

March 10, 2020

The County Commissioners of Queen Anne’s County met this date pursuant to its last adjournment and there were present:

James J. Moran  
Jack N. Wilson, Jr.  
Stephen Wilson  
Philip L. Dumenil  
Christopher M. Corchiarino

**MEETING CALLED TO ORDER:**

The meeting was called to order at 5:00 p.m.

**CLOSED SESSION:**

Pursuant to State Government Law Section 3-305(b) (1) to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; or any other personnel matter that affects one or more specific individuals; “The County Commissioners held a Closed Session on a motion of Commissioner Dumenil, seconded by Commissioner Corchiarino, at 5:00 p.m. in the Office of the County Commissioners, The Liberty Building, 107 N. Liberty Street, Centreville, Maryland.” The Board adjourned in Closed Session at 5:30 p.m. Those in attendance were Mr. Todd Mohn, County Administrator; Ms. Margie Houck, Executive Assistant; and Ms. Lynda Thomas, Deputy Executive Assistant.

The Board discussed appointments to Boards/Commissions.

**In open session:**

On a motion made by Commissioner S. Wilson, seconded by Commissioner Dumenil, the Board unanimously agreed to appoint Steve Pringle to a three-year term on the Bicycle & Pedestrian Advisory Committee to begin immediately and end February 28, 2023.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Dumenil	x	

Corchiarino	x	
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On a motion made by Commissioner Dumenil, seconded by Commissioner S. Wilson, the Board unanimously agreed to reappoint Ed Cummins (D3), Alison Davis (D2), and Joseph Evans (D2) to a three-year term on the Broadband Advisory Council to begin immediately and end March 31, 2023.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Dumenil	x	
Corchiarino	x	

On a motion made by Commissioner Moran, seconded by Commissioner Dumenil, the Board unanimously agreed to recommend David Hoxie to the Governor of Maryland for selection and appointment to serve on the Property Tax Assessment Board.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Dumenil	x	
Corchiarino	x	

On a motion made by Commissioner Corchiarino, seconded by Commissioner Moran, the Board unanimously agreed to appoint David Hoxie to fill a remaining unexpired term on the Aging Commission to begin effective immediately and end December 31, 2022.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Dumenil	x	
Corchiarino	x	

**MINUTES:**

On a motion made by Commissioner J. Wilson, seconded by Commissioner Corchiarino, the Board unanimously agreed to approve the Agenda, as amended, for the current meeting and the Regular and Closed Session Minutes of February 25, 2020.

**PRESS AND PUBLIC COMMENTS:**

The following persons spoke to the Commissioners on subjects of interest to them:

1. Mary Margaret Goodwin
2. Kathleen McCann
3. Emily Miller

**ANIMAL SHELTER UPDATE:**

Mr. Todd Mohn, County Administrator, gave an update on the Animal Welfare League and Animal Control situation.

**PUBLIC HEARING:**

The County Commissioners of Queen Anne’s County, Maryland held a public hearing at 6:00 p.m. in the County Commissioner’s Meeting Room in the Liberty Building, 107 N Liberty Street, Centreville, Maryland 21617 to receive public comment on County Ordinance 20-02.

Patrick Thompson, Esquire, County Attorney conducted the hearing on behalf of the county and noted all legal requirement had been met.

**COUNTY ORDINANCE NO. 20-02**

**A BILL ENTITLED**

**AN ACT CONCERNING** Establishment of the Queen Anne’s County Farmland Preservation Fund;

**FOR THE PURPOSE** of safeguarding the vital industry of agriculture in Queen Anne’s County; preserving more County farmland through enhanced participation in the programs of the Maryland Agricultural Land Preservation Foundation (MALPF); and permanently allocating certain tax revenues to a new Farmland Preservation Fund;

**BY ADOPTING** a new Section 5-32 to Article IX of Chapter 5 of the Code of Public Local Laws of Queen Anne's County.

**SECTION I**

**BE IT ENACTED BY THE COUNTY COMMISSIONERS OF QUEEN ANNE'S COUNTY, MARYLAND** that a new Section 5-32 of Article IX of Chapter 5 of the Code of Public Local Laws be and is hereby **ADOPTED** to read as follows:

§5-32. Queen Anne’s County Farmland Preservation Fund.

A. The County shall maintain a Farmland Preservation Fund for the purpose of providing additional funds to enhance County participation in the programs of the Maryland Agricultural Land Preservation Foundation. The funds comprising the Farmland Preservation Fund shall not be allocated to the County general fund or used for any purpose other than farmland preservation.

B. All operating personal property tax revenue received by the County pursuant to Section 5-31 of this Article shall be paid into the Farmland Preservation Fund, however, at such time as the Farmland Preservation Fund shall reach a balance of One Million Dollars, such revenue shall be paid into the general funds of the County, it being the intent that the Farmland Preservation Fund be funded and replenished to a maximum balance of One Million Dollars.

C. The MALPF local program administrator for Queen Anne’s County is delegated the authority to expend funds from the Farmland Preservation Fund for participation in the MALPF matching funds program, subject to the direction and approval of the County Commissioners. The County Finance Director shall, at the time of submission of the comprehensive annual financial report, include information detailing the status of the Farmland Preservation Fund.

**SECTION II**

BE IT FURTHER ENACTED that this Ordinance shall take effect on the forty-sixth (46th) day following its enactment.

The following individuals gave public testimony:

1. Mr. Jay Falstad
2. Mr. Chastain Brooks
3. Mr. Trip Callahan
4. Mr. Ben Armiger

Ms. Donna K. Landis-Smith, Soil Conservation Aide/ Land Preservation reviewed the MALPF program.

The record will remain open for two weeks to receive public comment.

**WEEKLY CORRESPONDENCE AND PRESENTATION OF DOCUMENTS FOR SIGNATURE:**

The Board reviewed various correspondence with Mr. Todd Mohn, County Administrator.

**SB 1069 – OPPOSITION LETTERS – CONSTRUCTION OF TOLL ROADS:**

On a motion made by Commissioner S. Wilson, seconded by Commissioner Corchiarino, the Board unanimously agreed to sign the following letter of opposition:

RE: SB 1069 - Transportation - Eastern Shore Counties - Construction of Toll Roads

Please consider this letter of opposition for Senate Bill 1069. This bill would repeal the prohibition on a State agency constructing any toll road, toll highway, or toll bridge in certain Eastern Shore Counties without the express consent of a majority of the governments of the affected counties; generally relating to the construction of the toll roads and of bridges.

This Legislation would formally remove the Eastern Shore Counties ability to review and give consent before the state approves construction of a toll road, toll highway, or a toll bridge

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Dumenil	x	
Corchiarino	x	

**SUDLERSVILLE COMMUNITY BETTERMENT CLUB:**

On a motion made by Commissioner Dumenil, seconded by Commissioner J. Wilson, the Board unanimously agreed to sign the letter of support.

We are pleased to give our support for the Sudlersville Community Club, as they are applying for a grant to the Maryland Heritage Areas Authority seeking funding assistance for a major project including design and construction of a new Museum building on property owned by the Sudlersville Community Betterment Club, Inc. which is directly across the railroad tracks from the existing Train Station Museum.

Funding will include professional architectural design services, as well as professional engineering civil design services for grading, drainage, storm-water management, sediment and erosion control and Maryland State Highway Administration access design and approval of the entrance from the road to a new parking lot on the property.

This Sudlersville Museum project will benefit and promote heritage tourism in the Sudlersville area and for Queen Anne’s County. The existing Sudlersville Train Station Museum is specifically cited in the Stories of the Chesapeake Heritage Management Plan. The new museum building will provide expanded space to focus on the collection of community history as well as the baseball memorabilia of the National Baseball Hall of Fame baseball player, Jimmie Foxx,

who is a native of Sudlersville.

Thank you for your consideration on their application seeking grant funding.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Dumenil	x	
Corchiarino	x	

**PARSON GREEN FARM, LLC – TERMINATION OF OPEN SPACE:**

Mr. Rob Gunter, Development Review Principal Planner, submitted to the Board for their review and approval, Parson Green Farm, LLC - Minor Subdivision #19-05-0010 - Legal Document - Termination of Open Space Easement.

The Board reviewed a Termination of Open Space Easement (“Easement”) document for the Parson Green Farm, LLC (c/o Scott MacGlashan) minor subdivision.

Lot 1 contains open space that was deed restricted to support a minor cluster subdivision which created what is now known as Lot 3 (5.969 ± ac.). This subdivision was approved by the Department of Planning and Zoning on January 7, 1992 and subsequently recorded among the land records.

The applicant is proposing to eliminate 249.8 16 ± ac. of open space that was previously established on Lot 1 by going through the minor subdivision process to amend the subdivision technique that was used to create Lot 3 from a cluster subdivision to a sliding scale subdivision. Based on the requirements of the Queen Anne’s County Zoning and Subdivision Regulations (“County Code”) the sliding scale subdivision technique does not require the establishment of open space; therefore, the applicant would no longer need to supply any deed restricted open space.

Additionally, Lot 1 also has 117.026 ± ac. within a Maryland Agricultural Land Preservation Foundation (MALPF) easement which will not be affected by the termination of the open space.

On a motion made by Commissioner J. Wilson, seconded by Commissioner Corchiarino, the Board unanimously agreed to approve this Termination of Open Space Easement to remove 249.8 16 ± ac. of open space established on Lot 1 as part of a Minor Sliding Scale Subdivision of the lands of Parson Green Farm, LLC intended to be recorded among the plat records of Queen Anne’s County.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Dumenil	x	
Corchiarino	x	

**DENNY & ALTFATHER – TERMINATION OF OPEN SPACE EASEMENT:**

Mr. Brennan Tarleton, Senior Planner, submitted to the Board for their review and approval, David L. Denny & John C. Altfather - Minor Subdivision #06-14-09-0004 - Legal Document - Termination of Open Space Easement.

The Board reviewed a Termination of Open Space Easement document for the David L. Denny and John C. Altfather minor subdivision.

Parcel 1 contains open space that was deed restricted to support a minor cluster subdivision which created what is now known as Parcel 60 (6.00 ± ac). This subdivision was approved by the Department of Planning and Zoning on January 4, 1994 and recorded among the land records on January 11, 1994.

The minor cluster subdivision that created Parcel 60 established approximately 4.90 ± ac. of net buildable area on Parcel 60 and reserved approximately 26.80 ± ac. of net buildable on Parcel 1. Based on the combined net buildable area established on both parcels, 22 1.763 ± ac. was required to be retained in open space. This required open space encompassed the remainder of the lands on Parcel I that were not included within the building pad area that was established.

The applicant is proposing to eliminate all 221.763 ± sc. of the open space that was previously established on Parcel 1 by going through the minor subdivision process to amend the subdivision technique that was used to create Parcel 60 from a cluster subdivision to a sliding scale subdivision. Based on the requirements of the Queen Anne’s County Zoning and Subdivision Regulations (“County Code”) the sliding scale subdivision technique does not require the establishment of open space; therefore, the applicant would no longer need to supply the 22 1.763 ± ac. of open space for Parcels 1 and 60.

According to the minor subdivision submitted by the applicant, the current configuration of the lot lines for Parcels 1 and 60 are to remain the same and the only change would be the actual subdivision technique itself for the removal of the open space previously established on Parcel 1.

The applicant is requesting that the County Commissioners grant approval of the termination of open space as described to eliminate the open space on Parcel 1 and obtain final

subdivision approval of the minor subdivision more particularly described in the Department of Planning and Zoning file #06-14.09-0004.

On a motion made by Commissioner Corchiarino, seconded by Commissioner Dumenil, the Board unanimously agreed to approve this Termination of Open Space Easement to remove the 221.763 ± ac. of open space established on Parcel 1 as part of a Minor Sliding Scale Subdivision of the lands of David L. Denny and John C. Altfather intended to be recorded among the plat records of Queen Anne’s County.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Dumenil	x	
Corchiarino	x	

**MATAPEAKE INDUSTRIAL PARK GRANT:**

Ms. Heather Tinelli, Director of Economic and Tourism Development, submitted to the Board for their review and approval, Signature Requested for Matapeake Industrial Park Grant - Semi-Annual Progress Report - Grant Number MD-11-ED-70.

The Board reviewed the Semi-Annual Progress Report for grant number MD-11-ED-70 which regards the Matapeake Industrial Park grant. The staff in the Economic and Tourism Development have completed the form after talking with the representatives of the businesses located in the Industrial Park who are eligible to be included in the progress reports. The grant has been in effect since 2011 when the original award of \$575,000 was made. The park is adjacent to the Matapeake Beach and Clubhouse facility.

On a motion made by Commissioner J. Wilson, seconded by Commissioner S. Wilson, the Board unanimously agreed to approve and sign the Semi-Annual Progress Report as presented for the Community Development Block Grant number MD-11-ED-70, regarding Matapeake Industrial Park, which covers the time period of June 30, 2019 through December 31, 2019.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Dumenil	x	
Corchiarino	x	

**SUBORDINATION AGREEMENT:**

Mr. Michael Clark, Chief of Housing & Family Services, submitted to the Board for their review and approval, Subordination Agreement for Moderately Priced Dwelling Unit (MPDU) Client for John W. Darling.

John W. Darling received a Moderately Priced Dwelling Unit loan (MPDU) around December 2018. Mr. Darling had his first mortgage through Branch Bank and Trust and loan subordinates to the first loan. Per the attached memo, Mr. Darling would like to refinance the first loan with Loan Depot in order to reduce his interest rate and monthly payment. Therefore, we need to resubordinate his loan that he has currently with the County.

Patrick Thompson has reviewed and approved the request to complete a Subordination Agreement for Mr. Darling. There will be no cash back at the closing.

On a motion made by Commissioner Dumenil, seconded by Commissioner S. Wilson, the Board unanimously agreed to approve and sign the subordination agreement for John W. Darling in order for him to obtain a lower interest rate and reduce the payment on his current mortgage.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Dumenil	x	
Corchiarino	x	

**VOLUNTEER TRAINED TO DRIVE AND SOCIALIZE:**

Mr. Michael Clark, Chief of Housing & Family Services, submitted to the Board for their review and approval, support letter for “Volunteers Trained to Drive and Socialize” Grant Request.

The Board reviewed a letter of support for the Area Agency on Aging’s new project titled, “Volunteers Trained to Drive and Socialize.” Through this new project, volunteers will assist seniors with door-through-door transportation, homemaker services, friendly visits and respite for caregivers.

If awarded, this project requires no funding from the County’s General Funds. The Department of Community Services values the Commissioners support on such an important project that addresses the needs of seniors and helps to unite the community through the innovative use of volunteers.

On a motion made by Commissioner S. Wilson, seconded by Commissioner J. Wilson, the Board unanimously agreed to approve and sign the support letter for the grant request entitled, “Volunteers Trained to Drive and Socialize”.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Dumenil	x	
Corchiarino	x	

**CROSS ISLAND TRAIL REPAVING:**

Mr. Mike Watson, Chief of Operations, Department of Parks & Recreation, submitted to the Board for their review and approval, Cross Island Trail Repaving.

The Department of Parks and Recreation is requesting to contract David A. Bramble, Inc. to pave the Cross Island Trail using the Department of Public Works’ current Paving Contract. This project will pave a compacted 1 inch of 9.5mm hot mix asphalt and apply Tack prior to paving per MDDOT Standards and Specifications. They will mill all necessary tie-ins for smooth transition of new surface for the Cross Island Trail. Total cost of this project is \$190,000.

The Department of Parks and Recreation will be utilizing POS funding approved by the Maryland Department of Public Works in the amount of \$135,000, and remaining funding (\$65,000), is available in the Department of Parks and Recreation, Parks Preventative Maintenance Project 414000-400215. The POS funding is a reimbursement and should be placed back in the Parks Preventative Maintenance Project funds.

On a motion made by Commissioner Corchiarino, seconded by Commissioner S. Wilson, the Board unanimously agreed to authorize the Department of Parks & Recreation, to contract with David A. Bramble to pave the Cross Island trail in the amount of \$190,000 from the Department of Parks and Recreation, Parks Preventative Maintenance Project. As part of the motion, Commissioners Dumenil, Moran and S. Wilson asked questions and/or made comments on this topic.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Dumenil	x	
Corchiarino	x	

**PROPERTY LIEN:**

Ms. Vivian Swinson, Zoning Administrator, submitted to the Board for their review and approval, Property Lien.

Map 058F, Grid 19, Parcel 660, 234 Evans Avenue, Grasonville (\$250.00)

An independent contractor hired by the Zoning Office to cut grass at the above referenced addresses after the property owner ignored repeated attempts by the Zoning Inspector to get the site to comply with Queen Anne’s County Code Chapter 19 Article II § 19-2 L. (2) which states: A person may not allow any vegetation to grow higher than 12 inches on any lot or parcel that is: (a) Less than three acres in size; and (b) located in an approved or recorded residential subdivision or any part of which is within 200 feet of a neighboring residence.

On a motion made by Commissioner Dumenil, seconded by Commissioner J. Wilson, the Board unanimously agreed to approve Resolutions 20-02 to place a lien on each of the properties listed in the County Zoning Administrator’s memorandum dated March 10, 2020 for nuisance violations.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Dumenil	x	
Corchiarino	x	

**QAC RESIDENTIAL SPRINKLER REQUIREMENT:**

Mr. Jeffrey C. Morgan, DES Assistant, submitted to the Board for their review and approval, Queen Anne’s County Residential Sprinkler Requirement for any additions, alterations or repairs to a single-family dwelling.

In 2015, the State of Maryland enacted legislation that mandated fire sprinkler systems in all new one- and two-family dwellings. The Fire Marshal for Queen Anne’s County, Robert Needy, in Conjunction with the Queen Anne’s County Chief Building Inspector, Mike Savage, using the International Building Code came up with a definition for a major renovation of a single-family dwelling. The definition of a major renovation was any additions, alterations or repairs to a single-family dwelling which is equal to or greater than 50% of the original square footage of the dwelling. Using this definition, the Fire Marshal placed a policy in effect, dated January 1, 2015, for Queen Anne’s County that required the following: “Any additions, alterations or repairs to a single-family dwelling which is equal to or greater than 50% of the original square footage of the dwelling SHALL require a residential sprinkler system to be installed in the improved addition, alteration or repaired area.” After January 1, 2015 all single-family dwelling permits that were close to the 50% square footage requirement were submitted

to the Fire Marshal's Office for review for the residential fire sprinkler requirement by the Permits Office. The major reason for this requirement was the fact that builders were completely gutting a dwelling or leaving a few exterior walls in place and stating that this was a renovation to avoid the state mandated fire sprinkler requirement. Queen Anne's County is not the only jurisdiction in the State of Maryland that requires fire sprinklers triggered by the 50% square footage requirement. The closest jurisdiction with this requirement is Anne Arundel County.

The Maryland State Fire Marshal's Office has no written policy when it comes to residential sprinkler requirements for any additions, alterations or repairs to a single-family dwelling. It is on a case by case basis as determined when the by the reviewing officer of the Maryland State Fire Marshal's Office when submitted to their office by the jurisdiction involved.

The following is the recommendation by the Queen Anne's County Fire Marshal's Office in order of preference:

- 1.) It is the recommendation of the Queen Anne's County Fire Marshal's Office that the current requirement of 50% or greater remain for the safety of not only the citizens of Queen Anne's County but also all public safety personnel. OR;
- 2.) Any additions, alterations or repairs to a single-family dwelling which is equal to or greater than 75% of the original square footage of the dwelling shall be considered NEW and SHALL require a residential sprinkler system installed throughout the ENTIRE dwelling.

According to the U.S. Fire Administration from January 1, 2019 to December 31, 2019 there were 2,139 civilian home fire fatalities reported throughout the United States. From January 1, 2020 to February there have been 420 civilian home fire fatalities reported throughout the United States, although there were no fire fatalities in Queen Anne's County in the 2018 calendar year, Queen Anne's County has averaged 1 fire fatality for the last five years, calendar years 2014-2018. All five fire fatalities were in residential properties, four deaths were in residential dwellings and one death was in a travel trailer being utilized as a temporary residence. The 2019 fire fatality report from the Maryland State Fire Marshal's Office has not been released yet.

After a lengthy discussion, the Board agreed to table this item.

### **GOOD SPORTSMANSHIP MONTH PROCLAMATION:**

The Board read the following Proclamation:

WHEREAS, Queen Anne's County recognizes that sports are a major social force that influences American culture and families; and

WHEREAS, being involved in sports, including coaches, players, fans and parents, should promote good sportsmanship and foster the development of positive characteristics for physical

fitness and positive personal growth, while making sure everyone has a safe and fun sports experience; and

WHEREAS, Sportsmanship promotes a strong sense of character, collaboration and crucial life skills that can prepare players for future social interactions and challenges; and

WHEREAS, Sportsmanship can combat bullying and promote inclusion by providing a safe and healthy environment where players value respect, fairness, integrity, responsibility, and perseverance; and

WHEREAS, Sportsmanship also promotes and instills skills of encouragement, acceptance, focus, and the ability to make difficult decision; and

WHEREAS, fostering a commitment to these qualities on the playing field can prevent harassment and reduce incidences of concussions and other injuries;

NOW, THEREFORE, WE, THE COUNTY COMMISSIONERS OF QUEEN ANNE'S COUNTY, do hereby proclaim MARCH 2020 as GOOD SPORTSMANSHIP MONTH in Queen Anne's County, and call upon all to observe.

**CHARACTER COUNTS! PROCLAMATION:**

The Board read the following Proclamation:

**WHEREAS**, Queen Anne's County was declared a "Character Counts! Community; and

**WHEREAS**, all citizens have been called upon to embrace the "Six Pillars of Character" and incorporate them into their daily activities and to model these traits of good character; and

**WHEREAS**, the Character Counts! Pillar of the Month for March is "Responsibility"; and

**WHEREAS**, RESPONSIBILITY can be defined as the state or fact of being responsible, answerable, or accountable for something within one's power, control, or management, something you're required to do as an upstanding member of a community. One is responsible to a variety of groups over the years: Family, School, Community and Nation. And Self - you must be responsible for your own actions; and

**WHEREAS**, all citizens should take responsibility for their own health, physically and mentally; make healthy choices, exhibit self-control and follow reasonable goals, and if needed, make the brave choice and ask for help - there are plenty of resources out there that can make life easier; and

**WHEREAS**, all citizens will incorporate these values in their daily lives by making good choices and consider how those decisions affect others; and

**WHEREAS**, all citizens will attempt to display responsibility to one's community by knowing the public issues, asking questions, getting involved and voting, and completing one's tasks; and

**WHEREAS**, each citizen has a responsibility to continue the path of education, stay curious, learn new skills and share that passion for learning with others;

**NOW, THEREFORE, WE, THE COUNTY COMMISSIONERS OF QUEEN ANNE'S COUNTY**, do hereby proclaim, the Character Counts! Pillar of the Month for March to be "Responsibility".

Written by Jeff Straight, Queen Anne's County Board of Education, Office of Public Information.

**WOMEN'S HISTORY MONTH PROCLAMATION:**

The Board read the following proclamation:

**WHEREAS**, since 1911 there has been a celebration of the enormous historic contributions made by women in and to society; and

**WHEREAS**, finally in 1975, International Women's Day was commented on by the United Nations and two years later, in 1977, was officially recognized by that body; and

**WHEREAS**, in 1980, in Santa Rosa, California, Molly Murphy MacGregor, together with four other women founded the National Women's History Project, so they could present to the world, the magnificent achievements of women throughout our nation; and

**WHEREAS**, 8 years later, in March of 1987, Congress declared the first official Women's History Month in the United State; and

**WHEREAS**, women's lives and contributions to society are diminished when their efforts and achievements are not recognized and presented to the public; and

**WHEREAS**, it is vital to be able to present women's stories, issues, hopes and dreams for their communities and society in all the many ways possible to make them understood; and

**WHEREAS**, women especially value inclusion for all other women regardless of background, race or ethnicity, or capabilities and celebrate all accomplishments; and

NOW, THEREFORE, WE, THE COUNTY COMMISSIONERS OF QUEEN ANNE’S COUNTY, salute the United States Congress for finally agreeing to the new National Women’s History Museum that will open in approximately 3 years; and

NOW, THEREFORE, WE, THE COUNTY COMMISSIONERS OF QUEEN ANNE’S COUNTY, applaud Queen Anne’s County’s lead for a Maryland Museum of Women’s History and the work underway here for it, and we therefore proclaim the month of March, here in Queen Anne’s County as Women’s History Month in the Year 2020, the Year of the Woman in celebration of the 100th Anniversary of the 19th Amendment.

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Dumenil	x	
Corchiarino	x	

**BOY SCOUT REQUEST FOR PROJECT FUNDING:**

Mr. James Kougoures submitted a letter to the Board requesting donation for him plan to replace a significantly deteriorated fence located around a large portion of the cemetery for his Eagle Project.

To replace this fence, he will need to remove existing fencing, order new fencing materials, cement posts for stability and install new fencing for the perimeter of the cemetery approximately 70’ x 80’. Each day that my volunteers spend helping he will provide lunch for them as well he would like to replace overgrown shrubs around the cemetery as well he will perform as the general contractor for this project Applying his leadership skills, knowledge and experience he have gained while helping his fellow Scouts with their projects and he plans to complete this project by May 2020. he will participate in building this project and part of his job as the leader of this project is to delegate the tasks to volunteers such as his peers in scouting as well as family and friends. He hopes to gain better leadership skills and become a more knowledgeable leader with more experience of how to delegate work and lead efficiently.

His project will cost approximately \$5,000. To cover expenses for fencing, tools, and shrubs and many other materials, he needs to raise funds. He would like to ask the board to help his cause by donating to my project fund.

The Board requested this item be held.

**BUDGET AMENDMENTS:**

On a motion made by Commissioner J. Wilson, seconded by Commissioner Dumenil, the Board unanimously agreed to approve Budget Amendment CC-23. As part of the motion, Commissioner J. Wilson asked questions and/or made comments on this topic.

#	CC-23					<b>Date</b>	2/19/2020
<b>Entered By</b> _____		<b>QUEEN ANNE'S COUNTY</b>					
REQUEST FOR BUDGET AMENDMENT							
FY 2020							
							<b>Increase (Decrease) Amount</b>
<b>Description of expenditure/revenue accounts to inc/(dec):</b>				<b>Fund</b>	<b>Project</b>	<b>Account</b>	
increase	Gen Cap Proj - Traffic Study	FY20 Gen Cap Fund Bal		410	400871	39940	\$ 46,220
increase	Gen Cap Proj - Traffic Study	Consultants		410	400871	5020	\$ 46,220
<b>Justification:</b>							
This amendment establishes additional budget authority for Project 400871 - Traffic Study. The anticipated expenditures through June 30, 2020 are \$46,220. This project is ongoing and additional budget authority will be requested in future years.							
Funding will come from Capital Fund Balance.							

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Dumenil	x	
Corchiarino	x	

On a motion made by Commissioner S. Wilson, seconded by Commissioner J. Wilson, the Board unanimously agreed to approve Budget Amendment CC-26.

#	CC-26					<b>Date</b>	3/3/2020
<b>QUEEN ANNE'S COUNTY</b>							
<b>REQUEST FOR BUDGET AMENDMENT</b>							
FY2020							
							<b>Increase (Decrease) Amount</b>
<b>Description of expenditure/revenue accounts to increase/(decrease):</b>				<b>Fund</b>	<b>Account Code</b>		
Increase	Special Loans/Grants	Other State Operating Grants		714	714000	33590	\$ 37,500
Increase	Special Loans/Grants	Other		714	714000	5995	\$ 33,750
Increase	Special Loans/Grants	Consultants		714	714000	5020	\$ 3,750
<b>Total increase in expenditures</b>							<b>\$ 37,500</b>

<b>Justification:</b>								
	This amendment recognizes receipt of a new Maryland Affordable Housing Trust (MAHT) Grant. The total grant amount is \$75,000.00. We are budgeting 50% to							
	FY2020 and 50% to FY2021							
	NO ADDITIONAL COUNTY FUNDS ARE REQUESTED							

Commissioners	Yes	No
Moran	x	
J Wilson	x	
S Wilson	x	
Dumenil	x	
Corchiarino	x	

**SHINE LIKE STARS PRESCHOOL:**

Ms. Diane Ryan, Director of Shine Like Stars Preschool, sent a letter to the Board requested a grant in the amount \$25,000.

She noted for the past two years, she has been searching for a place to house the preschool. It has been a very difficult task. As a result of the licensing regulations of the Maryland State Department of Education, moving into a building without doing improvements is impossible. Also, the requirement of having green space has made this task even more challenging. After a long search, with the help of my realtor, Barry Waterman, has a plan to move the preschool to a building in Chester at the old Auto Parts store. The building is large enough to house the preschool, but it is basically just a shell with only one old bathroom. She will need to add 4 bathrooms, one for each classroom and one staff bathroom. She will also need to add a kitchenette as well as walls for each classroom, electricity and new floors. Since it is located right beside route 50, she will need to add trees to reduce sound and help clean the air. Additionally, she will need to fence in the playground area with 6-foot-high fences at each end of the building. She has been working with Jeff Barba as her contractor and he estimated the cost to be approximately \$75,000. She is able to cover the first \$50,000, but that leaves her still unable to complete all that is necessary to open a new location. She is requesting a \$25,000 grant from the county so she may cover the improvements. She will cover the rest of the expenses.

On a motion made by Commissioner Moran, seconded by Commissioner Dumenil, Commissioner J. Wilson opposed, the Board agree to request grant in the amount of \$25,000 to relocate your preschool with the following conditions:

- A signed rent lease agreement, and
- A building permit issued.

This is a five-year phase in grant. If Shine Like Stars Preschool closes its doors before the end of the five years phase in period, it will be up to you to pay back the county, \$5000.00 for each year the business closes early.

As part of the motion, a discussion was held between Commissioners Corchiarino, Dumenil, Moran and J. Wilson made comments on this topic.

Commissioners	Yes	No
Moran	x	
J Wilson		x
S Wilson	x	
Dumenil	x	
Corchiarino	x	

**HEALTH DEPARTMENT UPDATE:**

Dr. Joseph Ciotola, M.D., Health Officers, presented to the Board for their review, Health Department Update.

Dr. Ciotola highlighted the following from the Semi-Annual Report for Fiscal Year 2020:

- Demographic Report
- Queen Anne’s County’s Health Rankings for 2019

Department of Health Services

- Certificates of Birth & Death
- Adult Evaluation & Review Services
- Mobile Integrated Community Health Program
- Alcohol & Drug Abuse Services
  - Clinical Services
    - Screenings for Placement (detox, inpatient, intensive outpatient services)
    - Fentanyl Test Strips
    - 8-505 Assessments
    - Child Custody Assessments
    - Temporary Cash Assistance Screenings
    - Medication Assisted Treatment (Vivitrol and Suboxone)
  - Wellness Services (Coming Soon!)
    - Mindfulness Classes
    - Acupuncture
    - Art for Recovery
    - Nutrition for Recovery
  - Peer Services
    - Peer Support
    - Care Coordination (Recovery Housing, Aftercare)
    - Naloxone Training
    - Community Outreach
    - Anxiety and Depression Group
    - Peer-Led Recovery Group

- Family Support Group
    - Narcotics Anonymous (space provided)
    - Employment Support
  - Prevention - Cigarette Restitution Fund Program Services
    - Community Outreach
    - School-Based Programs and Events
    - Nicotine Replacement Program
- Environmental Health Services
  - Food Protection
  - Sewer Program
  - Water Program
  - Public Pool Inspections
  - Rabies Program
  - Nuisance Investigations
- Cancer Screening Programs
  - Colorectal Cancer Screening
  - Skin Cancer Prevention
- Community Wellness – Living Healthy Program
- Communicable Diseases
- Emergency Preparedness
- Maryland Children’s Health Program
- Administrative Care Coordination
- Healthy Families Mid-Shore
- Reproductive Health
- Sexually Transmitted Infection
- Immunizations
- Infants & Toddlers Program
- School Health
- Child Passenger Safety
- Coordination of Community Services for Developmentally Disabled
- Lead Poisoning
- WIC – Women, Infants & Children
- Breastfeeding Support Services

**YEARS OF SERVICE RECOGNITION:**

The Board recognized Mr. Maurice Dashiell a plaque for 25+ years of service on the Liquor Board.

**QAC SOCIAL SERVICES ADVISORY BOARD UPDATE:**

Ms. Susan Coppage, Director and Ms. Alison Davis, Board Member of Social Services, presented to the Board for their review, QAC Social Services Advisory Board Update.

#### QAC Department of Social Services

##### Broad Mandate, Diverse Funding Streams (Federal, State, County)

- Provides vulnerable QAC individuals and families services and support to achieve independence
- Resources span food and cash assistance, child support, health insurance (Medicaid), child/adult protective services, in-home services, foster care, nurturing programs, and much more
- Highly collaborative with community institutions
  - Law enforcement, mental health, teachers, health care, social workers
    - Example: CARE Center
- Conduct outreach with community through various events

##### QAC DSS Advisory Board: What We Do

- Promote DSS value and awareness:
  - Attend QAC fair, Family Fun Day, other outreach
  - Volunteer at Haven Ministries homeless shelter
  - Spread the word to QAC citizens about available resources (word of mouth, social media, newspaper)
- Fill spending gaps
- Support/engage/collaborate with DSS staff
- Evaluate performance of DSS Director
- Advocate for State legislative matters of importance to social services community
- Interact and collaborate with DSS Advisory Boards across Maryland
  - QAC DSS Advisory Board is a member of the Maryland Association of Social Services Boards (MASSB) 501(c)3

##### How We Fill Gaps: Family Preservation Fund

Mission statement/vision: To provide financial assistance to support at risk families, children and vulnerable adults. We envision a quality of life in the state of Maryland in which individuals and families achieve self-sufficiency and are safe from abuse, neglect and financial distress.

- Driving lessons: independence, work transportation
- Adult diapers, nutrition support, household items (mattress, electric lift chair)
- Summer camps — leverage family resources, enriching experiences to help break cycle of poverty
- Burial assistance
- Rent/mortgage assistance: avoid eviction and separating family
- And more

Future Plans for the QAC DSS Advisory Board

- Continue to engage with DSS staff during transition to “Common Customer” holistic model for social services
- Promote Family Preservation Fund as a resource for filling gaps for vulnerable adults and children — toward Keeping Families Together
- Developing Strategic Plan that aligns with/overlays DSS Strategic Plan
  - Communication
  - Modernization
  - Customer Service
- Continue to advocate for QAC families through community awareness of social services and promoting DSS mission/vision of Keeping Families Together

**LEGISLATIVE SESSION:**

Commissioner J. Wilson introduced County Ordinance 20-03.

A BILL ENTITLED

AN ACT CONCERNING the timing of development impact fee collection and assignment of an administrative fee for the processing of deferred impact fee payments in Queen Anne’s County.

FOR THE PURPOSE of clarifying specific standards in the unincorporated areas of Queen Anne’s County for the imposition and enforcement of development impact fees in Chapter 18:3-7 of the Code of Public Local Laws of Queen Anne’s County, Maryland.

BY AMENDING Section 18:3-7 of the Code of Public Local Laws of Queen Anne’s County, Maryland.

SECTION I

BE IT ENACTED BY THE COUNTY COMMISSIONERS OF QUEEN ANNE’S COUNTY, MARYLAND that Section 18:3-7 of the Code of Public Local Laws be and is hereby AMENDED to read as follows:

§ 18:3-7. Imposition and enforcement of development impact fees.

A. Unincorporated County.

(1) A building permit or zoning certificate shall not be issued by the County for a new development until either:

- a. The development impact fees required under this Chapter 18:3 have been calculated and paid; or
- b. The applicant for a building permit or zoning certificate has executed a

promissory note and a Notice of Lien filed in the Land Records of Queen Anne's County obligating the applicant to pay required impact fees upon the earlier of the following as follows: 50% of the impact fee must be paid at time of building permit submittal; 25% paid at time of framing inspection (or third inspection); and 25% paid prior to time of final inspection.

~~[1] Within 18 months of the issuance of the building permit or zoning certificate; or~~

~~[2] Upon issuance of the certificate of occupancy.~~

The Applicant shall pay a 3% administrative fee at the time of application.

- (2) In no event shall a certificate of occupancy be issued unless the development impact fees required under this Chapter 18:3 have been paid. The amount of the development impact fee due is the amount of the fee in effect on the date of application for the building permit or zoning certificate.
- B. Municipal corporations. Development impact fees on new development within municipal corporations shall be collected by the County prior to issuance of a building permit or zoning certificate as required by this Chapter 18:3. No municipal corporation shall issue a building permit or zoning certificate until the applicant demonstrates that all impact fees required by this Chapter 18:3 have been paid to the County.
- C. Lien. In the event new development is undertaken without the payment of all applicable development impact fees, the unpaid development impact fees shall:
- (1) Be a lien against the site of development and a Notice of Lien may be filed in the Land Records of Queen Anne's County.
  - (2) Be levied, collected, and enforced in the same manner as real property taxes imposed by the County; and
  - (3) Have the same priority and bear the same interest and penalties as real property taxes.
- D. Actions to recover. In the event a development impact fee is not paid as required by this Chapter 18:3, the County Attorney may institute an action to recover the fee and enjoin the use of the property until the fee is paid. The person who fails so to pay shall be responsible for the costs of such suit, including reasonable attorney's fees.

## SECTION II

BE IT FURTHER ENACTED that this Ordinance shall take effect on the forty-sixth (46<sup>th</sup>) day following its adoption

Commissioner Corchiarino introduced the following Citizen Sponsored Text Amendments:

Text Amendment 20-04 – William H. Reed: § 14:1-39(2). Development standards in resource conservation (reserved).

Text Amendment 20-05 – COHBROS Properties, LLC c/o William Thomas Davis, Jr.: § 18:1-32.D(2)(b)[5][b] and § 18:1-33.D(2)(b)[5][b]. Grasonville Neighborhood Commercial (GNC) and Grasonville Village Commercial (GVC) Residential development standards. Dimensional and bulk requirements. Minimum lot width. Multifamily.

Text Amendment 20-06 – Brandon A. Davis: § 14:4-1. Stormwater Management. Definitions.

Text Amendment 20-07 – Chesapeake Bay Beach Club, LLC c/o William Thomas Davis, Jr.: § 18App-1. Appendix a: Glossary. Definitions.

**PRESS AND PUBLIC COMMENTS:**

No persons spoke to the Commissioners on subjects of interest to them.

**COMMISSIONER’S ROUNDTABLE:**

Commissioner Corchiarino discussed the following:

- Scouts needing project ideas, please call the county
- Check you smoke detector batteries
- Small businesses depend on customers, wash your hand and go shopping

Commissioner Dumenil discussed the following:

- Attended the Kennard African American Heritage Society event

Commissioner S. Wilson discussed the following:

- Expressed concern over the coronavirus

Commissioner J. Wilson discussed the following:

- Reviewed a few bills being reviewed in Annapolis
- Reviewed the Kirwan bill funding

Commissioner Moran discussed the following:

- Contacted MDoT about the progress on the bridge
- Once the latex modified concrete is poured, the center lane will remain open
- New EZPass reader will be installed by March 18 or 19

Once the closed bridge lane reopens the painting going on will switch over to night painting only

There being no further business, they adjourned at 8:30 p.m. to meet again on Tuesday, March 24, 2020.

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EXECUTIVE ASSISTANT

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PRESIDENT