

February 28, 2023

The County Commissioners of Queen Anne's County met this date pursuant to its last adjournment and there were present:

James J. Moran (Absent)
Jack N. Wilson, Jr.
Patrick McLaughlin
Philip L. Dumenil
Christopher M. Corchiarino

MEETING CALLED TO ORDER:

The meeting was called to order at 5:30 p.m.

MINUTES:

On a motion made by Commissioner Wilson, seconded by Commissioner Corchiarino, the Board unanimously agreed to approve the amended Agenda for the current meeting, the Regular Minutes, Closed Session Minutes, Roads Minutes and Sanitary Minutes of February 14, 2023.

PRESS AND PUBLIC COMMENTS:

The following spoke on subjects of interest to the:

Earl Chambers – Bay Bridge re-decking holding area property
Tracey Moon - Bay Bridge re-decking holding area property
Capt. Robert Newberry - Bay Bridge re-decking holding area property
Chris Blanton – School Safety

PRESENTATIONS:

COMMUNITY SERVICES UPDATE:

Ms. Cathy Willis, Director, Community Services met with the Board and gave an update on the department. Highlights included the returning Senior Summit in 2023, Ride for Free in 23 and the YMCA and the Active Aging Center.

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PARKS AND RECREATION UPDATE:

Mr. Steve Chandlee, Director, Department of Parks and Recreation met with the Board and gave an up for the department. Highlights included paving of Grasonville Park parking lot and trail and Fallen Heroes Memorial parking lot, Terrapin Skatepark, Recreation Sports Leagues and programs, Conquest Preserve Trail Run, Park Ranger Program, and Bay Bridge Airport runway reconstruction project.

OYSTER RECOVERY PARTNERSHIP:

Mr. Ward Slacum, Executive Director met with the Board and reviewed the Oyster Recovery Program Update. Highlights included oyster reef restoration and oyster production.

ANIMAL SERVICES UPDATE:

Ms. Kelly Hamilton, Chief of Animal Services met with the Board and reviewed the Animal Services Update. Highlights included 2022 animal intake, TNR program, adoptions, volunteers, enhancements at the facility and live release rate and events and outreach.

LEGISLATIVE:

The County Commissioners of Queen Anne's County held a public hearing at 6:05 p.m. in the County Commissioner's Meeting Room, Liberty Building, 107 North Liberty Street, Centreville, Maryland 21617 to receive public comments regarding the Comprehensive Master Water and Sewer Plan.

TOWN OF QUEENSTOWN - POTABLE WATER SYSTEM ENHANCEMENTS

This is a text amendment to reflect the Town's plan to improve their existing water system by taking the following actions, refurbishment of the existing 50,000-gallon elevated tank located on Wall Street, installation of a new 100,000-gallon ground storage tank located adjacent to the existing Queenstown Outlets property's elevated tank construct a new 4-inch well into the Mattawan aquifer and a new water treatment facility located on Del Rhodes Avenue replace undersized and/or defective watermains to meet the provisions of the 10 States Standards to all areas within the Queenstown service area, and extend new water mains to recently annexed areas. In addition to the new Groundwater Appropriation for the Del Rhodes Avenue well, the Town will seek to increase the Groundwater Appropriation Permit for the two existing wells

currently into the Mattawan aquifer.

Patrick Thompson, Esquire, County Attorney conducted the hearing on behalf of the County and noted all legal requirements were met.

Press and Public Comment: None

The record will remain open until March 14th at which time a vote will be made.

NORTHWEST CHESTER WATER MAIN EXTENSION-

This is a map amendment to reflect the County Commissioners' intent to extend an 8-inch water main from the intersection of Main Street and Castle Marina Road (adjacent to the Chester McDonalds,) west along Main Street to Shopping Center Road. The intent of this amendment is to upgrade the water service area map designations from W-3 to W-2 to allow the properties along that route to connect to water when they so desire.

Patrick Thompson, Esquire, County Attorney conducted the hearing on behalf of the County and noted all legal requirements were met.

Press and Public Comment: None

The record will remain open until March 14th at which time a vote will be made.

WEEKLY CORRESPONDENCE AND PRESENTATION OF DOCUMENTS FOR SIGNATURE:

The Board reviewed various correspondence with Todd Mohn, County Administrator.

PUBLIC LANDING RAMP PERMIT AND BOAT SLIP INCREASE IN FEES:

On a motion made by Commissioner Corchiarino, seconded by Commissioner Wilson, the Board unanimously agreed to authorize the Department of Parks and Recreation, Public Landings Division to increase the rates for Ramp Permits, Vendor Permit Fee and Boat Slips. As part of the motion, Commissioner McLaughlin asked questions and/or made comments on this topic.

Commissioners	Yes	No
Moran	absent	
J Wilson	x	
McLaughlin	x	
Dumenil	x	
Corchiarino	x	

Public Landings operates as an enterprise fund with a balanced budget. This request is part of the proposed Fiscal Year 2024 budget. Below is a table that describes the changes:

Fee Type	Current Rate	Date of Last Change	Proposed Rate	Proposed Date of Change
Annual MD Resident Ramp Permit	\$35.00	2010	\$40.00	Dec. 1, 2023
Annual Non-MD Resident Ramp Permit	\$70.00	2017	\$75.00	Dec. 1, 2023
Vendor Permit Fee	\$1.50	2018	\$2.50	Dec. 1, 2023
Annual Boat Slips (<i>Kent Narrows, Centreville, Dominion</i>)	\$750.00	2012	\$800.00	May 1, 2024

FEDERAL TRANSIT ADMINISTRATION AND MARYLAND TRANSIT ADMINISTRATION CERTIFICATIONS AND ASSURANCES:

On a motion made by Commissioner Wilson, seconded by Commissioner Corchiarino, the Board unanimously agreed to adopt the Authorizing Resolution #23-04 for the Federal Transit Administration and Maryland Transit Administration Certifications and Assurances FY2023 packet to certify that the Queen Anne’s County Department of Community Services Area Agency on Aging will operate the Public Transit System and the Statewide Specialized Transportation Assistance Program.

Commissioners	Yes	No
Moran	absent	
J Wilson	x	
McLaughlin	x	
Dumenil	x	
Corchiarino	x	

This is the FTA and MTA Certifications and Assurances packet required of the FY2024 Annual Transportation Plan for Queen Anne’s County. Signing these documents informs FTA and MTA that the Queen Anne’s County Area Agency on Aging certifies that it will operate the Public Transit System and the Statewide Specialized Transportation Assistance Program (SSTAP) in compliance with those certifications and assurances.

QUEEN ANNE’S SOIL CONSERVATION DISTRICT PLAN REVIEW FEE INCREASE REQUEST:

On a motion made by Commissioner Corchiarino, seconded by Commissioner Wilson, the Board unanimously agreed to approve the increase of review fees for sediment control and Ag Stormwater Management Plan review as brought forth by the Queen Anne’s Soil Conservation District. As part of the motion, Commissioner McLaughlin and Commissioner Wilson asked questions and/or made comments on this topic.

Commissioners	Yes	No
Moran	absent	
J Wilson	x	
McLaughlin	x	
Dumenil	x	
Corchiarino	x	

Queen Anne’s Soil Conservation District is delegated by the Maryland Department of the Environment to review and approve Sediment and Erosion Control Plans. The QASCD is also delegated to review Storm Water Management Plans for Agricultural Construction. These fees offset the cost of the Plan Reviewer contracted with QASCD, as well as, provide operating funds for the District. The current fee schedule was approved by the Commissioners in 2017, with an amendment made in 2018 to include a fee for New Poultry Site Evaluation.

Review	2018 Fee	Proposed 2023 Fee
Erosion & Sediment Control		
0.1 – 1.0 ac	\$200	\$300
1.0 – 10.0 ac	\$200	\$300
Over 10.0	\$150	\$200
Single Lot E&S Review and Site Inspections	\$100	\$150
Forest Harvest E&S Review	\$75	\$100

Shoreline E&S Review		
Limits of Disturbance between 5,000 sf & 15,000 sf	\$100	\$150
Limits of Disturbance beyond 15,000 sf		
0.1 – 1.0 ac	\$200	\$300
1.0 – 10.0 ac	\$200	\$300
Over 10.0 ac	\$150	\$200
Nursery/Greenhouse E&S Review		
Limits of Disturbance between 5,000 sf & 15,000 sf	\$100	\$150
Limits of Disturbance beyond 15,000		
0.1 – 1.0 ac	\$200	\$300
1.0 – 10.0 ac	\$200	\$300
Over 10.0 ac	\$150	\$200
Poultry House Construction E&S Review		
Poultry House Planned	\$200	\$250
Typical Ag Building SWM Review		
5,000sf – 1.0 ac	\$100	\$150
1.1 – 5.0ac	\$200	\$250
Nursery/Greenhouse SWM Review		
0.1ac – 5.0 ac	\$350	\$400
5.1ac – 10.0ac	\$600	\$650
10.1ac – 15.0ac	\$1,000	\$1,250
Over 15.0ac	\$1,500	\$2,000
Poultry House Construction SWM Review		
	\$200 fee + \$100/poultry house planned	\$250 fee + \$150/poultry house planned
Nursery/Greenhouse Site Inspection Fees		
Pre-construction Meeting	\$100	\$150
Site Inspections during construction	\$300	\$450
As-Built Certification	\$100	
Poultry House Construction Site Inspection Fees		

Pre-Construction Meeting	\$100	\$150
Site Inspections during construction	\$300	\$450
As-Built Certification	\$100	
Poultry Site Preliminary Investigation *Fee		
Initial Site Preliminary Investigation	\$250	\$300

2023 CITIZEN SPONSORED TEXT AMENDMENT APPLICATION TEXT AMENDMENT/COUNTY ORDINANCE #23-02:

On a motion made by Commissioner Corchiarino, seconded by Commissioner Wilson, the Board unanimously agreed to convey Citizen Sponsored Text Amendment #23-02 submitted by Jemal’s Kent Narrows, LLC to the Planning Commission for investigation and recommendation. As part of the motion, Commissioner Corchiarino and Commissioner Wilson asked questions and/or made comments on this topic.

Commissioners	Yes	No
Moran	absent	
J Wilson	x	
McLaughlin	x	
Dumenil	x	
Corchiarino	x	

The County accepts citizen sponsored applications for text amendments during the first 10 business days in the month of February of each calendar year. During this annual window, the County received the following application for consideration: #23-02 — Jemal’s Kent Narrows, LLC c/o Joseph Stevens: § 18:1-26. Waterfront Village Center (WVC) District. Bonus density provisions for mixed-use residential density in the WVC with retail/commercial or services uses not to exceed 5% of the gross floor area. This amendment will allow for a maximum mixed-use residential density of up to 25 dwellings per acre for redevelopment of properties with dilapidated or abandoned structures and increase the percentage of residential or commercial apartments as required in the definition of “mixed-use”. The percentage of retail/commercial or service uses is not to exceed 5% of the gross floor area.

BUDGET AMENDMENT #CC-48 – FY2022 DES COMMUNICATIONS:

On a motion made by Commissioner Corchiarino, seconded by Commissioner Wilson, the Board unanimously agreed to approve Budget Amendment #CC-48 FY2022 DES Communications.

Commissioners	Yes	No
Moran	absent	
J Wilson	x	
McLaughlin	x	
Dumenil	x	
Corchiarino	x	

To increase budget authority for the Department of Emergency Services Communications Division for a capital grant and related expenditures. All vendors were directly paid by the Maryland 9-1-1 Board at the completion of the projects, however the County is still required to record both the revenue and related expenditures based on accounting and auditor requirements. The grant funding covered contractual work by Mission Critical Partners, Motorola, AT&T and other miscellaneous vendors to complete the project which totaled \$924,829.62.

Queen Anne s County DES applied and received a grant through the Maryland 9-1-1 Board to furnish and wire the backup 9-1-1 center totaling \$123,445.56. Queen Anne’s County DES applied and received a grant through the Maryland 9-1-1 Board to purchase headsets for the 9-1-1 center totaling \$10,223.10. The total requested increase for the above grants is \$1,058,498.

BUDGET AMENDMENT #CC-33 CHESAPEAKE HERITAGE VISITOR CENTER BULKHEAD REPLACEMENT:

On a motion made by Commissioner Wilson, seconded by Commissioner Corchiarino , the Board unanimously agreed to approve Budget Amendment #CC-34 Riverside Remediation.

Commissioners	Yes	No
Moran	absent	
J Wilson	x	
McLaughlin	x	
Dumenil	x	
Corchiarino	x	

This amendment increases budget authority in the Chesapeake Heritage Visitor Center - Bulkhead Replacement project (33075) in the amount of \$33,275. The project is complete however, a budget amendment is necessary in order to remedy the current deficit in the project. The current grant revenue budgeted in the project is \$396,623, however. \$409,086 was received. The additional \$12,463 received is being recognized with this amendment. The remaining deficit of \$20,812 will be funded with prior year fund balance.

BUDGET AMENDMENT #CC-35 – BOARD OF EDUCATION ATHLETIC TRACKS:

On a motion made by Commissioner Wilson, seconded by Commissioner Corchiarino, the Board unanimously agreed to approve Budget Amendment #CC-35 – Board of Education Athletic Tracks.

Commissioners	Yes	No
Moran	absent	
J Wilson	x	
McLaughlin	x	
Dumenil	x	
Corchiarino	x	

On August 9th 2022, the County Commissioners approved awarding the contract for the KIHS Synthetic Running Track to ATC Corp. in the amount of \$373,770. However, due to a change order, the total cost of the project was \$377,470. Therefore, an additional \$22,470 of budget authority is necessary to cover the project deficit.

BUDGET AMENDMENT #CC-36 – YMCA:

On a motion made by Commissioner Corchiarino, seconded by Commissioner Wilson , the Board unanimously agreed to approve Budget Amendment #CC-36 - YMCA. As part of the motion, Commissioner Wilson asked questions and/or made comments on this topic.

Commissioners	Yes	No
Moran	absent	
J Wilson	x	
McLaughlin	x	
Dumenil	x	
Corchiarino	x	

The CDBG grant of \$800,000 budgeted under State Capital Grants will no longer be received. Therefore, we are removing the \$800,000 budgeted grant from the capital budget, along with the corresponding expenditure budget.

BUDGET AMENDMENT #CC-37 – SHERIFF’S DEPARTMENT:

On a motion made by Commissioner Wilson, seconded by Commissioner Corchiarino, the Board unanimously agreed to approve Budget Amendment #CC-37 – Sheriff’s Department

Commissioners	Yes	No
Moran	absent	
J Wilson	x	
McLaughlin	x	
Dumenil	x	
Corchiarino	x	

The Maryland Department of State Police awarded the Sheriff’s department the Local Agency License Plate Reader Grant for FY23. This reimburses for the purchase of license plate reader equipment. (\$202,406) Funds are paid quarterly on a reimbursable basis. No additional County funds are needed.

BUDGET AMENDMENT #CC-38 – PARKS AND RECREATION – SKATE PARK:

On a motion made by Commissioner Wilson, seconded by Commissioner McLaughlin, the Board unanimously agreed to approve Budget Amendment #CC-38 – Parks and Recreation – Skate Park.

Commissioners	Yes	No
Moran	absent	
J Wilson	x	
McLaughlin	x	
Dumenil	x	
Corchiarino	x	

This amendment will establish budget authority in project 44001, Parks Skate Park, for the construction of a skate park at Cockey Lane in Stevensville. On February 16, 2023, Maryland Department of Natural Resources awarded \$665,190 under the FY23 DNR-LPP Grant. These funds will be reimbursed once Parks incurs the expenditures. The remaining \$100,000 will be funded using Parks and Recreation impact fees.

CONGRESSIONAL EARMARK REQUEST FOR THE QAC FAMILY YMCA:

On a motion by Commissioner Corchiarino, seconded by Commissioner Wilson, the Board unanimously agreed to execute the YMCA of the Chesapeake Congressional Directed Spending Support Letter.

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Commissioners	Yes	No
Moran	absent	
J Wilson	x	
McLaughlin	x	
Dumenil	x	
Corchiarino	x	

This is a support letter to Senator Van Hollen on behalf of the YMCA of the Chesapeake. The YMCA is seeking \$1.38 million in congressionally directed spending to support the construction of the Career Development and Resource Center within the Queen Anne’s Family YMCA. This shared-used model will be part of the 62,718 square foot multi-use facility now under construction in Centreville which includes a YMCA, Senior Center and Career Development and Resource Center for a total cost of \$21.4 million.

RURAL HEALTH COLLABORATIVE PILOT REPEAL AND MID SHORE HEALTH IMPROVEMENT COALITION FUNDING:

On a motion by Commissioner Wilson, seconded by Commissioner Corchiarino, the Board unanimously agreed to execute the Rural Health Collaborative Pilot Repeal and Mid Shore Health Improvement Coalition Funding Support Letter. As part of the motion, Commissioner Wilson asked questions and/or made comments on this topic.

Commissioners	Yes	No
Moran	absent	
J Wilson	x	
McLaughlin	x	
Dumenil	x	
Corchiarino	x	

This is support letters requested by Senator Hershey’s office for SB 498/HB 497. This bill would repeal the provisions of law establishing and governing the Rural Health Collaborative Pilot; and requiring the Governor to provide an appropriation in the State budget for fiscal year 2024 and each fiscal year thereafter to fund the operations of the Mid Shore Health Improvement Coalition.

COMMISSIONER’S ROUNDTABLE:

Commissioner Wilson discussed the following:

Board of Education Kirwin Funding, 1812 Memorial, School Resource Officer’s, the Bay Bridge re-decking holding area property and the Sunday Waterfowl Hunting Bill.

Commissioner Dumenil discussed the following:

Thank you letter to the County’s Ride Service, Congratulations to the QACHS Mens and KIHS Girls Varsity Basketball teams and the Bay Bridge re-decking holding area property.

Commissioner McLaughlin discussed the following:

Behavioral/Mental Health Facility

Commissioner Corchiarino discussed the following:

Attendance of the Bay Bridge re-decking holding area property meeting held by Department of Natural Resources and School Safety.

There being no further business, they adjourned at 7:45 p.m. to meet again on Tuesday, March 14, 2023.

EXECUTIVE ADMINISTRATIVE
ASSISTANT

PRESIDENT