



*Queen
Anne's
County*

DEPARTMENT OF PLANNING & ZONING

110 Vincit St., Suite 104
Centreville, MD 21617

Telephone Planning: (410) 758-1255
Fax Planning: (410) 758-2905
Telephone Permits: (410) 758-4088
Fax Permits: (410) 758-3972

County Commissioners:

- James J. Moran, At Large
- Jack N. Wilson, Jr., District 1
- Stephen Wilson, District 2
- Philip L. Dumenil, District 3
- Christopher M. Corchiarino, District 4

Meeting Date: January 28, 2021

ACTION ITEM – FOR SIGNATURE

To: County Commissioners
County Administrator
Margie Houck

From: Rob Gunter, Development Review Principal Planner

Re: **Forest Conservation Plan 20-06-0022**
Legal Document – Amended Deed of Forest Conservation Easement

Please find attached the Amended Deed of Forest Conservation Easement document which affects the forest conservation area of the Leager Property located on Tax Map 37 Parcel 80.

In 2006 the subject property was part of a minor subdivision which required that approximately 1.74 acres of forested area be put into a conservation easement when the lots were created.

At some point between 2010 and 2013 the 1.74-acre conservation area was cleared of trees which was a violation of the conservation easement. In 2019 the landowner submitted a new subdivision application with the Department and at that time the violation was noted.

To address the violation, the applicant is required to place 5.22 acres of forest into a long-term protection agreement. This acreage includes the original 1.74 acres of woodland in addition to the 2:1 penalty (3.48 acres) for the clearing below the required level.

As proposed, the applicant is proposing the conservation of 5.22 acres of existing mature priority forest on an adjacent site which is under his ownership. This acreage includes woodland affiliated with the new subdivision.

Respectfully, staff requests that the County Commissioners please review and sign this Amended Deed of Forest Conservation Easement.

**PERPETUAL PROTECTIVE AGREEMENT
AMENDED DEED OF FOREST CONSERVATION EASEMENT
QUEEN ANNE'S COUNTY, MARYLAND**

THIS AMENDED DEED OF FOREST CONSERVATION EASEMENT is made this _____ day of _____, 2021, by and between **DONALD L. LEAGER**, hereinafter called the "Grantor"; and the **COUNTY COMMISSIONERS OF QUEEN ANNE'S COUNTY**, a body politic and corporate of the State of Maryland, hereinafter called "County".

RECITALS

WHEREAS, Grantor is the owner of a certain parcel of land situate in the Sixth Election District of Queen Anne's County, Maryland which was conveyed to Grantor by deed from William B. Sharp, et ux., dated November 14, 2005, and recorded among the Land Records of said Queen Anne's County in Liber S.M. No. 1481, folio 519 et seq. (the "Leager Property"); and

WHEREAS, the Leager Property is subject to the provisions of a Deed of Forest Conservation Easement, dated October 26, 2006, and recorded among the Land Records of Queen Anne's County, Maryland, in Liber S.M. No. 1625, folio 549; and

WHEREAS, Grantor is entering into this Amended Deed of Forest Conservation Easement for the purpose of relocating the Protected Forest Area; and.

WHEREAS, as a condition of the aforesaid approval, Grantor is providing for forest retention in an area located on the Leager Property and designated on the approved final subdivision plat as "5.22 Ac.± PROTECTED FOREST RETENTION AREA (FOREST STAND #1)" (herein the "Protected Forest Area"), and more particularly described on Exhibit A, attached hereto and made a part hereof; and

WHEREAS, the Amended Forest Conservation Plan, and the Queen Anne's County Forest Conservation Act require the establishment of a forest conservation easement in, on, over and through the Protected Forest Area, to ensure the permanent protection, management and inspection of said area.

GRANT AND AGREEMENTS

NOW, THEREFORE, for and in consideration of the foregoing, the covenants and promises contained herein and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto agree as follows:

1. Grantor does hereby grant and convey unto County Commissioners of Queen Anne's County, Maryland, a body politic and corporate of the State of Maryland, its successors and assigns, a forest conservation, management and access easement, of the nature and character and to the extent hereinafter set forth, in, on, over, through and across the aforesaid Protected Forest Area

(as described in Exhibit A). Grantor further establishes, creates and declares the restrictions herein set forth in favor of and for the benefit of the County, its successors and assigns.

2. Except as specifically provided in Paragraph 3 (C) and 4 herein, Grantor covenants with the County to refrain from destroying, damaging or removing anything of nature which grows there now, or hereafter without approval of the County as to manner, form, extent and any other aspects of the removal whatsoever, it being the express intention of the parties hereto that Grantor shall comply with the amended forest conservation plan approved under the Queen Anne's County Forest Conservation Act and that the easement area shall be preserved in a manner which protects the forest thereon, existing or to be established.

3. Grantor hereby relinquishes the right to use or develop the Protected Forest Area for any purpose whatsoever, except for the following uses:

A. Planting, maintenance and protection of the Protected Forest Area in accordance with the terms and conditions of the Plan and the Forest Planting and Maintenance Agreement;

B. Passive recreational activities which are consistent with and do not interfere with forest conservation and management or cause harm to forest management resources, including walking, hiking, and bird watching;

C. Forest conservation and management practices, including harvesting of trees pursuant to the Queen Anne's County Forest Conservation Ordinance and in accordance with a written agreement with the State Department of Natural Resources; provided suitable provisions are made for the replacement of harvested trees.

4. Grantor may engage in limited clearing of the forest understory, such as may be necessary to allow a walking or hiking trail for foot traffic only; and may allow the removal of dead or dying trees, and noxious plants or weeds.

5. All rights reserved by or not prohibited to Grantor shall be exercised so as to prevent or minimize damage to the forest and trees, streams and water quality, plant and wildlife habitats, and the natural topographic character of the easement area.

6. The County, or its duly authorized representatives, shall have the right, at reasonable hours, to enter the Protected Forest Area for the sole purpose of inspecting the forest conservation area to determine whether the Grantor is complying with the terms, covenants, conditions, limitations and restrictions herein contained.

7. No failure on the part of the County to enforce and covenant or provision hereof shall discharge or invalidate such covenant or any other covenant, condition, or provision hereof or affect the right of the County to enforce the same in the event of a subsequent breach or default.

8. Upon any breach of the terms of this Deed of Easement the County may exercise any or all of the remedies provided in the Chapter 18, Public Local Laws of Queen Anne's County

including, but not limited to, the institution of a civil action to enjoin, by temporary or permanent injunction, such breach; to require the restoration of the forest to its condition prior to such breach, and such other legal action as may be necessary to ensure compliance with this Deed of Easement and the covenants, conditions, limitations and restrictions herein contained. If Grantor is found to have breached any of its obligations under this Deed of Easement, Grantor shall reimburse the County for any costs or expenses incurred, including consultant's fees, court costs, reasonable attorney's fees, and any administrative and overhead costs.

9. Interpretation of this Agreement shall be the sole province of County, and County may issue interpretations hereof upon request of Grantor(s), or at County's discretion.

10. This Deed of Easement does not grant the public, in general, any right of access or any right to the use of the easement area, or any other portion of the property. This easement extends only to those areas designated as the Protected Forest Area and necessary access thereto.

11. The Grantor further covenants and agrees that the easements, rights of way, covenants and agreements contained herein shall run with the Protected Forest Area and all portions thereof and shall bind the Grantor and his heirs, personal representatives, successors and assigns and shall bind all present and subsequent owners of the property identified herein.

12. Grantor agrees to make specific reference to this Deed of Easement in a separate paragraph of any subsequent sales contract, mortgage, deed, lease or other legal instrument by which any interest in the Protected Forest Area is conveyed.

13. This Deed of Easement shall be binding upon the personal representatives, heirs, successors and assigns of the parties hereto.

14. The undersigned lienholders, if any, join herein for the purpose of subordinating any lien that they or any of them may have in the property described in Exhibit A to the effect of this Deed of Forest Conservation Easement and do further warrant and represent that they, to the best of their knowledge, belief and understanding are the only lienholders who have liens upon such property.

15. Grantor hereby warrants and covenants that the lienholders, if any, whose signatures follow are the only lienholders having any lien or encumbrance upon the property described in Exhibit A.

TO HAVE AND TO HOLD the said easement unto County Commissioners of Queen Anne's County, Maryland, a body politic and corporate of the State of Maryland, its successors and assigns, forever, for the uses and purposes herein before described.

AND the said Grantor covenants that he has not done nor suffered to be done anything to encumber the property, easement, and or rights hereby conveyed and that he will execute such other and further assurances of the same as may be necessary and requisite.

AS WITNESS his hand and seal the day and year first above written.

WITNESS:

Katie E. Nelson

GRANTOR:

Donald L. Leager (SEAL)
Donald L. Leager

STATE OF MARYLAND, COUNTY OF ^{Kent^{KN}} ~~QUEEN ANNE'S~~

I HEREBY CERTIFY, that on this 20th day of January, 2021, before me, the subscriber, a Notary Public of the State of Maryland, in and for the County aforesaid, personally appeared Donald L. Leager, the within named Grantor, and he acknowledged the foregoing Amended Deed of Forest Conservation Easement to be his act.

WITNESS my hand and Notarial Seal.



Katie E. Nelson
Notary Public
My Commission Expires: 8-11-24

This Amended Deed of Forest Conservation Easement supersedes and replaces the former Deed of Forest Conservation Easement dated October 26, 2006 and recorded among the Land Records of Queen Anne's County in Liber S.M. No. 1625, folio 549.

This Amended Deed of Forest Conservation Easement is approved this ___ day of _____, 2021.

The County Commissioners of Queen Anne's County

By: _____

Name: _____

Title: _____

Approved as to legal sufficiency.

[Signature]
Attorney
Queen Anne's County Planning Commission

1/20/21
Date

EXHIBIT A

PROTECTED FOREST AREA

The Protected Forest Area shall be all that tract or parcel on land situate, lying and being in the Sixth Election District of Queen Anne's County and State of Maryland, and being more particularly described as that area designated "5.22 Ac. ± PROTECTED FOREST RETENTION AREA (FOREST STAND #1)," on Sheet 2 of a set of plats, containing three (3) sheets, entitled "AMENDED FOREST CONSERVATION PLAN #20-06-0022 ON THE LANDS OF DONALD L. LEAGER," made by Kirby & Associates, Inc., dated May, 2020, and intended to be recorded among the Plat Records of Queen Anne's County, Maryland simultaneous with the recordation of this Amended Deed of Forest Conservation Easement.



**Queen
Anne's
County**

Department of Economic & Tourism Development
Todd Mohn, County Administrator
Heather Tinelli, Director



425 Piney Narrows Road
Chester, MD 21619
Telephone: (410) 604-2100
Fax: (410) 604-2101

County Commissioners:

James J. Moran, At Large
Jack N. Wilson, Jr., District 1
Stephen Wilson, District 2
Philip L. Dumenil, District 3
Christopher M. Corchiarino, District 4

ACTION ITEM

DATE: 02/01/2021
TO: Queen Anne's County Commissioners
FROM: Heather Tinelli, Director of Economic and Tourism Development
SUBJECT: Signature Requested for Matapeake Industrial Park Grant – Semi Annual Progress Report - Grant Number MD-11-ED-70

Attached is the Semi-Annual Progress Report for grant number MD-11-ED-70 which regards the Matapeake Industrial Park grant. The Economic and Tourism Development Department has completed the form after talking with the representatives of the businesses located in the Industrial Park who are eligible to be included in the progress reports. The grant has been in effect since 2011 when the original award of \$575,000 was made. The park is adjacent to the Matapeake Beach and Clubhouse facility.

Ten new full-time positions and three 30-hour a week positions were created from 7/1/20-12/31/20 for a total of 34 new full-time jobs at the Matapeake Business Park since 2011. To finalize this report, a signature from the President of the Board of County Commissioners is required on the attached CDBG Semi-Annual Progress Report form.

ACTION RECOMMENDED:

I move to approve and sign the Semi-Annual Progress Report as presented for the Community Development Block Grant number MD-11-ED-70, regarding Matapeake Industrial Park, which covers the time period of July 1, 2020 through December 31, 2020.

2

**MARYLAND COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
SEMI-ANNUAL PROGRESS REPORT (Rev. 5/17/19)**

ECONOMIC DEVELOPMENT ACTIVITIES

SECTION I: GRANT INFORMATION	
Grantee: Queen Anne's County	Subrecipient: N/A
Grant Number: MD-11-ED-70	Grant Name: Matapeake Industrial Park
Grant Street Address: MD Route 8, Kent Island, Maryland	
Grant Start Date: April 1, 2011	Grant End Date: March 31, 2013
National Objective: Benefit to Low and Moderate Income Individuals- Job Creation (LMJ)	
SECTION II: GRANT PROGRESS	
Reporting Period	
July 1 – December 31, (Due January 10 th)	January 1 – June 30, 2020 (Due July 10 th)
Is the project on schedule? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
Is this the final report for this project? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
Was preparation of a single audit required during this reporting period? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
If yes, was a copy of the single audit provided to the CDBG Program Director? Yes <input type="checkbox"/> No <input type="checkbox"/>	
Were contracts for construction or other services related to this project awarded during this reporting period? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
If yes, please provide each contractor's name, the amount of each contract, and the date each contract was signed and whether or not they are MBE, WBE or Section 3 businesses.	
Discuss project progress during this reporting period and, if applicable, discuss any problems or challenges. Due to Covid-19 most of our companies that replied had not growth in jobs during this time frame.	

SECTION III: GRANTEE CONTACT PERSON

Contact Name: Heather Tinelli	Title: Director Economic and Tourism Development	
Phone Number: 410-604-2100	Fax Number:	Email Address: htinelli@qac.org

SECTION IV: CERTIFICATION OF CHIEF ELECTED OFFICIAL

I certify that the information in this report is accurate and correct.		
Signature:	Title: Commission President	Date:

**MARYLAND COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
SEMI-ANNUAL PROGRESS REPORT (Rev. 5/17/19)**

ECONOMIC DEVELOPMENT ACTIVITIES

SECTION V: PERFORMANCE - OUTCOME DATA AND BENEFICIARIES FOR ECONOMIC DEVELOPMENT ACTIVITIES				
Proposed Job Creation - Full Time Jobs: 130 Full Time Low Mod Income (LMI): 66 (positions made available to LMI persons. Grantee is not to change the proposed numbers of beneficiaries.)				
Actual Unduplicated Job Positions Created During the reporting period:	July 1 To December 31	January 1 To June 30	Total for the Program Year	Cumulative Total (all years)
Total unduplicated full time job positions created	10	0	10	34
Total unduplicated full time job positions made available to Low Moderate Income (LMI) Persons) though job creation	10	0	10	34
Of the total of unduplicated full time job positions created, the total number of full time jobs taken by LMI Persons	10	0	10	34
Other Data: Of all unduplicated job positions created during the reporting period, enter the total number of:				
	July 1 To December 31	January 1 To June 30	Total for the Program Year	Cumulative Total (all years)
Job positions with employer sponsored health care	10	0	10	30
Persons unemployed prior to taking jobs created by this activity	2	0	2	21
Job Classifications (as defined by the Economic Development Administration (EDA) provided with the instructions for this report)				
Provide the total number of all unduplicated jobs created in each job classification:	July 1 To December 31	January 1 To June 30	Unduplicated Total for the Program Year	Cumulative Total (all years)
Officials and Managers				3
Professional				
Technicians				7
Sales				
Office and Clerical	1		1	4
Craft Worker (skilled)				
Operatives (semi-skilled)	3		3	3
Laborers (unskilled)	6		6	11
Service Workers				6
Total actual unduplicated job positions created by classification must equal total jobs created during the reporting period.	10	0	10	34
DUNS NUMBER (Data Universal Numbering System for Each Business Assisted)				
Note: A DUNS number is required by HUD for every business assisted. If the business does not have a DUNS number, see the instructions that came with this report for information on obtaining a DUNS number.				
Business Name	Trading As	Business Address	Business' DUNS #	
Michigan Manufacturing	Michigan Manufacturing	1625 Sonny Schulz Boulevard Stevensville, MD 21666	015641306	
Chesapeake Wiper & Supply Company	RagLady	1415 Sonny Schulz Blvd A Stevensville, MD 21666	130233158	
Dogwood Acres Pet Retreat	Dogwood Acres Pet Retreat	1220 Sonny Schulz Blvd Stevensville, MD 21666		
Marine Management, Inc	Commercial Carpets Logistics	1310 Sonny Schulz Blvd Stevensville, MD 21666	123822532	
Sealing Technologies	Sealing Technologies	1310 Sonny Schulz Blvd Stevensville, MD 21666	116830024	
Commercial Carpet Logistics	Commercial Carpet Logistics	130 Sonny Schulz Blvd Stevensville, MD 21666	120611229	

**MARYLAND COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
SEMI-ANNUAL PROGRESS REPORT (Rev. 5/17/19)**

ECONOMIC DEVELOPMENT ACTIVITIES

SECTION V: PERFORMANCE - OUTCOME AND BENEFICIARY DATA FOR ECONOMIC DEVELOPMENT ACTIVITIES								
Proposed Beneficiaries for Job Creation All: 130 Low Moderate Income (LMI): 66								
<i>Grantee is not to change the proposed numbers of beneficiaries.</i>								
Actual Beneficiaries – Job Creation Enter the total unduplicated number of all beneficiaries hired in jobs created during the reporting period .	July 1 To December 31		January 1 To June 30		Unduplicated Total for the Program Year		Cumulative Total (all years)	
	10		0		10		34	
Race and Ethnicity of Beneficiaries	All	Of all, the number with Hispanic Ethnicity	All	Of all, the number with Hispanic Ethnicity	All	Of all, the number with Hispanic Ethnicity	All	Of all, the number with Hispanic Ethnicity
HUD CODE 11: White	7	2					26	2
HUD CODE 12: Black or African American	2	0					6	0
HUD CODE 13: Asian							1	
HUD CODE 14: American Indian / Alaskan Native	1							
HUD CODE 15: Native Hawaiian / Other Pacific Islander								
HUD CODE 16: American Indian / Alaskan Native and White								
HUD CODE 17: Asian and White		0					1	0
HUD CODE 18: Black / African American and White								
HUD CODE 19: American Indian / Alaskan Native and Black / African American and White								
HUD CODE 20: Other Multi Racial								
Actual Beneficiaries: Enter the unduplicated number of persons in each race hired in the reporting period. (persons by race must equal total all beneficiaries served above during the reporting period).	10	0		0			34	
Also, enter the unduplicated number of persons with Hispanic ethnicity within each race.								
Income Levels of Beneficiaries	July 1 To December 31		January 1 To June 30		Unduplicated Total for the Program Year		Cumulative Total (all years)	
Extremely Low Income ((Up to 30% of median)	2		0		2		9	
Low Income (30% to 50% of median)	3		0		3		14	
Moderate Income (50% to 80% of median)	5				5		11	
Non-Low to Moderate Income (80% and above of median)								
Actual Income levels of unduplicated beneficiaries hired during the reporting period. (must equal total of all beneficiaries above)	10		0		10		34	
Other Job Creation Beneficiary Data: Of the persons hired during the reporting period, enter unduplicated number of :	July 1 To December 31		January 1 To June 30		Unduplicated Total for the Program Year		Cumulative Total (all years)	
Disabled Persons								
Female Head-of-Household	1		0		1		9	
Persons 62 or older								
Military Veterans								



**Queen
Anne's
County**

**OFFICE OF BUDGET, FINANCE AND
INFORMATION TECHNOLOGY**

The Liberty Building
107 North Liberty Street
Centreville, Maryland 21617

Telephone: (410) 758-4064
Fax: (410) 758-3036

*County Administrator: Todd R. Mohn
Chief Treasury Officer: Jeff Rank
Information Technology Manager: Megan DelGaudio*

County Commissioners:

- James J. Moran, At Large
- Jack N. Wilson, Jr., District 1
- Stephen Wilson, District 2
- Philip L. Dumenil, District 3
- Chris Corchiarino, District 4

MEMORANDUM

DATE: February 3, 2021

TO: County Commissioners

FROM: Brittany Moran, Budget Analyst

SUBJECT: MALPF Matching Funds Program

ACTION ITEM

During the County Commissioners' Meeting on January 26, 2021, a motion was approved to designate \$84,217 of Ag Transfer Tax to the MALPF Matching Funds program. However, there is one pending assessment in the amount of \$122,880 that is expected to settle prior to Fiscal Year End. Therefore, a budget amendment is required to authorize budget authority to cover the cost of these expenditures.

After this settlement and budget amendment, the remaining fund balance is projected to be \$49,423. Additionally, there is a remaining \$9,524 in Personal Property Tax to commit to the MALPF program – totaling \$58,947.

In FY2022, we are expecting to receive approximately \$200,000 in additional Personal Property Tax and approximately \$100,000 in Ag Transfer Tax. Therefore, these funds can also be committed to the Ag Transfer Tax Fund to cover future expenditures, as a part of the FY2022 budget process.

Recommended Action:

I move to submit to the Maryland Agricultural Land Preservation Foundation (MALPF) the letter of commitment in the amount of \$300,000. The funding of this commitment will derive from Ag Transfer Tax Fund fund balance in the amount of \$49,423, Personal Property Tax in the amount of \$9,524 and the remaining \$241,053 from the General Fund.

Attachment: Ag Transfer Reconciliation

LIVE • WORK • PLAY in QA
POWERED BY GACTV **visitqueenannes.com**
 things to do...places to go...ways to grow your business...scan for info



**Queen Anne's County
Budget: FY2021
Agricultural Transfer Tax Fund**

	FY19 Actual	FY20 Current Budget	FY21 Approved Budget	\$ Change	% Change
Revenues					
Ag Transfer Tax	\$ 49,723	\$ 250,000	\$ 250,000	\$ -	0.0%
Transfer In	-	701,447	\$ 600,000	(101,447)	-14.5%
Prior Year Fund Balance	-	48,553	-	(48,553)	-100.0%
Total Revenue	49,723	1,000,000	850,000	(150,000)	-114.5%
Expenditures					
Other Charges	-	1,000,000	850,000	-	-15.0%
Total Expenditures	-	1,000,000	850,000	(150,000)	-15.0%
Operating Surplus (Deficit)	\$ 49,723	\$ -	\$ -	\$ -	-

SUPERION
DATE: 01/23/2021
TIME: 13:24:26

QUEEN ANNE'S COUNTY
PRINT BALANCE SHEETS BY FUND

PAGE NUMBER: 1
STAT0011

SELECTION CRITERIA: gsnldgr.fund='800'
ACCOUNTING PERIOD: 7/21

ACCOUNT	TITLE	DEBITS	CREDITS
FUND - 800 - AG TRANSFER FUND			
1110	OPERATING ACCOUNT	84,214.70	
	TOTAL T-CASH/CASH EQUIVALENTS	84,214.70	.00
	TOTAL T-CURRENT ASSETS	84,214.70	.00
	TOTAL ASSETS	84,214.70	.00
2310	STATE PAYBL-AG TAX-SHARED	30,003.50	
	TOTAL T-DUE TO OTHER GOVERNMENTS	30,003.50	.00
	TOTAL T-CURRENT LIABILITIES	30,003.50	.00
	TOTAL LIABILITIES	30,003.50	.00
2929	RESTRICTED-OTHER		156,115.98
	TOTAL T-RESTRICTED FUND BALANCE	.00	156,115.98
	TOTAL T-FUND EQUITY	.00	156,115.98
2991	EXPENDITURE CONTROL	761,911.78	
2992	REVENUE CONTROL		720,014.00
2995	EXPENDITURE BUDGET		850,000.00
2996	REVENUE BUDGET	850,000.00	
	TOTAL T-CONTROL ACCOUNTS	1,611,911.78	1,570,014.00
	TOTAL EQUITIES	1,611,911.78	1,726,129.98
	TOTAL AG TRANSFER FUND	1,726,129.98	1,726,129.98
	TOTAL REPORT	1,726,129.98	1,726,129.98

Available fund balance =
Beginning FY21 balance \$156,115.98
Plus: FY21 Ag Tax Revenue \$90,010.50
Plus: FY21 County funding \$600,000.00
Less: FY21 Settled Easements \$(761,911.78)
Current Available Balance = \$84,214.70 (ties to cash amount)

Budget Amendment CC-26	
Available Balance (1/28/21)	84,215
FY21 Settled Easements	761,912
Pending Easement	122,880
Total FY21 Easements	884,792
FY21 Budget - Easements	850,000
Additional Budget Authority Needed	34,792

Current Available Balance (after BA) 49,423

SUPERIOR
 DATE: 01/28/2021
 TIME: 16:37:14

QUEEN ANNE'S COUNTY
 REVENUE TRANSACTION ANALYSIS

PAGE NUMBER: 1
 ADDIT1

SELECTION CRITERIA: transact.key_orgn='199900' and transact.account='30114'
 ACCOUNTING PERIOD: 7/21

FUND: 100 - GENERAL FUND
 KEY ORGN - 199900 - GENERAL REVENUE

ACCOUNT	DATE	T/C	RECEIVE REFERENCE	PAYER/VENDOR	BUDGET	RECEIPTS	RECEIVABLES DESCRIPTION
30114			PERS PROP-ELECTR GENERATI				
	10/19		04/29/19		.00		
	13/19		06/30/19			408,296.81	FY19 A/R
	13/19		06/30/19			94,730.89	FY19 A/R
	13/19		06/30/19			23,764.89	FY19 A/R
	13/19		06/30/19		526,800.00		AMENDMENT CC-29
	1/20		07/01/19			-408,296.81	RVRS FY19 A/R
	1/20		07/01/19			-94,730.89	RVRS FY19 A/R
	1/20		07/01/19			-23,764.89	RVRS FY19 A/R
	1/20		01/01/19		.00		POSTED FROM BUDGET SYSTEM
	1/20		07/15/19			23,764.89	.00 071502
	1/20		07/15/19			-2,700.00	.00 071502
	2/20		08/05/19			408,296.81	.00 080502
	3/20		09/03/19			94,730.89	.00 090302
	6/20		12/23/19	32592 CHESTER WOODS FOI		-21,064.89	REIMS ERRONEOUSLY PD
	13/20		06/30/20			189,722.37	FY20 A/R
	1/21		07/01/20			-189,722.37	RVRS FY20 A/R
	1/21		07/01/20		.00		POSTED FROM BUDGET SYSTEM
	3/21		09/29/20				.00 092902
TOTAL:			PERS PROP-ELECTR GENERATI		526,800.00	875,523.62	.00
TOTAL:			GENERAL REVENUE		526,800.00	875,523.62	.00
TOTAL:			GENERAL FUND		526,800.00	875,523.62	.00
TOTAL:			REPORT		526,800.00	875,523.62	.00

Personal Property Tax - Solar	
Total Revenue Received (1/28/21)	875,524
FY20 Budget Amendment CC-16	(266,000)
FY21 Approved Budget Transfer	(600,000)
Total Revenue Remaining	9,524

Available Fund Balance (after BA)	49,423
Personal Property Tax - Remaining	9,524
Total Available Funds	58,947

CC-26

Date 1/28/2021

QUEEN ANNE'S COUNTY
REQUEST FOR BUDGET AMENDMENT
FY2021

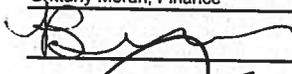
Description of expenditure/revenue accounts to increase/(decrease):			Fund	Project Only Account Code	Increase (Decrease) Amount
Increase	Ag Transfer	FY21 Pr Year Fund Balance	800	800000 39920	\$ 34,792.00
Total increase in revenues					\$ 34,792.00
Increase	Ag Transfer	Other Charges	800	800000 8995	\$ 34,792.00
Total increase in expenditures					\$ 34,792.00

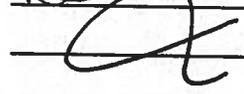
Justification:

This amendment provides budget authority in the Ag Transfer Tax Fund to transfer \$34,792 to cover the remaining easement that is anticipated to settle prior to the end of FY21 (\$122,880). The funds will be derived from PY Fund Balance. As a result, the balance in this Fund will now be \$49,423.

NY
2/3/21

Requester printed Department: Brittany Moran, Finance

Requester signature & date:  1/28/21

Finance Director signature & date:  2.3.21

Approval & date: _____



**Department of Health
Queen Anne's County**

206 N. Commerce Street, Centreville, MD 21617-1049
Tel: 410-758-0720 • 410-778-0993 • Fax: 410-758-2838

Joseph A. Ciotola, M.D.
Health Officer

MEMORANDUM

TO: The Honorable James J. Moran, President
The Honorable Jack N. Wilson, Jr.
The Honorable Stephen Wilson
The Honorable Philip L. Dumenil
The Honorable Christopher M. Corchiarino

FROM: Joseph A. Ciotola, Jr., M.D.
Health Officer

DATE: January 14, 2021

SUBJECT: Request for \$26,325 Purchase of Services

The Queen Anne's County Department of Health is seeking your approval for the renewal and enhancements of maintenance and support for our ImageTrend software. The amount of the service contract is \$26,325.

The software program has been in use and is considered a sole source as no other vendor can provide the software maintenance and enhancements to this program.

The Queen Anne's County Department of Health will be using existing funds for this purchase. No additional county funds are being requested.

cc: Todd Mohn, County Administrator





6

Eastern Region

Salisbury University
1101 Camden Ave.
Salisbury, MD 21801

January 19, 2021

The Honorable Christopher M. Corchiarino
President
Queen Anne's County Board of County Commissioners
107 North Liberty Street
Centreville, MD 21617

COMMISSIONER'S OFFICE
JAN 25 '21 PM 2:25

Dear Mr. Corchiarino:

Over the past years, the Small Business Development Center at the Perdue School of Business and Chesapeake College has continually provided great service to the citizens of Queen Anne's County and the surrounding counties/areas. This year we worked to respond to the urgent needs of the small business community as they were impacted by the COVID19 pandemic. The SBDC worked with our partners to deliver expanded training options and Confidential no fee consulting, just through virtual methods. As you and the rest of the commissioners continue to grow the economic base of Queen Anne's County, we hope to partner with you in assisting the business community in your county.

The Small Business Development Center at Salisbury University and Chesapeake College has provided services to 31 clients in Queen Anne's County during the last fiscal year. Our region provided 58 in person and on-line training courses over the past year for 1663 attendees. Many success stories have developed from within these groups of clients and attendees.

Again, we are required to develop local match for the state and federal funds we receive. I am again targeting at least \$6,000 from each of the counties that we work with, in order to keep the same level of state and federal funding for our program. Without the proper match, we will lose an equivalent amount of our state and federal grant funding. For that reason, we must seek funding from all of the counties in our region. Without the proper funding, we will be unable to continue our role in the economic development of this area.

In prior years you were able to provide us with as much as \$4,000 in funding for our budget. With those funds we were able to reach our cash match goals and keep our office at Chesapeake College staffed. I hope that you will be able to award the funds I have requested.

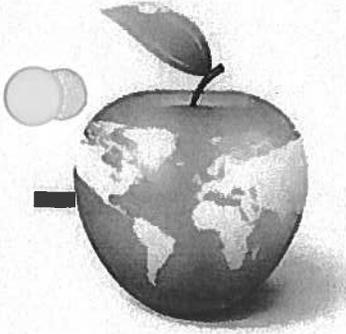
As always, I am available to discuss this or any issue affecting businesses in Queen Anne's County. If you have any suggestions on how we can better serve the entrepreneurs of our region, please let me know.

Sincerely,

John Hickman
Regional Director

Cc: Todd R. Mohn
Heather Tinelli

Accredited to provide technology commercialization assistance.



Queen Anne's County Public Schools

Preparing World-Class Students Through Everyday Excellence

January 6, 2021

Mr. Chris Corchiarino, President
Queen Anne's County Commissioners
The Liberty Building
107 North Liberty Street
Centreville, MD 21617

COMMISSIONER'S OFFICE
JAN 28 '21 PM1:39

Dear Mr. Corchiarino,

In accordance with Section 5-105(b) of the Annotated Code of Maryland, the Board of Education requests County Commissioner approval of the transfers listed between major state categories, for the period: December 1, 2020 to December 31, 2020.

Major Revenue Category: Other Revenue

To increase the amount to be received from Non-Public Placements \$ 250,000

Major Category: Mid-Level Administration

Fixed Charges to Contract Services-\$ 20,000

To account for license agreements for School Funds Online-(accounting software for all schools and the ability to receive payments online). \$ 20,000

Major Category: Other Instructional Costs

Fixed Charges to Contract Services-\$ 110,000

To account for Psychologist Services.

If you need further information, please do not hesitate to contact me.

Sincerely,

Andrea M. Kane, Ph.D.

cc: Mr. Richard Smith-President
Board of Education Members



January 21, 2021

James J. Moran, President
Queen Anne's County Commissioners
107 N. Liberty Street
Centreville, MD 21617

Dear President Moran:

The Regional Behavioral Health Advisory Committee (RBHAC) in accordance with the Annotated Code of Maryland, Health General, Title 10, Subtitle 308, Mental Health Advisory Committee, was established in 2001. By statute, this gives each of the mid-shore counties two appointed representatives from each county with two 3-year terms.

At this time, we would like to request that the following individuals be appointed for a three-year term from July 1, 2020 through June 30, 2023.

Megan Pinder
124 Frederick Drive
Centreville, MD 21617

We would appreciate a letter from the Commissioners mailed to each appointee regarding these appointments. Additionally, we would appreciate a letter from the Commissioners confirming these appointments.

Please call me if there are any questions. Your continued support of the Public Behavioral Health System is appreciated.

Sincerely,

Kathryn Dilley, LCSW-C
Executive Director
410-770-4801 ext. 313