

June 23,2020

The County Commissioners of Queen Anne’s County met this date pursuant to its last adjournment and there were present:

James J. Moran
Jack N. Wilson, Jr.
Stephen Wilson
Philip L. Dumenil
Christopher M. Corchiarino

MEETING CALLED TO ORDER:

The meeting was called to order at 5:00 p.m.

CLOSED SESSION:

Pursuant to State Government Law Section 3-305(b) (1) to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; or any other personnel matter that affects one or more specific individuals; “The County Commissioners held a Closed Session on a motion of Commissioner Dumenil, seconded by Commissioner Corchiarino, at 5:00 p.m. in the Office of the County Commissioners, The Liberty Building, 107 N. Liberty Street, Centreville, Maryland.” The Board adjourned in Closed Session at 5:37 p.m. Those in attendance were Mr. Todd Mohn, County Administrator and Ms. Margie Houck, Executive Assistant.

The Board discussed Boards/Commissions, a contract and term limit on a board.

In open session:

On a motion made by Commissioner J. Wilson, seconded by Commissioner Dumenil, the Board unanimously agreed to appoint Steve Pringle to a two-year term as a District 3 consumer member on the Department of Emergency Services Advisory Council to begin July 1, 2020 and end June 30, 2022. As part of the motion, Commissioners Moran and J. Wilson made comments on this topic.

Commissioners	Yes	No
Moran	x	

J Wilson	x	
S Wilson	x	
Dumenil	x	
Corchiarino	x	

On a motion made by Commissioner J. Wilson, seconded by Commissioner Dumenil, the Board unanimously agreed to renew the Executive Assistant to the Commissioners employment contract for four years.

Commissioners	Yes	No
Moran		
J Wilson		
S Wilson		
Dumenil		
Corchiarino		

The Board agreed to appoint Commissioners Moran and S. Wilson to a one-year term on the Bay Bridge Reconstruction Advisory Group.

MINUTES:

On a motion made by Commissioner S. Wilson, seconded by Commissioner Corchiarino, the Board unanimously agreed to approve the Agenda for the current meeting and the Closed and Regular Minutes of June 9, 2020.

WEEKLY CORRESPONDENCE AND PRESENTATION OF DOCUMENTS FOR SIGNATURE:

The Board reviewed various correspondence with Mr. Todd Mohn, County Administrator.

DECLARATION OF TERMINATING STATE OF LOCAL EMERGENCY:

On a motion made by Commissioner J. Wilson, seconded by Commissioner Corchiarino, the Board unanimously agreed to sign the Declaration Terminating the State of Local Emergency. As part of the motion, Commissioners Moran, J. Wilson, S. Wilson and Corchiarino made comments on this topic.

WHEREAS, a local State of Emergency was declared in Queen Anne’s County on March 19, 2020 at 1200 hours:

AND WHEREAS, the emergency conditions necessitating such Declaration have abated;

NOW THEREFORE, as President of the County Commissioners of Queen Anne’s County, I, James J. Moran, do hereby terminate the local State of Emergency effective immediately.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Dumenil	x	
Corchiarino	x	

2ND AMENDMENT TO PURCHASE & SALE AGREEMENT:

Mr. Mohn presented to the Board for their review and approval, Second Amendment to Purchase and Sale Agreement Chesapeake Bay Beach Club, LLC.

The Board reviewed the referenced second amendment to the purchase and sale agreement between the Chesapeake Bay Beach Club and the County for the 8.111-acre parcel shown as Lot 2 on the plat. This is for the future expansion of the The Gardens Of Queen Anne LLC.

The original purchase and sale agreement for this property was executed in February 2019. This amendment extends the outside closing date until December 31, 2020 and adjusts other permitting agreements as post-closing conditions. Proceeds from the sale are for various Bay Bridge Airport projects.

On a motion made by Commissioner S. Wilson, seconded by Commissioner Corchiarino, the Board unanimously agreed to execute the Second Amendment to Purchase and Sale Agreement with the Chesapeake Bay Beach Club, LLC.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Dumenil	x	
Corchiarino	x	

SUDLERSVILLE COMMUNITY BETTERMENT CLUB:

On a motion made by Commissioner J. Wilson, seconded by Commissioner Dumenil, the Board unanimously agreed to sign the letter to the Director of Grants and Awards Programs with the National Trust for Historic Preservation for the Sudlersville Community Betterment Club. As part of the motion, Commissioners Moran, J. Wilson and S. Wilson made comments on this topic.

We are writing to support the Sudlersville Community Betterment Club, Inc., as they are applying for a grant to the National Trust for Historic Preservation under the Bartus Trew Providence Preservation Fund. They are seeking funding assistance for a major project including design and construction of a new Museum building on property owned by them.

Funding will include professional architectural design services with professional engineering civil design services for grading, drainage, storm-water management, sediment and erosion control and Maryland State Highway Administration access design and approval of the entrance from the road to a new parking lot on their property.

The Sudlersville Museum will benefit and promote heritage tourism in the Sudlersville area and more broadly, throughout Queen Anne’s County. The new Museum will provide expanded space to focus on the extensive collection of community history as well as baseball memorabilia of the National Baseball Hall of Fame baseball player, Jimmie Foxx, who was a Sudlersville native.

Thank you for your full and fair consideration of the Sudlersville Community Betterment Club’s application for grant funding.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Dumenil	x	
Corchiarino	x	

QAC 2020 HOUSING STUDY GRANT SEMI ANNUAL PROGRESS REPORT:

Mr. Mike Clark, Chief of Housing & Family Services, submitted to the Board for their review and approval, Signature Requested for QAC 2020 Housing Study Grant Semi-Annual Progress Report - Grant Number MD-20-CD-4.

The Board reviewed the Semi-Annual Progress Report for grant number MD-20-CD-4 which regards the QAC 2020 Housing Study grant. The report covers the time period of January 1, 2020 to June 30, 2020. The staff in the Division of Housing have completed the form. The grant period began on December 20, 2019 with an award of \$50,000 from CDBG to fund the project. Since the beginning of the grant period, the Division of Housing has successfully executed a contract for professional services with Partners for Economic Solutions, LLC to complete the Housing Study and have had a successful kick-off meeting to officially start the project.

On a motion made by Commissioner J. Wilson, seconded by Commissioner Moran, the Board unanimously agreed to sign the Semi-Annual Progress Report as presented for the

Community Development Block Grant number MD-20-CD-4, regarding the QAC 2020 Housing Study, which covers the time period of January 1, 2020 through June 30, 2020.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Dumenil	x	
Corchiarino	x	

MACO ANNUAL FY2021 DUES & ASSESSMENTS:

Mr. Michael Sanderson, Executive Director, submitted to the Board for their review and approval, MACo Annual FY2021 Dues and Assessments.

The Board reviewed an invoice for the dues and assessments for FY2021 as approved at the Winter Conference Business Meeting held on December 5, 2019. The budget was approved with a continuation of a dues freeze from FY2010, so the dues amount for your jurisdiction remains the same as the last 11 years. The Association’s By-Laws provide that unpaid dues and assessments become delinquent after July 31, 2020.

Your participation and support have built a strong and vibrant organization that achieves many legislative victories for county governments. I wanted to take this opportunity to thank you, on behalf of MACo’s Officers and Directors, for the support you and your colleagues have provided the Association and I’d like to share some of MACo’s successes over the past year.

The 2020 Legislative Session was remarkable in many ways. The coronavirus pandemic led to the session ending early for the first time since the Civil War. Legislative buildings were closed to the public in observance of precautionary measures in the last week of operations, ultimately resulting in hundreds of bills being passed without direct face-to-face stakeholder input. Despite these challenges, MACo’s advocacy remained strong. Building on long-standing, strong relationships with legislators, MACo was effective in fending off legislation that was adverse to counties and supporting to passage proposals that were favorable to county interests.

The Blueprint for Maryland’s Future Act (HB 1300), also known as the Kirwan bill, proved to be the biggest issue of the session. The historic school funding and educational policy bill which required \$4 billion in annual state and county spending above current formulas and projections over a multi-year phase-in through FY2030, framed all fiscal discussions for the year. MACo, heavily invested in the impacts to counties, voiced concerns which led to amendments either reducing or delaying county obligations by billions. While the bill was vetoed by the Governor, a veto override is anticipated the next time the General Assembly convenes.

The ultimate disposition of many bills remains in flux as the Governor vetoed 37 bills. The overwhelming majority of which were vetoed over fiscal concerns given the unprecedented fiscal and economic situation the coronavirus pandemic has wrought. Consequently, vetoed legislation includes those that mandate increased spending or higher taxes and fees. This includes a proposed new tax applying sales taxes to downloaded media and streaming services and a proposal to extend and modify the Disparity Grant program, which was intended to promote equitable return for counties making substantial income tax effort despite low tax bases.

One notable bill that was allowed to become law is the Built to Learn Act (HB 1), an ambitious plan to leverage casino revenues to fast-track building of public schools. The bill included over \$2 billion in state revenue bonds expected to “clear the deck” of ready-to-go projects, especially in the state’s largest jurisdictions. However, this bill also remains in limbo as an amendment made its final enactment contingent on the Kirwan bill’s enactment.

Policy issues will remain a particularly hot topic this interim given many vetoes, pending veto overrides, and unanticipated needs deriving from the pandemic. MACo will continue to invest in legislative outreach during the year to connect with members of the General Assembly at critical points during the interim leading into session. MACo hopes you continue to find our legislative tracking database helpful when accessing legislative information, testimony, and committee reports.

In the wake of the pandemic, MACo has shifted the course of its normal interim work to respond to immediate and pressing county COVID-19 needs. MACo has created and maintains a COVID-19 County Resource Page on our website. We have also increased the frequency of communication with the 13 county affiliate organizations representing professional county government staff, providing them with a platform to share best practices and lessons learned with colleagues.

On a state level, MACo has been working with the Governor’s administration and agencies on COVID-19 response and resources. In particular, we have worked with the Department of Budget and Management and the Department of Health to alleviate county concerns about the distribution of federal Coronavirus Relief Funds. A letter from MACo signed by a multitude of county leaders expressing concern that the State’s reimbursement-only model would hamper much-needed local response efforts resulted in the Budget Secretary “frontloading” distributions with an approved spending plan and indemnification agreement rather than the item-by-item reimbursement model the Department initially proposed. And on the federal level, MACo continues to work closely with the National Association of Counties (NACo) to advocate in support of federal packages to provide COVID-19 relief to county governments. MACo hosted a very successful and well-attended virtual forum with U.S. Senator Ben Cardin to provide members with an opportunity to receive an update on coronavirus issues on the federal level and ask questions of the Senator.

Despite the limitations on in-person meetings, our staff continues to strive for enhanced member communications and to provide professional development opportunities to allow you to grow in your role as an elected official through virtual offerings.

MACo's spotlight event of the year - the Summer Conference - remains a stand-out event upheld by NACo, other states' county associations, and thousands of participants as the leading event of its kind. The conference provides invaluable educational and partnership opportunities for everyone involved in county services in Maryland. After considering all options and possible paths forward, the Board of Directors announced earlier in May their decision to cancel the Summer Conference due to concerns around the coronavirus pandemic. We have received overwhelming support for this decision from all stakeholders, including attendees, state officials, Corporate Partners, exhibitors, and sponsors. MACo's staff and leadership continue to weigh options for providing educational value in a virtual setting and look forward to sharing those plans with you soon.

MACo's website highlights advocacy, conference, and county programs offered by MACo, enhancing information access. We continue to expand the use of the MACo news blog, Conduit Street, and our use of social media. Our Conduit Street podcast has grown in popularity this year, reaching more than 1,000 listeners per episode. The podcast provides insight and updates on issues of county interest from MACo's Policy Team with guest introductions from elected leaders across the state, including the Governor.

MACo's various communications outlets serve to keep you better informed on policy issues, professional development opportunities, and happenings in county government. We also gain important ground in advocacy and relationship-building through these efforts as they raise MACo's profile as a source of political and policy analysis in Annapolis.

Our Corporate Partner Program now includes over 30 companies and we have pursued additional sponsorships of other events held throughout the year. Our growing Endorsement Partner Program adds institutional value while also directly increasing efficiency and county service delivery. These actions have enabled us to keep dues flat for the past 11 years, in recognition of the difficulties facing each county's budget. We will continue to seek cost-saving measures, to ensure MACo members always receive excellent value for their supporting contributions.

As Executive Director, I am pleased to share these successes with you - especially during these uncertain and challenging times. With your continued support and guidance, I look forward to many more advances for our Association. If you have any questions about the dues invoice or budget, please do not hesitate to contact me or MACo's Administration and Finance Director, Leslie Velasco (lvelasco@mdcounties.org).

On a motion made by Commissioner Corchiarino, seconded by Commissioner J. Wilson, the Board unanimously agreed to pay the \$15,113 for the FY2021 MACo Dues and Assessments.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Dumenil	x	
Corchiarino	x	

MUTUAL AID AGREEMENT:

Sheriff Hofmann forwarded the Mutual Aid Agreement for the Board’s review. Patrick Thompson, County Attorney has reviewed and made the following statement. “The State law provides that this needs to be adopted by the County Commissioners “as in the regular routine for legislative enactment”. His recommendation is that it be introduced by the Commissioners as they would with legislation and advertise, hold a hearing and adopt on a legislative day. This item was held.

DISABLED OR FALLEN EMERGENCY WORKERS PROPERTY TAX CREDIT:

Mr. Jonathan Seeman, Budget & Finance & IT Director presented to the Board for their review and approval, Property Tax Credit for Disabled or Fallen Emergency Workers.

The following application for the Property Tax Credit for Dwelling owned by John Atkins, Jr., a Disabled Emergency Worker, which has been reviewed by the County attorney Patrick Thompson, is recommended for approval.

The amount of the credit is 100% of the County tax for the tax year 2020-2021. The estimated amount of the credit is \$6,048.31.

On a motion made by Commissioner S. Wilson, seconded by Commissioner Corchiarino, the Board unanimously agreed to approve the Property Tax Credit for Disabled or Fallen Emergency Workers in the amount of \$6,048.31 for John Atkins, Jr. As part of the motion, Commissioners Moran and Dumenil made comments on this topic.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Dumenil	x	
Corchiarino	x	

MOTOROLA SOLUTIONS 10-YEAR MAINTENANCE & LIFE CYCLE PLAN:

The Department of Emergency Services has been working with Motorola Solutions to update our maintenance and lifecycle sustainment services for the County’s ASTRO 25 radio and paging system that currently expires on July of this year. This includes both maintenance and lifecycle services that will allow Queen Anne’s County to be aligned with the Maryland FiRST upgrade cadence, which is a requirement to be on the Maryland system.

Motorola Solutions is offering the county two plan options. Plan I, requires an annual agreement based on a 5% escalating factor or Plan II, requires a multi-year agreement with a 3% escalating factor. Over the life of Plan I the county will save a total of \$259,470.91 or 2% per year.

The Department of Emergency Services recommended entering into a multi-year maintenance and lifecycle agreement with Motorola Solutions. The pricing schedule totals a \$259,470.91 cost savings.

On a motion made by Commissioner S. Wilson, seconded by Commissioner Dumenil, the Board unanimously agreed to authorize the Director of the Department of Emergency Services to execute a multi-year contract with Motorola Solutions for maintenance and lifecycle services for a total cost savings of \$1,994,598.12.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Dumenil	x	
Corchiarino	x	

MOU WITH WORKFORCE INVESTMENT BOARD:

Ms. Heather Tinelli, Economic Development Director, submitted to the Board for their review and approval, Memo of Understanding with Workforce Investment Board for Phase 2 of the Small Business Assistance and Recovery Plan.

QAC Economic and Tourism Development department developed a two phased plan to assist businesses and residents affected by the COVID-19 Pandemic back in April 2020. The first phase of the plan is the \$2.5Million Recovery Grant Fund which is in full swing opening during the first week in June and is expected to close first week in July.

The second phase of this plan, the Employment Assistance Program was developed to address the high underemployment and unemployment in the County due to Covid-19. QAC would partner with Upper Shore Workforce Investment Board at Chesapeake College and Maryland Department of Labor to pair those from industries most affected by COVID-19 layoffs with Queen Anne’s County Businesses looking to hire. We would offer grant funding for on the

job training (OJT) to those businesses willing to hire and train currently laid off QA residents. This program would focus on low income eligible workers and pair them with local businesses that can train employees in-house for higher wage jobs.

Heather provided the Board with a few pages of the April Monthly Labor review as well as a link to the complete document below. From the April 2020 reports, our unemployment rate grew from 3.0% in March to 10.2% in April due to the pandemic. 24 % of our County unemployment is from Accommodations and Food Services, 16% Retail Trade and 16% from Health Care and Social Assistance.

https://mwejobs.maryland.gov/adrnin/gsipub/htmlarea/uploads/MonthlyLaborReview_Apr20.pdf

Funding for this program would come from the \$200,000 of CDBG funds awarded to the County in 1990 to establish a small business loan program. These funds were recently made available via budget amendment during the last commissioners meeting. Previously the funds have remained inactive since early 2000's. These monies would be used to reimburse company's that participate in the program for 50% of wages for a certain number of agreed upon hours while they train the employee in house. Therefore, essentially doubling the return on investment as the company will be paying the other 50% of the wages. We anticipate, based upon a calculator provided by WIB and assuming an average wage of \$20/hr and 320 hours of training that we will be able to assist approximately 60 employees.

The QACETD will work in partnership with Workforce Investment Board to implement the program. QACETD has already began to reach out to companies to evaluate interest and we have received a positive response. There are a large number of job opportunities in various fields open within the County and we will outreach to companies to match the living wage job opportunities with those seeking employment within the County. We will also work with the American Job Center and Dept of Labor on outreach to potential candidates. During the process this is also an opportunity to educate our companies on the resources available to employers through these organizations. QACETD will also handle the marketing of the program including a campaign directed at residents looking for employment and one directed at County employers.

The Workforce Investment Board will be charged with handling the of the implementation and monitoring of the program once an employee is placed with an employer as their mission is "to provide career and training services that will lead to employment that is relative and supportive to the local five-county economy. They are committed to assisting employers by offering in demand training options designed to qualify individuals for careers in the region."

We have drafted an MOU which if approved will begin July 1, 2020 and last for one year. At that time if the program is successful, we will look to expand the outreach and seek out funding opportunities as a focus on workforce development is an important component of the Economic Development Strategic Plan in Queen Anne's County.

On a motion made by Commissioner J. Wilson, seconded by Commissioner Dumenil, the Board unanimously agreed to support and sign the MOU with the Upper Shore Workforce Investment Board to assist in Queen Anne’s County’s new Employment Assistance Program as part of the overall Small Business Assistance and Recovery Plan related to the COVID-19 Pandemic. As part of the motion, Commissioner J. Wilson made comments on this topic.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Dumenil	x	
Corchiarino	x	

CORSICA RIVER MAINTENANCE DREDGING:

Mr. Steven Chandlee, Director and Mr. James Wood, Public Landings Supervisor, Department of Parks and Recreation, submitted to the Board for their review and approval, Corsica River Maintenance Dredging.

The Department of Parks and Recreation seeks approval to contract with Ray Nornes, Inc. to provide Dredging Operations for Corsica River Dredging Project to maintenance dredge the Corsica River channel and municipal boat slips.

An Invitation to Bid (ITB) was advertised in accordance with Queen Anne’s County’s procurement procedures on May 8, 2020. A pre-bid meeting was held on May 18, 2020. Three bids were received and read aloud at a Bid Opening on June 1, 2020. The County Attorney reviewed the bid results and provided clarification that the base bid reported on page 330-3 of the bids provides the correct base bid on which to base this award.

As noted in the letter from the County’s consulting engineer, BayLand Consultants and Designers, Ray Nornes, Inc. submitted the lowest qualifying base bid with a cost of \$263,000. BayLand, County and MD-Department of Natural Resources (MD-DNR) staff reviewed the proposals. There is concurrence Ray Nornes, Inc as the low bidder, has the required experience, equipment and personnel to effectively complete this project as requested.

Funding for this contract will come from the approved CORSICA RIVER DREDGING project (#330001) budget that has ample funds available for this expense. The project is primarily funded by two grants totaling \$800,000 received from MD-DNR Waterway Improvement Program.

On a motion made by Commissioner S. Wilson, seconded by Commissioner Corchiarino, the Board unanimously agreed to authorize the Department of Parks and Recreation to enter into a contractual agreement with Ray Nornes, Inc. for Dredging Services. This contract will be for

the base bid of \$263,000 with options to execute four add alternates and change orders, as necessary, up to a total of \$351,550 for services described in the invitation to bid, addendum and bid proposal. The contract award shall be contingent upon pending approval of wetland permits. Funding will be provided by MD-DNR grant funds as identified in the Corsica River Dredging Capital Project #330001.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Dumenil	x	
Corchiarino	x	

REQUEST TO REINSTATE PT CONTRACTUAL POSITION:

Mr. Stephen Chandlee, Director and Mr. James Wood, Public Landings Supervisor, Department of Parks and Recreation, submitted to the Board for their review and approval, request to reinstate PT contractual position into QA Public Landings budget.

The Department of Parks and Recreation requested that a 1,300-hour part time contractual position be reinstated into the Queen Anne’s County Public Landings FY21 budget, #330010.

This position was included in the FY20 and prior budgets. Funding for this position has been used for seasonal help for various tasks including enforcement, litter pickup and maintenance. Due to an oversight by Public Landings staff, the omission of this position from the FY21 budget was not corrected during the FY21 budget preparation and approval process.

The Public Landings Division operates as an enterprise fund. Therefore, this request will not impact the general fund. The need for this position has never been greater to assist in addressing recent unprecedented use of Public Landings facilities, particularly the Fishing Piers.

Per QA Finance office, the salary and benefits for this position are \$30,294. Current surplus revenue from facility entrance fees for FY 20 exceeds this amount and support similar projections for FY21. In addition, ample funding is available from the Public Landings Prior Year Fund Balance.

Recognizing the current hiring freeze, the Public Landings Division requested approval to hire part time contractual staff to help address the current and anticipated significant seasonal needs at the Public Landings facilities. This cost will not impact Queen Anne’s County general funds.

On a motion made by Commissioner Dumenil, seconded by Commissioner S. Wilson, the Board unanimously agreed to reinstate a 1300-hour part-time contractual position with salary and benefits at a cost of \$30,294 into Public Landing FY21 operating budget #330010 and authorize the hiring of staff to address the significant seasonal needs of the Public Landings Division. As part of the motion, Commissioner Moran made comments on this topic.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Dumenil	x	
Corchiarino	x	

CORSICA RIVER DREDGING EASEMENTS FOR DREDGE PIPE:

Mr. Stephen Chandlee, Director and Mr. James Wood, Public Landings Supervisor, Department of Parks and Recreation, submitted to the Board for their review and approval, Corsica River Dredging - Easements for dredge pipe.

The Department of Parks and Recreation (DPR) requested authority to negotiate temporary easements with four property owners to place piping on private property for operations associated with the planned Corsica River Dredging Project.

County staff has received verbal approvals from the property owners. The easements will put into place a written agreement for a 20-foot-wide easement and specify the terms, duration and responsibilities.

Department of Parks and Recreation requested the authority, in consultation with the County Attorney to negotiate the terms and details of the easements, assurances for repairs of any damages, and compensation, if any.

The Corsica River Dredging Project #330001 is grant funded. Department of Parks and Recreation will consult with MD-DNR, related to the terms of the grant funding for the project. Any costs associated with this request will not impact Queen Anne’s County general funds.

On a motion made by Commissioner J. Wilson, seconded by Commissioner Moran, the Board unanimously agreed to that the Department of Parks and Recreation be authorized to execute temporary easements with four property owners to place piping on private property associated with the planned Corsica River Dredging Project #330001. As part of the motion, Commissioners Moran, S. Wilson and Dumenil made comments on this topic.

Commissioners	Yes	No
Moran	x	

Justification:							
	This amendment establishes additional budget authority in the amount of \$500,000 to Public Landings capital project #330001 - Corsica River Dredging.						
	The additional funding is from MD-DNR Fiscal Year 2015 and will be used for anticipated costs for the planned dredging of Corsica River.						
	NO NEW COUNTY FUNDS ARE REQUESTED						

Commissioners	Yes	No
Moran	X	
J Wilson	X	
S Wilson	X	
Dumenil	X	
Corchiarino	X	

On a motion made by Commissioner Corchiarino, seconded by Commissioner Dumenil, the Board unanimously agreed to approve Budget Amendment CC-36.

#	CC-36					Date	6/10/2020
QUEEN ANNE'S COUNTY							
REQUEST FOR BUDGET AMENDMENT							
FY2020							
							Increase (Decrease) Amount
Description of expenditure/revenue accounts to increase/(decrease):			Fund	Activity	Account	Project	
Downs Building							
decrease	Downs Building	FY18 Prior Year Fund Balance	410		39938	400873	\$ (25,000.00)
decrease	Downs Building	Buildings-Additions/Alter	410		9040	400873	\$ (25,000.00)
					Total Decrease in Project		\$ (25,000.00)
County Wide Mapping							
decrease	County Wide Mapping	FY15 Prior Year Fund Balance	410		39935	400015	\$ (50,000.00)
decrease	County Wide Mapping	Consultants	410		5020	400015	\$ (50,000.00)
					Total Decrease in Project		\$ (50,000.00)
Cross County Connector Trail							
decrease	Cross County Connector Trail	FY19 Prior Year Fund Balance	410		39939	400391	\$ (264,111.00)
decrease	Cross County Connector Trail	FY16 Prior Year Fund Balance	410		39936	400391	\$ (85,889.00)
decrease	Cross County Connector Trail	Land Improvements	410		9034	400391	\$ (350,000.00)
					Total Decrease in Project		\$ (350,000.00)
Watershed Improvement Plan							
decrease	Watershed Improvement Plan	FY15 Prior Year Fund Balance	410		39935	400647	\$ (150,000.00)
decrease	Watershed Improvement Plan	FY14 Prior Year Fund Balance	410		39934	400647	\$ (50,000.00)
decrease	Watershed Improvement Plan	Improve Other Than Bldgs	410		9042	400647	\$ (200,000.00)
					Total Decrease in Project		\$ (200,000.00)

Decrease Sr Ctr-Sect 5311-Driver	Interfund Transfer	650	650050	39910		32,210
Decrease Easton-Sect 5311-Admin	Interfund Transfer	654	654040	39910		2,303
Decrease Easton-Sect 5311-Driver	Interfund Transfer	654	654050	39910		42,428
Decrease Access to Jobs-Sect 5311-Admin	Interfund Transfer	655	655040	39910		10,460
Decrease Access to Jobs-Sect 5311-Driver	Interfund Transfer	655	655050	39910		52,164
Decrease Access to Jobs-Sect 5311-Dispatcher	Interfund Transfer	655	655060	39910		12,114
Decrease Access to Jobs-Sect 5311-General	Interfund Transfer	655	655070	39910		9,499
Decrease SSTAP-Sect 5311-Admin	Interfund Transfer	656	656040	39910		2,522
Decrease SSTAP-Sect 5311-Driver	Interfund Transfer	656	656050	39910		54,257
Decrease SSTAP-Sect 5311-Dispatcher	Interfund Transfer	656	656060	39910		16,109
Decrease SSTAP-Sect 5311-General	Interfund Transfer	656	656070	39910		6,132
			Net increase in expenditures			259,542
Decrease General Fund	Transfer out - Aging	100	130010	8990		259,542
Decrease General Fund	Prior Year fund balance	100	199000	39920		259,542
Justification: Department of Aging received the FY2020 CARES Act Funding Award for FTA/MTA Transit services on May 6, 2020 for a total of \$1,001,225. The grant award can be spent from January 20, 2020 until the funds are fully expended or until otherwise notified by FTA or MDOT MTA. The award letter details the use of the funding as well as the anticipated reduction of FY21 State Funding for operating expenses in which the CARES funding can be used for through FY21. We have submitted a budget to MTA to utilize \$259,542 of the CARES Act funding in FY20 which will pay for and save the county that amount in our local overmatch for the 4th quarter billing. The remainder of the grant will be applied to FY21 to cover operating expenses throughout the year covering state reductions as well as saving the county substantial local overmatch dollars.						
The last section of the amendment reduces the transfer out of the General Fund, in order to keep that balanced with the budgeted transfer in to Aging. That reduction is offset by also reducing the amount for budgeted prior year fund balance.						
No additional County Funds Needed						

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Dumenil	x	
Corchiarino	x	

ROMANCOKE & MATAPEAKE FISHING PIER:

Mr. Steven Chandlee, Parks and Recreation Director submitted to the Board for their review and approval, Romancoke and Matapeake Fishing Pier.

Over the course of several years, extended nighttime use of the Romancoke Pier has become an issue to the local residents. Issues have ranged from loud music, swimming, persons yelling, fishing too close to a private pier/boat lift and illegal parking along Route 8. Our Landings Supervisor, James Wood, has met several times this year with the local residents. The residents were invited to attend the June PRAB meeting and they subsequently made a presentation to the PRAB about their concerns.

The Parks and Recreation Department, Public Landings Division have made several attempts to resolve the overcrowding, fishing location and noise issue. As a result of that meeting, we have assigned staff to be at the Pier from about 3:00 pm to 9:00 pm. They are assigned to reinforce the rules, pick up trash, close picnic area at sunset, and to close the pier and parking lot once capacity is reached.

Based on research of statewide fishing piers, Romancoke and Matapeake are the only 24-hour piers. The complicating factor is that the Romancoke Pier is surrounded by a neighborhood. This upsurge has made it difficult for social distancing to occur.

On a motion made by Commissioner Dumenil, seconded by Commissioner Moran, the Board unanimously agreed to authorize that the Department of Parks and Recreation, Public Landings Division change the operating hours of the ROMANCOKE FISHING PIER and the MATAPEAKE FISHING PIER to open at Dawn and close at Dusk pm daily to all participants effective JULY 1, 2020. As part of the motion, Commissioners Dumenil, Moran, J. Wilson and S. Wilson made comments on this topic.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Dumenil	x	
Corchiarino	x	

MATAPEAKE BEACH, FERRY POINT AND TERRAPIN NATURE PRESERVE:

Mr. Steven Chandlee, Parks and Recreation Director submitted to the Board for their review and approval, Matapeake Beach, Ferry Point and Terrapin Nature Preserve.

Over the course of the past few years, we experienced an increase in the number of attendees at these three (3) sites. As we are entering into different phases of the Pandemic Recovery Plan, our numbers have skyrocketed beyond anything we have experienced before. These sites are attracting people from Delaware, Virginia, Washington D.C. and many western shore counties. The Recovery Plan requires citizens to maintain a social distance of at least six (6) feet from one another. We can confirm this requirement is not being followed.

After conversation with Dr. Ciotola, Queen Anne’s County Health Officer, it was recommended that these sites allow admittance only to Queen Anne’s County Residents. In order to keep county residents safe and limit exposure we will have park attendants ask for ID. They are assigned to reinforce the rules, pick up trash, and close the parking lot once capacity is reached.

This upsurge in attendance has made it difficult for proper social distancing to occur.

On a motion made by Commissioner Moran, seconded by Commissioner S. Wilson, Commissioner J. Wilson opposed, the Board agreed to authorize that the Department of Parks and Recreation, allow only Queen Anne’s County residents admittance to Matapeake Beach, Ferry Point and Terrapin Nature Preserve participants effective JULY 1, 2020. This shall only be effective only while we are in the Recovery Phase of the COVID-19. As part of the motion, Commissioners Moran and J. Wilson made comments on this topic.

Commissioners	Yes	No
Moran	x	
J Wilson	opposed	
S Wilson	x	
Dumenil	x	
Corchiarino	x	

TWO VACANT PARK RANGER POSITION:

Mr. Steven Chandlee, Parks and Recreation Director submitted to the Board for their review and approval, a request to fill two Full Time vacant Park Rangers.

On a motion made by Commissioner S. Wilson, seconded by Commissioner Dumenil, the Board unanimously agree to fill two Full Time vacant Park Rangers.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Dumenil	x	
Corchiarino	x	

PUBLIC HEARING:

The County Commissioners of Queen Anne’s County, Maryland held a public hearing at 6:00 p.m. in the County Commissioner’s Meeting Room in the Liberty Building, 107 N Liberty Street, Centreville, Maryland 21617 to receive public comment on County Ordinance 20-03.

Patrick Thompson County Attorney conduct the hearing on behalf of the county and noted all legal requirements were met. No public testimony was given.

COUNTY ORDINANCE NO. 20-03

A BILL ENTITLED

AN ACT CONCERNING the timing of development impact fee collection and assignment of an administrative fee for the processing of deferred impact fee payments in Queen Anne's County.

FOR THE PURPOSE of clarifying specific standards in the unincorporated areas of Queen Anne's County for the imposition and enforcement of development impact fees in Chapter 18:3-7 of the Code of Public Local Laws of Queen Anne's County, Maryland.

BY AMENDING Section 18:3-7 of the Code of Public Local Laws of Queen Anne's County, Maryland.

SECTION I

BE IT ENACTED BY THE COUNTY COMMISSIONERS OF QUEEN ANNE'S COUNTY, MARYLAND that Section 18:3-7 of the Code of Public Local Laws be and is hereby AMENDED to read as follows:

§ 18:3-7. Imposition and enforcement of development impact fees.

A. Unincorporated County.

(1) A building permit or zoning certificate shall not be issued by the County for a new development until either:

- a. The development impact fees required under this Chapter 18:3 have been calculated and paid; or
- b. The applicant for a building permit or zoning certificate has executed a promissory note and a Notice of Lien filed in the Land Records of Queen Anne's County obligating the applicant to pay required impact fees upon the earlier of the following as follows: 50% of the impact fee must be paid at time of building permit submittal; 25% paid at time of framing inspection (or third inspection); and 25% paid prior to time of final inspection.

~~[1] Within 18 months of the issuance of the building permit or zoning certificate; or~~

~~[2] Upon issuance of the certificate of occupancy.~~

The Applicant shall pay a 3% administrative fee at the time of application.

(2) In no event shall a certificate of occupancy be issued unless the development

impact fees required under this Chapter 18:3 have been paid. The amount of the development impact fee due is the amount of the fee in effect on the date of application for the building permit or zoning certificate.

- B. Municipal corporations. Development impact fees on new development within municipal corporations shall be collected by the County prior to issuance of a building permit or zoning certificate as required by this Chapter 18:3. No municipal corporation shall issue a building permit or zoning certificate until the applicant demonstrates that all impact fees required by this Chapter 18:3 have been paid to the County.
- C. Lien. In the event new development is undertaken without the payment of all applicable development impact fees, the unpaid development impact fees shall:
 - (1) Be a lien against the site of development and a Notice of Lien may be filed in the Land Records of Queen Anne's County.
 - (2) Be levied, collected, and enforced in the same manner as real property taxes imposed by the County; and
 - (3) Have the same priority and bear the same interest and penalties as real property taxes.

Actions to recover. In the event a development impact fee is not paid as required by this Chapter 18:3, the County Attorney may institute an action to recover the fee and enjoin the use of the property until the fee is paid. The person who fails so to pay shall be responsible for the costs of such suit, including reasonable attorney's fees.

PUBLIC HEARING:

The County Commissioners of Queen Anne's County, Maryland held a public hearing at 6:05 p.m. in the County Commissioner's Meeting Room in the Liberty Building, 107 N Liberty Street, Centreville, Maryland 21617 to receive public comment on County Ordinance 20-05.

Patrick Thompson County Attorney conduct the hearing on behalf of the county and noted all legal requirements were met. No public testimony was given.

COUNTY ORDINANCE NO. 20-05

A BILL ENTITLED

AN ACT CONCERNING lot width dimensions and other bulk standards for duplex units in Grasonville Neighborhood Commercial (GNC) and Grasonville Village Commercial (GVC).

FOR THE PURPOSE of making consistent Planned residential development

standards outlined in § 18:1-36 with lot width dimensions and other bulk standards in GNC and GVC found in the Code of Public Local Laws of Queen Anne’s County, Maryland.

BY AMENDING §18:1-32.D(2)(b)[5][b] and §18:1-33.D(2)(b)[5][b]of the Code of Public Local Laws of Queen Anne’s County, Maryland.

SECTION I

BE IT ENACTED BY THE COUNTY COMMISSIONERS OF QUEEN ANNE’S COUNTY, MARYLAND that §18:1-32.D(2)(b)[5][b] and §18:1-33.D(2)(b)[5][b]of the Code of Public Local Laws be and is hereby AMENDED to read as follows:

Article V. District Standards

§18:1-32 Grasonville Neighborhood Commercial (GNC) District.

...

D. Development standards.

...

(2) Residential development standards

...

(b) Dimensional and bulk requirements.

...

[5] Minimum lot width.

[a] Single-family cluster: 50 feet.

[b] Multifamily: ~~50 feet.~~ See §18:1-36.

[c] Large-lot subdivision: 60 feet.

§18:1-33 Grasonville Village Commercial (GVC) District.

...

D. Development standards.

...

(2) Residential development standards

...

(b) Dimensional and bulk requirements.

...

[5] Minimum lot width.

[a] Single-family cluster: 50 feet.

[b] Multifamily: ~~50 feet.~~ See §18:1-36.

[c] Large-lot subdivision: 60 feet.

PUBLIC HEARING:

The County Commissioners of Queen Anne’s County, Maryland held a public hearing at 6:10 p.m. in the County Commissioner’s Meeting Room in the Liberty Building, 107 N Liberty Street, Centreville, Maryland 21617 to receive public comment on County Ordinance 20-09.

Patrick Thompson County Attorney conduct the hearing on behalf of the county and noted all legal requirements were met. No public testimony was given.

COUNTY ORDINANCE NO. 20-09

A BILL ENTITLED

AN ACT CONCERNING Carry Over of Vacation Leave;

FOR THE PURPOSE of revising the amount of vacation leave that may be carried over from calendar year to calendar year from 520 to 600 hours;

BY AMENDING Section 27-91 of the Code of Public Local Laws of Queen Anne’s County, Maryland.

SECTION I

BE IT ENACTED BY THE COUNTY COMMISSIONERS OF QUEEN ANNE’S COUNTY, MARYLAND that Section 27-91 of the Code of Public Local Laws of Queen Anne’s County be and is hereby AMENDED to read as follows:

§ 27-91Forms of leave.

A. Vacation leave. In recognition of the fact that periods of time away from the workplace enhance long-term job performance, the County shall provide a paid vacation leave benefit to employees. Vacation leave may also be used for certain qualifying events or absences, but is primarily intended to provide employees with paid, nonduty time within which to pursue employee-selected recreational activities.

(1) Full-time employees serving a probationary period following initial appointment shall not be permitted to take vacation leave during the first six months of the probationary period unless the denial of such leave will create an undue hardship and upon application to and approval by the Director of Human Resources.

(2) Each full-time employee shall earn vacation leave on a monthly basis in accordance with the following schedule of total service:

(a) Fewer than five years: 96 hours per year. While employees shall accrue leave in accordance with this schedule from date of hire, they shall not be entitled to take any vacation leave during the first six months of employment. This leave accrual will not be shown on the employee pay stub/voucher until after the completion of the first six months of the probationary period. Should the employee separate employment prior to completion of the six months, this leave accrual is not payable to the employee.

(b) Five years but fewer than 10 years: 120 hours per year.

(c) Ten years but fewer than 20 years: 160 hours per year.

(d) Twenty or more years: 200 hours per year.

(3) No more than ~~520~~ 600 hours of vacation leave may be carried forward from calendar year to calendar year by any member of the classified or professional and executive services. At the end of each calendar year, employees shall forfeit all vacation leave in excess of ~~520~~ 600 hours of such leave.

(4) Vacation leave shall only be taken with the prior, written approval of the employee's appointing authority.

(5) An employee who is separated shall be paid for vacation leave accumulated to the date of separation, not to exceed a maximum of ~~520~~ 600 hours. Any advanced vacation leave owed the County shall be deducted from the employee's final compensation.

(6) The estate of an employee who dies while employed by the County shall be entitled to payment for all of the accumulated vacation leave credited to the employee's account.

(7) No employee shall take more than two consecutive weeks of his or her vacation at any one time except by approval of his or her appointing authority.

(8) Employees whose employment begins between the first and 15th of the month receive the full accrual for the month. However if the employment begins after the 15th of the month, the accrual begins the following month. Likewise for employees who separate employment; to receive the full accrual, the separation date must be past the 15th of the month to receive the accrual for that month.

LEGISLATIVE SESSION:

Commissioner J. Wilson introduced County Ordinance 20-04:

A BILL ENTITLED

June 23, 2020

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AN ACT CONCERNING Accessory Dwelling Unit Provisions in the Resource Conservation Area.

FOR THE PURPOSE of making accessory dwelling unit provisions as outlined in both Maryland Natural Resources Annotated Code Section 8-1808.1 and COMAR 27.01.02.05. consistent with the development standards in resource conservation area and the dwelling unit definition found in the Code of Public Local Laws of Queen Anne’s County, Maryland.

BY ADDING §14:1-39.B.(2). Development standards in resource conservation and AMENDING §18App. Definition of Dwelling Unit found in the Code of Public Local Laws of Queen Anne’s County, Maryland.

SECTION I

BE IT ENACTED BY THE COUNTY COMMISSIONERS OF QUEEN ANNE’S COUNTY, MARYLAND that §14:1-39.B.(2). Development standards in resource conservation be and is hereby ADDED to the Code of Public Local Laws and §18App.of the Code of Public Local Laws be and is hereby AMENDED to read as follows:

Article IX. Use and Development Regulations in Development Areas
§ 14:1-39. Development standards in resource conservation.

...

B. Uses not permitted or strictly limited.

...

(2) The following shall apply to accessory dwelling units in the resource conservation area:

(A) One additional dwelling unit is permitted per lot or parcel as part of a primary dwelling unit for the purpose of the density calculation under this section if the additional dwelling unit:

[1] Is located within the primary dwelling unit or its entire perimeter is within 100 feet of the primary dwelling unit;

- a. Does not exceed 900 square feet in total enclosed area; and
- b. Is served by the same sewage disposal system as the primary dwelling unit; or

[2] Is located within the primary dwelling unit;

- a. By its construction, does not increase the amount of lot coverage already attributed to the primary dwelling unit; and

- b. Is served by the same sewage disposal system as the primary dwelling unit.
- (B) The provisions of this section must be consistent with COMAR 27.01.02.05 and may not be construed to require consideration of an additional dwelling unit as part of a primary dwelling unit for the purpose of the density calculation under this subsection.
- (C) An additional dwelling unit meeting all the criteria under subsection (A) of this section that is separate from the primary dwelling unit may not be subdivided or conveyed separately from the primary dwelling unit and must likewise be consistent with COMAR 27.01.02.05.

§ 18App. Definitions

Dwelling Unit.

A principal building, room or group of rooms providing, or intended to provide, living quarters for not more than one family.

Within the Critical Area, a single unit providing complete, independent living facilities for at least one person, including permanent provisions for sanitation, cooking, eating, sleeping, and other activities routinely associated with daily life. Dwelling unit includes a living quarters for a domestic or other employee or tenant, an in-law or accessory apartment, a guest house, or a caretaker residence.

SECTION II

BE IT FURTHER ENACTED that this Ordinance shall take effect on the forty-sixth (46th) day following its adoption.

Commissioner Moran introduced County Ordinance 20-10:

AN EMERGENCY BILL ENTITLED

AN ACT CONCERNING the Postponement of the 2020 Queen Anne's County Tax Sale;

FOR THE PURPOSE of delaying and postponing the 2020 Queen Anne's County Tax Sale until 2021; and generally addressing the date of the annual tax sale in Queen Anne's County.

BY AMENDING Section 5-2 of the Code of Public Local Laws of Queen Anne's County, Maryland.

SECTION I

BE IT ENACTED BY THE COUNTY COMMISSIONERS OF QUEEN ANNE'S COUNTY, MARYLAND, that Section 5-2 of the Code of Public Local Laws of Queen Anne's County, Maryland be and is hereby AMENDED to read as follows:

Chapter 5. County Finance

Article I. Tax Collector

§5-2. Date of tax sales.

- A. Tax sales under the provisions of the Tax-Property Article of the Annotated Code of Maryland shall be conducted on the third Tuesday of May in each year and shall be continued from day-to-day until completed.
- B. Notwithstanding the foregoing, the tax sale to be conducted in calendar year 2020 shall be postponed and the collector of taxes shall sell all properties on which the tax is in arrears on the regularly scheduled tax sale in 2021.

SECTION II

BE IT FURTHER ENACTED that this Ordinance shall be declared an Emergency Bill affecting the health, safety and welfare of the citizens of Queen Anne's County and shall, upon adoption by an affirmative vote of at least four-fifths of the total membership of the Board of County Commissioners, be effective immediately upon adoption.

MARYLAND AGRICULTURAL LAND PRESERVATION FOUNDATION – MALPF:

Ms. Donna K. Landis-Smith, Soil Conservation Aide/Land Preservation, presented to the Board, Maryland Agricultural Land Preservation Foundation – MALPF.

The MALPF program was created in 1977 through the Maryland Department of Agriculture to permanently preserve prime agriculture soils and productive forest land. The Maryland MALPF program is one of the most successful programs in the country.

All 23 counties within Maryland participate in the MALPF program. Since its inception there has been 318,216 acres permanently preserved in Maryland with a total cost of \$752,623,198.

Queen Anne's County has preserved over 30,000 acres of farmland utilizing the MALPF program. \$54,009,683 has been invested in preserving the County's number one industry (2019 MALPF annual report).

There continues to be a long list of interested landowners willing to enroll their properties in the MALPF program. With limited funding the properties are ranked and scored according to the LESA - Land Evaluation, Site Evaluation system. The scoring is reviewed and approved by the Local Agricultural Advisory Board consisting of five appointed citizens by the County Commissioners.

Questions pertaining to the LESA scoring will be reviewed in order to give a clear understanding of why properties are eligible to submit an application to the State of Maryland and some are not.

The following were discussed:

- The Easement
- Interest & Eligibility
- Productivity
- Location
- Local Criteria
- LESA Scoring
- Submitting an Application to the State Board of Trustees for Funding
- Re-rank & Submission to MALPF for funding
- Process after funding is approved by State Board of Public Works

PRESS AND PUBLIC COMMENTS:

No persons spoke to the Commissioners on subjects of interest to them.

COMMISSIONER'S ROUNDTABLE:

Commissioner Dumenil discussed the following:

- Would like an update on the Comprehensive Plan and the KNDF at an upcoming meeting

Commissioner S. Wilson discussed the following:

- Highlighted the problem at the beaches

Commissioner Corchiarino discussed the following:

- Noted the COVID relief fund, CARES Act funds – contact Heather Tinelli

Commissioner Moran discussed the following:

- Wished everyone a happy and safe 4th of July

Asked people to social distance during the Fireworks and festivities
Noted that traffic is heating, steel plates will be on the bridge for 2 years while the joints are being replaced, automated gates are being installed to control traffic
Would like a monthly bridge and highway report from the State
Would like the State to move forward to the shutting down of Rt18 exit to keep out of town traffic from using

There being no further business, they adjourned at 8:00 p.m. to meet again on Tuesday, July 14, 2020.

EXECUTIVE ASSISTANT

PRESIDENT