

July 14, 2020

The County Commissioners of Queen Anne's County met this date pursuant to its last adjournment and there were present:

James J. Moran
Jack N. Wilson, Jr.
Stephen Wilson
Philip L. Dumenil
Christopher M. Corchiarino

June 29, 2020

A meeting was held, June 29, 2020 at 5:30 at the Department of Park and Recreation, second floor meeting room. Those in attendance in person were Todd Mohn, Steve Wilson, Steve Chandlee and Margie Houck. Those in attendance by Go To Meeting were Patrick Thompson, Jim Moran, Jack Wilson, Phil Dumenil, Chris Corchiarino and Mike Watson. The topic discussed was; could the County place a residency restriction, due to COVID-19, that would allow only Queen Anne's County residence to use Matapeake Beach and beaches at Terrapin Nature Preserve and Ferry Point Nature Preserve.

After a discussion, the Board requested that a letter be drafted to the Department of Natural Resources asking their input on this matter.

MEETING CALLED TO ORDER:

The meeting was called to order at 5:00 p.m.

CLOSED SESSION:

Pursuant to State Government Law Section 3-305(b) (1) to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; or any other personnel matter that affects one or more specific individuals; "The County Commissioners held a Closed Session on a motion of Commissioner Corchiarino, seconded by Commissioner Dumenil, at 5:00 p.m. in the Office of the County Commissioners, The Liberty Building, 107 N. Liberty Street, Centreville, Maryland." The Board adjourned in Closed Session at 5:40 p.m. Those in attendance were Mr. Todd Mohn, County Administrator; Ms. Margie Houck, Executive Assistant; Ms. Beverly A. Churchill, Department of Human Resources Director and Jonathan Seeman, Director of Budget, Finance and IT.

The Board discussed voting member at NACO Annual Business meeting, vacant positions, Mid-Shore Landfill and a citizen donation to Animal Services.

In open session, on a motion made by Commissioner Dumenil, seconded by Commissioner Corchiarino, the Board unanimously agree to appoint Commissioner Jack Wilson as voting member at NACo Annual Business Meeting.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Dumenil	x	
Corchiarino	x	

On a motion made by Commissioner J. Wilson, seconded by Commissioner Dumenil, the Board unanimously agree to fill the following vacant positions (1) Economic Development, (1) DPW Inspector, (1) Courthouse Bailiff, (4) DES Positions.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Dumenil	x	
Corchiarino	x	

MINUTES:

On a motion made by Commissioner J. Wilson, seconded by Commissioner Christopher, the Board unanimously agreed to approve the Agenda for the current meeting and the Closed and Regular Minutes of June 23, 2020.

PRESS AND PUBLIC COMMENTS:

The following persons spoke to the Commissioners on subjects of interest to them:

1. Tammy Harper
2. Dick Smith

**DEPARTMENT OF PUBLIC WORKS –
ADMINISTRATIVE/ENGINEERING/PROPERTY MANAGEMENT:**

Mr. Alan Quimby, Director; Mr. Shane Moore, Chief Roads Engineer; and Mr. Lee Edgar, Chief of Engineering of the Department of Public Works; met with the Board.

WETLAND MITIGATION DELINEATION & DESIGN – CONTRACT AWARD:

Mr. Edgar presented to the Board for their review and approval, Wetland Mitigation Delineation & Design: Contract Award.

Sealed bids were received and opened, Monday, July 6, 2020, for the Wetland Mitigation Delineation & Design contract. The contract consists of 1) pre-mitigation delineation of 15 acres +/-, 2) design of nontidal Palustrine Forested (PFO) wetland creation, enhancement and/or restoration on 15 acres +/- of the County-owned ‘Tanner property’, 3) construction administration services, and 4) performance monitoring for five years. This project is intended to satisfy the remaining wetland mitigation deficit for permitted wetland impacts in Bay City (9.51 ac), Cloverfields (2.26 ac) and other County projects (8.94 ac). Certain wetland mitigation credits have been achieved upon the Greenberg property; however, there remains a deficit of 11.06 acres of Palustrine Forested (PFO) wetlands and 3.61 acres of Palustrine Scrub Shrub (PSS) wetlands which remain to be mitigated. Project Bids were solicited in accordance with the County Procurement Policy. Eight (8) bids were received, publicly opened and read as follows:

Vendor	Location	Bid
Lane Engineering, LLC	Easton, MD	\$ 43,200.00
AKRF, Inc.	Hanover, MD	\$ 79,912.08
Rauch, Inc.	Easton, MD	\$ 90,507.03
Ecosystem Planning & Restoration, LLC	Columbia, MD	\$ 116,810.00
Bayland Consultants & Designers, Inc.	Hanover, MD	\$ 119,300.00
Landmark Science & Engineering	Aberdeen, MD	\$ 230,425.00
Coastal Resources, Inc.	Annapolis, MD	\$ 267,723.52
Unity Landscape	Church Hill, MD	(non-responsive)

Lane Engineering’s bid is the lowest responsive and responsible bid and is within the approved Capital Project #400077 Wetland Mitigation budget. Based on the above, staff recommends award of the contract to Lane Engineering, LLC of Easton, Maryland.

On a motion made by Commissioner J. Wilson, seconded by Commissioner Dumenil, the Board unanimously agreed to award the Wetland Mitigation Delineation & Design contract to Lane Engineering, LLC of Easton, Maryland in the amount of \$43,200 and authorize the Director of Public Works to issue the Notice of Award and execute the Contract on behalf of the County Commissioners. As part of the motion, Commissioners Moran and J. Wilson made comments on this topic.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	

Dumenil	x	
Corchiarino	x	

PROPERTY MANAGEMENT – WEED CONTROL - FY21 TRUCK:

Mr. Quimby presented to the Board for their review and approval, Property Management - Weed Control FY21 Truck.

The State of Maryland mandates the control of noxious weeds within our jurisdiction. Previously the Weed Control operation was under the domain of Parks and Recreation. This obligation was transferred to Public Works with the retirement of the previous Weed Control employee.

The current truck is a 2007 with 175,000 miles on it. Given the nature of the task, often off-road, the truck experiences fairly severe duty. The existing spray rig in the back of the truck was inoperable.

Property management had \$60,000 approved for a new truck and spray rig. As noted above, the existing spray rig was inoperable so when the Spring weed spraying season began in 2020, a spray rig was purchased out of FY20 money (\$5,367.63).

Using the State of Maryland’s General Services procurement prices, a 3/4-ton truck outfitted for weed control operations (4x4, extended cab, running boards, spray liner) as well as winter operations (i.e. snowplow) costs \$36,660.

On a motion made by Commissioner Corchiarino, seconded by Commissioner Moran, the Board unanimously agreed to purchase one 3/4-ton pick-up truck for Weed Control operations from Apple Ford, via the State of Maryland’s Blanket Purchase Order, in the amount of \$36,660. As part of the motion, Commissioners Moran and Dumenil made comments on this topic.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Dumenil	x	
Corchiarino	x	

PUBLIC HEARING:

The County Commissioners of Queen Anne’s County held a public hearing at 5:50 p.m. on Tuesday, July 14, 2020, in the Commissioner’s meeting room located in the Liberty Building, 107 North Liberty Street, Centreville, Maryland 21617. The purpose of the hearing was to consider amending the Queen Anne’s County 2011 Comprehensive Water and Sewerage Plan.

The following proposal was considered:

Senate Bill 370, Environment - Recycling - Office Buildings requires by October 1, 2021, each owner of a building that has 150,000 square feet or greater of office space to provide collection and recycling of recyclable materials. The law also requires each county to update its plan by October 1, 2020, to address the office building recycling.

Patrick Thompson, Esquire, County Attorney conducted the hearing on behalf of the county and noted all legal requirement had been met.

There was no public testimony

The record will remain open for two weeks.

PUBLIC HEARING:

The County Commissioners of Queen Anne's County, Maryland held a public hearing at 5:55 p.m. in the County Commissioner's Meeting Room in the Liberty Building, 107 N Liberty Street, Centreville, Maryland 21617 to receive public comments on County Ordinance 20-10.

Patrick Thompson, Esquire, County Attorney conducted the hearing on behalf of the county and noted all legal requirement had been met.

There was no public testimony.

AN EMERGENCY BILL ENTITLED

AN ACT CONCERNING the Postponement of the 2020 Queen Anne's County Tax Sale;

FOR THE PURPOSE of delaying and postponing the 2020 Queen Anne's County Tax Sale until 2021; and generally addressing the date of the annual tax sale in Queen Anne's County.

BY AMENDING Section 5-2 of the Code of Public Local Laws of Queen Anne's County, Maryland.

SECTION I

BE IT ENACTED BY THE COUNTY COMMISSIONERS OF QUEEN ANNE'S COUNTY, MARYLAND, that Section 5-2 of the Code of Public Local Laws of Queen Anne's County, Maryland be and is hereby AMENDED to read as follows:

Chapter 5. County Finance

Article I. Tax Collector

§5-2. Date of tax sales.

- A. Tax sales under the provisions of the Tax-Property Article of the Annotated Code of Maryland shall be conducted on the third Tuesday of May in each year and shall be continued from day-to-day until completed.
- B. Notwithstanding the foregoing, the tax sale to be conducted in calendar year 2020 shall be postponed and the collector of taxes shall sell all properties on which the tax is in arrears on the regularly scheduled tax sale in 2021.

SECTION II

BE IT FURTHER ENACTED that this Ordinance shall be declared an Emergency Bill affecting the health, safety and welfare of the citizens of Queen Anne’s County and shall, upon adoption by an affirmative vote of at least four-fifths of the total membership of the Board of County Commissioners, be effective immediately upon adoption.

On a motion made by Commissioner Moran, seconded by Commissioner J. Wilson, the Board unanimously agree to adopted County Ordinance 2010.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Dumenil	x	
Corchiarino	x	

WEEKLY CORRESPONDENCE AND PRESENTATION OF DOCUMENTS FOR SIGNATURE:

The Board reviewed various correspondence with Mr. Todd Mohn, County Administrator.

LETTER OF SUPPORT REQUEST FOR YMCA GRANT:

Ms. Catherine R. Willis, Department of Community Services Director, submitted to the Board for their review and approval, Letter of support request for YMCA Grant.

The Queen Anne’s County Department of Community Services submitted an application to the Rural Maryland Prosperity Investment Fund grant to receive \$150,000 towards site work for the Senior Center/YMCA in Centreville.

We continue to work diligently with the YMCA and the Department of Public Works to complete the plans for the project as well as avail ourselves to every giant funding source we can to complete the project.

Your continued support is appreciated and essential to see this project through for the benefit of all Queen Anne’s County citizens.

On a motion made by Commissioner J. Wilson, seconded by Commissioner Dumenil, the Board unanimously agreed to sign and submit the letter of support for the QAC Department of Community Services application to the Rural Maryland Prosperity Investment Fund grant on this 14th day of July 2020.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Dumenil	x	
Corchiarino	x	

SUBORDINATION AGREEMENT CRITICAL WORKFORCE LOAN:

Mr. Michael R. Clark, Community Partnership for Children and Families Director, submitted to the Board for their review and approval, Subordination Agreement – Critical Workforce Loan (CWF) Client Kirby Schulz.

Kirby Schulz received a Critical Workforce loan (CWF) around July 2016. Mr. Schulz had his first mortgage through Stearns Lending LLC and as always, our loan subordinates to the first loan. Per the memo, Mr. Schulz would like to refinance the first loan with Amwest Funding Corporation in order to reduce his interest rate and monthly payment. Therefore, we need to resubordinate his loan that he has currently with the County.

Patrick Thompson, Esquire, County Attorney, has reviewed and approved the request to complete a Subordination Agreement for Mr. Schulz. There will be no cash back at the closing.

On a motion made by Commissioner J. Wilson, seconded by Commissioner Corchiarino, the Board unanimously agreed to approve the subordination agreement for Kirby Schulz in order for him to obtain a lower interest rate and reduce the payment on his current mortgage. As part of the motion, Commissioner J. Wilson made comments on this topic.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Dumenil	x	
Corchiarino	x	

DRAFT STANDARD OPERATING POLICY:

Ms. Beverly A. Churchill, Department of Human Resources Director, submitted to the Board for their review and approval, Draft Standard Operating Policy.

The County is fortunate to have a variety of volunteers throughout many of its departments. To assist the departments in standardizing our processes for our volunteer services, the Volunteer Policy and Application/Agreement was drafted by our Risk Manager.

This policy was reviewed by the department directors and attorney for suggestions.

On a motion made by Commissioner Moran, seconded by Commissioner S. Wilson, the Board unanimously agreed that the Volunteer Policy be adopted as presented, to be effective in seven business days.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Dumenil	x	
Corchiarino	x	

LAB LEASING CO., INC. d/b/a WATER TESTING LABS OF MARYLAND:

Ms. Heather Tinelli, Economic Development Director, submitted to the Board for their review and approval, Lab Leasing Co., Inc. d/b/a Water Testing Labs of Maryland.

At the May 26, 2020 meeting, the Board of County Commissioners approved the disbursement of funds to Lab Leasing Co., Inc. d/b/a Water Testing Labs of Maryland from the Economic Development Incentive Fund (EDIF) monies in the amount of \$50,000 as a conditional loan. As part of the loan process, Patrick Thompson, Esquire, County Attorney, drafted the Promissory Note, UCC Filing, and Security Agreement.

We appreciate your support for the Economic Development Incentive Fund and the projects it has funded.

On a motion made by Commissioner Dumenil, seconded by Commissioner J. Wilson, the Board unanimously agreed to sign the Promissory Note, UCC Filing, and Security Agreement for Lab Leasing Co., Inc. d/b/a Water Testing Labs of Maryland. As part of the motion, Commissioners Moran and J. Wilson made comments on this topic.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Dumenil	x	
Corchiarino	x	

BOE REQUESTS:

Dr. Andrea M. Kane, Ph.D., Superintendent, submitted to the Board for their review and approval, additional appropriation request of \$739,946 in restricted (grant) funding.

In accordance with Section 5-105(c) of the Annotated Code of Maryland, the Board of Education requested County Commissioner approval of an additional appropriation request of \$739,946 in restricted (grant) funding, far the period ending June 30, 2020.

Queen Anne’s County Public Schools is the recipient of the Federal Education Stabilization Fund Program Elementary and Secondary School Emergency Relief (ESSER) Fund grant. These funds were allocated as part of the Federal CARES Act related to the current COVID-19 pandemic. The grant period is retroactive to March 13, 2020 and continues through September 30, 2022.

The purpose of the grant is to support local educational agencies (LEAs) with emergency relief funds to address the impact COVID-19 has had, and continues to have, on elementary and secondary schools. LEAs must provide equitable services to students and teachers in non-public schools as required under the CARES Act, LEAs can onlly uses these funds allowable under section 18003(d) of Division B of the CARES Act. As part of this provision, LEAs are expected “...to the greatest extent practicable, continue to compensate its employees and contractors during the period of any disruptions or closures related to COVID-19...”

This request for the additional appropriation authority of \$739,946 in Federal restricted grants, for the period ending June 30, 2020 will increase the FY2020 Restricted Budget to \$8,116,411.

On a motion made by Commissioner Corchiarino, seconded by Commissioner S. Wilson, the Board unanimously agreed to approve BOE request for the additional appropriation request of \$739,946 in Federal restricted grants, for the period ending June 30, 2020.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Dumenil	x	
Corchiarino	x	

Dr. Andrea M. Kane, Ph.D., Superintendent, submitted to the Board for their review and approval, transfers between major state categories.

In accordance with Section 5-105(b) of the Annotated Code of Maryland, the Board of Education requested County Commissioner approval of the transfers listed below between major state categories, for the period ending May 31, 2020.

Major Category: Transportation - Addition \$160,000

- Up through the school closure of March 13, 2020, QACPS experienced an increased cost of Special Education Student Transportation, including extended school year, driver overtime, school vehicle attendants, driver substitutes, and homeless transportation needs.

Major Category: Maintenance of Plant — Addition \$25,000

- Additional maintenance materials for repair of buildings for building modifications related to COVID-19.

Major Category: Health Services — Addition \$45,000

- Allocate budget for School Health Coordinator and additional Medical Supplies for school Health rooms for COVID-19 preparations.

Major Category; Instruction — Reduction (\$230,000)

- Savings from Substitute usage, Coaches and Teacher Mentor payments due to school closure.

On a motion made by Commissioner S. Wilson, seconded by Commissioner Moran, the Board unanimously agreed to approve BOE request of transfers listed between major state categories for the period ending May 31, 2020. As part of the motion, Commissioner Moran made comments on this topic.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Dumenil	x	
Corchiarino	x	

RURAL LEGACY DEED OF EASEMENT AMENDMENT:

Ms. Donna K. Landis-Smith, Soil Conservation Aide/ Land Preservation, submitted to the Board for their review and approval, Rural Legacy Deed of Easement Amendment - Austin Reed and Margery Poitras.

BACKGROUND

Grantors and Grantees are the parties to a Deed of Conservation Easement dated December 17, 2009 and recorded among the Land Records of Queen Anne's County (the Land Records) in Liber 1917, folio 10 (the Original Easement). The original Easement encumbers the 49.783-acre property owned by Grantors Austin Reed and Margery Poitras.

Article \T.G. of the Original Easement provides that it:

...May only be amended by a written document that is executed by Grantors and Grantees, approved by the Rural Legacy Board and recorded among the land records of the appropriate jurisdiction for the Property; provided that any amendment shall not be inconsistent with the purpose of this Conservation Easement, shall not affect its perpetual duration and shall only be allowed if, in the opinion of Grantees, the amendment as a whole strengthens the conservation Terms of this Conservation Easement.

Article II.C of the Original Easement states that:

The division, partition or subdivision ("Division") of the Property into more than the one (1) existing parcel of land that constitutes the Property, for any purpose, is prohibited. As authorized by the Original Easement, a subdivision plat of the Property entitled Minor Sliding Scale Subdivision of the Lands of Austin Reed & Margery P. Reed is recorded in the Land Records in Plat Book SM 41, page 9 in September 2009 (the Original Subdivision Plat);

The Original Subdivision Plat divided the Property into two (2) parcels; a "Lot 1" (47.783 acres, currently owned by Margery P. Poitras and Austin Reed - Original Lot 1) and a "Lot 2" (2.00 acres, currently owned by Austin Reed - Original Lot 2).

AMENDMENT TO THE DEED OF EASEMENT

Grantees have given approval for an amendment of the Original Subdivision Plat to provide the current lot lines of the Property be relocated to establish two (2) parcels approximately equal in size.

The Reconfigured Parcels are shown on a plat entitled Amendment (Relocation of Lot Lines) To Minor Sliding Scale Subdivision of the Lands of Austin Reed & Margery R. (Reed) Poitras which is recorded among the Queen Anne's County Land Records in Plat book KBH 48/84 A-B.

The Lot Lines Relocation Plat shows a "Reconfigured Lot 1" (24.89V acres) and a "Reconfigured Lot 2" (24.892 acres);

The Lot Lines Relocation Plat has been designed, and approved by the Queen Anne’s County Department of Planning & Zoning, to strengthen the conservation terms of the Original Easement by 1) including afforestation on Reconfigured Lot 1 and Reconfigured Lot 2 in the area shown on Exhibit A; and 2) imposing a two acre building envelope on Reconfigured Lot I and on Reconfigured Lot 2.

On a motion made by Commissioner Dumenil, seconded by Commissioner Corchiarino, the Board unanimously agreed to approve the Rural Legacy Deed of Easement Amendment.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Dumenil	x	
Corchiarino	x	

KNDF TRANSFER:

Mr. Jody Schulz, Chair, Kent Narrows Development Fund, submitted to the Board for their review and approval, KNDF Transfer from 570 Fund.

The Kent Narrows Developing Foundation request’s a draw of \$35,000 from the 570 Fund to cover general administrative costs the costs associated with the 2020 programs as articulated in the KNDF Community Plan and for continued efforts to work with the County to update the Comprehensive Plan.

On a motion made by Commissioner Dumenil, seconded by Commissioner J. Wilson, the Board unanimously agreed to approve the KNDF request to draw \$35,000 from the 570 Fund to cover general administrative costs associated with the 2020 programs as articulated in the KNDF Community Plan and for continued efforts to work with the County to update the Comprehensive Plan.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Dumenil	x	
Corchiarino	x	

BUDGET AMENDMENT:

On a motion made by Commissioner J. Wilson, seconded by Commissioner Corchiarino, the Board unanimously agreed to approve Budget Amendment CC-1.

#	CC-1					Date	7/6/2020
Entered By _____		QUEEN ANNE'S COUNTY					
REQUEST FOR BUDGET AMENDMENT							
FY 2021							
							Increase (Decrease)
Description of expenditure/revenue accounts to inc/(dec):				Fund	Project	Account	Amount
decrease	General Fund - Recreation	Program Supplies & Materials	100	141000	6200	\$	(10,000)
decrease	General Fund - Parks	Repairs - Buildings/Ground	100	142000	6310	\$	(18,000)
decrease	General Fund - Parks	Overtime	100	142000	4004	\$	(6,000)
decrease	General Fund - DES EMS	Training Expense	100	110530	8045	\$	(10,000)
decrease	General Fund - DES EMS	Medical Supplies	100	110530	6510	\$	(10,000)
decrease	General Fund - DES Communications	Training Expense	100	110540	8045	\$	(8,865)
decrease	General Fund - DES Special Ops	Local Emerg. Planning Com	100	110520	8817	\$	(4,500)
decrease	General Fund - DES Special Ops	Local Emerg. Planning Com	100	110520	8817	\$	(6,500)
decrease	General Fund - DES Support Services	Repairs - Equipment	100	110545	5210	\$	(15,000)
decrease	General Fund - DES Support Services	Data Processing	100	110545	6065	\$	(10,000)
decrease	General Fund - DES Admin	Office Supplies	100	110560	6055	\$	(10,000)
decrease	General Fund - IT	Main. Agreements	100	105730	5435	\$	(22,400)
decrease	General Fund - Planning & Zoning	Regular Salaries	100	105620	4003	\$	(21,815)
decrease	General Fund - Planning & Zoning	Social Security	100	105620	7100	\$	(1,733)
decrease	General Fund - Planning & Zoning	Health Insurance	100	105620	7200	\$	(3,834)
decrease	General Fund - Planning & Zoning	Pension	100	105620	7300	\$	(2,046)
decrease	General Fund - Planning & Zoning	WC	100	105620	7400	\$	(530)
decrease	General Fund - Planning & Zoning	Life Insurance	100	105620	7600	\$	(42)
decrease	General Fund - DPW Solid Waste	Repairs - Buildings/Ground	100	121040	6310	\$	(10,000)
decrease	General Fund - Roads Admin	Regular Salaries	100	123000	4003	\$	(20,540)
decrease	General Fund - Roads Admin	Social Security	100	123000	7100	\$	(1,598)
decrease	General Fund - Roads Admin	Health Insurance	100	123000	7200	\$	(2,692)
decrease	General Fund - Roads Admin	Pension	100	123000	7300	\$	(1,927)
decrease	General Fund - Roads Admin	WC	100	123000	7400	\$	(1,366)
decrease	General Fund - Roads Admin	Life Insurance	100	123000	7600	\$	(44)
decrease	General Fund - Roads Main	Regular Salaries	100	123100	4003	\$	(33,520)
decrease	General Fund - Roads Main	Social Security	100	123100	7100	\$	(2,829)

decrease	General Fund - Roads Main	Health Insurance	100	123100	7200	\$ (9,265)
decrease	General Fund - Roads Main	Pension	100	123100	7300	\$ (3,144)
decrease	General Fund - Roads Main	WC	100	123100	7400	\$ (4,109)
decrease	General Fund - Roads Main	Life Insurance	100	123100	7600	\$ (68)
decrease	General Fund - Roads Shop	Regular Salaries	100	123200	4003	\$ (12,148)
decrease	General Fund - Roads Shop	Social Security	100	123200	7100	\$ (1,007)
decrease	General Fund - Roads Shop	Health Insurance	100	123200	7200	\$ (3,146)
decrease	General Fund - Roads Shop	Pension	100	123200	7300	\$ (1,139)
decrease	General Fund - Roads Shop	WC	100	123200	7400	\$ (1,430)
decrease	General Fund - Roads Shop	Life Insurance	100	123200	7600	\$ (28)
decrease	General Fund - Roads Main	Signs	100	123100	6520	\$ (10,000)
decrease	General Fund - Roads Shop	Diesel	100	123200	6415	\$ (20,000)
decrease	General Fund - Roads Main	Chemicals	100	123100	6700	\$ (10,000)
decrease	General Fund - Roads Admin	Consultants	100	123000	5020	\$ (10,000)
					Total Decrease in Expenses	\$ (321,265)
increase	General Fund - Contingencies	Contingencies	100	175000	6995	\$ 321,265
Justification:						
To allocate budgeted Departmental Savings of \$321,265 (\$600,000 less \$278,735 Aging Transfer).						
Additional amendment will be developed for Aging Transfer.						

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Dumenil	x	
Corchiarino	x	

PROPERTY LIENS: #10

Ms. Vivian Swinson, III, Zoning Administrator, submitted to the Board for their review and approval, Property Liens.

- Map 59, Grid 7, Parcel 191, 308 Wye Harbor Drive, Queenstown (\$355.00)
- Map 59A, Grid 9, Parcel 164, 6303 Main Street, Queenstown (\$220.00)
- Map SC, Grid 17, Parcel 134, 213 Fourth Street, Crumpton (\$350.00)
- Map 05, Grid 1, Parcel 296, 216 Merganser Drive, Chestertown (\$400.00)

An independent contractor hired by the Zoning Office to cut grass at the above referenced addresses after the property owner ignored repeated attempts by the Zoning Inspector to get the

site to comply with Queen Anne’s County Code Chapter 19 Article II § 19-2 L. (2) which states: A person may not allow any vegetation to grow higher than 12 inches on any lot or parcel that is: (a) Less than three acres in size; and (b) located in an approved or recorded residential subdivision or any part of which is within 200 feet of a neighboring residence.

On a motion made by Commissioner J. Wilson, seconded by Commissioner Corchiarino, the Board unanimously agreed to approve Resolutions 20-13 through 20-16 to place a lien on each of the properties listed in the County Zoning Administrator’s memorandum dated July 14, 2020 for nuisance violations.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Dumenil	x	
Corchiarino	x	

TAX BILL LETTER:

Mr. Jonathan Seeman, Director of Budget, Finance and IT submitted the following letter to the Board for their approval signature:

Enclosed is a copy of your fiscal year 2021 property tax bill. For the tenth consecutive year, the tax rate will remain the same at \$08471 per \$100 of assessed value. It is a very challenging time for local governments everywhere, with the potential for very significant losses of revenue, primarily in income taxes.

The budget as approved for FY2021 is \$143.8 million, which is \$1.2 million or 1.0% below last year’s budget. Income tax revenues are projected to decline by 7-10%. Still, the approved budget includes a \$1.5 million increase in County funding above the FY2020 budget for the Board of Education. The Capital Budget includes \$2.4 million in funding for Emergency Services, parks projects, \$1.6 million for road resurfacing, and \$6.7 million in capital funding for the school system.

In order to balance this budget, the County has taken a number of actions, including instituting a hiring freeze, and providing no pay increases for County employees. There are no new positions in the FY2021 budget. The Commissioners have prioritized spending to provide the most benefit to our citizens.

The tax bill format includes two tear-off coupons. You will not receive a second bill. If you reside in an owner-occupied residential unit, you may pay the bill in two payments—one due September 30 and the second due on December 31. Also, for commercial properties, if your tax bill is under \$100,000, you may also pay your bill in two payments. If, as a commercial property

owner, you intend to pay in two payments, call the Finance Office at 410-758-0414 prior to September 1 and we will send you a two-part bill.

In spite of the many challenges, our budget and service levels remain balanced, and we will take the actions necessary to preserve our strong financial position.

On a motion made by Commissioner J. Wilson, seconded by Commissioner Corchiarino, the Board unanimously agreed to sign the Tax Bill Letter.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Dumenil	x	
Corchiarino	x	

2021 STATE LEGISLATION:

Delegate Arentz requested the Board to draft state legislation and pre-file the following bills for the 2021 General Assembly:

Allow hunting (private property) on Sundays (so citizens have the same hunting regulations on both Saturday and Sunday (bow, muzzle loader and shotgun).

To restrict/prohibit fishing within the SHA right-of-way in the Kent Narrows specifically under the Kent Narrows Bridge where safety is a concern.

On a motion made by Commissioner Dumenil, seconded by Commissioner Moran, the Board unanimously agreed to pre-file the two legislation initiatives to the 2021 General Assembly.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Dumenil	x	
Corchiarino	x	

LEGISLATIVE SESSION:

The Board reviewed: COUNTY ORDINANCE NO. 20-03
A BILL ENTITLED

AN ACT CONCERNING the timing of development impact fee collection and assignment of an administrative fee for the processing of deferred impact fee payments in Queen Anne's County.

FOR THE PURPOSE of clarifying specific standards in the unincorporated areas of Queen Anne's County for the imposition and enforcement of development impact fees in Chapter 18:3-7 of the Code of Public Local Laws of Queen Anne's County, Maryland.

BY AMENDING Section 18:3-7 of the Code of Public Local Laws of Queen Anne's County, Maryland.

SECTION I

BE IT ENACTED BY THE COUNTY COMMISSIONERS OF QUEEN ANNE'S COUNTY, MARYLAND that Section 18:3-7 of the Code of Public Local Laws be and is hereby AMENDED to read as follows:

§ 18:3-7. Imposition and enforcement of development impact fees.

A. Unincorporated County.

(1) A building permit or zoning certificate shall not be issued by the County for a new development until either:

- a. The development impact fees required under this Chapter 18:3 have been calculated and paid; or
- b. The applicant for a building permit or zoning certificate has executed a promissory note and a Notice of Lien filed in the Land Records of Queen Anne's County obligating the applicant to pay required impact fees upon the earlier of the following as follows: 50% of the impact fee must be paid at time of building permit submittal; 25% paid at time of framing inspection (or third inspection); and 25% paid prior to time of final inspection.

~~[1] Within 18 months of the issuance of the building permit or zoning certificate; or~~

~~[2] Upon issuance of the certificate of occupancy.~~

The Applicant shall pay a 3% administrative fee at the time of application.

(2) In no event shall a certificate of occupancy be issued unless the development impact fees required under this Chapter 18:3 have been paid. The amount of the development impact fee due is the amount of the fee in effect on the date of application for the building permit or zoning certificate.

B. Municipal corporations. Development impact fees on new development within municipal corporations shall be collected by the County prior to issuance of a

building permit or zoning certificate as required by this Chapter 18:3. No municipal corporation shall issue a building permit or zoning certificate until the applicant demonstrates that all impact fees required by this Chapter 18:3 have been paid to the County.

- C. Lien. In the event new development is undertaken without the payment of all applicable development impact fees, the unpaid development impact fees shall:
- (1) Be a lien against the site of development and a Notice of Lien may be filed in the Land Records of Queen Anne's County.
 - (2) Be levied, collected, and enforced in the same manner as real property taxes imposed by the County; and
 - (3) Have the same priority and bear the same interest and penalties as real property taxes.
- D. Actions to recover. In the event a development impact fee is not paid as required by this Chapter 18:3, the County Attorney may institute an action to recover the fee and enjoin the use of the property until the fee is paid. The person who fails so to pay shall be responsible for the costs of such suit, including reasonable attorney's fees.

SECTION II

BE IT FURTHER ENACTED that this Ordinance shall take effect on the forty-sixth (46th) day following its adoption.

This ordinance was held so an amendment could be drafted.

COUNTY ORDINANCE NO. 20-05

A BILL ENTITLED

AN ACT CONCERNING lot width dimensions and other bulk standards for duplex units in Grasonville Neighborhood Commercial (GNC) and Grasonville Village Commercial (GVC).

FOR THE PURPOSE of making consistent Planned residential development standards outlined in § 18:1-36 with lot width dimensions and other bulk standards in GNC and GVC found in the Code of Public Local Laws of Queen Anne's County, Maryland.

BY AMENDING §18:1-32.D(2)(b)[5][b] and §18:1-33.D(2)(b)[5][b] of the Code of Public Local Laws of Queen Anne's County, Maryland.

July 14, 2020

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SECTION I

BE IT ENACTED BY THE COUNTY COMMISSIONERS OF QUEEN ANNE’S COUNTY, MARYLAND that §18:1-32.D(2)(b)[5][b] and §18:1-33.D(2)(b)[5][b]of the Code of Public Local Laws be and is hereby AMENDED to read as follows:

Article V. District Standards

§18:1-32 Grasonville Neighborhood Commercial (GNC) District.

...

D. Development standards.

...

(2) Residential development standards

...

(b) Dimensional and bulk requirements.

...

[5] Minimum lot width.

[a] Single-family cluster: 50 feet.

[b] Multifamily: ~~50 feet.~~ See §18:1-36.

[c] Large-lot subdivision: 60 feet.

§18:1-33 Grasonville Village Commercial (GVC) District.

...

D. Development standards.

...

(2) Residential development standards

...

(b) Dimensional and bulk requirements.

...

[5] Minimum lot width.

[a] Single-family cluster: 50 feet.

[b] Multifamily: ~~50 feet.~~ See §18:1-36.

[c] Large-lot subdivision: 60 feet.

SECTION II

BE IT FURTHER ENACTED that this Ordinance shall take effect on the forty-sixth (46th) day following its adoption.

On a motion made by Commissioner Moran, seconded by Commissioner J. Wilson, the Board unanimously agreed to adopt County Ordinance 20-05.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Dumenil	x	
Corchiarino	x	

COUNTY ORDINANCE NO. 20-09

A BILL ENTITLED

AN ACT CONCERNING Carry Over of Vacation Leave;

FOR THE PURPOSE of revising the amount of vacation leave that may be carried over from calendar year to calendar year from 520 to 600 hours;

BY AMENDING Section 27-91 of the Code of Public Local Laws of Queen Anne’s County, Maryland.

SECTION I

BE IT ENACTED BY THE COUNTY COMMISSIONERS OF QUEEN ANNE’S COUNTY, MARYLAND that Section 27-91 of the Code of Public Local Laws of Queen Anne’s County be and is hereby AMENDED to read as follows:

§ 27-91Forms of leave.

A. Vacation leave. In recognition of the fact that periods of time away from the workplace enhance long-term job performance, the County shall provide a paid vacation leave benefit to employees. Vacation leave may also be used for certain qualifying events or absences, but is primarily intended to provide employees with paid, nonduty time within which to pursue employee-selected recreational activities.

(1) Full-time employees serving a probationary period following initial appointment shall not be permitted to take vacation leave during the first six months of the probationary period unless the denial of such leave will create an undue hardship and upon application to and approval by the Director of Human Resources.

(2) Each full-time employee shall earn vacation leave on a monthly basis in accordance with the following schedule of total service:

(a) Fewer than five years: 96 hours per year. While employees shall accrue leave in accordance with this schedule from date of hire, they shall not be entitled to take any vacation leave during the first six months of employment. This leave accrual will not be shown on the employee pay stub/voucher until after the completion of the first six months of the probationary period. Should the employee separate employment prior to completion of the six months, this leave accrual is not payable to the employee.

(b) Five years but fewer than 10 years: 120 hours per year.

(c) Ten years but fewer than 20 years: 160 hours per year.

(d) Twenty or more years: 200 hours per year.

(3) No more than ~~520~~ 600 hours of vacation leave may be carried forward from calendar year to calendar year by any member of the classified or professional and executive services. At the end of each calendar year, employees shall forfeit all vacation leave in excess of ~~520~~ 600 hours of such leave.

(4) Vacation leave shall only be taken with the prior, written approval of the employee's appointing authority.

(5) An employee who is separated shall be paid for vacation leave accumulated to the date of separation, not to exceed a maximum of ~~520~~ 600 hours. Any advanced vacation leave owed the County shall be deducted from the employee's final compensation.

(6) The estate of an employee who dies while employed by the County shall be entitled to payment for all of the accumulated vacation leave credited to the employee's account.

(7) No employee shall take more than two consecutive weeks of his or her vacation at any one time except by approval of his or her appointing authority.

(8) Employees whose employment begins between the first and 15th of the month receive the full accrual for the month. However if the employment begins after the 15th of the month, the accrual begins the following month. Likewise for employees who separate employment; to receive the full accrual, the separation date must be past the 15th of the month to receive the accrual for that month.

SECTION II

BE IT FURTHER ENACTED that this Ordinance shall take effect on the forty-sixth (46th) day following its enactment.

On a motion made by Commissioner J. Wilson, seconded by Commissioner Corchiarino, the Board unanimously agreed to adopt County Ordinance 20-09.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Dumenil	x	
Corchiarino	x	

CHARACTER COUNTS:

The Commissioner Dumenil presented and read the following proclamation:

Proclamation of Girl Scout Troop 446 from Grasonville, Md.
Pillar of the Month for July 2020
“Citizenship”

WHEREAS, Queen Anne’s County was declared a “Character Counts! Community; and

WHEREAS, all citizens have been called upon to embrace the “Six Pillars of Character” and incorporate them into their daily activities and to model these traits; and

WHEREAS, we hold certain responsibilities as citizens of the United States; and

WHEREAS, Citizenship is defined as being vested with the rights, privileges, and duties as a citizen, and fulfilling your responsibilities; and

WHEREAS, Citizenship is meeting responsibilities in your community whether it is respecting the environment, serving on a jury or helping a friend or neighbor in need; and

WHEREAS, those responsibilities include doing our fair share to make our community better, trying to help people at all times and by becoming involved in community affairs; and

WHEREAS, all Citizens should be friendly and helpful, considerate and caring, courageous and strong, and responsible for what they say and do; and

WHEREAS, good Citizens recognize the importance of democracy which allows our voices to be heard by elected officials; and

WHEREAS, Citizens should try to stay informed about community issues and all citizens 18 years and older should register and vote accordingly; and

WHEREAS, good Citizens will respect themselves, others and authority, use resources wisely, and try to make the world a better place; and

WHEREAS, the act of Citizenship demonstrates traits of all Six Character Counts! Pillars and benefits the citizens and the community as a whole;

NOW, THEREFORE, WE, THE COUNTY COMMISSIONERS OF QUEEN ANNE'S COUNTY, do hereby designate the Character Counts! Pillar of the month for July to be "Citizenship".

PARKS AND RECREATION MONTH PROCLAMATION:

The Commissioner Corchiarino presented and read the following proclamation:

DESIGNATION OF JULY AS PARK AND RECREATION MONTH

WHEREAS, Parks and Recreation programs are an integral part of communities throughout this country, including Queen Anne's County; and

WHEREAS, Parks and Recreation is vitally important in establishing and maintaining the quality of life in our communities, ensuring the health of all citizens, and contributing to the economic and environmental well-being of a community and region; and

WHEREAS, Parks and Recreation programs build healthy, active communities that aid in the prevention of chronic disease, provides therapeutic recreation services for those who are mentally or physically disabled, and improves the mental and emotional health of all citizens; and

WHEREAS, Parks and Recreation programs increase a community's economic prosperity through increased property values, expansion of the local tax base, increased tourism, the attraction and retention of businesses, and crime reduction; and

WHEREAS, Parks and Recreation areas are fundamental to the environmental well-being of our community; and

WHEREAS, parks and natural recreation areas improve water quality, protect groundwater, prevent flooding, improve the quality of the air we breathe, provide vegetative buffers to develop and produce habitat for wildlife; and

WHEREAS, our parks and natural recreation areas ensure the ecological beauty of our community and provide a place for children and adults to connect with nature and recreate outdoors; and

WHEREAS, the U.S. House of Representatives has designated July as Parks and Recreation Month; and

WHEREAS, Queen Anne's County recognizes the benefits derived from parks and recreation resources;

NOW, THEREFORE, WE, THE COUNTY COMMISSIONERS OF QUEEN ANNE'S COUNTY, hereby recognize July as Park and Recreation Month in Queen Anne's County.

DEPARTMENT OF PARKS & RECREATION UPDATE:

Mr. Steven Chandlee, Director and Mr. Mike Watson, Chief of Operation, from the Department of Parks and Recreation presented to the Board for their review, Department update.

COVID-19

Program Open Space

Completed Projects:(POS funds)

- Church Hill – Southeast Creek Acquisition \$44,000
- Cross Island Trail Repaving –\$135,000

Status of Projects

- Crumpton Park to be Tar and Chipped (Week of July 6, 2020)
- Kent Island South Trail repaving (Completed)
- Cross Island Trail repaving (Completed)
- Blue Heron Golf Cart path paving (Week of July 14, 2020)

Park improvements

Park storm response

Park Staff Service Awards

July is Parks and Recreation Month

Certified Youth Sports Administrator

- A comprehensive certification program that provides professionals with the tools, knowledge and resources to enhance youth sports programs in their community.
- James Miller, LaDarian Blake, Stacy Voorhees, Curtis Blouch and Joan Brooks are Certified Youth Sports Administrators.
- With this certification our staff will enhance our leagues and outside organization in four core areas;
 - Child Center Policies and Philosophies,
 - Volunteers,
 - Parents
 - safe playing environment

Programs

- Adult Field Hockey on the turf field at Queen Anne's High School with 25 participants.
- Planning outdoor activities for the month of July into August.

- Field Hockey Clinic
- Outdoor Volleyball
- Flag football

Artificial Turf Field Use:

- Artificial Turf Field rentals reopened Friday, June 12th
- Mon-Thurs evenings scheduled regularly at both sites
- Lacrosse (80%) and field hockey (20%) have made up all the requests for field use since reopening
- All groups who had spring turf use scheduled opted to get a credit on account and apply it to future rentals

County Leagues:

SPRING & SUMMER LEAGUES/FIELD USE

- All spring recreation leagues cancelled seasons, fall leagues planning for seasons but uncertain of likelihood of occurring
- Some club/travel teams resumed practices, scrimmages, and make-up games (seasons were cancelled)
- Influx of field requests (both natural and artificial turf) from groups that are normally utilize out-of-county fields- mostly Talbot or Anne Arundel counties

TOURNAMENTS

- Hogan Lax has moved all prior requested tournaments to Annapolis
- Multiple requests for smaller, round-robin type baseball tournaments in July
- A request for a baseball tournament in September

FALL LEAGUES/FIELD USE

- All Sports Leagues Meeting on Wednesday, June 17th @ 5pm via Zoom
- Leagues expressed uncertainty going forward, looking for some guidance
- Expecting an increase of spring sports looking to hold fall seasons (fall ball, etc.)
- Made groups aware of possible changes in policies going forward
- Taking requests as normal, but preparing for a unique set of hurdles for this fall season (spacing concerns, reduced participation, etc.)

POLICIES & PROCEDURES CHANGES

- COVID-19 related
 - Each field user must provide the following before being permitted to use park space:
 - COVID-19 Action Plan & Organization policies during this time
 - Any active participants (players, coaches, officials) must submit signed waivers
 - Updated rosters for each team
 - Detailed schedule of field use with contact information of on-site representative and list of participants
 - Mandatory for user groups to screen all participants prior to entering park area/HS stadium. Groups must keep record and be able to provide at the request of our department

- Two different cases of possible exposure that was communicated with Health Department and monitored
- Updated policies
 - In accordance with NAYS, looking to implement more policies that help us meet NAYS National Standards
 - A certificate of insurance (with Queen Anne's County listed as additional insured) will be mandatory for any permitted field use beginning July 15th
 - Beginning September 1st, all turf field rental payments must be done by credit/debit card
 - In the process of creating online versions of all field use applications that can be submitted via our website
 - By Spring 2021, hope to have a revised Code of Conduct and Athletic Field Use Policy that reflects NAYS National Standards

Fireworks Celebration – July 1, 2020

Park Projects Progress Update

- While there was an inability to move some projects forward during the COVID -19 shutdown, many were able to move ahead successfully with work that would otherwise have taken months to complete!

Cross County Connector Trail and Area Parks

- Usage numbers have increased significantly due to stay at home orders. All parks and trails have remained open (pavilions/playgrounds closed) during this time. Rangers continue to pick up trash regularly and use.

Whitemarsh Park/Bloomfield Farm

- Edible Trail is fully planted, and signage kiosk installed. Disc golf course a popular activity during COVID shutdown. Parks Dept. continues to work with the MEBE Foundation and MHT for restoration//infrastructure needs/museum creation, etc. of the historic farmhouse and surrounding land area

Conquest Preserve

- Edible Garden has been installed, more than 20,000 native tree seedlings planted, an additional 40+ acres were seeded w/meadow habitat plants and cobble placed at living shoreline for erosion control measures. Next up...mtg. w/MDE to finalize permit for wetland creation on site

Maryland Waterman's Monument

- Parks staff removed overgrown shrubs, coordinated volunteer effort to lift and repair interior drainpipe. New landscape design was implemented, and masonry repairs have been completed

Blue Heron Nature Preserve

- Field spraying and seeding of more than 90 acres was performed. An additional 6ac of wetlands created and functioning beautifully. Volunteers performed community service by planting trees, wildflowers abound as Park staff keeps existing trail mowed as new trails are develop

Areas Park Signage Kiosks

- Five signage kiosks currently under construction in our wood shop by Park Staff. A few to be placed along the Cross-County Connector and Cross Island Trail to help users identify public parking, accommodations/food services and restroom facilities

Public Landings

- Romancoke and Matapeake Fishing Piers –
 - SUNRISE to SUNSET effective 7/1/2020
 - Pay Machine \$2.50 per hour
- Marina management

Public Landings Project

- Corsica River Dredging Project
- Bid Awarded –June 23
- Ray Nornes, Inc. for Dredging Services

Bay Bridge Airport

- Normal operations through COVID shut down
- FAA intends to proceed with all projects as scheduled
- Completed annual state licensing inspection.
- Current focus is on repainting the runway markings and installing a larger, lit windsock (provided by MAA) on the N side

Blue Heron Golf Course

- Open for business
- Summer Camps and classes cancelled
- Ladies golf clinic tentatively scheduled for Fall
- Back nine cart path to be paved

Capacity at Matapeake Beach, Terrapin Nature Preserve and Ferry Point Park

REDUCTION OF CAPACITY AT MATAPEAKE, TERRAPIN, AND FERRY POINT:

The Board discussed reducing capacity at Matapeake Beach by 30% and at Ferry Point and Terrapin Nature Preserve by 40% due to COVID 19 on Saturday, Sunday and Holidays.

After a discussion, on a motion made by Commissioner S. Wilson, seconded by Commissioner Corchiarino, the Board unanimously agreed to reduce capacity at Matapeake Beach by 30% and at Ferry Point and Terrapin Nature Preserve by 40% due to COVID 19 on Saturdays, Sundays and Holidays.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Dumenil	x	
Corchiarino	x	

PRESS AND PUBLIC COMMENTS:

No persons spoke to the Commissioners on subjects of interest to them.

COMMISSIONER’S ROUNDTABLE:

Commissioner J. Wilson discussed the following:

- Thanked fellow Commissioners for keeping the fireworks going
- Mr. Brinkley Secretary of the Budget for the State noted that county funding maybe cut
- The state is looking into rolling out statewide education wireless network
- Noted that the BOE will be losing funding by not having students attend school

Commissioner Corchiarino discussed the following:

- Wished all citizen of French descent Happy Bastille day
- Noted that they are taking in everyone’s concerns and trying to make a balanced and fair decisions
- Not optimistic that kids will go back to school in the fall but hope that parents will get the BOE decision so they can make informed decisions that work best for their them and their children

Commissioner Dumenil discussed the following:

- Reiterated Commissioner Corchiarino’s issues in making balanced and fair decisions and noted that they are trying respond to everyone in a timely manner
- Reiterated Commissioner Corchiarino’s and hope that the BOE will listen to the parents when making a decision while weighing safety and bus/transportation issue

Commissioner Moran discussed the following:

- Noted BOE will have to hire more buses to transport students and it would beneficial for parents to transport their kids
- Noted that organized sports for students may not take place in the fall

There being no further business, they adjourned at 8:05 p.m. to meet again on Tuesday, July 28, 2020.

EXECUTIVE ASSISTANT

PRESIDENT