

June 28, 2022

The County Commissioners of Queen Anne's County met this date pursuant to its last adjournment and there were present:

Christopher M. Corchiarino
James J. Moran
Jack N. Wilson, Jr.
Stephen Wilson
Philip L. Dumenil (Absent)

CLOSED SESSION:

Pursuant to State Government Law Section 3-305(b) (1) to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; or any other personnel matter that affects one or more specific individuals; "The County Commissioners held a Closed Session on a motion of Commissioner Dumenil, seconded by Commissioner J. Wilson, at 5:00 p.m. in The Office of the County Commissioners, The Liberty Building, 107 N. Liberty Street, Centreville, Maryland." The Board adjourned in Closed Session at 5:15 p.m. Those in attendance were Mr. Todd Mohn, P.E., County Administrator and Ms. Margie Houck, Executive Assistant.

The Board reviewed applicants for the Police Accountability Board.

In open session, on a motion made by Commissioner Moran seconded by Commissioner S. Wilson, the Board unanimously agreed to appoint the following individuals to the Police Accountability Board:

Mr. Karl Milligan, Chairman for a five-year term to begin July 1, 2022, end June 30, 2027.
Mr. Douglas Womack, Member for a four-year term to begin July 1, 2022, end June 30, 2026.
Mr. Bernie Sadusky, Member for a four-year term to begin July 1, 2022, end June 30, 2026.
Mr. Willie Comegys, Member for a four-year term to begin July 1, 2022, end June 30, 2026.
Ms. Janet Pauls, Member for a four-year term to begin July 1, 2022, end June 30, 2026.
Mr. James Thompson III, Member for a four-year term to begin July 1, 2022, end June 30, 2026.
Ms. Connie Loureiro, Member for a four-year term to begin July 1, 2022, end June 30, 2026.

June 28, 2022

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Dumenil	Absent	
Corchiarino	x	

MEETING CALLED TO ORDER:

The meeting was called to order at 5:15 p.m.

MINUTES:

On a motion made by Commissioner J. Wilson, seconded by Commissioner S. Wilson, the Board unanimously agreed to approve the amended Agenda for the current meeting and the Regular and Closed Session Minutes of June 14, 2022 and Roads Minutes of June 14, 2022.

PRESS AND PUBLIC COMMENTS:

The following persons spoke to the Commissioners on subjects of interest to them:
None

PRESENTATIONS:

MID SHORE BEHAVIORAL HEALTH UPDATE:

Ms. Kathryn Dilley Director and Ms. Audra Cherbonnier, Adolescent & Young Adult Behavioral Health Supervisor Mid Shore Behavioral Health met with the Board and gave an update on their organization and the services they provide to Queen Anne’s County. Ms. Dilley requested the Board to sign the FY 2023 Letter of Agreement with Mid Shore Behavioral Health, Inc. (MSBH) to act as the counties agent in oversight, planning and development of the Public Behavioral Health System in Queen Anne’s County.

On a motion made by Commissioner J. Wilson, seconded by Commissioner Moran, the Board unanimously agreed to sign the Queen Anne’s County - Core Service Agency Letter of Agreement — FY 2023.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Dumenil	absent	
Corchiarino	x	

WEEKLY CORRESPONDENCE AND PRESENTATION OF DOCUMENTS FOR SIGNATURE:

The Board reviewed various correspondence with Todd Mohn, PE, County Administrator.

SKI PHASE 3- COMMUNITY MAINS – RESOLUTION ACCEPTING COMMON-LAW DEDICATION OF RIGHTS OF WAY:

Mr. Alan Quimby, Director of the Department of Public Works submitted to the Board for their review and signature a resolution (22-09) accepting common-law dedication of rights of way. A resolution is needed to accept two platted rights-of-way within the Kentmorr Subdivision. In order to mitigate any challenges to the County’s legal right to install sewer lines in these two rights of way, the County attorney, as well as the Venable Law Firm, developed the resolution which allows the County to accept the offer of dedication by the filing of the 1954 Plat of the two rights-of-way in question. It is recommended to adopt and execute the Resolution to accept the dedication of two roadway street beds within the Kentmorr Subdivision shown as Kent Avenue and Chesapeake Avenue (from Orchid Street to Azalea Street) for the sole purpose of providing public sewer service to certain existing and platted residential lots.

On a motion made by Commissioner S. Wilson, seconded by Commissioner Moran, the Board unanimously agreed to adopt and execute the Resolution to accept the dedication of two roadway street beds within the Kentmorr Subdivision shown as Kent Avenue and Chesapeake Avenue (from Orchid Street to Azalea Street) for the sole purpose of providing public sewer service to certain existing and platted residential lots. As part of the motion, Commissioner S. Wilson asked questions and/or made comments on this topic.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Dumenil	absent	
Corchiarino	x	

FY23 OPERATING EQUIPMENT PURCHASE – PUBLIC LANDINGS CHEVY 2500:

Mr. Steve Chandlee, Director of Parks and Recreation noted that the Public Landings Division is requesting to purchase a 2023 Chevy Silverado 2500 V8 Extended Cab Truck from Hertrich Fleet Services for \$39,918, utilizing the Maryland Statewide Contract. This purchase will replace a 2008 Ford Ranger with over 180,000 miles. Funding shall come from the Public Landings Operating Account for Auto Vehicles in the amount of \$27,000. The remaining balance due of \$12,918 shall come from Public Landings Prior Year Fund Balance.

On a motion made by Commissioner Moran, seconded by Commissioner S. Wilson, the Board unanimously agreed to authorize the Department of Parks and Recreation, Public Landings Division to purchase a 2023 Chevy Silverado Trucks from Hertrich Fleet Service, Inc in Milford, Delaware for \$39,918. Funding to come from the Public Landings Operating Account for Auto/Vehicles of \$27,000 and Public Landings Prior Year Fund Balance of \$12,918

As part of the motion, Commissioner J. Wilson asked questions and/or made comments on this topic.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Dumenil	absent	
Corchiarino		

FY23 CAPITAL EQUIPMENT PURCHASE PARKS – CHEVY 2500:

Mr. Steve Chandlee, Director of Parks and Recreation met with the Board and requested to purchase two (2) 2023 Chevy Silverado 2500 V8 Extended Cab Trucks from Hertrich Fleet Services, \$99,150, utilizing the Maryland Statewide Contract. This purchase will replace a 2002 Chevy 2500 truck and a 1996 Chevy S 10 truck. Funding shall come from the Capital Project Budget #40221 Capital Equipment account.

On a motion made by Commissioner S. Wilson, seconded by Commissioner Moran, the Board unanimously agreed to authorize the Department of Parks and Recreation to purchase two 2023 Chevy Silverado Trucks from Hertrich Fleet Service, Inc in Milford, Delaware for \$99,150. Funding to come from the Department of Parks and Receptions Capital Equipment Budget.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Dumenil	absent	
Corchiarino	x	

FY23 CAPITAL EQUIPMENT PURCHASE PARKS – FORD F-350:

Mr. Steve Chandlee, Director of Parks and Recreation met with the Board and requested permission to purchase a 2021 used Ford F-350 Crew Cab 4x4 Plumbers Utility Truck with 7,943 miles on it from Apple Ford in Columbia, Maryland for \$66,650, utilizing the Baltimore County Contract #0004504. This purchase will replace a 2002 Chevy 2500 box Truck that has recently broke down. Funding shall come from the Capital Project Budget #40221 Capital Equipment account.

On a motion made by Commissioner Moran, seconded by Commissioner J. Wilson, the Board unanimously agreed to authorize the Department of Parks and Recreation to purchase a used 2021 Ford F-350 Crew Cab 4x4 Plumbers Utility Truck from Apple Ford in Columbia, Maryland for \$66,650. Funding to come from the Department of Parks and Recreations Capital Equipment Budget. As part of the motion, Commissioner J Wilson asked questions and/or made comments on this topic.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Dumenil	absent	
Corchiarino	x	

**EASTERN SHORE HERITAGE, INC. GRANT SUPPORT LETTER:
Eastern Shore Heritage, Inc. Grant Support Letter**

Ms. Gail Owings, Executive Director, Eastern Shore Heritage Inc, Stories of the Chesapeake Heritage Area requested the Board to send a letter of support. Eastern Shore Heritage, Inc., which is the managing entity for the Stories of the Chesapeake Heritage Area, is applying to the Maryland Heritage Areas Authority for a FY2023 management grant in the amount of \$52,833 and a small block grant of \$25,000. In addition to management support for the heritage area, the management grant will allow ESHI to continue to offer technical and financial (through grants) support to our local museums and other organizations that promote, interpret, and protect the many resources in the Heritage Area.

June 28, 2022

On a motion made by Commissioner J. Wilson, seconded by Commissioner S. Wilson, the Board unanimously agreed to execute the Letter of Support for Eastern Shore Heritage, Inc. to apply for a grant with Maryland Heritage Areas Authority.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Dumenil	Absent	
Corchiarino	x	

FY2023 IMPACT FEE SCHEDULE;

Ms. Amy Moredock, Director of Planning and Zoning submitted to the Board for their review and approval the FY2023 impact fee schedule. The County collects impact fees when new homes or new non-residential buildings are constructed based on the square footage of the new building. When new residential construction occurs, impact fees are collected for Public Schools, Public Parks, and the Volunteer Fire Departments. Non-residential development impact fees are collected for the Volunteer Fire Departments. On July 1st of each year, the amount of the residential development impact fee is automatically adjusted to account for inflationary increases in construction costs. Section 1 8:3-6.B(1) establishes the utilization of the most recent twenty—city annual national average data from the Engineering News Record (ENR) Construction Cost Index for this inflationary adjustment. This year the increase is 8.2%. This increase is automatic each year; however, the County Code allows the Commissioners to waive the inflation adjustment for any given fiscal year. Last year, the inflationary adjustment was 5.9%, and the Board unanimously voted to set the impact fee at 3% for FY22. The following options are actionable:

1. Take no action, and the 8.2% increase will go into effect on July 1, 2022;
2. Make a decision to implement an increase that is less than 8.2%.
3. Make a decision to keep fees flat at a 0% increase (carrying over the same rates that went into effect for FY22).

Staff recommends option 2 and suggests a 3% increase which is consistent with the FY22 rate increase and is below the ENR inflationary percentage.

On a motion made by Commissioner J. Wilson, seconded by Commissioner Moran, the Board unanimously agreed to a 0% increase to the FY23 Impact Fee Schedule. As part of the motion, Commissioners Moran, J. Wilson and S. Wilson asked questions and/or made comments on this topic.

Commissioners	Yes	No
Moran	x	

J Wilson	x	
S Wilson	x	
Dumenil	absent	
Corchiarino	x	

AMENDED LETTER OF SUPPORT AND MATCHING FUNDS COMMITMENT LETTER FOR FERRY FEASIBILITY STUDY:

Ms. Heather Tinelli, Director of Economic & Tourism Development requested an amended letter of support and matching funds commitment letter for the Ferry Feasibility Study. At the May 10th meeting, the Board voted to sign a letter of support and approve funding of up to \$25,000 should the EDA grant be awarded for this study. Additional counties have now provided matching funding for the Chesapeake Bay Ferry Feasibility Study EDA grant request, which reduces our overall potential commitment down to \$18,333.33. The EDA has requested that we revise the letter of support the reflect the lower amount.

On a motion made by Commissioner J. Wilson, seconded by Commissioner Moran with Commissioner S. Wilson abstaining, the Board agreed to sign the amended support letter to the EDA verifying that Queen Anne’s County will fund an equal portion of the matching requirement, not to exceed \$18,333.33 and is committed specifically to the Chesapeake Bay Ferry Feasibility Study and no federal funds are used.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Dumenil	absent	
Corchiarino	x	

PROCLAMATION:

Commissioner Moran read the following proclamation:

22-38

WHEREAS, Over 20 years ago, Krista Pettit was inspired by God and saw the need in Queen Anne’s County to create a shelter program that could help so many. This was just the beginning of what is Haven Ministries today; and

June 28, 2022

WHEREAS, Krista had a vision and reached out to local individuals, organizations and churches for support, she created the Queen Anne’s County Christian Assistance Organization and Advisory Board to help guide her mission; and

WHEREAS, in 2003, her dream came to fruition and the 1st shelter opened at the Grasonville Community Center. After only a few months, a new facility was found and the shelter was moved to Kent Island United Methodist Church where it still remains and operates today; and

WHEREAS, With the new shelter location, additional employees, and a valuable partnership with Queen Anne’s County she felt the need to do more. In 2009, the State Street home opened for additional clients and ran with great success for 5 years; and

WHEREAS, In 2012, Have Ministries began to offer additional services. The Food Pantry opened and flourished at Safe harbor Presbyterian Church and served hundreds of families. Our Daily Thread Thrift Store, and later the Hope Warehouse, opened as a sustainable income stream as well as providing both clothing and furniture to clients in need; and

WHEREAS, Krista opened a Resource Center and Food Pantry in 2020 located in Queenstown. This storefront facility is available to clients to freely shop for their families in a dignified environment. The Resource Center offers clients information on employment opportunities, County resources and financial assistance; and

WHEREAS, Krista’s efforts have fed many people before and during the Covid19 pandemic. During the past few years, these astounding numbers are: 2019 – 4,616, 2020 – 6,827 and 2021 – 5,334.

WHEREAS, Krista is committed to helping the less fortunate any way she can. She has grown the organization from just one shelter to offering so many ways to help the homeless and from having a handful of volunteers to paid staff and hundreds of volunteers; and

NOW, THEREFORE, the Queen Anne's County Commissioners, would like to commend Krista Pettit for her dedication, her passion to help others and striving to make her vision a reality to assist the underprivileged in Queen Anne’s County. We encourage others in Queen Anne’s County to be inspired by her vision, drive and dedication and encourage them to do the same for citizens of the County that are less fortunate.

ANNUAL BUDGET CERTIFICATION STATEMENT:

Ms. Jane Towers, CFO, Queen Anne’s County Board of Education submitted to the Board for their review and approval the annual budget certification statement for the QAC Public School System.

On a motion made by Commissioner J. Wilson, seconded by Commissioner Moran, the Board unanimously agreed to sign the BOE Annual Budget Certification Statement.

June 28, 2022

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Dumenil	absent	
Corchiarino	x	

PRESS AND PUBLIC COMMENTS:

The following persons spoke to the Commissioners on subjects of interest to them:

None

COMMISSIONER’S ROUNDTABLE:

Commissioner J. Wilson discussed the following:

Would like to see the Board of Appeals minutes on the web site

He feels P&Z should be further along on the permit process on the web. Maybe we should have a third-party survey.

Commissioner S. Wilson discussed the following:

Went to the Whitsitt Center

Commissioner Corchiarino discussed the following:

Wished everyone a Happy 4th of July

There being no further business, they adjourned at 6:11 p.m. to meet again on Tuesday, July 12, 2022.

EXECUTIVE ASSISTANT

PRESIDENT