

Parks & Recreation Advisory Board
Meeting Minutes
October 19, 2020

Those present at the meeting were:

PRAB MEMBERS: Laurie Dalziel, Leigh Dillon, Commissioner Jim Moran, Paul Lombardo, Carla Viar Pullen and Phil Starkey.

GUESTS: Bob Zillig, Steve Pringle, Todd Mohn

PARKS & RECREATION STAFF: Steve Chandlee, Nancy Scozzari, Mike Watson, Joan Brooks, James Miller and Breanne Waters.

Approval of September 2020 PRAB Minutes

Motion to approve: Laurie Dalziel and Leigh Dillon

General Discussion

- Introduce Carla Via Pullen, new Board of Ed Rep, Interim Chief of Operations
 - 50% of students back in schools on Nov 9th.
 - Possible Dec. start date for sports, but highly unlikely. Still currently planning on sports starting in Feb.
- Bob Zillig from the Bicycle and Pedestrian Advisory Committee
 - Reports on the safety of the trails.
 - Would like to request that we reserve funds in the FY21 and FY22 Capital Budget for Flashing lights at vehicle crossings. Kent Narrows Way is most dangerous.
 - See links for documents presented: [concerned areas](#) and BPAC's [2020 Connectivity & Safety Recommendations](#).
 - Per Nancy SHA will only approve the lights that cost \$35,000.
 - Suggestion: Could we possibly lower the speed limit by Kent Narrows Way?
 - BPAC needs to send letter to Commissioners asking for capital funding for lights.
- Steve Pringle from [Mid-Atlantic Off-Road Enthusiasts](#) (MORE)
 - The volunteers create, build and maintain off road single track multi-purpose trails.
 - Changes have been made to the MOU by Parks for MORE's review. We cannot change the insurance amount of \$2 million.
- AED update- still waiting on the box from DES for OLP
 - Maybe we position an emergency team at the parks?
 - If Parks supplies the AED, are we liable if the AED fails due to battery issues? Should the AED receive periodic service checks to make sure it is working properly?
 - Do we even put up a box at the risk of it being vandalized or stolen?
 - Should we educate all coaches that use the fields that the AED is in the concession stand.
- Bathrooms- They are all open except Sudlersville. The pump is still down, waiting on part.

General Update – Steve Chandlee

- Use the link for [Power Point Presentation](#)
- Side comment:
 - 90ft Diamond at Grasonville
 - Submit a request in writing on behalf of KI Youth Baseball that a need for a 90ft diamond for next spring.

Parks and Resource Planning – Nancy Scozzari

- Plants are being delivered to Batts Neck, curbs are complete.
 - Paving will be completed in spring now because asphalt plants are closed.
- Chesapeake Bay Trust Fund and National Fish & Wildlife Foundation Grant (NFWF)
 - 30 acres of plantings will be going in at White Marsh, lining lane with Sycamore Trees.
 - 40 acres of plantings at Blue Heron
- South Island Trailer Extension
 - Steve, Mike, Nancy, Chris all walked the trail to get a layout.
 - Goal is to stay out of SHA Easements.
 - Waiting on appraisal information, quickest turnaround time is January.

Recreation and League Update – Joan Brooks

- Recreation received \$25,000 grant from Local Management Board.
- Letter will be sent to the Commissioners to set a date for 2021 Fireworks.
- FYI we are getting a lot of calls about Basketball, we cannot host Basketball unless we can use the school gyms.

Parks Update – Mike Watson

- Replaced boards on Cox Creek Bridge.
- All reseeding of Bermuda is complete.
- Now reseeding all other plain grass fields.
- Batts Neck Bathroom has been completely remodeled inside and out.
- Replacement roofs for north county have been ordered.
- Material for backfilling along trail arrived, will start this week.
- Ditches along Cross Island trail were cleaned out.

Continuing Business

- Increase Turf Fees for Out of County

	Current Cost	New Cost
In County	\$50 per hour	\$50 per hour
Out of County	\$75 per hour	\$100 per hour Youth \$125 per hour Adult
Tournaments	\$100 per hour	\$150 per hour

- We will use their Organizations COI to determine whether In or Out of County Rates
- Phil Starkey motions to change fees to the above rates starting July 1st 2021: Paul Lombardo seconds, motion passed.
- LPPRP- 12 survey questions
 - Parks will be sending link out to PRAB members. Please send to everyone, we need at least 801 responses.
- Review PRAB Bylaws to see what the minimum attendance is for next meeting.
- Capital Project suggestions – Submit to Steve.

Motion to Adjourn: Paul Lombardo and Phil Starkey