

June 27, 2023

The County Commissioners of Queen Anne’s County met this date pursuant to its last adjournment and there were present:

James J. Moran  
Jack N. Wilson, Jr.  
Patrick McLaughlin  
Philip L. Dumenil (Absent)  
Christopher M. Corchiarino

**CLOSED SESSION:**

Pursuant to State Government Law Section 3-305(b), (7) to consult with counsel to obtain legal advice on a legal matter; “The County Commissioners held a Closed Session on a motion of Commissioner Wilson, seconded by Commissioner Corchiarino, at 4:45 p.m. in the Office of the County Commissioners, The Liberty Building, 107 N. Liberty Street, Centreville, Maryland.” The Board adjourned in Closed Session at 5:20 p.m. Those in attendance were Mr. Todd Mohn, P.E., County Administrator, Ms. Margie A. Houck, Executive Assistant to the Commissioners, Patrick Thompson, County Attorney, Chris Drummond, Planning Commission Attorney, Alan Quimby, Director of the Department of Public Works, Amy Moredock, Director and Stephanie Jones, Long Range Principal Planner Planning and Zoning met with the Board.

The Board met with counsel to get legal advice regarding land use.

**CLOSED SESSION:**

Pursuant to State Government Law Section 3-305(b) (1) to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; or any other personnel matter that affects one or more specific individuals; “The County Commissioners held a Closed Session on a motion of Commissioner seconded by Commissioner , at 5:20 p.m. in The Office of the County Commissioners, The Liberty Building, 107 N. Liberty Street, Centreville, Maryland.” The Board adjourned in Closed Session at 5:30 p.m. Those in attendance were Mr. Todd Mohn, P.E., County Administrator and Ms. Margie A. Houck, Executive Assistant to the Commissioners.

The Board discussed Boards and Commission.

**AGRICULTURAL PRESERVATION ADVISORY BOARD:**

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On a motion made by Commissioner Wilson, seconded by Commissioner Corchiarino, the Board unanimously agreed to reappoint Randy Hutton, Jr. and appoint Jason Sheubrooks. These terms will expire on June 30, 2028

| Commissioners | Yes    | No |
|---------------|--------|----|
| Moran         | x      |    |
| J Wilson      | x      |    |
| McLaughlin    | x      |    |
| Dumenil       | absent |    |
| Corchiarino   | x      |    |

**HOUSING AUTHORITY COMMISSION:**

On a motion made by Commissioner Corchiarino, seconded by Commissioner Wilson, the Board unanimously agreed to reappoint Tina Trice. This term will expire on June 30, 2028.

| Commissioners | Yes    | No |
|---------------|--------|----|
| Moran         | x      |    |
| J Wilson      | x      |    |
| McLaughlin    | x      |    |
| Dumenil       | absent |    |
| Corchiarino   | x      |    |

**MEETING CALLED TO ORDER:**

The meeting was called to order at 5:30 p.m.

**MINUTES:**

On a motion made by Commissioner Wilson, seconded by Commissioner Corchiarino, the Board unanimously agreed to approve the Agenda for the current meeting, the Regular and Closed Session Minutes of June 13, 2023, Roads and Sanitary for June 13, 2023

**PRESS AND PUBLIC COMMENTS:**

None

**LEGISLATIVE:**

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There was a public hearing held on June 13, 2023 to review and receive public comment on eleven (11) agricultural land preservation easement applications. One of the properties owned by A. Downs Warren receive a public comment about a property line dispute and the neighboring property owner (Brian Demoss) asked for this MALPF application to be withdrawn until the dispute is resolved. Donna Landis Smith has reported that after a discussion with the landowner (A. Downs Warren) and the executive director of MALPF a resolution to the property line dispute has been found. After further review, it reportedly was determined that the disputed property is not within the area proposed for the MALPF easement application. These applications are now available for a decision.

On a motion made by Commissioner Wilson, seconded by Commissioner Corchiarino, the Board unanimously agreed to approve the eleven new Maryland Agriculture Land Preservation Foundation (MALPF) properties for easement applications to be submitted to MALPF Board of Trustees for approval and appraisal and to execute the letters of recommendation. As part of the motion, Commissioner McLaughlin asked questions and/or made comments on this topic.

| Commissioners | Yes    | No |
|---------------|--------|----|
| Moran         | x      |    |
| J Wilson      | x      |    |
| McLaughlin    | x      |    |
| Dumenil       | absent |    |
| Corchiarino   | x      |    |

**COUNTY ORDINANCE 23-04:**

Commissioner Moran introduced County Ordinance 23-04:

**A BILL ENTITLED**

**AN ACT CONCERNING** the Property Tax Credit for Certain Retired Veterans and their Surviving Spouses;

**FOR THE PURPOSE** of revising the current provisions on property tax credits for retired or disabled veterans and their surviving spouses; eliminating the five year duration of the tax credit; providing that the results of the annual audit conducted in connection with such tax credits shall be provided to the County Commissioners; and generally revising and updating the provisions regarding tax credits for dwellings of certain veterans and their surviving spouses.

**BY AMENDING** Section 5-10.6 of the Code of Public Local Laws of Queen Anne’s County, Maryland.

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**WEEKLY CORRESPONDENCE AND PRESENTATION OF DOCUMENTS FOR SIGNATURE:**

The Board reviewed various correspondence with Todd Mohn, County Administrator.

**PROCLAMATION #23-37 JULY IS PARKS AND RECREATION MONTH:**

Commissioner Moran read the following proclamation:

**23-37**

**WHEREAS**, parks and recreation programs are an integral part of communities throughout this country, including Queen Anne’s County; and

**WHEREAS**, our parks and recreation are vitally important to establishing and maintaining the quality of life in our communities, ensuring the health of all citizens, and contributing to the economic and environmental well-being of a community and region; and

**WHEREAS**, parks and recreation programs build healthy, active communities that aid in the prevention of chronic disease, provide therapeutic recreation services for those who are mentally or physically disabled, and also improve the mental and emotional health of all citizens; and

**WHEREAS**, parks and recreation programs increase a community’s economic prosperity through increased property values, expansion of the local tax base, increased tourism, the attraction and retention of businesses, and crime reduction; and

**WHEREAS**, parks and recreation areas are fundamental to the environmental well-being of our community; and

**WHEREAS**, parks and natural recreation areas improve water quality, protect groundwater, prevent flooding, improve the quality of the air we breathe, provide vegetative buffers to development, and produce habitat for wildlife; and

**WHEREAS**, our parks and natural recreation areas ensure the ecological beauty of our community and provide a place for children and adults to connect with nature and recreate outdoors; and

**WHEREAS**, the U.S. House of Representatives has designated July as Parks and Recreation Month; and

**WHEREAS**, Queen Anne’s County recognizes the benefits derived from parks and recreation resources

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**NOW THEREFORE, BE IT RESOLVED BY** the Queen Anne’s County Board of County Commissioners that July is recognized as Park and Recreation Month in Queen Anne’s County.

**BASKETBALL COURT RENOVATION SUDLERSVILLE PARK:**

Steve Chandlee, Director of Parks and Recreation submitted to the Board for their review and approval the contract to refurbish the basketball court at Sudlersville Park. This is a contract with ATC Corp. to refurbish the existing basketball court at Sudlersville Park. Total cost of \$86,530 includes resurfacing, lining and color coating, and replacement of goals, utilizing the National Cooperative Purchasing Alliance Contract NCPA #08-18. Adequate funding is available in the Futsal and Basketball Capital Project account #44004.

On a motion made by Commissioner Wilson, seconded by Commissioner Corchiarino, the Board unanimously agreed to authorize the Department of Parks and Recreation to contract with ATC Corp to refurbish the basketball court at Sudlersville Park in the amount of \$86,530.

| Commissioners | Yes    | No |
|---------------|--------|----|
| Moran         | x      |    |
| J Wilson      | x      |    |
| McLaughlin    | x      |    |
| Dumenil       | absent |    |
| Corchiarino   | x      |    |

**PICKLEBALL AND TENNIS COURT RENOVATIONS SUDLERSVILLE PARK:**

Steve Chandlee, Director of Parks and Recreation submitted to the Board for their review and approval the contract for pickleball and tennis court at Sudlersville Park. This is a contract with ATC Corp. to convert two tennis courts into one tennis court and two pickleball courts at Sudlersville Park. Total cost of \$143,329 includes paving, fencing, color coating and striping of the courts. Parks and Recreation will be utilizing the National Cooperative Purchasing Alliance Contract NCPA #08-18. Adequate funding is available in the Court Work Capital Project account #40945.

On a motion made by Commissioner McLaughlin, seconded by Commissioner Wilson, the Board unanimously agreed to authorize the Department of Parks and Recreation to contract with ATC Corp to convert two tennis courts into one tennis court and two pickleball courts at Sudlersville Park in the amount of \$143,329.

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| Commissioners | Yes    | No |
|---------------|--------|----|
| Moran         | x      |    |
| J Wilson      | x      |    |
| McLaughlin    | x      |    |
| Dumenil       | absent |    |
| Corchiarino   | x      |    |

**FUTSAL COURT RENOVATION SUDLERSVILLE PARK:**

Steve Chandlee, Director of Parks and Recreation submitted to the Board for their review and approval the contract for lighting at Sudlersville Park. This is a contract with MUSCO Lighting to convert one basketball court into one futsal court at Sudlersville Park. Total cost of \$139,497 includes MUSCO’s Mini-Pitch System with LED lighting technology, fencing and built-in goals. Parks and Recreation will be utilizing the Sourcewell contract number 071619-MSL. Adequate funding is available in the Futsal and Basketball Capital Project account #44004.

On a motion made by Commissioner Wilson, seconded by Commissioner Corchiarino, the Board unanimously agreed to authorize the Department of Parks and Recreation to contract with MUSCO Lighting to convert one basketball court into one futsal court at Sudlersville Park in the amount of \$139,497.

| Commissioners | Yes    | No |
|---------------|--------|----|
| Moran         | x      |    |
| J Wilson      | x      |    |
| McLaughlin    | x      |    |
| Dumenil       | absent |    |
| Corchiarino   |        |    |

**CHURCH HILL PARK BASKETBALL COURTS RENOVATION:**

Steve Chandlee, Director of Parks and Recreation submitted to the Board for their review and approval the contract for Church Hill park basketball courts renovation. This is a contract with ATC Corp. to color coat and line two basketball courts at Church Hill Park for \$15,365. Parks and Recreation will be utilizing the National Cooperative Purchasing Alliance Contract NCPA #08-18. Adequate funding is available in the Court Work Capital Project account #40945.

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On a motion made by Commissioner Wilson, seconded by Commissioner McLaughlin, the Board unanimously agreed to authorize the Department of Parks and Recreation to contract with ATC Corp to color coat and line two basketball courts at Church Hill Park in the amount of \$15,365.

| Commissioners | Yes    | No |
|---------------|--------|----|
| Moran         | x      |    |
| J Wilson      | x      |    |
| McLaughlin    | x      |    |
| Dumenil       | Absent |    |
| Corchiarino   | x      |    |

**WHITE MARSH PARK DOG PARK FENCING:**

Steve Chandlee, Director of Parks and Recreation submitted to the Board for their review and approval the contract for fencing at the White Marsh Park dog park. This is a contract with Long Fence Company, Inc. to install fencing and a mow strip for the Dog Park at White Marsh Park. Total cost of \$25,950 is for 75’ by 125’ perimeter fence around the dog park area. Parks and Recreation will be utilizing the Prince George’s County BOE Contract. Adequate funding is available in the Major Maintenance Capital Project account number 40985.

On a motion made by Commissioner McLaughlin, seconded by Commissioner Corchiarino, the Board unanimously agreed to authorize the Department of Parks and Recreation to contract with Long Fence Company, Inc. to install fencing for the dog park at White Marsh Park in the amount of \$25,950.

| Commissioners | Yes    | No |
|---------------|--------|----|
| Moran         | x      |    |
| J Wilson      | x      |    |
| McLaughlin    | x      |    |
| Dumenil       | absent |    |
| Corchiarino   | x      |    |

**CART PATH PAVING BLUE HERON GOLF COURSE HOLES 1-9:**

Steve Chandlee, Director of Parks and Recreation submitted to the Board for their review and approval the contract for the Cart Path Paving. This is a contract for the Cart Path Paving Project for holes 1 through 9 to David A. Bramble, Inc. for a cost of \$243,000. Brambles recently paved the back nine holes 10 through 18 and is familiar with the golf course property.

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Adequate funding is available in the Blue Heron Golf Course Cart Path Paving Project account # 30012.

On a motion made by Commissioner Corchiarino, seconded by Commissioner Wilson, the Board unanimously agreed to authorize the Department of Parks and Recreation – Blue Heron Golf Course to contract the Blue Heron Golf Course Cart Path Project to David A. Bramble, Inc. for \$243,000. The terms of the contract are for excavation, grading and paving starting in the Summer of 2023.

| Commissioners | Yes    | No |
|---------------|--------|----|
| Moran         | x      |    |
| J Wilson      | x      |    |
| McLaughlin    | x      |    |
| Dumenil       | absent |    |
| Corchiarino   | x      |    |

**FY2024 IMPACT FEE SCHEDULE INFLATIONARY ADJUSTMENT:**

Amy Moredock, Director of Planning and Zoning submitted to the Board for their review and approval the FY2024 Impact Fee Schedule. On July 1st of each year, the amount of the residential development impact fee is automatically adjusted to account for inflationary increases in construction costs. Section 18:3-6.B (1) establishes the utilization of the most recent twenty-city annual national average data from the Engineering News Record Construction Cost Index for this inflationary adjustment. This year the increase is 1.8% which marks a return to the more traditional, pre-pandemic numbers. The increase is automatic each year; however, the County Code allows the County Commissioners to waive the inflation adjustment for any given fiscal year retaining the existing fee schedule. Last year, the inflationary adjustment was 8.2%, and the Commissioners unanimously voted to keep fees flat at 0% increase. As a result of the need to finalize the review the county impact fee ordinance, and the return to a more reasonable rate of inflation, staff recommends (Option 2) to keep fees flat at a 0% increase until such time as the result of the impact fee study may be considered.

On a motion made by Commissioner Corchiarino, seconded by Commissioner Moran, the Board unanimously agreed to move to keep the FY 24 impact fee rate flat at 0% in accordance with Section 18:3-6.C of the County Code.

| Commissioners | Yes | No |
|---------------|-----|----|
|               |     |    |

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|             |        |  |
|-------------|--------|--|
| Moran       | x      |  |
| J Wilson    | x      |  |
| McLaughlin  | x      |  |
| Dumenil     | absent |  |
| Corchiarino | x      |  |

**BOE ANNUAL BUDGET CERTIFICATION STATEMENT:**

Ms. Jane Towers, Queen Anne’s County Board of Education submitted to the Board for their review and approval the Annual Budget Certification Statement. This is the annual certification statement for the FY2024 Board of Education Budget showing the local revenue allocated by the County for operating (current expense) capital projects (school construction) and debt service. The figures included on the certificate are consistent with the adopted FY 2024 County Budget. Staff recommends execution of the Queen Anne’s County Public School Annual Budget Certification by Commission President Jim Moran.

On a motion made by Commissioner Corchiarino, seconded by Commissioner Wilson, the Board unanimously agreed to approve the Board of Education Annual Budget Certification Statement for Fiscal Year ending June 30, 2024.

| Commissioners | Yes    | No |
|---------------|--------|----|
| Moran         | x      |    |
| J Wilson      | x      |    |
| McLaughlin    | x      |    |
| Dumenil       | absent |    |
| Corchiarino   | x      |    |

**LETTER OF SUPPORT – HOPE SCHOOL REPAIR GRANT SUBMISSION:**

The Queen Anne’s County Retired School Personnel Association is seeking a grant from the Maryland Historical Trust African American Heritage Preservation Program in the amount of \$18,000 to repair the soffett, fascia and roof of the Hope School located in front of the Queen Anne’s County High School. These repairs are important to educational tours and the cultural significance of the facility in our community. No County funds are being used for this grant application.

On a motion made by Commissioner McLaughlin, seconded by Commissioner Wilson, the Board unanimously agreed to execute the Letter of Support to the Maryland Historical Trust African American Heritage Preservation Program for a grant submission in the amount of

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\$18,000 for repairs to the Hope School located in front of the Queen Anne’s County High School . As part of the motion, Commissioner Moran asked questions and/or made comments on this topic.

| Commissioners | Yes    | No |
|---------------|--------|----|
| Moran         | x      |    |
| J Wilson      | x      |    |
| McLaughlin    | x      |    |
| Dumenil       | absent |    |
| Corchiarino   | x      |    |

**MACO ACCOMPLISHMENTS AND FISCAL YEAR 2024 DUES AND ASSESSMENTS:**

This is the 2023 invoice for the dues and assessments for Fiscal Year 2024 as approved at the Winter Conference Business Meeting held on January 5, 2023. The budget was approved with a continuation of a dues freeze from FY2010, so the dues amount for Queen Anne’s County remain the same as the last 14 years at \$15,113.00. Our participation and support has built a strong and vibrant organization that achieves many legislative victories for county governments. Executive Director Michael Sanderson also has summarized some of MACo’s successes over the past year and has graciously thanked us for the support we have collectively provided to the Association.

On a motion made by Commissioner Wilson, seconded by Commissioner Corchiarino, the Board unanimously agreed to approve the FY24 Maryland Association of Counties Annual Dues Invoice in the amount of \$15,113.00.

| Commissioners | Yes    | No |
|---------------|--------|----|
| Moran         | x      |    |
| J Wilson      | x      |    |
| McLaughlin    | x      |    |
| Dumenil       | absent |    |
| Corchiarino   | x      |    |

**ANIMAL SERVICES – PLAY YARD IMPROVEMENT PROJECT:**

Kelly Hamilton, Animal Services submitted to the Board for their review and approval a contract for outdoor animal play yard equipment. This is a contract for reconstruction and renovation of the outdoor animal play yards at Animal Services. Due to the specialized nature of this work, the tasks would be contracted to qualified craftsmen through New Edge Contractors

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utilizing some of the same vendors used by Athletic Field Consultants (such as Field Turf USA). Michael Clay president of New Edge Contractors lives locally and will manage/inspect this project. This purchase will replace and update three (3) animal play yards at the Animal Services Facility. Existing stone yards and chain link fence will be replaced with artificial turf, custom fencing, and shade canopies. The total contract price is \$281,000. This purchase was programmed in FY2024 and adequate funding is available in the FY2024 Capital Equipment Budget.

On a motion made by Commissioner Corchiarino, seconded by Commissioner McLaughlin, the Board unanimously agreed to proceed with the contract for New Edge Contractors in the amount of \$281,000 for the renovation of the play yards . As part of the motion, Commissioner McLaughlin asked questions and/or made comments on this topic.

| Commissioners | Yes    | No |
|---------------|--------|----|
| Moran         | x      |    |
| J Wilson      | x      |    |
| McLaughlin    | x      |    |
| Dumenil       | Absent |    |
| Corchiarino   | x      |    |

**QUEEN ANNE’S COUNTY HIGH SCHOOL - SYNTHETIC RUNNING TRACK REPLACEMENT CONTRACT AWARD:**

Mr. Lee Edgar, Chief Engineer, DPW submitted to the Board for their review and approval a contract for the Synthetic Running Track Replacement. ATC Corp. (ATC) performed an assessment and submitted a quote for rehabilitation of the running track at Queen Anne’s County High School. The work consists of removal of the existing rubberized surface, mill & overlay of select distressed base asphalt, placement of new Plexitrac Accelerator latex running track surface, application of striping and resurfacing of field events. Additionally, reconstruction will involve the reconfiguration necessary to convert the track from the existing imperial 440-yard configuration to the modern 400 meter standard. ATC prepared pricing in accordance with the National Cooperative Purchasing Alliance (NCPA) contract #08-18. Adequate funding is available via the approved Capital Project no. 402501 BOE Athletic Tracks in the amount of \$400,000. ATC is available to commence work in early July with completion in mid-August, adequately in advance of Fall Sports. Based on the above, staff recommends award of the contract of ACT, Corp. of Baltimore, Maryland in the amount of \$332,240.

On a motion made by Commissioner Wilson, seconded by Commissioner Corchiarino, the Board unanimously agreed to award the Queen Anne’s County High School Synthetic Running Track replacement contract to ATC Corp. of Baltimore, Maryland in the amount of

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\$332,240.00 and authorize the Director of Public Works to issue the Notice of Award and execute the contract. As part of the motion, Commissioners McLaughlin, Moran and Wilson asked questions and/or made comments on this topic.

| Commissioners | Yes    | No |
|---------------|--------|----|
| Moran         | x      |    |
| J Wilson      | x      |    |
| McLaughlin    | x      |    |
| Dumenil       | absent |    |
| Corchiarino   | x      |    |

**CLOVERFIELDS COMMUNITY FLOOD MITIGATION A-E STUDY CONTRACT AWARD:**

Mr. Lee Edgar, Chief Engineer, DPW submitted to the Board for their review and approval a contract for a community flood mitigation A-E contract. Sealed proposals were received on May 5, 2023 for the Cloverfields Neighborhood Flood Mitigation Project. The work involves study of the Cloverfields drainage area, evaluation of potential flood mitigation strategies, a series of public outreach meetings, development of construction documents for selected mitigation strategies and development of grant application(s) for project implementation. Three (3) firms responded to a publicly advertised Request for Qualifications (RFQ) and were accepted as qualified to participate with the Request for Proposal (RFP) process. The design effort for this project is supported by a Building Resilient Infrastructure and Communities (BRIC) grant from the Federal Emergency Management Agency (FEMA) in the amount of \$116,200 and matching County resources in the form of \$50,000 in funding and \$22,000 in the form of in-kind programmatic support by County staff. The basis of award prescribed by the RFP is the ability of the firm to fulfill the needs of the County within the allotted timeframe and BRIC budget of \$116,200. The proposals of all three firms met the required schedule and budget; however, the proposal prepared by Bayland Consultants & Designers, Inc. (Bayland) stands out as best meeting the needs unique to this project. Bayland specializes specifically in the assessment and development of essential infrastructure projects similar the challenges faced by the Cloverfields community. Their proposal is judged as best demonstrating the necessary understanding of project needs; specifically, the importance of two tasks which staff deem critical to the success of any mitigation strategy for the Cloverfields Community: Hydraulic Modeling and Alternative Analysis. Accordingly, staff recommends award of the contract to Bayland Consultants & Designers, Inc. of Hanover, Maryland in the amount of \$166,190.00.

On a motion made by Commissioner Corchiarino, seconded by Commissioner Wilson, the Board unanimously agreed to award the Cloverfields Neighborhood Flood Mitigation design contract to Bayland Consultants and Designers, Inc. of Hanover, Maryland in the amount of

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\$166,190.00 and authorize the Director of Public Works to issue the Notice of Award and execute the contract. As part of the motion, Commissioners Moran and Wilson asked questions and/or made comments on this topic.

| Commissioners | Yes    | No |
|---------------|--------|----|
| Moran         | x      |    |
| J Wilson      | x      |    |
| McLaughlin    | x      |    |
| Dumenil       | absent |    |
| Corchiarino   | x      |    |

**WIDLAKE PROPERTIES - CONSENT TO AMENDMENT OF ROAD IMPROVEMENT SURETY:**

Mr. Lee Edgar, Chief Engineer, DPW submitted to the Board for their review and approval consent to amend a road improvement surety. Presented for the Boards review and consent is an Amendment to an Irrevocable Standby Letter of Credit which guarantees completion of road improvements necessary to support minor subdivision #01-06-12-0005 on the lands of Widlake Properties, LLC, a four (4) lot subdivision located off of Duhamel Corner Road, northwest of Templeville. Following receipt of a Notice of Non-Extension, and with consideration to failure of the Developer (Widlake Properties, LLC) to complete the required road construction, the County Attorney presented the Surety, PNC Bank, with a draft on sight of the Letter of Credit (LOC) and request for payment of the full balance. The Developer promptly requested to re-institute the necessary surety until such time that the new owner of the property could arrange for either completion of the road or dissolution of the lots, none of which have been transferred or otherwise developed. Accordingly, staff have accepted the above-referenced amendment to the LOC which rescinds the Notice of Non-Extension and increases liability to \$50,000, an updated amount adequate to complete road construction. Acceptance of this amendment rescinds the draw request. The County Attorney has reviewed the document and is approving of consent.

On a motion made by Commissioner Wilson, seconded by Commissioner Moran, the Board unanimously agreed to consent the Amendment to the Widlake Properties road improvement surety and execute the instrument of agreement.

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| Commissioners | Yes    | No |
|---------------|--------|----|
| Moran         | x      |    |
| J Wilson      | x      |    |
| McLaughlin    | x      |    |
| Dumenil       | Absent |    |
| Corchiarino   | x      |    |

**LETTER OF SUPPORT – RESIDENTIAL TREATMENT LETTER FOR CHILDREN & ADOLESCENTS:**

This is a letter of support to continue the planning and implementation phase for a RTC and other services at the existing Upper Shore Community Mental Health Campus in Chestertown (aka the Whitsitt/Carter Center) with the Maryland Department of Health.

On a motion made by Commissioner McLaughlin, seconded by Commissioner Corchiarino, the Board unanimously agreed to execute the Residential Treatment Center (RTC) for Children and Adolescents Letter of Support.

| Commissioners | Yes    | No |
|---------------|--------|----|
| Moran         | x      |    |
| J Wilson      | x      |    |
| McLaughlin    | x      |    |
| Dumenil       | absent |    |
| Corchiarino   | x      |    |

**BUDGET AMENDMENT #CC-59 - CHESAPEAKE BAY ENVIRONMENTAL CENTER THIN LAYER PLACEMENT OF DREDGE MATERIAL:**

This amendment will establish budget authority in Project 33090. CBEC Thin Layer Placement of Dredge Material. On September 7, 2022, Public Landings submitted for a DNR Waterway Improvement Fund grant in the amount of \$35,000. The MOU was approved and signed on September 27, 2022. No additional County funds are requested.

On a motion made by Commissioner Wilson, seconded by Commissioner Corchiarino, the Board unanimously agreed to adopt Budget Amendment #CC-59 - Chesapeake Bay Environmental Center Thin Layer Placement of Dredge Material.

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| Commissioners | Yes    | No |
|---------------|--------|----|
| Moran         | x      |    |
| J Wilson      | x      |    |
| McLaughlin    | x      |    |
| Dumenil       | absent |    |
| Corchiarino   | x      |    |

**BUDGET AMENDMENT #CC-60 - PUBLIC LANDINGS MAINTENANCE & IMPROVEMENTS CAPITAL PROJECT:**

This budget amendment serves two purposes: 1. Decrease budget authority by \$863.00 due to a grant that has expired. These funds will no longer be received. 2. Increase budget authority by \$100,000 for the Kent Narrows Landing paving project. Funds were awarded from a FY21 grant through the DNR Waterway improvement Fund. Grant funds will be received once expenditures are incurred. No additional County funds are requested.

On a motion made by Commissioner Wilson, seconded by Commissioner Corchiarino, the Board unanimously agreed to adopt Budget Amendment #CC-60 - Public Landings Maintenance & Improvements Capital Project.

| Commissioners | Yes    | No |
|---------------|--------|----|
| Moran         | x      |    |
| J Wilson      | x      |    |
| McLaughlin    | x      |    |
| Dumenil       | Absent |    |
| Corchiarino   | x      |    |

**PRESS AND PUBLIC COMMENT:**

None

**COMMISSIONER’S ROUNDTABLE:**

Commissioner Wilson discussed the following:  
Toured farms on the Ag tour with the Governor

Commissioner McLaughlin discussed the following:

Commissioner Corchiarino discussed the following:

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Wished everyone a Happy Fourth of July

Commissioner Moran discussed the following:

On the Bay Bridge there are people using the lane when the red X is up.

On the Bay Bridge the side with the most traffic will have the extra lane

There being no further business, they adjourned at 6:35 p.m. to meet again on Tuesday, July 11, 2023.

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EXECUTIVE ASSISTANT

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PRESIDENT

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