new system to be shown appropriately on checks and paychecks.

On a motion made by Commissioner Dumenil, seconded by Commissioner Moran, the Board unanimously agreed to sign the form in order to update the new Finance and HR system with our signatures to be used for AP checks and payroll.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Dumenil	x	
Corchiarino	x	

LEGISLATIVE REQUEST FOR 2021 STATE LEGISLATIVE SESSION:

Mr. Mohn submitted to the Board for their review and approval, Legislative Requests for 2021 State Legislative Session.

- I. Local Liquor Laws (as submitted by the Liquor Board):
 - i. Article 27-1601 Remove provision that you must be 500-feet from a ‘place of worship’ - This legislation is a repeat from last year as it never got to the floor for a vote due to the pandemic
 - ii. Article 27-205 Change the inspection frequency at unannounced times for every licensed premises in the county from at least once every 60 days to 180 days;
- II. Amend MD Code Natural Resource Article 10-410 to allow a person in Queen Anne’s County to expand hunting on Sundays of the game bird and game mammal seasons. This change would add Queen Anne’s County to those Counties that already allow this hunting provision which includes Allegany, Cecil, Garrett, Saint Mary’s and Washington Counties.

On a motion made by Commissioner Moran, seconded by Commissioner Corchiarino, submit the following legislative requests to our State Delegation for the 2021 Legislative Session:

- Article 27 Section 27-1601 – Removing Distance Restriction from a Place of Worship for Liquor Establishments
- Article 27 Section 27-205 – Reducing Frequency of Inspections for Liquor Licensees
- Article 10-410 – Expansion for Sunday Hunting after a discussion this motion was rescinded

On a motion made by Commissioner Moran, seconded by Commissioner Corchiarino, the Board unanimously agreed to submit the following legislative requests to our State Delegation for the 2021 Legislative Session:

- Article 27 Section 27-1601 – Removing Distance Restriction from a Place of Worship for Liquor Establishments
- Article 27 Section 27-205 – Reducing Frequency of Inspections for Liquor Licensees

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Dumenil	x	
Corchiarino	x	

On a motion made by Commissioner Moran, seconded by Commissioner Dumenil, Commissioner S. Wilson opposed, Board agreed to submit the following legislative request to our State Delegation for the 2021 Legislative Session:

- Article 10-410 – Expansion for Sunday Hunting

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson		x
Dumenil	x	
Corchiarino	x	

Mr. Bruce Bereano, County Lobbyist joined the meeting at this time and gave an overview of the upcoming legislative session. He noted that things will be handled very differently in 2021 due to COVID.

FY20 DEPARTMENT OF PARKS AND RECREATION CAPITOL PROJECT:

Mr. Steven Chandlee, Parks and Recreation Director, submitted to the Board for their review and approval, FY20 Department of Parks and Recreation CAPITAL PROJECT.

The Department of Parks and Recreation sought approval to install new homerun fencing with a concrete mow strip and to replace existing homerun fencing at Route 18 Park. Staff recommended contracting with the Long Fencing Company utilizing the Prince George’s County Public Schools IFB 003-18 pre-established government contract for this project.

The contractor will be performing the following work

- Install a new HOME RUN fence on Field #4 with a concrete mow strip \$14,000
- Remove, haul and dispose of existing homerun fences from Fields #1, #2 and #3

o And reinstall new homerun fencing fabric on Field #1, #2 and #3	<u>\$17,896</u>
TOTAL:	\$31,896

Funding is available in the FY20 Capital Project Budget #400941 Athletic Field Work Budget.

On a motion made by Commissioner Dumenil, seconded by Commissioner S. Wilson, the Board unanimously opposed to authorize the Department of Parks & Recreation to contract with Long Fence Company to install new homerun fencing with a concrete mow strip and to replace existing homerun fencing at Route 18 Park utilizing the Prince George’s County Public Schools IFB 003-18 pre-established government contract. As part of the motion, Commissioner Moran made comments on this topic.

Commissioners	Yes	No
Moran		x
J Wilson		x
S Wilson		x
Dumenil		x
Corchiarino		x

DEPARTMENT OF P&R ARTIFICIAL TURF FEE CHANGES:

Mr. Steven Chandlee, Parks and Recreation Director, submitted to the Board for their review and approval, Department of Parks and Recreation Artificial Turf Fee Changes.

At the October 16, 2020 meeting, of the Parks and Recreation Advisory Board, a sub committee was formed to review the out of county fees for the rental and use of the artificial turf fields at both Kent Island and Queen Anne’s County High Schools. The board voted to make the following changes:

Current	Per Hour	New – Proposed Cost per hour	
In County Youth	\$50.00	\$50.00	In County Youth
Out of County – Youth	\$75.00	\$100.00	Out of County – Youth
Out of County – Adult	\$75.00	\$ 125.00	Out of County – Adult
Tournament/Camps, Etc.	\$100.00	\$150.00	Tournament/Camps, Etc.

On a motion made by Commissioner Moran, seconded by Commissioner S. Wilson, the Board made a motion to authorize the Department of Parks & Recreation to raise the OUT OF COUNTY and TOURNAMENT/CAMPS fees for the use of the artificial turf fields effective July 1, 2021. After a discussion, an amended motion was made by Commissioner Moran, seconded by Commissioner Dumenil, to Out of County Youth from the original request of \$100 to \$125, Out of County Adult from the original request of \$125 to \$150 and the request of Tournament/Camps, Etc. \$100 to \$150

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Dumenil	x	
Corchiarino	x	

REQUEST FOR ECONOMIC DEVELOPMENT INCENTIVE FUNDING – SHINES LIKE STARS PRESCHOOL:

Ms. Heather Tinelli, Economic Development Director, submitted to the Board for their review and approval, Request for Economic Development Incentive Funding - Shines Like Stars Preschool LLC.

At its meeting on September 21, 2020, the Economic Development Incentive Fund (EDIF) Commission recommended approval of a conditional loan for \$50,000 to Shines Like Stars Preschool LLC for the purpose of purchasing playground and instructional equipment at its location under construction at 1712 Main Street, Chester MD 21619.

Shines Like Stars Preschool is a woman-owned and operated preschool serving children ages 2-5 years old. The preschool began operating in 2003 and recently moved from the Old Christ Church location in downtown Stevensville to its new location in Chester which is currently under construction. Moving to this new location will enable the preschool to grow as there will be three classrooms, full kitchen and an outdoor instructional and play area. Currently, the preschool will continue to employ 3 full-time employees and plans to grow to 6 full-time positions with 3-years of operations in the new facility. Shines Likes Stars estimated a total project cost of \$108,000 and is proposing to finance this with a \$25,000 grant already received from QAC Commissioners, \$50,000 EDIF Conditional loan with the remainder contributed by the owner.

The EDIF Commission recommended the award be a reimbursement for the cost of the equipment and conditioned upon the incremental creation of a total of six (6) full-time jobs within three (3) years from the date of disbursement of funds. The company would also be required to maintain the employment level and remain in full operation in the county for a total of five (5) years. The collateral for the conditional loan is the equipment. The EDIF agreement to be prepared by the county attorney will include guarantees and employment reporting requirements. Upon meeting performance requirements of the agreement, the conditional loan would revert to a grant.

Other conditions include proof of owner funds available for project, a full and complete equipment listing, and copy of student contract.

A motion made by Commissioner Corchiarino, seconded by Commissioner J. Wilson, Commissioners Corchiarino, J. Wilson and S. Wilson opposed, to approve the disbursement of \$50,000 of Economic Development Incentive Funding to Shines Like Stars Preschool, LLC for the purpose of purchasing instructional equipment. The disbursement of funds is contingent upon a signed agreement between the EDIF Commission and the company outlining the conditions of the agreement and performance of the project in accordance with the application submitted to the EDIF Commission, was made and failed. As part of the motion, Commissioners Dumenil, Moran, J. Wilson and S. Wilson made comments on this topic.

An amended motion, by Commissioner Moran, seconded by Commissioner Dumenil, Commissioners Corchiarino and S. Wilson opposed, to replace the \$50,000 with \$25,000, was made.

A motion made by Commissioner Corchiarino, seconded by Commissioner J. Wilson, Commissioners Corchiarino, J. Wilson and S. Wilson opposed, to approve the disbursement of \$25,000 of Economic Development Incentive Funding to Shines Like Stars Preschool, LLC for the purpose of purchasing instructional equipment. The disbursement of funds is contingent upon a signed agreement between the EDIF Commission and the company outlining the conditions of the agreement and performance of the project in accordance with the application submitted to the EDIF Commission. Motion failed.

Commissioners	Yes	No
Moran	x	
J Wilson		x
S Wilson		x
Dumenil	x	
Corchiarino		x

**REQUEST FOR ECONOMIC DEVELOPMENT INCENTIVE FUNDING –
CHESAPEAKE 26-29 ENVIRONMENTAL LAB, INC:**

Ms. Heather Tinelli, Economic Development Director, submitted to the Board for their review and approval, Request for Economic Development Incentive Funding - Chesapeake Environmental Lab, Inc.

At its meeting on October 19, 2020, the Economic Development Incentive Fund (EDIF) Commission recommended approval of a conditional loan for \$50,000 to Chesapeake Environmental Labs, Inc. for the purpose of purchasing a Promium Element LIMS system which is a laboratory Informational Management System that will increase productivity for the lab and will be located in their headquarters at 302 Love Point Road, Stevensville.

Chesapeake Environmental Labs, Inc. (CEL) was started in 1991 and has grown its business located in Stevensville to employ 11 employees. The company is a MD state certified

water quality laboratory specializing in water quality analysis for drinking water, wastewater, recreational water and storm water. CEL serves customers from Mid Maryland to the beach including Delaware. CEL has realized growth over the last several years and recently renovated it's building to accommodate additional workspace and employees. The purchase of this LIMS system will enable the company to improve efficiencies and grow its business as well as add 2 full time employees.

The EDIF Commission recommends the award be a reimbursement for the cost of the equipment which is estimated at \$75,810 and conditioned upon the incremental creation of a total of two (2) full-time jobs within three (3) years from the date of disbursement of funds. The company would also be required to maintain the employment level and remain in full operation in the county for a total of five (5) years. The EDIF agreement is to be prepared by the county attorney will include guarantees and employment reporting requirements. Upon meeting performance requirements of the agreement, the conditional loan would revert to a grant.

On a motion made by Commissioner Corchiarino, seconded by Commissioner J. Wilson, the Board unanimously agreed to approve the disbursement of \$50,000 of Economic Development Incentive Funding to Chesapeake Environmental Labs, Inc. for the purpose of purchasing a Promium Element LIMS system. The disbursement of funds is contingent upon a signed agreement between the EDIF Commission and the company outlining the conditions of the agreement and performance of the project in accordance with the application submitted to the EDIF Commission.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Dumenil	x	
Corchiarino	x	

COMMERCIAL REAL PROPERTY TAX CREDIT REQUEST – KENT NARROWS ENTERPRISES, LLC 30-36:

Ms. Heather Tinelli, Economic Development Director, submitted to the Board for their review and approval, Commercial Real Property Tax Credit Request - Kent Narrows Enterprises, LLC.

Background:

Pursuant to County Ordinances 11-24, as amended, and 13-08, it is the discretion of the County Commissioners to grant a real property tax credit for certain businesses making significant real property improvements ... which, when complete, increases the full fair market value of a property, as determined by the Department of Assessments and Taxation, by at least \$25,000 and which is owned or occupied by a business which [sic] establishes to the satisfaction

of the Department of Economic Development that it will create a minimum of twelve (12) new fulltime positions within thirty-six (36) months of completion of construction. [Sect. 5-10.4 of the Code of Public Laws of Queen Anne’s County and Sect. 9-319(d) of the Tax Property Article, Annotated Code of Maryland]. The tax credit is applied to the increase in the assessed value and is prorated over five (5) years (80% the first taxable year; 60% the second; 40% the third; 20% the fourth; and 0% the fifth).

Request:

The Department of Economic and Tourism Development has received and evaluated a request for a commercial real property tax credit for the project known as Kent Narrows Hyatt Place owned by Kent Narrows Enterprises, LLC and located at 3028 Kent Narrows Way South Grasonville, MD. Construction is expected to begin shortly of a new 120 room Hyatt Hotel with 4,000 sq.fi. of event/banquet space. The hotel is projected to be completed by 2/22/22.

Construction commenced under Building Permit BC20-05-0042. The applicant has provided information projecting the number and types of jobs to be created over the course of five (5) years.

The Department recommends approval of the Commercial Real Property Tax Credit for the Hyatt Place Hotel Project based on the following:

1. The project is proposing to create thirty (30) new full-time jobs within thirty-six (36) months of completion, which complies with the minimum of twelve (12) required by code.
2. The project has estimated construction cost of \$20.3 Million, which exceeds the minimum increase required by the Ordinance of \$25,000. The current base value of the property according to SDAT records is \$1,222,400.

This property is not within the designated Queen Anne’s County Enterprise Zone, and therefore is not eligible for the commercial real property tax credit under that program. Should the tax credit be approved, the Department will monitor the project for compliance with job creation requirements through annual employment reports. This item was tabled for additional information.

COMMERCIAL REAL PROPERTY TAX CREDIT REQUEST – KENT NARROWS MARINE, LLC 37-43:

Ms. Heather Tinelli, Economic Development Director, submitted to the Board for their review and approval, Commercial Real Property Tax Credit Request - Kent Narrows Marine, LLC.

Background:

Pursuant to County Ordinances 11-24, as amended, and 13-08, it is the discretion of the County Commissioners to grant a real property tax credit for certain businesses making

significant real property improvements ... which, when complete, increases the full fair market value of a property, as determined by the Department of Assessments and Taxation, by at least \$25,000 and which is owned or occupied by a business which [sic] establishes to the satisfaction of the Department of Economic Development that it will create a minimum of twelve (12) new fulltime positions within thirty-six (36) months of completion of construction. [Sect. 5-10.4 of the Code of Public Laws of Queen Anne's County and Sect. 9-319(d) of the Tax Property Article, Annotated Code of Maryland]. The tax credit is applied to the increase in the assessed value and is prorated over five (5) years (80% the first taxable year; 60% the second; 40% the third; 20% the fourth; and 0% the fifth).

Request:

The Department of Economic and Tourism Development has received and evaluated a request for a commercial real property tax credit for the project known as Kent Narrows Marine Boatel owned by Kent Narrows Marine, LLC and located at 100 Piney Narrows Road Chester, MD.

Construction is expected to begin shortly of Phase 2 of the project which includes 42,000 sq. ft. of new space as well as 12,000 of commercial rental space. Phase 2 is projected to be completed by April 2021. Construction commenced under Building Permit BC20-07-0054. The applicant has provided information projecting the number and types of jobs to be created over the course of five (5) years.

The Department recommends approval of the Commercial Real Property Tax Credit for the Kent Narrow Boatel Project based on the following:

1. The project is proposing to create 3 new full-time jobs for a total of (7) full-time jobs within thirty-six (36) months of completion along with 12 total part-time jobs. In addition, the 10 rental units will each create a minimum of 1 new full-time job for each unit. This complies with the minimum of twelve (12) required by code.
2. The project has estimated construction cost of \$6.5 Million, which exceeds the minimum increase required by the Ordinance of \$25,000. The current base value of the property according to SDAT records is \$6,278,800.

This property is not within the designated Queen Anne's County Enterprise Zone, and therefore is not eligible for the commercial real property tax credit under that program. Should the tax credit be approved, the Department will monitor the project for compliance with job creation requirements through annual employment reports. This item was tabled for additional information.

INTERNATIONAL ACADEMIES OF EMERGENCY DISPATCH (IAED) QUALITY ASSURANCE & IMPROVEMENT:

Mr. Scott A. Haas, Department of Emergency Services Director, submitted to the Board for their review and approval, International Academies of Emergency Dispatch (IAED) Quality Assurance & Improvement.

The Department of Emergency Services has been awarded grant funding from the Maryland 9-1-1 Board. Project #21-054 for \$70,200. The purpose of this grant is to have the quality assurance and improvement of the 9-1-1 Center completed by IAED. The County is currently utilizing all three disciplines from IAED, which include Emergency Fire Dispatch (EFD), Emergency Medical Dispatch (EMD), and Emergency Police Dispatch (EPD).

This grant allows the County to meet the requirements of COMAR Title 12 and the International Academies for Quality Assurance and Improvement. The AED program includes case review, quality assurance, and weekly mentor feedback while eliminating the need to commit supervisory staff to complete the process allowing them to focus on emergency incidents and call demand.

On a motion made by Commissioner J. Wilson, seconded by Commissioner Corchiarino, the Board unanimously agreed to authorize the Director of the Department of Emergency Services to execute a contract with International Academies of Emergency Dispatch to provide 9-1-1 call review and quality assurance totaling \$70,200 for one year. As part of the motion, Commissioner Moran made comments on this topic.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Dumenil	x	
Corchiarino	x	

COMPUTER-AIDED DISPATCH, RECORDS MANAGEMENT SYSTEM, AND MOBILITY PUBLIC SAFETY SOLUTION:

Mr. Scott A. Haas, Department of Emergency Services Director, submitted to the Board for their review and approval, Computer Aided Dispatch (CAD) Records Management System (IRMS) and Mobility Public Safety Solution.

The Department of Emergency Services, in conjunction with the Office of the Sheriff, Centreville Police Department, and the Fire and EMS Commission published an RFP seeking to replace the antiquated Computer Aided Dispatch and records management system that has been in use for over twenty-years and is deemed a legacy system with limited support. Representatives from each agency comprised an assessment team that evaluated a total of four respondents, one of which did not meet the criteria established within the RFP. The team scored the remaining

three vendors through their proposal submitted and onsite demonstrations. The evaluation criteria included:

- Pricing of Software & Interfaces - 30% weighting factor
- Completeness of Proposal - 10% weighting factor
- Pricing of Maintenance - 30% weighting factor
- Pricing Model - 30% weighting factor
- Demonstration - 10% weighting factor

The final score for each contractor was:

- Tyler Technologies - 80%
- Caliber Public Safety - 70%
- CentralSquare Technologies - 66%

At the end of the extensive evaluations and onsite demonstrations the assessment team scored Tyler Technologies as the superior product and recommended the purchase of their software and hardware solutions.

On a motion made by Commissioner S. Wilson, seconded by Commissioner J. Wilson, the Board unanimously agreed to authorize the Director of the Department of Emergency Services to execute a five-year contract with Tyler Technologies to provide Software, Hardware, and October 27, 2020 support for a new CAD, RMS and Mobility Public Safety Solution in the amount of \$1,398,824.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Dumenil	x	
Corchiarino	x	

PROPERTY LIEN’S:

Ms. Vivian Swinson, Zoning Administrator, submitted to the Board for their review and approval, Property Liens.

- Map 05, Parcel 296, Lot 61, 216 Merganser Drive, Chestertown (\$400.00) Vacant
- Map 58H, Grid 18, Parcel 287, 203 Gravel Run Road, Grasonville (\$260.00) Vacant
- Map 58D. Grid 24, Parcel 120, 3809 Main Street. Grasonville (\$260.00) Vacant
- Map 57, Grid 20, Parcel 124, Riverside Drive, Chester (\$250.00) Vacant

An independent contractor hired by the Zoning Office to cut grass at the above referenced addresses after the property owner ignored repeated attempts by the Zoning Inspector to get the site to comply with Queen Anne’s County Code Chapter 19 Article II § 19-2 L. (2) which states:

A person may not allow any vegetation to grow higher than 12 inches on any lot or parcel that is: (a) Less than three acres in size; and (b) located in an approved or recorded residential subdivision or any part of which is within 200 feet of a neighboring residence.

On a motion made by Commissioner Corchiarino, seconded by Commissioner S. Wilson, the Board unanimously agreed to approve Resolutions 20-38 through 20-41 to place a lien on each of the properties listed in the County Zoning Administrator’s memorandum dated October 27, 2020 for nuisance violations.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Dumenil	x	
Corchiarino	x	

FY2022 BUDGET CALENDAR:

On a motion made by Commissioner S. Wilson, seconded by Commissioner J. Wilson, the Board unanimously agreed to approve the FY2022 Budget Calendar.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Dumenil	x	
Corchiarino	x	

BUDGET AMENDMENTS:

On a motion made by Commissioner Moran, seconded by Commissioner J. Wilson, the Board unanimously agreed to approve Budget Amendment CC-18.

#	CC-18							Date	10/9/2020
QUEEN ANNE'S COUNTY									
REQUEST FOR BUDGET AMENDMENT									
FY2021									
								PAGE 1/1	Increase (Decrease)
Description of expenditure/revenue accounts to increase/(decrease):								Account Code	Amount

increase	Community Partnerships	CommUNITY Mentoring	fed op grants	682070	32490	\$ 8,744
increase	Community Partnerships	CommUNITY Mentoring	CARES funds	682070	32220	\$ 6,000
				Net Increase in Revenue		\$ 14,744
increase	Community Partnerships	CommUNITY Mentoring	other	682070	5995	\$ 6,000
increase	Community Partnerships	CommUNITY Mentoring	program supplies	682070	6200	\$ 1,000
increase	Community Partnerships	CommUNITY Mentoring	communications	682070	8100	\$ 919
increase	Community Partnerships	CommUNITY Mentoring	rent	682070	8125	\$ 6,825
				Net Increase in Expenses		\$ 14,744
Justification:						
To amend budget to accurately reflect revenues provided by Governor's Office of Crime Control and Prevention through the CommUNITY						
Mentoring program and expenditures allowed by same grant for FY2021 for \$8,744. This grant is for the CommUNITY Mentoring program and						
provides funding for hotspot internet connection devices at the Grasonville Community Center, rental of space at center, and driver's education						
costs. Additionally, this amendment also reflects CARES funding of \$6,000 allocated to the Community Mentoring program for cleaning						
supplies, food distribution and space rental through December 31, 2020						

Commissioners	Yes	No
Moran	X	
J Wilson	X	
S Wilson	X	
Dumenil	X	
Corchiarino	X	

On a motion made by Commissioner S. Wilson, seconded by Commissioner Corchiarino, the Board agreed to approve Budget Amendment CC-19.

#	CC-19					Date	10/9/2020
QUEEN ANNE'S COUNTY							
REQUEST FOR BUDGET AMENDMENT							
FY2021							
						Increase (Decrease) Amount	
Description of expenditure/revenue accounts to increase/(decrease):						Account Code	
decrease	Community Partnerships	Chesapeake Helps	state op grants	682042	33590	\$	(48,387)
				Net Decrease in Revenue		\$	(48,387)
decrease	Community Partnerships	Chesapeake Helps	auditing	682042	5010	\$	(2,419)
decrease	Community Partnerships	Chesapeake Helps	consultants	682042	5020	\$	(6,304)
decrease	Community Partnerships	Chesapeake Helps	professional groups	682042	5075	\$	(500)
decrease	Community Partnerships	Chesapeake Helps	other	682042	5995	\$	(34,896)
decrease	Community Partnerships	Chesapeake Helps	postage	682042	6050	\$	(150)
decrease	Community Partnerships	Chesapeake Helps	office supplies	682042	6055	\$	(111)

decrease	Community Partnerships	Chesapeake Helps	printing and publishing	682042	6060	\$ (805)
decrease	Community Partnerships	Chesapeake Helps	program supplies	682042	6200	\$ (500)
decrease	Community Partnerships	Chesapeake Helps	equipment operation	682042	6400	\$ (120)
decrease	Community Partnerships	Chesapeake Helps	travel	682042	8010	\$ (500)
decrease	Community Partnerships	Chesapeake Helps	meetings and conferences	682042	8040	\$ (100)
decrease	Community Partnerships	Chesapeake Helps	advertising	682042	8070	\$ (900)
decrease	Community Partnerships	Chesapeake Helps	communicaitons	682042	8100	\$ (1,082)
				Net Decrease in Expenses		\$ (48,387)
increase	Community Partnerships	Transportation Voucher Program	state op grants	682040	33590	\$ 30,378
increase	Community Partnerships	Transportation Voucher Program	other non-op rev-gen	682040	39910	\$ 4,350
				Net Increase in Revenue		\$ 34,728
increase	Community Partnerships	Transportation Voucher Program	salaries	682040	4003	\$ 15,654
increase	Community Partnerships	Transportation Voucher Program	program supplies	682040	6200	\$ 14,909
increase	Community Partnerships	Transportation Voucher Program	social security	682040	7100	\$ 833
increase	Community Partnerships	Transportation Voucher Program	health insurance	682040	7200	\$ 2,249
increase	Community Partnerships	Transportation Voucher Program	pension system	682040	7300	\$ 1,000
increase	Community Partnerships	Transportation Voucher Program	workmen's compensation	682040	7400	\$ 42
increase	Community Partnerships	Transportation Voucher Program	life insurance	682040	7600	\$ 41
				Net Increase in Expenses		\$ 34,728
decrease	Community Partnerships	Admin	other non-op rev-gen	680010	39910	\$ (4,350)
decrease	Community Partnerships	Admin	state op grants	680010	33590	\$ (15,469)
				Net Decrease in Revenue		\$ (19,819)
decrease	Community Partnerships	Admin	salaries	680010	4003	\$ (15,654)
decrease	Community Partnerships	Admin	social security	680010	7100	\$ (833)
decrease	Community Partnerships	Admin	health insurance	680010	7200	\$ (2,249)
decrease	Community Partnerships	Admin	pension system	680010	7300	\$ (1,000)
decrease	Community Partnerships	Admin	workmen's compensation	680010	7400	\$ (42)
decrease	Community Partnerships	Admin	life insurance	680010	7600	\$ (41)
decrease	Community Partnerships	Admin	travel	680010	8010	\$ (1,023)
increase	Community Partnerships	Admin	subscriptions and dues	680010	8025	\$ 873
increase	Community Partnerships	Admin	advertising	680010	8070	\$ 150
				Net Decrease in Expenses		\$ (19,819)
Justification:						
This amendment will zero out the Chesapeake Helps Program (current budget of \$48,387) and add the Transportation Voucher Program (budget of \$34,728).						
The Chesapeake Helps Program was not funded for FY21. The Transportation grant will provide funds for the Admin Asst III (up to 38%)						
for salaries and fringe benefits to implement the program and program supplies to operate the program as specified in the FY21 budget submitted to the						
Governor's Office for Children. The transfer in of county funds will be decreased from the admin budget of 680010 that would have been						
allocated to the admin asst III position in that accounting activity, and will instead be included in the New Transportation Voucher Program.						

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Dumenil	absent	
Corchiarino	x	

On a motion made by Commissioner S. Wilson, seconded by Commissioner Corchiarino, the Board agreed to approve Budget Amendment CC-38.

#	CC-38					Date	10/19/2020
QUEEN ANNE'S COUNTY							
REQUEST FOR BUDGET AMENDMENT							
FY2020							
						PAGE 1/1	Increase
							(Decrease)
Description of expenditure/revenue accounts to increase/(decrease):						Account Code	Amount
increase	Recreation	Summer Days	transfer in	514110	39910	\$	20,000
						Net Increase in Revenue	\$ 20,000
increase	Recreation	Summer Days	part-time	514110	4005	\$	18,529
increase	Recreation	Summer Days	social security	514110	7100	\$	1,471
						Net Increase in Expenses	\$ 20,000
increase	General Fund	Other Charges	transfer out	180010	8990	\$	20,000
increase	General Fund	Other Tax	income taxes	199000	30201	\$	20,000
						Net Change to Gen Fund	\$ 20,000
Justification:							
To increase transfer in to cover expenditures above the budgeted grant and user fee expenditures.							
In addition, this amendment will also increase income tax revenues in the General Fund to balance increase in transfer out of General Fund.							

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Dumenil	absent	
Corchiarino	x	

SHORE HEALTH UPDATE:

Mr. Kenneth Kozel, University of Maryland Shore Regional Health CEO and Mr. Arvin Singh, University of Maryland Shore Regional Health Vice President for Strategy and Communications presented to the Board for their review, Shore Health Update.

COVID Update

Queenstown ED Trends

- FY20 volume: 15,029 with an average daily census of 41
- FY21 First Quarter volume: 3,493 with an average daily census of 38
- PPE status & COVID-19 patients

Red Alert Status

- We are working on evaluating the status of diverting ambulances away from our facilities and recognize the negative impact of diversion. We are working to mitigate sending ambulances out of our service area.

Urgent Care

- Evaluating opportunities for Urgent Care throughout Queen Anne's County

ED Observation Beds Update

- It has been established and is on-going, we continue to keep appropriate patients for observation to avoid filling Easton's ED

QUEENSTOWN EMERGENCY CENTER 10 YEAR ANNIVERSARY PROCLAMATION:

The Board presented, Dr. Jane Wang, Medical Director; Ms. Mary Alice Vanhoy, Manager; and Ms. Lisa Lisle, Coordinator, from the Queenstown Emergency Center the following Proclamation:

*Queenstown Emergency Center
10th Year Anniversary*

WHEREAS, the University of Maryland Shore Emergency Center at Queenstown opened its doors 10-years ago on October 4, 2010; and

WHEREAS, the Queenstown Emergency Center came into being thanks to the collaborative efforts of Shore Regional Health with the University of Maryland Medical System, Maryland state emergency officials, Queen Anne's County government officials and community leaders; and

WHEREAS, the Queenstown Emergency Center was created primarily to meet the emergency care needs of Queen Anne's County resident, but thanks to its convenient location just off Route 50 close to the Bay Bridge, it is truly a regional facility, now serving approximately 16,000 patients per year; and

WHEREAS, the Queenstown Emergency Center has received a range of patients from those that are treated and released to seriously ill or injured patients who need inpatient care, which more than 800 annually are transferred by ambulance or helicopter for hospital admission, depending on the patient's needs; and

WHEREAS, the Queenstown Emergency Center has an extraordinary team of emergency physicians, physician assistants, nurse practitioners, nurses, med techs, nurse techs, and radiological and laboratory staff that are supported by outstanding teams of professionals; Security, Patient Access, Environmental Services, IT, Maintenance, and the Queen Anne's County's Department of Emergency Services EMS; that have kept the center running efficiently and effectively, 24/7, 365 days a year, over the past decade; and

WHEREAS, the Queenstown Emergency Center also has a group of passionate community advocates who have supported every step, over the past 10-years, from the creation of Shore Emergency Center at Queenstown, to providing ongoing volunteer and fundraising support; and

WHEREAS, the Queenstown Emergency Center, when newly opened, represented a new model of emergency care and over the past decade, has become the principal provider of comprehensive health care services for more than 170,000 residents of Caroline, Dorchester, Kent, Queen Anne's and Talbot counties on Maryland's Eastern Shore;

NOW, THEREFORE, BE IT RESOLVED, THAT WE, THE BOARD OF COMMISSIONERS OF QUEEN ANNE'S COUNTY, declare October 4, 2020 to be University of Maryland Shore Emergency Center at Queenstown Day in Queen Anne's County and recognize the more than 2,200 employees, medical staff, board members and volunteers whose diligence and professionalism that have kept the organization's mission of Creating Healthier Communities Together.

DEPARTMENT OF EMERGENCY SERVICES UPDATE:

Mr. Scott A. Haas, Department of Emergency Services Director, and staff presented to the Board for their review, Emergency Services Update.

EMERGENCY MEDICAL SERVICES

3rd Quarter 2020

- 1,861 Calls for service
- 876 Transports
- 5,075 Procedures
- 2,183 Medications
- Oxygen, L/R, Aspirin,
- Fentanyl, Nitroglycerine

MISSION LIFELINE AHA 2020 GOLD AWARD

2020 Mission Lifeline Award GOLD
2019 Mission Lifeline Award GOLD
2018 Mission Lifeline Award GOLD
2017 Mission Lifeline Award SILVER

Recognizing heart attacks and providing proper treatment and transport to appropriate facility promptly.

2 “CARES” EMS TRANSPORTS ARRIVED

CARES funded ALS Transport units have arrived and were placed in service. Fully Equipped including the Power-Load Stretchers to better serve our community and protect our staff from injuries.

COMMUNITY OUTREACH & EDUCATION COVID RESTRICTION LIMITED

- Continue Hands Only CPR education.
- Stop the Bleed video production
- Cardiac care video production
- “Know us Before you Need us” approach.

WHAT’S NEXT?

Community COVID-19 vaccinations

- Community Influenza vaccinations
- Four new FTE should complete our academy and enter field training mid-November.
- FY-22 Budget creation. Revisit and request conversion of part-time staffing to dedicated full-time staff.
- Continue to serve and provide the best EMS with the ever-changing Covid-19 challenges.

NEW TECHNOLOGY USING TODAY’S VARIOUS COMMUNICATIONS PLATFORMS: APPLE IOS, ANDROID, WINDOWS AND WINDOWS SERVER

New Computer Aided Dispatch

- Law Records Management
- Mobile Platform
- Fire/EMS
- Law
- Interface with Jail Software and Booking Livescan

WHAT’S NEXT?

- Secure Contract with NG-911 Core Services Provider -5 Years with option to renew for additional 5 years
- New HVAC System at DES and all new 9-1-1 Communications room.
- FY-22 Budget creation. Revisit and request 911 fees to create staffing to dedicated additional three full-time staff.

- Continue to strive to serve and provide the best 9-1-1 customer service while meeting the everchanging challenges

LEGISLATIVE SESSION:

COUNTY ORDINANCE NO. 20-08

A BILL ENTITLED

AN ACT CONCERNING provisions for alcohol production facilities (to include distilleries) in the Agricultural and Countryside Districts in Queen Anne’s County, defining certain terms and correcting the definition of farm brewery;

FOR THE PURPOSE of creating conditional use provisions in Agricultural and Countryside Districts in Queen Anne’s County for alcohol production facilities; prohibiting such uses in the permitted open space areas of Queen Anne’s County; defining alcohol production facilities and distilleries and correcting a typographical error in the definition of farm brewery in Chapter 18App-1 (Definitions) of the Code of Public Local Laws of Queen Anne’s County, Maryland.

BY AMENDING Sections 18:1-12, 18:1-14, 18:1-15, and 18App-1 of the Code of Public Local Laws of Queen Anne’s County, Maryland.

On a motion made by Commissioner J. Wilson, seconded by Commissioner Corchiarino, the Board unanimously opposed County Ordinance 12-08. As part of the motion, Commissioners Moran, J. Wilson and Dumenil made comments on this topic.

Commissioners	Yes	No
Moran		x
J Wilson		x
S Wilson		x
Dumenil		x
Corchiarino		x

COUNTY ORDINANCE NO. 20-12

A BILL ENTITLED

AN ACT CONCERNING Timing of Response to Ethics Complaints by the Queen Anne’s County Ethics Commission;

FOR THE PURPOSE of revising the time the Queen Anne’s County Ethics Commission shall either dismiss or forward an ethics complaint from 10 to 30 days;

BY AMENDING Section 8-10 G. (3) of Chapter 8 of the Code of Public Local Laws of Queen Anne’s County.

On a motion made by Commissioner J. Wilson, seconded by Commissioner Corchiarino, the Board unanimously agreed to adopt County Ordinance 20-12.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Dumenil	x	
Corchiarino	x	

PRESS AND PUBLIC COMMENTS:

No persons spoke to the Commissioners on subjects of interest to them.

COMMISSIONER’S ROUNDTABLE:

Commissioner J. Wilson discussed the following:
Reminded everyone to vote.

Commissioner Corchiarino discussed the following:
Reminded everyone to vote and encouraged early voting.

Commissioner Dumenil discussed the following:
The Waterman’s Association is holding a Community Holiday Crab basket tree.

Commissioner Moran discussed the following:
Reminded everyone to vote.

There being no further business, they adjourned at 8:10 p.m. to meet again on Tuesday, November 10, 2020.

EXECUTIVE ASSISTANT

PRESIDENT