

## Meeting Minutes for February 21, 2023

### I. **Call to Order and Determination of Quorum**

The business meeting was called to order by Chairman Mike Whitehill at 10:31 a.m. via Zoom. The following board members were present and represented a quorum:

Mike Whitehill, Chairman  
Tom Glen  
Patrick Perry  
Todd Mohn  
Bill Walmsley

Staff Present:

Heather Tinelli, Director of Economic & Tourism Development  
Rebecca Clark, Economic Development Coordinator

### II. **Approval of Agenda & Minutes**

On a motion made by Mr. Perry and seconded Mr. Glen, the February meeting agenda was approved by a unanimous vote of all members present.

On a motion made by Mr. Perry and seconded by Mr. Glen, the January meeting minutes were approved by a unanimous vote of all members present.

### III. **Department Update**

- Mrs. Tinelli gave an overview of department highlights from the last month

### IV. **New Business**

- Ms. Tinelli discussed the possibility of rolling the revolving loan fund under the EDIF Commission's purview and a request for additional funds from the Commissioners in the upcoming budget cycle. Members discussed the potential structure for the shift and the unique nature of QAC's EDIF.

### V. **Orchard Point Oyster Company Application Review**

Scott Budden attended to present his application for Orchard Point Oyster Company (OPOC). The request includes funding for outfitting the renovated space into a brick-and-mortar retail space with a commercial kitchen. If funded, it would allow OPOC to expand existing business

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(oyster farm + seafood retail) to include direct-to-consumer sales. The total cost for the project will total approximately \$90,000. \$50,000 is being requested from the EDIF Commission for equipment.

Committee discussion: The Commission members discussed the project and requested a revised proforma with a breakout of the retail operation versus the farming side, information on the mortgage, and a copy of the lease. Once received, the Commission agreed to review at the March meeting and make a determination on funding.

- VI. **Adjournment:** On a motion made by Mr. Perry and seconded by Mr. Glen, all members present unanimously approved to adjourn the meeting at 12:13 p.m.

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