

May 5, 2020

The County Commissioners of Queen Anne's County met this date pursuant to its last adjournment and there were present:

James J. Moran  
Jack N. Wilson, Jr.  
Stephen Wilson  
Philip L. Dumenil  
Christopher M. Corchiarino

**MEETING CALLED TO ORDER:**

The meeting was called to order at 5:00 p.m.

**BUDGET WORK SESSION:**

The following Departments met with the Board and reviewed their proposed FY2021 Budget:

- Department of Emergency Services
- Department of Public Work
- Office of the Sheriff
- Parks and Recreation, Airport, Golf Course, and Public Landings

**CORRESPONDENCE AND PRESENTATION OF DOCUMENTS FOR SIGNATURE:**

The Board reviewed various correspondence with Mr. Todd Mohn, County Administrator.

**CARES ACT MOBILE TESTING AMBULANCES:**

Mr. Scott A. Haas, Department of Emergency Services Director presented to the Board for their review and approval, CARES Act Mobile Testing Ambulances.

The Department of Emergency Services in conjunction with the Queen Anne's County Health Department requested the purchase of two (2) Type 1 - 2020 Ford F-550 4x4 Ultra Medic Ambulances through the Coronavirus Aid, Relief, and Economic Security (CARES) Act. The first goal for these units will be to provide countywide COVID -19 testing to the citizens of the

County. The secondary goal of the units will be to provide a COVID-19 vaccination to the citizens of the County when one becomes available. Unfortunately, many of our citizens are unable to travel to the current site established for testing and having remote mobile units available would make the testing and vaccination available to everyone. At the end the National and State Emergency the units will be merged into the DES fleet and used as primary transport units.

The Department of Emergency Services has reviewed current options for purchasing and recommended to piggyback off of the Houston-Galveston Area Council Buy program (HGACBuy). Through the contract they can purchase one demo unit costing \$274,300 and one custom built unit for \$283,640 through Atlantic Emergency Solutions.

On a motion made by Commissioner J. Wilson, seconded by Commissioner S. Wilson, the Board unanimously agreed to piggyback off the Houston-Galveston Area Council Buy program and authorize the Director of the Department of Emergency Services to execute a contract with Atlantic Emergency Solutions for \$557,940.00 to purchase two ambulances through the CARES Act. As part of the motion, a discussion was held between Commissioners Moran and J. Wilson on this topic.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Dumenil	x	
Corchiarino	x	

**MARYLAND STRONG ROADMAP TO RECOVERY**

On a motion made by Commissioner Dumenil, seconded by Commissioner Corchiarino, the Board unanimously agree to sign the following letter to Governor Hogan.

We appreciate your continuing leadership during these very challenging times. As we all begin to focus on our economic recovery and begin to reopen Maryland, we seek your support for a more targeted approach to begin reopening businesses and recreational activities. We encourage consideration of a flexible plan to allow a re-start of non-essential business that can demonstrate their ability to reopen and operate safely. Recreational or “family” boating and golfing for residents can also be reintroduced following established social distancing guidelines to provide citizens the opportunity to safely engage in a healthy activity. A plan such as this could be delegated to the local Health Departments for implementation and enforcement. As an example, County Leadership visited PRS Guitars (PRS) to learn about the adjustments they have made to their manufacturing process in order to provide a safe working environment for their employees.

PRS has done an outstanding job adapting to the social distancing guidelines and protective screening within their manufacturing processes. Not to mention, they previously incorporated the use of N95- masks as part of normal day-to-day operations.

PRS is not considered an essential business and manufacturing operations have ceased since the executive order in March. They now have a significant backlog of demand that is growing, and the halt of production has put a tremendous financial strain on the business. PRS is the largest private employer in Queen Anne’s County with 374 employees. All of which are currently being paid while they are closed. PRS was able to secure PPP funding and is awaiting status on the EIDL funding. They believe they have enough funds to continue covering payroll for the next two weeks, thereafter they will have to possibly begin layoffs. This would be significantly detrimental to the Company, its employees, as well as the County and State.

Many of our other County based manufacturers are still in operation during the pandemic as they are considered essential, including REEB Millwork in Sudlersville which manufactures doors and windows.

REEB has also worked diligently in providing PPE and maintaining a safe work environment for their employees during this time. The only differentiating factor is the industry in which these companies operate, therefore common sense would implore that if we are able to operate similar manufacturing facilities safely and successfully, PRS should be allowed resume operation under the same guidelines.

We ask for immediate attention and consideration for a carefully managed, targeted re-opening provision for businesses and recreational family boating and golfing to the Maryland Strong Roadmap to Recovery.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Dumenil	x	
Corchiarino	x	

**HOUSING AUTHORITY BOARD VACANCY:**

On a motion made by Commissioner Corchiarino, seconded by Commissioner J. Wilson, the Board unanimously agreed to sign the following letter to the Housing Authority.

The Housing Authority will have a Board vacancy opening at the end of June 2020. We, the County Commissioners have advertised and plan to review interested applicants for this appointment soon.

We would like to take this opportunity to allow for the Housing Authority Board to assist with the recruitment process and make recommendations.

Please ask any interested applicants to provide a letter of interest along with a resume and send to Lynda Thomas, Deputy Executive Assistant.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Dumenil	x	
Corchiarino	x	

**INFORMATIONAL:**

Dr. Ciotola, Health Officer informed the Board that the Queen Anne’s County Department of Health is requesting an exemption to the normal procurement policy to purchase an Outreach Mobile Vehicle. The primary purpose of this vehicle will be used to promote outreach and education to the citizens of our county regarding COVID-19. It is my opinion that time is of the essence and we want to obtain this vehicle quickly to reach rural areas in our community that need this service in an effort to reduce the prevalence of our current pandemic.

On January 2, 2020, the same vehicle was purchased for our Women’s, Infants and Children’s Program. We used county and state procurement to award a vendor. This procurement process included placement on the E-Maryland Marketplace as well as the county’s procurement page. The only interested vendor was TechOps Specialty Vehicles, LLC. They are a local business operating in our county. The bid award was for approximately \$144,000.

This vehicle will be the property of the State of Maryland and will be purchased using CARE funds recently allotted to your local health department. No county funds will be used.

There being no further business, they adjourned at 7:10 p.m. to meet again on Tuesday, May 12, 2020.

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EXECUTIVE ASSISTANT

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PRESIDENT