1. CALL TO ORDER
5:20 p.m. Closed Session
Administrative
  “Boards/Commissions”

5:30 p.m. Call to Order,
Pledge of Allegiance,
Moment of Silence,
Approval of Agenda

Accept County Commissioners’ Minutes
- Regular Minutes – August 13, 2019

Press and Public Comments**

2. NEW BUSINESS
5:35 p.m. Mr. Todd R. Mohn, PE, County Administrator
  “Presentation of Documents for Signatures and Weekly Correspondence”
  Action
1. Bennett Point Speed Limit Review and Update
2. Property Liens
3. Equitable Sharing Agreement & Certification for the QAC Sheriff’s Office
4. Equitable Sharing Agreement & Certification for the QAC Drug Task Force
5. CAD Consultant and Project Manager
6. Resiliency Planning & Financing for MD Counties QAC Workgroup & Charge
7. Budget Amendment CC – Housing & Community Services Homeless Services
8. Local Business Traffic Survey

Documents:
  08.27.2019Action.pdf
  08.27.2019Correspondence.pdf

3. PRESENTATIONS
Ms. Judy Wink
  “Chesapeake Bay Environmental Center Update”

Mr. James F. Ports, Jr., Executive Director
Maryland Transportation Authority
  “Chesapeake Bay Bridge Construction Update”

6:15 p.m. Public Hearing
Ms. Donna Landis-Smith
  “Agricultural Land Preservation Easement Applications”
  • Kurt Babe
    Hope Road, Centreville
    Third Election District
    Tax Map 45, Parcel 49 ~ 56.445 Acres

  • Blackdog Farms at Kingsdale LLC
    Kingsdale Farm lane, Queen Anne
    Sixth Election District
    Tax Map 68, Parcel 11 ~ 148.0 Acres

  • The Coleman Hedgewood Farm LLC
    Coleman Road, Sudlersville
    First Election District
    Tax Map 12, Parcel 34 ~ 160.499 Acres

  • Pippin LLC
    Palmatarys Farm Lane, Church Hill
    Second Election District
    Tax Map 23, Parcel 30 ~ 162.04 Acres

  • Starr Realty LLC and William E Jackson
    Starr Road, Queen Anne
    Sixth Election District
    Tax Map 69, Parcel 4 ~ 158.085 Acres

  • Truitt Farm LLC
    Millington Road, Barclay
    First Election District
    Tax Map 6, Parcel 39 ~ 103.858 Acres

Mr. Matthew Telffeau - Manager, Government Relations
Mr. Mike Malandro - President and CEO

*** Part of the meeting may be closed to the Public in accordance to the Open Meetings Act procedures.

**** Agendas will be posted by 4:30 pm the Friday prior to the meeting. The meeting attachments will be posted on the agenda by 4:30 pm the Monday prior to the meeting.

Three or more of the County Commissioners will be attending the following events in the next few weeks:
8/23 County Employee Picnic
8/27 KNDF Meeting
8/28 EDC Meeting
9/5 FEC Meeting
COUNTY COMMISSIONERS SCHEDULE
TUESDAY, AUGUST 27, 2019
LEGISLATIVE DAY

CALL TO ORDER
5:20 p.m.
Closed Session
Administrative
"Boards/Commissions"

5:30 p.m.
Call to Order,
Pledge of Allegiance,
Moment of Silence,
Approval of Agenda
Accept County Commissioners’ Minutes
Regular Minutes – August 13, 2019

Press and Public Comments**

NEW BUSINESS
5:35 p.m.
Mr. Todd R. Mohn, PE, County Administrator
"Presentation of Documents for Signatures and Weekly Correspondence"
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PRESENTATIONS
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Mr. James F. Ports, Jr., Executive Director
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6:15 p.m.
Public Hearing
Ms. Donna Landis
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• Kurt Babe
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  Tax Map 45, Parcel 49 ~ 56.445 Acres
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  Kingsdale Farm lane, Queen Anne
  Sixth Election District
  Tax Map 68, Parcel 11 ~ 148.0 Acres
• The Coleman Hedgewood Farm LLC
  Coleman Road, Sudlersville
  First Election District
  Tax Map 12, Parcel 24 ~ 160.499 Acres
• Pippin LLC
  Palmatarys Farm Lane, Church Hill
  Second Election District
  Tax Map 23, Parcel 30 ~ 162.04 Acres
• Starr Realty LLC and William E Jackson
  Starr Road, Queen Anne
  Sixth Election District
  Tax Map 69, Parcel 4 ~ 158.085 Acres
• Truitt Farm LLC
  Millington Road, Barclay
  First Election District
  Tax Map 6, Parcel 39 ~ 103.858 Acres

Mr. Matthew Teffeau
Manager, Government Relations
Mr. Mike Malandro
President and CEO
Ms. Valerie Connelly
VP of Government and Public Relations
“Choptank Electric Update”
Mr. Dan McDermott, Executive Director
“Upper Shore Workforce Investment Board Update”

4. LEGISLATION
Legislative Session
County Ordinance 19-05 – the Amendment and Update of the Queen Anne’s County Critical Area Maps (to be introduced)
Amendment 1 to County Ordinance 19-13 – the Prohibition of the Release of Non-Biodegradable Balloons within Queen Anne’s County (available to be introduced and voted on)
County Ordinance 19-13 – the Prohibition of the Release of Non-Biodegradable Balloons within Queen Anne’s County as set forth herein (available to be voted on)

Press and Public Comments**
Commissioner’s Roundtable
Documents:
ORD 19-13.Pdf

* Please note that Schedule times are subject to change, except for public hearings.
PUBLIC COMMENT SIGN-IN SHEET WILL BE AVAILABLE 1 HOUR PRIOR TO THE MEETING.

** Press and Public Comments at the beginning of the meeting will last 15 minutes. Additional time will be available at the end of the meeting for anyone wishing to speak. Comments are limited to 3 minutes in length. Comments longer than 3 minutes must be submitted in writing. PUBLIC COMMENT SIGN-IN SHEET WILL BE AVAILABLE 1 HOUR PRIOR TO THE MEETING.

*** Part of the meeting may be closed to the Public in accordance to the Open Meetings Act procedures.

****Agendas will be posted by 4:30 pm the Friday prior to the meeting. The meeting attachments will be posted on the agenda by 4:30 pm the Monday prior to the meeting.

Three or more of the County Commissioners will be attending the following events in the next few weeks:
8/23 County Employee Picnic
8/27 KNDF Meeting
8/28 EDC Meeting
9/5 FEC Meeting
MEMORANDUM

Date: August 27, 2019

To: County Commissioners

From: R. Shane Moore, PE

Subject: Bennett Point Speed Limit Review and Update

In 2004, the Roads Division completed a Safety Audit/Speed Limit Evaluation Study of Bennett Point Road based on numerous citizen complaints and concerns from the Board of Education and the Sheriff's Office. The results of the 2004 study served to lower the speed limit from 50 mph to 35 mph in the area defined from south of the Bennett Point Store to the entrance of the Bennett Point Community (labeled "C") and from 35 mph to 30 mph in the area defined as the entrance of the Bennett Point Community south to the end of Bennett Point Road (labeled "D"). See Attached Map.

The 2004 concerns from the Board of Education focused on the number of bus stops and complaints from bus drivers and citizens regarding speeding drivers unsafely passing buses stopped at school bus stops. The Sheriff's Office and citizen's complaints focused on speeding and several recent accidents.

As indicated in the original 2004 study, the portion of Bennett Point Road known as section "C" geometrically can be driven at 50 mph, however there was consideration for the number of access points including intersecting roads, residential driveways and farm entrances. Staff referred to guidance from the Maryland Vehicle Law for subsections 21-801.1 maximum speed limits and 21-803 alteration of maximum speed limit by local authorities. Though a majority of Bennett Point Road is considered a minor collector, this portion has numerous residences and access points along the roadway.

There were several citizen complaints from the Bennett Point Community as a result of the 2004 lowering of the Bennett Point Road speed limit. At the request of the County Commissioners, information used in the determination of the 2004 speed limit reposting was submitted to State Highway Administration District-2 on December 13, 2005 for review and comment.

Mr. Charlie Coppage of SHA District-2 reviewed the package and concurred with the methodology, conclusions and postings. As a courtesy, Mr. Coppage agreed to complete a radar test to determine the 85th percentile speed of vehicles traveling in the section of Bennett Point Road aforementioned as section "C". The 85th percentile test is another tool often used to set the speed limit of a roadway. North and
southbound radar data was collected on March 15, 2006 at the intersection of Bennett Point and Greenwood Creek Road.

Results of the radar tests indicated an average southbound speed of 43.1 mph and northbound speed of 44.3 mph. The 85th percentile speed was 50 mph, which indicates that 85% of the motorists travel this portion of Bennett Point Road at or below 50 mph and 15% drive in excess of 50 mph.

Based solely on the 85th percentile findings the speed limit of Bennett Point Road known as section “C” may be increased up to but not exceed 50 mph, therefore 40 mph and 45 mph are acceptable posting alternatives.

In discussions with SHA regarding the 2006 findings, SHA recommended any increase in speed limit should also include new signage alerting motorists to school bus stops.

The SHA findings were presented to the Commissioners on March 23, 2006. At that time no action was taken to revise the speed limit on this portion of Bennett Point Road.

A new 85th percentile speed limit study was completed on February 27th and 28th of 2018 at the same location of 2006 SHA study. Results of the radar tests indicated an average southbound speed of 44.9 mph and northbound speed of 47.4 mph. The 85th percentile speed was 50 mph, which indicates that 85% of the motorists travel this portion of Bennett Point Road at or below 50 mph and 15% drive in excess of 50 mph. These results are consistent with the 2006 85th percentile study.

The 2018 85th percentile findings were presented to the Commissioners on March 13, 2018. At that time no action was taken to revise the speed limit on this portion of Bennett Point Road.

We have reached out to the Board of Education and for the 2019-2020 school year there are 11 elementary, 6 middle school and 14 high school eligible school bus stops on Bennett Point Road. In addition, attached for your review is the Office of the Sheriff’s Law Enforcement and Statistical Overview for Bennett Point Road for the period of January 2016 – January 2019 which includes accident and exceeding the posted speed limit data.

Both the 2006 and 2018 radar studies indicated that motorists travel this section of Bennett Point Road at an approximate average speed of 45 mph with an 85th percentile speed of 50 mph. Based solely on the 85th percentile findings the speed limit of Bennett Point Road known as section “C” may be increased up to but not exceed 50 mph, therefore 40 mph and 45 mph are acceptable posting alternatives.
The below overview represents the total number of traffic crashes and traffic enforcement which were responded to, or self-initiated by Deputies from the Office of Sheriff for Queen Anne’s County, and Troopers from the Maryland State Police, Centreville Barracks. The area of focus within this report encompasses all of Bennett Point Road in Queenstown, Maryland during the time frame of January 1, 2016 – January 1, 2019. Source: ACRS Crash Reporting and E-Tix

Office of the Sheriff for Queen Anne’s County: Crash Reporting
- 23 total reportable crashes.
- 19 property damage only crashes.
- 4 personal injury crashes – all minor injuries.
- 20 of 23 were single vehicle crashes.
- 3 crashes involved 2 vehicles.
- 4 crashes at Hemsley Drive intersection area.
- 6 crashes at Perry Corner Road intersection area.
- 4 crashes at Governors Way intersection area.
- 6 crashes at Wye Harbor Drive intersection area.
- 1 Grasonville Cemetery Road intersection area.
- 1 Belle Point Drive intersection area.
- 1 Bryantown Landing Road intersection area.
- 6 crashes had contributing factors of weather, snow, ice.
- 8 crashes had contributing factors of animals, deer.
- 2 crashes had contributing factors of improper passing.
- 2 crashes had contributing factors of speed.
- 5 crashes had contributing factors of other operator error not associated with speed, weather or road defects.

Maryland State Police – Centreville Barracks:
- 1 personal injury crash – no further information available.
- 3 property damage crashes – no further information available.

Office of the Sheriff for Queen Anne’s County: Traffic Enforcement
- 241 total traffic violations detected during this reporting period.
- 150 total traffic stops initiated for exceeding the posted speed limit during this reporting period.
- 143 warnings issued for exceeding the posted speed limit.
- 7 citations issued for exceeding the posted speed limit.
- 55 total traffic stops initiated in the area of Bennett Point Road near Hemsley Drive. (highest rate of enforcement)
- 32 total traffic stops initiated in the area of Bennett Point Road near Sayers Forest Road.

Maryland State Police – Centreville Barracks: Traffic Enforcement
- No enforcement data available

Community • Integrity • Pride
To: County Commissioners

From: Vivian Swinson, III, Zoning Administrator

Subject: Property Lien's

Date: August 27, 2019

Map 589D, Grid 24, Parcel 120, 3809 Main Street, Grasonville ($235.00)
Map 58E, Grid 04, Parcel 568, 938 Chester River Drive, Grasonville ($205.00)
Map 581, Grid 23, Parcel 380, 113 Watkins Road, Grasonville ($204.00)
Map 10, Grid 46, Parcel 622, 103 Creston Drive, Chestertown ($350.00)
Map 49, Grid 00, Parcel 38, 918 Petinot Place, Stevensville ($235.00)

An independent contractor hired by the Zoning Office to cut grass at the above referenced addresses after the property owner ignored repeated attempts by the Zoning Inspector to get the site to comply with Queen Anne's County Code Chapter 19 Article II §19-2 L. (2) which states: A person may not allow any vegetation to grow higher than 12 inches on any lot or parcel that is: (a) Less than three acres in size; and (b) located in an approved or recorded residential subdivision or any part of which is within 200 feet of a neighboring residence.

Recommended Action:

I move to approve Resolutions 19-28, 19-29, 19-30, 19-31 and 19-32 to place a lien on each of the properties listed in the County Zoning Administrator's memorandum dated August 27, 2019 for nuisance violations.
WHEREAS, The County Commissioners of Queen Anne's County are authorized under Section 1-104(p) of the Code of Public Laws of Queen Anne's County (Article 18 of the Code of Public Local Laws of Maryland) "to provide that any valid charges or assessments made against real property within the County shall be liens upon such property to be collected in the same manner as County taxes are collected".

AND WHEREAS, Queen Anne's County Ordinance No. 94-04 ("The Nuisance Ordinance") provides, inter alia, that "The County Commissioners of Queen Anne's County shall have the full power and authority to abate any nuisance as set forth herein by an appropriate means and to assess the property owner for the costs thereof. Any damage or assessments made hereunder shall be a lien against the real property benefitted and may be collected in the same manner as County real estate taxes.

AND WHEREAS, pursuant to the authority set forth above, The County Commissioners have abated to have caused to be abated a nuisance on the property described below and have determined that the costs thereof are fair and reasonable and are valid charges and assessments.

NOW THEREFORE IT IS RESOLVED, by The County Commissioners of Queen Anne's County that the amount shown below be assessed as a lien against the property described below and that the same be collected in the same manner as County real estate taxes.

PROPERTY: 3809 Main St. Grasonville, MD 21638

TAX MAP: 058D GRID: 0024 PARCEL: 0120 LOT: TAX ID#: 1805000491

OWNER: Edward L Collison Jr.

AMOUNT OF ASSESSMENT: $135.00
ADMINISTRATIVE FEE: $100.00

WITNESS, the hands and seals of the County Commissioners of Queen Anne's County this 27th day of August, 2019.

ATTEST:

THE COUNTY COMMISSIONERS
OF QUEEN ANNE'S COUNTY
To: County Commissioners

From: Vivian Swinson
Zoning Administrator

Date: August 14, 2019

RE: Map 58D Grid 24 Parcel 120 3809 Main St., Grasonville, MD 21638

On June 26, 2019, an independent contractor hired by the Zoning Office cut the grass at the above referenced address after the property owner ignored repeated attempts by the Zoning Inspector to get the site to comply with Queen Anne’s County Code Chapter 19 Article II §19-2.L.(2) which states: A person may not allow any vegetation to grow higher than 12 inches on any lot or parcel that is: (a) Less than three acres in size; and (b) located in an approved or recorded residential subdivision or any part of which is within 200 feet of a neighboring residence.

Attached is the Resolution to place a lien on the subject property so the County can be reimbursed for the cost of the grass cutting.

Recommended Action:

I move that we approve the Resolution to place a lien on the property located at 3809 Main St. in the amount of $235.00
July 10, 2019

Edward L. Collison  
3809 Main St.  
Grasonville, MD 21638

RE: Tax Map 58D Parcel 120

Dear Mr. Collison:

Queen Anne’s County hired an independent contractor to cut the grass on the property referenced above. Attached is a copy of the bill.

Therefore, you have twenty (20) days from the date of this letter to pay the $135.00 bill. Plus an administrative fee of $100.00 for a total of $235.00. Failure to pay the full amount will result in a lien being placed against your property. Please make the check payable to the Queen Anne’s County Commissioners and mail it to the Dept. of Planning and Zoning 110 Vincit St., Suite 104, Centreville, MD 21617.

I can be reached at 410-758-4088 Monday through Friday from 8:00am to 10:00am if you need to contact me.

Sincerely,

Harold L. Veasel  
Nuisance Inspector

Attachments: Invoice: Callahan’s Lawn Care
June 17, 2019

Edward L. Collison Jr.
3809 Main St.
Grasonville, MD 21638

RE: Tax Map 58D, Parcel 120

Dear Mr. Collison:

During routine inspections in your area I noticed your grass has not been cut. I have determined that you are in violation of Queen Anne’s County Code Chapter 19 Article II §19-2 L. (2) which states: A person may not allow any vegetation to grow higher than 12 inches on any lot or parcel that is: (a) Less than three acres in size; and (b) located in an approved or recorded residential subdivision or any part of which is within 200 feet of a neighboring residence.

You have 7 days from the date of this letter to address the violation. If the grass on the entire lot is not cut, you may be issued a citation or Queen Anne’s County may hire an independent contractor to cut the grass. Failure to pay the cost of the grass cutting within 15 days will result in a lien being placed against your property.

I can be reached at 410 758-4088 Monday thru Friday from 8am to 10am if you need to contact me.

Sincerely,

Harold L. Veasel
Zoning Inspector
**Callahan's Lawn Care**  
P.O. Box 241  
Queenstown, MD 21658

**Invoice**

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**BILL TO**

Queen Annes County  
Att. Vivian Swinson  
110 Vincit street  
Suite 104  
Centreville, MD 21617

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<th>ITEM</th>
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<td>cut</td>
<td>3809 Main street cut overgrown lawn</td>
<td>6/26/2019</td>
<td>135.00</td>
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Thank you for your business.

Total $135.00
WHEREAS, The County Commissioners of Queen Anne’s County are authorized under Section 1-104(p) of the Code of Public Laws of Queen Anne’s County (Article 18 of the Code of Public Local Laws of Maryland) “to provide that any valid charges or assessments made against real property within the County shall be liens upon such property to be collected in the same manner as County taxes are collected”,

AND WHEREAS, Queen Anne’s County Ordinance No. 94-04 (“The Nuisance Ordinance”) provides, inter alia, that “The County Commissioners of Queen Anne’s County shall have the full power and authority to abate any nuisance as set forth herein by an appropriate means and to assess the property owner for the costs thereof. Any damage or assessments made hereunder shall be a lien against the real property benefitted and may be collected in the same manner as County real estate taxes.

AND WHEREAS, pursuant to the authority set forth above, The County Commissioners have abated to have caused to be abated a nuisance on the property described below and have determined that the costs thereof are fair and reasonable and are valid charges and assessments.

NOW THEREFORE IT IS RESOLVED, by The County Commissioners of Queen Anne’s County that the amount shown below be assessed as a lien against the property described below and that the same be collected in the same manner as County real estate taxes.

PROPERTY: 938 Chester River Dr. 
Grasonville, MD 21638

TAX MAP: 058E GRID: 0004 PARCEL: 0568 LOT: 42 TAX ID#: 1805005124

OWNER: Grayson L. & Mary V. Winstead

AMOUNT OF ASSESSMENT: $105.00
ADMINISTRATIVE FEE: $100.00

WITNESS, the hands and seals of the County Commissioners of Queen Anne’s County this 27th day of August, 2019.

ATTEST: THE COUNTY COMMISSIONERS OF QUEEN ANNE’S COUNTY

________________________________________________________
________________________________________________________
________________________________________________________
________________________________________________________
________________________________________________________

17
To: County Commissioners

From: Vivian Swinson
Zoning Administrator

Date: August 14, 2019

RE: Map 58E Grid 04 Parcel 568 938 Chester River Dr. Grasonville, MD 21638

On June 21, 2019, an independent contractor hired by the Zoning Office cut the grass at the above referenced address after the property owner ignored repeated attempts by the Zoning Inspector to get the site to comply with Queen Anne’s County Code Chapter 19 Article II §19-2.L.(2) which states: A person may not allow any vegetation to grow higher than 12 inches on any lot or parcel that is: (a) Less than three acres in size; and (b) located in an approved or recorded residential subdivision or any part of which is within 200 feet of a neighboring residence.

Attached is the Resolution to place a lien on the subject property so the County can be reimbursed for the cost of the grass cutting.

Recommended Action:

I move that we approve the Resolution to place a lien on the property located at 938 Chester River Dr. in the amount of $205.00
July 10, 2019

Grayson L. Winstead
Mary V. Winstead
2919 Ruthsburg Rd.
Centreville, MD 21617-1956

RE: Tax Map 58E Parcel 568 Lot 42 (938 Chester River Dr. Grasonville, MD 21638)

Dear Mr. & Mrs. Winstead:

Queen Anne’s County hired an independent contractor to cut the grass on the property referenced above. Attached is a copy of the bill.

Therefore, you have twenty (20) days from the date of this letter to pay the $105.00 bill. Plus an administrative fee of $100.00 for a total of $205.00. Failure to pay the full amount will result in a lien being placed against your property. Please make the check payable to the Queen Anne's County Commissioners and mail it to the Dept. of Planning and Zoning 110 Vincit St., Suite 104, Centreville, MD 21617.

I can be reached at 410-758-4088 Monday through Friday from 8:00am to 10:00am if you need to contact me.

Sincerely,

Harold L. Veasel
Nuisance Inspector

Attachments: Invoice: Callahan’s Lawn Care
June 13, 2019

Grayson Winstead
Mary V. Winstead
2919 Ruthsburg Rd.
Centreville, MD 21617-1956

RE: Tax Map 58E, Parcel 568 Lot 42 (938 Chester River Dr., Grasonville)

Dear Mr. Winstead:

During routine inspections in your area I noticed your grass has not been cut. I have determined that you are in violation of Queen Anne's County Code Chapter 19 Article II §19-2 L. (2) which states: A person may not allow any vegetation to grow higher than 12 inches on any lot or parcel that is: (a) Less than three acres in size; and (b) located in an approved or recorded residential subdivision or any part of which is within 200 feet of a neighboring residence.

You have 7 days from the date of this letter to address the violation. If the grass on the entire lot is not cut, you may be issued a citation or Queen Anne's County may hire an independent contractor to cut the grass. Failure to pay the cost of the grass cutting within 15 days will result in a lien being placed against your property.

I can be reached at 410 758-4088 Monday thru Friday from 8am to 10am if you need to contact me.

Sincerely,

Harold L. Veasel
Zoning Inspector

SEND CONTRACTOR

6/20/19
Callahan's Lawn Care  
P.O. Box 241  
Queenstown, MD 21658

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| Queen Annes County  
Att. Vivian Swinson  
110 Vincit street  
Suite 104  
Centreville, MD 21617 |  |

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| cut | lot on Chester river Dr. next to 936  
cut overgrown lawn | 6/21/2019 | 105.00 |

Thank you for your business.

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RESOLUTION 19-30

WHEREAS, The County Commissioners of Queen Anne’s County are authorized under Section 1-104(p) of the Code of Public Laws of Queen Anne’s County (Article 18 of the Code of Public Local Laws of Maryland) “to provide that any valid charges or assessments made against real property within the County shall be liens upon such property to be collected in the same manner as County taxes are collected”,

AND WHEREAS, Queen Anne’s County Ordinance No. 94-04 (“The Nuisance Ordinance”) provides, inter alia, that “The County Commissioners of Queen Anne’s County shall have the full power and authority to abate any nuisance as set forth herein by an appropriate means and to assess the property owner for the costs thereof. Any damage or assessments made hereunder shall be a lien against the real property benefitted and may be collected in the same manner as County real estate taxes.

AND WHEREAS, pursuant to the authority set forth above, The County Commissioners have abated to have caused to be abated a nuisance on the property described below and have determined that the costs thereof are fair and reasonable and are valid charges and assessments.

NOW THEREFORE IT IS RESOLVED, by The County Commissioners of Queen Anne’s County that the amount shown below be assessed as a lien against the property described below and that the same be collected in the same manner as County real estate taxes.

PROPERTY: 113 Watkins Rd.
Grasonville, MD 21638

TAX MAP: 0581 GRID: 0023 PARCEL: 0380 LOT: TAX ID#: 1805017653

OWNER: Delores T. Moss

AMOUNT OF ASSESSMENT: $104.00
ADMINISTRATIVE FEE: $100.00

WITNESS, the hands and seals of the County Commissioners of Queen Anne’s County this 27th day of August, 2019.

ATTEST:

THE COUNTY COMMISSIONERS
OF QUEEN ANNE’S COUNTY
To: County Commissioners

From: Vivian Swinson
Zoning Administrator

Date: August 14, 2019

RE: Map 0581 Grid 0023 Parcel 0380 113 Watkins Rd. Grasonville, MD 21638

On July 3, 2019, an independent contractor hired by the Zoning Office cut the grass at the above referenced address after the property owner ignored repeated attempts by the Zoning Inspector to get the site to comply with Queen Anne's County Code Chapter 19 Article II §19-2.L.(2) which states: A person may not allow any vegetation to grow higher than 12 inches on any lot or parcel that is: (a) Less than three acres in size; and (b) located in an approved or recorded residential subdivision or any part of which is within 200 feet of a neighboring residence.

Attached is the Resolution to place a lien on the subject property so the County can be reimbursed for the cost of the grass cutting.

Recommended Action:

I move that we approve the Resolution to place a lien on the property located at 113 Watkins Rd. in the amount of $205.00
July 10, 2019

Delores T Moss
4040 13th St. NE
Washington DC 20018-3250

RE: Tax Map 581 Parcel 380 (113 Watkins Rd. Grasonville, MD 21638)

Dear Ms. Moss:

Queen Anne’s County hired an independent contractor to cut the grass on the property referenced above. Attached is a copy of the bill.

Therefore, you have twenty (20) days from the date of this letter to pay the $105.00 bill. Plus an administrative fee of $100.00 for a total of $205.00. Failure to pay the full amount will result in a lien being placed against your property. Please make the check payable to the Queen Anne's County Commissioners and mail it to the Dept. of Planning and Zoning 110 Vincit St., Suite 104, Centreville, MD 21617.

I can be reached at 410-758-4088 Monday through Friday from 8:00am to 10:00am if you need to contact me.

Sincerely,

Harold L. Veasel
Nuisance Inspector

Attachments: Invoice: Callahan’s Lawn Care
June 25, 2019

Delores T. Moss
5625 N Sydenham St.
Philadelphia, PA 19141

RE: Tax Map 581 Parcel 380 (113 Watkins Rd. Grasonville, MD 21638)

Dear Ms. Moss:

During routine inspections in your area I noticed your grass has not been cut. I have determined that you are in violation of Queen Anne’s County Code Chapter 19 Article II §19-2 L. (2) which states: A person may not allow any vegetation to grow higher than 12 inches on any lot or parcel that is: (a) Less than three acres in size; and (b) located in an approved or recorded residential subdivision or any part of which is within 200 feet of a neighboring residence.

You have 7 days from the date of this letter to address the violation. If the grass on the entire lot is not cut, you may be issued a citation or Queen Anne’s County may hire an independent contractor to cut the grass. Failure to pay the cost of the grass cutting within 15 days will result in a lien being placed against your property.

I can be reached at 410 758-4088 Monday thru Friday from 8am to 10am if you need to contact me.

Sincerely,

Harold L. Veasel
Zoning Inspector
June 25, 2019

Delores T. Moss  
5625 N Sydenham St.  
Philadelphia, PA 19141

RE: Tax Map 581 Parcel 380 (113 Watkins Rd. Grasonville, MD 21638)

Dear Ms. Moss:

During routine inspections in your area I noticed your grass has not been cut. I have determined that you are in violation of Queen Anne’s County Code Chapter 19 Article II §19-2 L. (2) which states: A person may not allow any vegetation to grow higher than 12 inches on any lot or parcel that is: (a) Less than three acres in size; and (b) located in an approved or recorded residential subdivision or any part of which is within 200 feet of a neighboring residence.

You have 7 days from the date of this letter to address the violation. If the grass on the entire lot is not cut, you may be issued a citation or Queen Anne’s County may hire an independent contractor to cut the grass. Failure to pay the cost of the grass cutting within 15 days will result in a lien being placed against your property.

I can be reached at 410 758-4088 Monday thru Friday from 8am to 10am if you need to contact me.

Sincerely,

Harold L. Vessel  
Zoning Inspector
Search Result for QUEEN ANNE'S COUNTY

View Map | View Ground Rent Redemption | View Ground Rent Registration
--- | --- | ---
}

Tax Exempt: Special Tax Recapture: NONE
Exempt Class: NONE

Account Identifier: District - 05 Account Number - 017653
Owner Name: MOSS DELORIS T
Use: RESIDENTIAL
Principal Residence: NO
Mailing Address: 5625 N SYDENHAM ST
PHILADELPHIA PA 19141
Deed Reference: /00568/ 00501

Premises Address: 113 WATKINS RD
GRASONVILLE 21638-0000
Legal Description: LOT 1.07 ACRES
N CEMETERY LANE S/E GRASONVILLE

Map: Grid: Parcel: Sub District: Subdivision: Section: Block: Lot: Assessment Year: Plat No: Plat Ref:
0581 0023 0380 0000

Special Tax Areas: Town: NONE
Ad Valorem: 2
Tax Class: 2

Primary Structure Built Above Grade Living Area Finished Basement Area Property Land Area County Use
1.0700 AC

Stories Basement Type Exterior Full/Half Bath Garage Last Major Renovation

<table>
<thead>
<tr>
<th>Base Value</th>
<th>Value</th>
<th>Phase-in Assessments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Land: 61,700</td>
<td>90,700</td>
<td>As of 01/01/2019</td>
</tr>
<tr>
<td>Improvements 0</td>
<td>0</td>
<td>As of 07/01/2018</td>
</tr>
<tr>
<td>Total: 61,700</td>
<td>90,700</td>
<td>As of 07/01/2019</td>
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<tr>
<td>Preferential Land: 0</td>
<td>0</td>
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</tbody>
</table>

Seller: TURNER, MARY Q
Type: NON-ARMS LENGTH OTHER
Date: 05/02/1997
Deed1: SM /00568/ 00501
Price: $0

Seller: TURNER, MARY V
Type: ARMS LENGTH MULTIPLE
Date: 03/05/1993
Deed1: MWM /00421/ 00173
Price: $0

Partial Exempt Assessments: Class
County: 000 0.00
State: 000 0.00
Municipal: 000 0.00/0.00 0.00/0.00

Tax Exempt: Special Tax Recapture: NONE
Exempt Class: NONE

Homestead Application Status: No Application
Homeowners' Tax Credit Application Status: No Application Date: 
Callahan's Lawn Care  
P.O. Box 241  
Queenstown, MD 21658

<table>
<thead>
<tr>
<th>BILL TO</th>
<th></th>
</tr>
</thead>
</table>
| Queen Anne's County  
Att. Vivian Swinson  
110 Vincit street  
Suite 104  
Centreville, MD 21617 |  |

<table>
<thead>
<tr>
<th>TERMS</th>
<th></th>
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</thead>
<tbody>
<tr>
<td>DATE</td>
<td>INVOICE #</td>
</tr>
<tr>
<td>7/7/2019</td>
<td>6906</td>
</tr>
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</table>

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<thead>
<tr>
<th>ITEM</th>
<th>DESCRIPTION</th>
<th>SERVICED</th>
<th>AMOUNT</th>
</tr>
</thead>
</table>
| cut | 106 Watkins rd  
cut overgrown lawn | 7/3/2019 | 105.00 |

Thank you for your business.

Total $105.00
RESOLUTION 19-31

WHEREAS, The County Commissioners of Queen Anne's County are authorized under Section 1-104(p) of the Code of Public Laws of Queen Anne's County (Article 18 of the Code of Public Local Laws of Maryland) "to provide that any valid charges or assessments made against real property within the County shall be liens upon such property to be collected in the same manner as County taxes are collected",

AND WHEREAS, Queen Anne's County Ordinance No. 94-04 ("The Nuisance Ordinance") provides, inter alia, that "The County Commissioners of Queen Anne's County shall have the full power and authority to abate any nuisance as set forth herein by an appropriate means and to assess the property owner for the costs thereof. Any damage or assessments made hereunder shall be a lien against the real property benefitted and may be collected in the same manner as County real estate taxes.

AND WHEREAS, pursuant to the authority set forth above, The County Commissioners have abated to have caused to be abated a nuisance on the property described below and have determined that the costs thereof are fair and reasonable and are valid charges and assessments.

NOW THEREFORE IT IS RESOLVED, by The County Commissioners of Queen Anne's County that the amount shown below be assessed as a lien against the property described below and that the same be collected in the same manner as County real estate taxes.

PROPERTY: 103 Creston Drive
           Chestertown, MD 21620

TAX MAP: 10, PARCEL: 46, LOT: 622, TAX ID: 1802003228

OWNER: John & Betty Grimes

AMOUNT OF ASSESSMENT: $250.00
ADMINISTRATIVE FEE: $100.00

WITNESS, the hands and seals of the County Commissioners of Queen Anne's County this 27th day of August, 2018.

ATTEST:

THE COUNTY COMMISSIONERS OF QUEEN ANNE'S COUNTY

____________________

____________________

____________________

____________________
To: County Commissioners

From: Vivian Swinson
Zoning Administrator

August 22, 2019

RE: Map 10, Parcel 46, Lot 622 (103 Creston Drive, Chestertown MD 21617)

On June 26, 2019, an independent contractor hired by the Zoning Office cut the grass at the above referenced address after the property owner ignored repeated attempts by the Zoning Inspector to get the site to comply with Queen Anne’s County Code Chapter 19 Article II §19-2.L.(2) which states: *A person may not allow any vegetation to grow higher than 12 inches on any lot or parcel that is: (a) Less than three acres in size; and (b) located in an approved or recorded residential subdivision or any part of which is within 200 feet of a neighboring residence.*

Attached is the Resolution to place a lien on the subject property so the County can be reimbursed for the cost of the grass cutting.

Recommended Action:

I move that we approve the Resolution to place a lien on the property located at 103 Creston Drive, Chestertown MD 21620 in the amount of $300.00
WILL BE LIENS UPON SUCH PROPERTY TO BE COLLECTED IN THE SAME MANNER AS COUNTY TAXES ARE COLLECTED”,

AND WHEREAS, Queen Anne’s County Ordinance No. 94-04 (“The Nuisance Ordinance”) provides, inter alia, that “The County Commissioners of Queen Anne’s County shall have the full power and authority to abate any nuisance as set forth herein by an appropriate means and to assess the property owner for the costs thereof. Any damage or assessments made hereunder shall be a lien against the real property benefitted and may be collected in the same manner as County real estate taxes.

AND WHEREAS, pursuant to the authority set forth above, The County Commissioners have abated to have caused to be abated a nuisance on the property described below and have determined that the costs thereof are fair and reasonable and are valid charges and assessments.

NOW THEREFORE IT IS RESOLVED, by The County Commissioners of Queen Anne’s County that the amount shown below be assessed as a lien against the property described below and that the same be collected in the same manner as County real estate taxes.

PROPERTY: 918 Petinot Place
Stevensville, MD

TAX MAP: 0049 GRID: 0000 PARCEL: 0038 LOT: 48 TAX ID#: 1804002679

OWNER: Jason M. Weatherspoon

AMOUNT OF ASSESSMENT: $135.00
ADMINISTRATIVE FEE: $100.00

WITNESS, the hands and seals of the County Commissioners of Queen Anne’s County this 27th day of August, 2018.

ATTEST:

THE COUNTY COMMISSIONERS
OF QUEEN ANNE’S COUNTY

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To: County Commissioners

From: Vivian Swinson
Zoning Administrator

Date: August 14, 2019

RE: Map 0049 Grid 0000 Parcel 0038 916 Petinot Place Stevensville, MD 21666

On July 3, 2019, an independent contractor hired by the Zoning Office cut the grass at the above referenced address after the property owner ignored repeated attempts by the Zoning Inspector to get the site to comply with Queen Anne’s County Code Chapter 19 Article II §19-2.L.(2) which states: A person may not allow any vegetation to grow higher than 12 inches on any lot or parcel that is: (a) Less than three acres in size; and (b) located in an approved or recorded residential subdivision or any part of which is within 200 feet of a neighboring residence.

Attached is the Resolution to place a lien on the subject property so the County can be reimbursed for the cost of the grass cutting.

Recommended Action:

I move that we approve the Resolution to place a lien on the property located at 916 Petinot Place in the amount of $235.00
June 26, 2019

Jason M. Weatherspoon
918 Petinot Pl.
Stevensville, MD 21666

RE: Tax Map 49 Parcel 38 Lot 48

Dear Mr. Weatherspoon:

During routine inspections in your area I noticed your grass has not been cut. I have determined that you are in violation of Queen Anne’s County Code Chapter 19 Article II §19-2 L. (2) which states: A person may not allow any vegetation to grow higher than 12 inches on any lot or parcel that is: (a) Less than three acres in size; and (b) located in an approved or recorded residential subdivision or any part of which is within 200 feet of a neighboring residence.

You have 7 days from the date of this letter to address the violation. If the grass on the entire lot is not cut, you may be issued a citation or Queen Anne’s County may hire an independent contractor to cut the grass. Failure to pay the cost of the grass cutting within 15 days will result in a lien being placed against your property.

I can be reached at 410 758-4088 Monday thru Friday from 8am to 10am if you need to contact me.

Sincerely,

Harold L. Veasel
Zoning Inspector

SEND CONTRACTOR
7/2/19
Callahan's Lawn Care  
P.O. Box 241  
Queenstown, MD 21658

BILL TO  
Queen Anne County  
Att. Vivian Swinson  
110 Vincit street  
Suite 104  
Centreville, MD 21617

<table>
<thead>
<tr>
<th>ITEM</th>
<th>DESCRIPTION</th>
<th>SERVICED</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>cut</td>
<td>918 Peticul place: cut overgrown lawn</td>
<td>7/3/2019</td>
<td>$135.00</td>
</tr>
</tbody>
</table>

Thank you for your business.

Total  
$135.00
July 10, 2019

Jason M. Weatherspoon
918 Petinot Pl.
Stevensville, MD 21666

RE: Tax Map 49 Parcel 38 Lot 48

Dear Mr. Weatherspoon:

Queen Anne's County hired an independent contractor to cut the grass on the property referenced above. Attached is a copy of the bill.

Therefore, you have twenty (20) days from the date of this letter to pay the $135.00 bill. Plus an administrative fee of $100.00 for a total of $235.00. Failure to pay the full amount will result in a lien being placed against your property. Please make the check payable to the Queen Anne's County Commissioners and mail it to the Dept. of Planning and Zoning 110 Vincit St., Suite 104, Centreville, MD 21617.

I can be reached at 410-758-4088 Monday through Friday from 8:00am to 10:00am if you need to contact me.

Sincerely,

[Signature]

Harold L. Veasel
Nuisance Inspector

Attachments: Invoice: Callahan's Lawn Care
Callahan's Lawn Care  
P.O. Box 241  
Queenstown, MD 21658

BILL TO  
Queen Anne's County  
Att. Vivian Swinson  
110 Vincit street  
Suite 104  
Centreville, MD 21617

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<th>AMOUNT</th>
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</thead>
<tbody>
<tr>
<td>cut</td>
<td>cut overgrown lawn</td>
<td>7/3/2019</td>
<td>135.00</td>
</tr>
</tbody>
</table>

Thank you for your business.  
Total $135.00
ACTION ITEM

Memo to: Queen Anne’s County Commissioners
From: Teresa Ward, Department of Budget, Finance & Information Technology
Date: August 15, 2019
Subject: Equitable Sharing Agreement and Certification for the Queen Anne’s County Sheriff’s Office

The attached report needs to be initialed by James J. Moran on page 5 beside his name. It is the Annual Certification Report that is filed with the Department of Justice every August. In prior years, the Sheriff’s Office received Confiscated Federal Funds and we were required to report how this money was spent. The Sheriff’s Office didn’t receive any federally confiscated funds during FY19 nor did they have a beginning balance; however this report must be submitted if the Sheriff’s Office still wants to participate in the Equitable Shared Program and receive funds in the future.

I will keep a copy of the form with initials in the file so the County can show that the appropriate approval was obtained.

I move to have James J. Moran, Commission President, initial beside his name on Page 5 of the Equitable Sharing Agreement and Certification for the Queen Anne’s County Sheriff’s Office.
# Equitable Sharing Agreement and Certification

NCIC/ORI/Tracking Number: MD0180000  
Agency Name: Queen Anne's County Sheriff's Office  
Mailing Address: 505 Railroad Avenue  
Centreville, MD 21617

Agency Finance Contact  
Name: Ward, Teresa A  
Phone: 410-758-4064  
Email: tward@qac.org

Jurisdiction Finance Contact  
Name: Ward, Teresa  
Phone: 410-758-4064  
Email: tward@qac.org

ESAC Preparer  
Name: Ward, Teresa  
Phone: 410-758-4064  
Email: tward@qac.org

FY End Date: 06/30/2019  
Agency FY 2020 Budget: $8,652,460.00

## Annual Certification Report

### Summary of Equitable Sharing Activity

<table>
<thead>
<tr>
<th>Description</th>
<th>Justice Funds</th>
<th>Treasury Funds</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Beginning Equitable Sharing Fund Balance</td>
<td>$0.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>2. Equitable Sharing Funds Received</td>
<td>$0.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>3. Equitable Sharing Funds Received from Other Law Enforcement Agencies and Task Force</td>
<td>$0.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>4. Other Income</td>
<td>$0.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>5. Interest Income</td>
<td>$0.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>6. Total Equitable Sharing Funds Received (total of lines 1-5)</td>
<td>$0.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>7. Equitable Sharing Funds Spent (total of lines a - n)</td>
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<td>$0.00</td>
</tr>
<tr>
<td>8. Ending Equitable Sharing Funds Balance (difference between line 7 and line 6)</td>
<td>$0.00</td>
<td>$0.00</td>
</tr>
</tbody>
</table>

*Department of Justice Asset Forfeiture Program participants are: FBI, DEA, ATF, USPIS, USDA, DCIS, DSS, and FDA
*Department of the Treasury Asset Forfeiture Program participants are: IRS, ICE, CBP and USSS.

### Summary of Shared Funds Spent

<table>
<thead>
<tr>
<th>Description</th>
<th>Justice Funds</th>
<th>Treasury Funds</th>
</tr>
</thead>
<tbody>
<tr>
<td>a. Law Enforcement Operations and Investigations</td>
<td>$0.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>b. Training and Education</td>
<td>$0.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>c. Law Enforcement, Public Safety, and Detention Facilities</td>
<td>$0.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>d. Law Enforcement Equipment</td>
<td>$0.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>e. Joint Law Enforcement/Public Safety Equipment and Operations</td>
<td>$0.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>f. Contracts for Services</td>
<td>$0.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>g. Law Enforcement Travel and Per Diem</td>
<td>$0.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>h. Law Enforcement Awards and Memorials</td>
<td>$0.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>i. Drug, Gang, and Other Education or Awareness Programs</td>
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<td>$0.00</td>
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<tr>
<td>j. Matching Grants</td>
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<tr>
<td>k. Transfers to Other Participating Law Enforcement Agencies</td>
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<td>$0.00</td>
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<tr>
<td>l. Support of Community-Based Programs</td>
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</tr>
<tr>
<td>m. Non-Categorized Expenditures</td>
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<tr>
<td>n. Salaries</td>
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<td><strong>Total</strong></td>
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<td>$0.00</td>
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Date Printed: 08/15/2019

Page 1 of 5
### Equitable Sharing Funds Received From Other Agencies

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<thead>
<tr>
<th>Transferring Agency Name</th>
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<tbody>
<tr>
<td></td>
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### Other Income

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<tr>
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### Matching Grants

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<thead>
<tr>
<th>Matching Grant Name</th>
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<tbody>
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### Transfers to Other Participating Law Enforcement Agencies

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<thead>
<tr>
<th>Receiving Agency Name</th>
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</table>

### Support of Community-Based Programs

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<tr>
<th>Recipient</th>
<th>Justice Funds</th>
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<tr>
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### Non-Categorized Expenditures

<table>
<thead>
<tr>
<th>Description</th>
<th>Justice Funds</th>
<th>Treasury Funds</th>
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</thead>
<tbody>
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### Salaries

<table>
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<tr>
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</tr>
</thead>
<tbody>
<tr>
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</table>

### Paperwork Reduction Act Notice

Under the Paperwork Reduction Act, a person is not required to respond to a collection of information unless it displays a valid OMB control number. We try to create accurate and easily understood forms that impose the least possible burden on you to complete. The estimated average time to complete this form is 30 minutes. If you have comments regarding the accuracy of this estimate, or suggestions for making this form simpler, please write to the Asset Forfeiture and Money Laundering Section at 1400 New York Avenue, N.W., Washington, DC 20005.

### Privacy Act Notice

The Department of Justice is collecting this information for the purpose of reviewing your equitable sharing expenditures. Providing this information is voluntary; however, the information is necessary for your agency to maintain Program compliance. Information collected is covered by Department of Justice System of Records Notice, 71 Fed. Reg. 29170 (May 19, 2006), JMD-022 Department of Justice Consolidated Asset Tracking System (CATS). This information may be disclosed to contractors when necessary to accomplish an agency function, to law enforcement when there is a violation or potential violation of law, or in accordance with other published routine uses. For a complete list of routine uses, see the System of Records Notice as amended by subsequent publications.

### Single Audit Information

**Independent Auditor**

- **Name:** Geiser, Roy J
- **Company:** TGM Group
- **Phone:** 410-742-1328
- **Email:** rgeiser@tgmgroupllc.com

**Date Printed:** 08/15/2019
Were equitable sharing expenditures included on your jurisdiction's prior fiscal year's Schedule of Expenditures of Federal Awards (SEFA)?

YES □  NO X

Prior year Single Audit Number Assigned by Harvester Database:
Affidavit

Under penalty of perjury, the undersigned officials certify that they have read and understand their obligations under the Guide to Equitable Sharing for State, Local, and Tribal Law Enforcement Agencies (Guide) and all subsequent updates, this Equitable Sharing Agreement, and the applicable sections of the Code of Federal Regulations. The undersigned officials certify that the information submitted on the Equitable Sharing Agreement and Certification form (ESAC) is an accurate accounting of funds received and spent by the Agency.

The undersigned certify that the Agency is in compliance with the applicable nondiscrimination requirements of the following laws and their Department of Justice implementing regulations: Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq.), Title IX of the Education Amendments of 1972 (20 U.S.C. § 1681 et seq.), Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794), and the Age Discrimination Act of 1975 (42 U.S.C. § 6101 et seq.), which prohibit discrimination on the basis of race, color, national origin, disability, or age in any federally assisted program or activity, or on the basis of sex in any federally assisted education program or activity. The Agency agrees that it will comply with all federal statutes and regulations permitting federal investigators access to records and any other sources of information as may be necessary to determine compliance with civil rights and other applicable statutes and regulations.

Equitable Sharing Agreement

This Federal Equitable Sharing Agreement, entered into among (1) the Federal Government, (2) the Agency, and (3) the Agency’s governing body, sets forth the requirements for participation in the federal Equitable Sharing Program and the restrictions upon the use of federally forfeited funds, property, and any interest earned thereon, which are equitably shared with participating law enforcement agencies. By submitting this form, the Agency agrees that it will be bound by the Guide and all subsequent updates, this Equitable Sharing Agreement, and the applicable sections of the Code of Federal Regulations. Submission of the ESAC is a prerequisite to receiving any funds or property through the Equitable Sharing Program.

1. Submission. The ESAC must be signed and electronically submitted within 60 days of the end of the Agency’s fiscal year. Electronic submission constitutes submission to the Department of Justice and the Department of the Treasury.

2. Signatories. The ESAC must be signed by the head of the Agency and the head of the governing body. Examples of Agency heads include police chief, sheriff, director, commissioner, superintendent, administrator, county attorney, district attorney, prosecuting attorney, state attorney, commonwealth attorney, and attorney general. The governing body head is the head of the agency that appropriates funding to the Agency. Examples of governing body heads include city manager, mayor, city council chairperson, county executive, county council chairperson, administrator, commissioner, and governor. The governing body head cannot be an official or employee of the Agency and must be from a separate entity.

3. Uses. Shared assets must be used for law enforcement purposes in accordance with the Guide and all subsequent updates, this Equitable Sharing Agreement, and the applicable sections of the Code of Federal Regulations.

4. Transfers. Before the Agency transfers funds to other state or local law enforcement agencies, it must obtain written approval from the Department of Justice or Department of the Treasury. Transfers of tangible property are not permitted. Agencies that transfer or receive equitable sharing funds must perform sub-recipient monitoring in accordance with the Code of Federal Regulations.

5. Internal Controls. The Agency agrees to account separately for federal equitable sharing funds received from the Department of Justice and the Department of the Treasury, funds from state and local forfeitures, joint law enforcement operations funds, and any other sources must not be commingled with federal equitable sharing funds.

The Agency certifies that equitable sharing funds are maintained by the entity that maintains the Agency’s appropriated or general funds and agrees that the funds will be subject to the standard accounting requirements and practices employed by the Agency’s jurisdiction in accordance with the requirements set forth in the Guide, any subsequent updates, and the Code of Federal Regulations, including the requirement to maintain relevant documents and records for five years.

The misuse or misapplication of equitably shared funds or assets or supplantation of existing resources with shared funds or assets is prohibited. The Agency must follow its jurisdiction’s procurement policies when expending equitably shared funds. Failure to comply with any provision of the Guide, any subsequent updates, and the Code of Federal Regulations may subject the Agency to sanctions.

6. Single Audit Report and Other Reviews. Audits shall be conducted as provided by the Single Audit Act Amendments of 1996 and OMB Uniform Administrative Requirements, Costs Principles, and Audit Requirements for Federal Awards. The Agency must report its equitable sharing expenditures on the Schedule of Expenditures of Federal Awards (SEFA) under Catalog of Federal Domestic Assistance number 16.922 for Department of Justice and 21.016 for Department of the Treasury. The Department of Justice and the Department of the Treasury reserve the right to conduct audits or reviews.

Date Printed: 08/15/2019
7. Freedom of Information Act (FOIA). Information provided in this Document is subject to the FOIA requirements of the Department of Justice and the Department of the Treasury. Agencies must follow local release of information policies.

8. Waste, Fraud, or Abuse. An Agency or governing body is required to immediately notify the Money Laundering and Asset Recovery Section of the Department of Justice and the Executive Office for Asset Forfeiture of the Department of the Treasury of any allegations or theft, fraud, waste, or abuse involving federal equitable sharing funds.

Civil Rights Cases

During the past fiscal year: (1) has any court or administrative agency issued any finding, judgment, or determination that the Agency discriminated against any person or group in violation of any of the federal civil rights statutes listed above; or (2) has the Agency entered into any settlement agreement with respect to any complaint filed with a court or administrative agency alleging that the Agency discriminated against any person or group in violation of any of the federal civil rights statutes listed above?

☐ Yes ☑ No

Agency Head
Name: Hofmann, Raymond G
Title: Sheriff
Email: ghofmann@qac.org
Signature: Submitted Electronically
Date: 08/15/2019

To the best of my knowledge and belief, the information provided on this ESAC is true and accurate and has been reviewed and authorized by the Law Enforcement Agency Head whose name appears above. Entry of the Agency Head name above indicates his/her agreement to abide by the Guide, any subsequent updates, and the Code of Federal Regulations, including ensuring permissibility of expenditures and following all required procurement policies and procedures.

Governing Body Head
Name: Moran, James J
Title: County Commissioner
Email: jmoran@qac.org
Signature: Submitted Electronically
Date: 08/15/2019

To the best of my knowledge and belief, the Agency's current fiscal year budget reported on this ESAC is true and accurate and the Governing Body Head whose name appears above certifies that the agency's budget has not been supplanted as a result of receiving equitable sharing funds. Entry of the Governing Body Head name above indicates his/her agreement to abide by the policies and procedures set forth in the Guide, any subsequent updates, and the Code of Federal Regulations.

☐ I certify that I have obtained approval from and I am authorized to submit this form on behalf of the Agency Head and the Governing Body Head.
ACTION ITEM

Memo to: Queen Anne's County Commissioners
From: Teresa Ward, Department of Budget, Finance & Information Technology
Date: August 15, 2019
Subject: Equitable Sharing Agreement and Certification for the Queen Anne's County Drug Task Force

The attached report needs to be initialed by James J. Moran on page 5 beside his name. It is the Annual Certification Report that is filed with the Department of Justice every August. In prior years, the Drug Task Force received Confiscated Federal Funds and we are required to report how this money is being spent. There are no County funds included in this report – it is all Federal money.

I will keep a copy of the form with initials in the file so the County can show that the appropriate approval was obtained.

I move to have James J. Moran, Commission President, initial beside his name on Page 5 of the Equitable Sharing Agreement and Certification for the Queen Anne's County Drug Task Force.
## Annual Certification Report

### Summary of Equitable Sharing Activity  

<table>
<thead>
<tr>
<th></th>
<th>Justice Funds</th>
<th>Treasury Funds</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Beginning Equitable Sharing Fund Balance</td>
<td>$702.14</td>
</tr>
<tr>
<td>2</td>
<td>Equitable Sharing Funds Received</td>
<td>$0.00</td>
</tr>
<tr>
<td>3</td>
<td>Equitable Sharing Funds Received from Other Law Enforcement Agencies and Task Force</td>
<td>$0.00</td>
</tr>
<tr>
<td>4</td>
<td>Other Income</td>
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</tr>
<tr>
<td>5</td>
<td>Interest Income</td>
<td>$14.95</td>
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<tr>
<td>6</td>
<td>Total Equitable Sharing Funds Received (total of lines 1-5)</td>
<td>$717.09</td>
</tr>
<tr>
<td>7</td>
<td>Equitable Sharing Funds Spent (total of lines a - n)</td>
<td>$0.00</td>
</tr>
<tr>
<td>8</td>
<td>Ending Equitable Sharing Funds Balance</td>
<td>$717.09</td>
</tr>
</tbody>
</table>

1. Department of Justice Asset Forfeiture Program participants are: FBI, DEA, ATF, USPIS, USDA, DCIS, DSS, and FDA  
2. Department of the Treasury Asset Forfeiture Program participants are: IRS, ICE, CBP and USSS.

### Summary of Shared Funds Spent  

<table>
<thead>
<tr>
<th></th>
<th>Justice Funds</th>
<th>Treasury Funds</th>
</tr>
</thead>
<tbody>
<tr>
<td>a</td>
<td>Law Enforcement Operations and Investigations</td>
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<tr>
<td>b</td>
<td>Training and Education</td>
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</tr>
<tr>
<td>c</td>
<td>Law Enforcement, Public Safety, and Detention Facilities</td>
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</tr>
<tr>
<td>d</td>
<td>Law Enforcement Equipment</td>
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</tr>
<tr>
<td>e</td>
<td>Joint Law Enforcement/Public Safety Equipment and Operations</td>
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</tr>
<tr>
<td>f</td>
<td>Contracts for Services</td>
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<tr>
<td>g</td>
<td>Law Enforcement Travel and Per Diem</td>
<td>$0.00</td>
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<tr>
<td>h</td>
<td>Law Enforcement Awards and Memorials</td>
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</tr>
<tr>
<td>i</td>
<td>Drug, Gang, and Other Education or Awareness Programs</td>
<td>$0.00</td>
</tr>
<tr>
<td>j</td>
<td>Matching Grants</td>
<td>$0.00</td>
</tr>
<tr>
<td>k</td>
<td>Transfers to Other Participating Law Enforcement Agencies</td>
<td>$0.00</td>
</tr>
<tr>
<td>l</td>
<td>Support of Community-Based Programs</td>
<td>$0.00</td>
</tr>
<tr>
<td>m</td>
<td>Non-Categorized Expenditures</td>
<td>$0.00</td>
</tr>
<tr>
<td>n</td>
<td>Salaries</td>
<td>$0.00</td>
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<table>
<thead>
<tr>
<th></th>
<th>Justice Funds</th>
<th>Treasury Funds</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Total</td>
<td>$0.00</td>
</tr>
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Date Printed: 08/15/2019
<table>
<thead>
<tr>
<th>Members of the Task Force</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Agency Name</strong></td>
</tr>
<tr>
<td>Centreville Police Department</td>
</tr>
<tr>
<td>Maryland Department Of State Police</td>
</tr>
<tr>
<td>Maryland Natural Resources Police</td>
</tr>
<tr>
<td>Queen Anne's County Sheriff's Office</td>
</tr>
<tr>
<td>Queen Anne's County State's Attorney's Office</td>
</tr>
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</table>

<table>
<thead>
<tr>
<th>Equitable Sharing Funds Received From Other Agencies</th>
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</thead>
<tbody>
<tr>
<td><strong>Transferring Agency Name</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Other Income</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Other Income Type</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Matching Grants</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Matching Grant Name</strong></td>
</tr>
</tbody>
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<table>
<thead>
<tr>
<th>Transfers to Other Participating Law Enforcement Agencies</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Receiving Agency Name</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Support of Community-Based Programs</th>
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</thead>
<tbody>
<tr>
<td><strong>Recipient</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Non-Categorized Expenditures</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Description</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Salaries</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Salary Type</strong></td>
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</tbody>
</table>

**Paperwork Reduction Act Notice**

Under the Paperwork Reduction Act, a person is not required to respond to a collection of information unless it displays a valid OMB control number. We try to create accurate and easily understood forms that impose the least possible burden on you to complete. The estimated average time to complete this form is 30 minutes. If you have comments regarding the accuracy of this estimate, or suggestions for making this form simpler, please write to the Asset Forfeiture and Money Laundering Section at 1400 New York Avenue, N.W., Washington, DC 20005.
Privacy Act Notice

The Department of Justice is collecting this information for the purpose of reviewing your equitable sharing expenditures. Providing this information is voluntary; however, the information is necessary for your agency to maintain Program compliance. Information collected is covered by Department of Justice System of Records Notice, 71 Fed. Reg. 29170 (May 19, 2006), JMD-022 Department of Justice Consolidated Asset Tracking System (CATS). This information may be disclosed to contractors when necessary to accomplish an agency function, to law enforcement when there is a violation or potential violation of law, or in accordance with other published routine uses. For a complete list of routine uses, see the System of Records Notice as amended by subsequent publications.

Single Audit Information

Independent Auditor
Name: Geiser, Roy J
Company: TGM Group
Phone: 410-742-1328
Email: rgeiser@tgmgroupllc.com

Were equitable sharing expenditures included on your jurisdiction's prior fiscal year's Schedule of Expenditures of Federal Awards (SEFA)?

YES ☐ NO ☒

Prior year Single Audit Number Assigned by Harvester Database:
Affidavit

Under penalty of perjury, the undersigned officials certify that they have read and understand their obligations under the Guide to Equitable Sharing for State, Local, and Tribal Law Enforcement Agencies (Guide) and all subsequent updates, this Equitable Sharing Agreement, and the applicable sections of the Code of Federal Regulations. The undersigned officials certify that the information submitted on the Equitable Sharing Agreement and Certification form (ESAC) is an accurate accounting of funds received and spent by the Agency.

The undersigned certify that the Agency is in compliance with the applicable nondiscrimination requirements of the following laws and their Department of Justice implementing regulations: Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq.), Title IX of the Education Amendments of 1972 (20 U.S.C. § 1681 et seq.), Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794), and the Age Discrimination Act of 1975 (42 U.S.C. § 6101 et seq.), which prohibit discrimination on the basis of race, color, national origin, disability, or age in any federally assisted program or activity, or on the basis of sex in any federally assisted education program or activity. The Agency agrees that it will comply with all federal statutes and regulations permitting federal investigators access to records and any other sources of information as may be necessary to determine compliance with civil rights and other applicable statutes and regulations.

Equitable Sharing Agreement

This Federal Equitable Sharing Agreement, entered into among (1) the Federal Government, (2) the Agency, and (3) the Agency's governing body, sets forth the requirements for participation in the federal Equitable Sharing Program and the restrictions upon the use of federally forfeited funds, property, and any interest earned thereon, which are equitably shared with participating law enforcement agencies. By submitting this form, the Agency agrees that it will be bound by the Guide and all subsequent updates, this Equitable Sharing Agreement, and the applicable sections of the Code of Federal Regulations. Submission of the ESAC is a prerequisite to receiving any funds or property through the Equitable Sharing Program.

1. Submission. The ESAC must be signed and electronically submitted within 60 days of the end of the Agency's fiscal year. Electronic submission constitutes submission to the Department of Justice and the Department of the Treasury.

2. Signatories. The ESAC must be signed by the head of the Agency and the head of the governing body. Examples of Agency heads include police chief, sheriff, director, commissioner, superintendent, administrator, county attorney, district attorney, prosecuting attorney, state attorney, commonwealth attorney, and attorney general. The governing body head is the head of the agency that appropriates funding to the Agency. Examples of governing body heads include city manager, mayor, city council chairperson, county executive, county council chairperson, administrator, commissioner, and governor. The governing body head cannot be an official or employee of the Agency and must be from a separate entity.

3. Uses. Shared assets must be used for law enforcement purposes in accordance with the Guide and all subsequent updates, this Equitable Sharing Agreement, and the applicable sections of the Code of Federal Regulations.

4. Transfers. Before the Agency transfers funds to other state or local law enforcement agencies, it must obtain written approval from the Department of Justice or Department of the Treasury. Transfers of tangible property are not permitted. Agencies that transfer or receive equitable sharing funds must perform sub-recipient monitoring in accordance with the Code of Federal Regulations.

5. Internal Controls. The Agency agrees to account separately for federal equitable sharing funds received from the Department of Justice and the Department of the Treasury, funds from state and local forfeitures, joint law enforcement operations funds, and any other sources must not be commingled with federal equitable sharing funds. The Agency certifies that equitable sharing funds are maintained by the entity that maintains the Agency's appropriated or general funds and agrees that the funds will be subject to the standard accounting requirements and practices employed by the Agency's jurisdiction in accordance with the requirements set forth in the Guide, any subsequent updates, and the Code of Federal Regulations, including the requirement to maintain relevant documents and records for five years.

The misuse or misapplication of equitably shared funds or assets or supplantation of existing resources with shared funds or assets is prohibited. The Agency must follow its jurisdiction's procurement policies when expending equitably shared funds. Failure to comply with any provision of the Guide, any subsequent updates, and the Code of Federal Regulations may subject the Agency to sanctions.

6. Single Audit Report and Other Reviews. Audits shall be conducted as provided by the Single Audit Act Amendments of 1996 and OMB Uniform Administrative Requirements, Costs Principles, and Audit Requirements for Federal Awards. The Agency must report its equitable sharing expenditures on the Schedule of Expenditures of Federal Awards (SEFA) under Catalog of Federal Domestic Assistance number 16.922 for Department of Justice and 21.016 for Department of the Treasury. The Department of Justice and the Department of the Treasury reserve the right to conduct audits or reviews.

Date Printed: 08/15/2019
7. Freedom of Information Act (FOIA). Information provided in this Document is subject to the FOIA requirements of the Department of Justice and the Department of the Treasury. Agencies must follow local release of information policies.

8. Waste, Fraud, or Abuse. An Agency or governing body is required to immediately notify the Money Laundering and Asset Recovery Section of the Department of Justice and the Executive Office for Asset Forfeiture of the Department of the Treasury of any allegations or theft, fraud, waste, or abuse involving federal equitable sharing funds.

Civil Rights Cases

During the past fiscal year: (1) has any court or administrative agency issued any finding, judgment, or determination that the Agency discriminated against any person or group in violation of any of the federal civil rights statutes listed above; or (2) has the Agency entered into any settlement agreement with respect to any complaint filed with a court or administrative agency alleging that the Agency discriminated against any person or group in violation of any of the federal civil rights statutes listed above?

☐ Yes  ☒ No

Agency Head
Name: Hofmann, Raymond G
Title: Sheriff
Email: ghofmann@qac.org

Signature: Submitted Electronically
Date: 08/15/2019

To the best of my knowledge and belief, the information provided on this ESAC is true and accurate and has been reviewed and authorized by the Law Enforcement Agency Head whose name appears above. Entry of the Agency Head name above indicates his/her agreement to abide by the Guide, any subsequent updates, and the Code of Federal Regulations, including ensuring permissibility of expenditures and following all required procurement policies and procedures.

Governing Body Head
Name: Moran, James J
Title: County Commissioner
Email: jmoran@qac.org

Signature: Submitted Electronically
Date: 08/15/2019

To the best of my knowledge and belief, the Agency's current fiscal year budget reported on this ESAC is true and accurate and the Governing Body Head whose name appears above certifies that the agency's budget has not been supplanted as a result of receiving equitable sharing funds. Entry of the Governing Body Head name above indicates his/her agreement to abide by the policies and procedures set forth in the Guide, any subsequent updates, and the Code of Federal Regulations.

☐ I certify that I have obtained approval from and I am authorized to submit this form on behalf of the Agency Head and the Governing Body Head.
The Department of Emergency Services received ten sealed proposals, which were opened on July 12, 2019 for a consultant to assist with the procurement of a new Computer Aided Dispatch (CAD). The CAD will include a Law Enforcement Records Management System (LERMS), a Jail Records Management System (JMS), and a Fire Records Management System (FRMS) to be used by all of the county's public safety agencies. The selected consultant will coordinate with each of the public safety agencies to determine their needs and priorities and will assist the department with writing the RFP. In addition to helping with vendor demonstrations and contract negotiations to secure the best possible cost on behalf of the county. Consultant proposals included pricing to complete Phases I – III (Kickoff Needs Assessment, RFP Development, and Contract Negotiations) and through Phase-IV (final implementation) Proposals were solicited per the County's procurement policy and the bids were received as follows:

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Location</th>
<th>Fee Phase I-III</th>
<th>Fee Phase IV</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Winbourne</td>
<td>VA</td>
<td>$89,500.00</td>
<td>Did Not Bid</td>
<td>$89,500.00</td>
</tr>
<tr>
<td>Deltalux</td>
<td>CA</td>
<td>$169,248.00</td>
<td>Did Not Bid</td>
<td>$169,248.00</td>
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<tr>
<td>TSSI</td>
<td>PA</td>
<td>$89,050.00</td>
<td>$62,250.00</td>
<td>$171,300.00</td>
</tr>
<tr>
<td>NPSG</td>
<td>NC</td>
<td>$98,240.00</td>
<td>$76,750.00</td>
<td>$174,990.00</td>
</tr>
<tr>
<td>Perry Dunn</td>
<td>ME</td>
<td>$84,180.00</td>
<td>$124,720.00</td>
<td>$208,920.00</td>
</tr>
<tr>
<td>Federal Engineering</td>
<td>VA</td>
<td>$166,728.00</td>
<td>$118,800.00</td>
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<td>Mission Critical</td>
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<td>AEI Consulting</td>
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<td>$385,550.00</td>
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<tr>
<td>CNC Consulting</td>
<td>NJ</td>
<td>$291,200.00</td>
<td>$291,200.00</td>
<td>$582,400.00</td>
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</table>
The proposal received by Technology Security Support Implementation (TSSI) meets the project requirements and offers the lowest total project cost. Funding has been approved in the FY2020 budget to cover Phases I-III of the CAD Consultant capital project, number 400931. Departmental Command Staff recommends awarding the contract to Technical Security Support Implementation (TSSI) of Pittsburgh, PA.

Recommended Motion: I move that the Board of County Commissioners authorize the Director of the Department of Emergency Services to execute a contract with Technology Security Support Implementation to provide consulting and project management in regards to the selection of a Public Safety Computer Aided Dispatch and Records Management System(s) for $89,050.00, to complete Phase I-III of the project.
EMERGENCY SERVICES - 9-1-1 Communications

FY 2020 CAPITAL Project - CAD Replacement (Consultant)

Approved FY 2020 Capital Project - CAD Replacement Consultant $120,000.00

<table>
<thead>
<tr>
<th>Expenditures</th>
<th>Commissioner Approval Date</th>
<th>Item</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pending Approval</td>
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<td>($89,050.00)</td>
</tr>
</tbody>
</table>

| Remaining Balance     |                           | $30,950.00            |

The above information has been verified by the Queen Anne’s County Finance Office
### ACCOUNT 1 - PROCEEDS OF 2020 BONDS

<table>
<thead>
<tr>
<th>DATE</th>
<th>T/C</th>
<th>ENC/REV</th>
<th>REFERENCE</th>
<th>PAYER/VENDOR</th>
<th>BUDGET</th>
<th>EXPENSES</th>
<th>RECEIPTS</th>
<th>ENCUMBRANCES</th>
<th>RECEIVABLES</th>
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<td>FY20 ORIGINAL BUDGET</td>
</tr>
<tr>
<td>1/20</td>
<td></td>
<td>07/01/19</td>
<td>16</td>
<td></td>
<td>120,000</td>
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<td>.00</td>
<td>.00</td>
<td>.00</td>
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**TOTAL**

<table>
<thead>
<tr>
<th>ACCOUNT 1 - PROCEEDS OF 2020 BONDS</th>
<th>BUDGET</th>
<th>EXPENSES</th>
<th>RECEIPTS</th>
<th>ENCUMBRANCES</th>
<th>RECEIVABLES</th>
<th>DESCRIPTION</th>
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<td>.00</td>
<td>.00</td>
<td>.00</td>
<td>.00</td>
<td>FY20 ORIGINAL BUDGET</td>
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### ACCOUNT 2 - CONSULTANTS

<table>
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<th>DATE</th>
<th>T/C</th>
<th>ENC/REV</th>
<th>REFERENCE</th>
<th>PAYER/VENDOR</th>
<th>BUDGET</th>
<th>EXPENSES</th>
<th>RECEIPTS</th>
<th>ENCUMBRANCES</th>
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<td></td>
<td>07/01/19</td>
<td>15</td>
<td></td>
<td>120,000</td>
<td>.00</td>
<td>.00</td>
<td>.00</td>
<td>.00</td>
<td>FY20 ORIGINAL BUDGET</td>
</tr>
<tr>
<td>1/20</td>
<td></td>
<td>07/03/19</td>
<td>15</td>
<td></td>
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<td>.00</td>
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</table>

**TOTAL**

<table>
<thead>
<tr>
<th>ACCOUNT 2 - CONSULTANTS</th>
<th>BUDGET</th>
<th>EXPENSES</th>
<th>RECEIPTS</th>
<th>ENCUMBRANCES</th>
<th>RECEIVABLES</th>
<th>DESCRIPTION</th>
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</thead>
<tbody>
<tr>
<td>TOTAL</td>
<td>120,000</td>
<td>.00</td>
<td>.00</td>
<td>.00</td>
<td>.00</td>
<td>FY20 ORIGINAL BUDGET</td>
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</table>

### ACCOUNT 3 - TOTAL Revenue

<table>
<thead>
<tr>
<th>ACCOUNT 3 - TOTAL REVENUE</th>
<th>BUDGET</th>
<th>EXPENSES</th>
<th>RECEIPTS</th>
<th>ENCUMBRANCES</th>
<th>RECEIVABLES</th>
<th>DESCRIPTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>TOTAL</td>
<td>120,000</td>
<td>.00</td>
<td>.00</td>
<td>.00</td>
<td>.00</td>
<td>FY20 ORIGINAL BUDGET</td>
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</tbody>
</table>

### ACCOUNT 4 - TOTAL Expenses

<table>
<thead>
<tr>
<th>ACCOUNT 4 - TOTAL EXPENSE</th>
<th>BUDGET</th>
<th>EXPENSES</th>
<th>RECEIPTS</th>
<th>ENCUMBRANCES</th>
<th>RECEIVABLES</th>
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<tr>
<td>TOTAL</td>
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<td>.00</td>
<td>.00</td>
<td>.00</td>
<td>.00</td>
<td>FY20 ORIGINAL BUDGET</td>
</tr>
</tbody>
</table>

### ACCOUNT 5 - TOTAL Des-Com CAD Replacement

<table>
<thead>
<tr>
<th>ACCOUNT 5 - TOTAL DES-COM CAD REPLACEMENT</th>
<th>BUDGET</th>
<th>EXPENSES</th>
<th>RECEIPTS</th>
<th>ENCUMBRANCES</th>
<th>RECEIVABLES</th>
<th>DESCRIPTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>TOTAL</td>
<td>120,000</td>
<td>.00</td>
<td>.00</td>
<td>.00</td>
<td>.00</td>
<td>FY20 ORIGINAL BUDGET</td>
</tr>
</tbody>
</table>

### TOTAL Report

<table>
<thead>
<tr>
<th>ACCOUNT 6 - TOTAL REPORT</th>
<th>BUDGET</th>
<th>EXPENSES</th>
<th>RECEIPTS</th>
<th>ENCUMBRANCES</th>
<th>RECEIVABLES</th>
<th>DESCRIPTION</th>
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</thead>
<tbody>
<tr>
<td>TOTAL</td>
<td>.00</td>
<td>.00</td>
<td>.00</td>
<td>.00</td>
<td>.00</td>
<td>FY20 ORIGINAL BUDGET</td>
</tr>
</tbody>
</table>
MEMORANDUM

DATE: 13 AUGUST 2019
TO: COUNTY COMMISSIONERS OF QUEEN ANNE’S COUNTY
MIKE WISNOSKY, PLANNING DIRECTOR
FROM: AMY G. MOREDOCK, PRINCIPAL PLANNER
SUBJECT: RESILIENCY PLANNING AND FINANCING FOR MARYLAND COUNTIES QUEEN ANNE’S COUNTY WORKGROUP AND CHARGE

Having committed to participation in the University of Maryland’s Resiliency Planning and Financing project for Global Sustainability, Queen Anne’s County now must select key individuals to staff a Queen Anne’s County Workgroup to carry out the project charge.

ACTION ITEMS:

1. Workgroup Members
Citing the University of Maryland’s guidance document: Each County is expected to assign key individuals to represent the County. These individuals may come from community development, planning, public works, communications, energy, transportation, or environmental organizations. They can or should also include those individuals who attended the Maryland Climate Leadership Academy [Colin Quinn and I attended the Academy]. Up to five people who receive full support from executive level at the County should represent the County at individual county meetings, as well as at scheduled Resiliency Planning and Financing meetings. These individuals should be dedicated to representing the County’s best interests and be willing to know where and how to get the needed answers to help the process move forward in a timely manner.

Staff has produced the following list of suggested participants for consideration and has attached appointment letters for signature:

- Jim Bass (Coastal Resilience Program Manager/Eastern Shore Land Conservancy)
- Steve Cohoon (Public Facilities Planner, Department of Public Works)
- Lee Edgar (Chief of Engineering, DPW)
- Jay Falstad (Executive Director, Queen Anne’s Conservation Association)
- Tom Leigh (Planning Commission member/Clean Water Expert/circuit rider)
- Eric Johnson (Emergency Planner, Emergency Services)
- John Kling (Floodplain Manager, DPW)
- Amy Moredock* (Principal Planner, Planning and Zoning)
- Colin Quinn (Parks and Recreation)

*I will serve as QAC Workgroup Chair.
2. Workgroup Charge and Timeline

The QAC Workgroup will be charged with the completion of the tasks outlined in the University of Maryland’s guidance document as follows (staff has attached a Roster and Charge document to accompany the appointment letters):

- **Understanding County Assets.** An inventory that characterizes the county’s social and built environment characteristics will be completed. The results will show what defines the county as being unique, both positively and negatively. The assets will be categorized and prioritized. **Timeline: August 2019 – September 2019**

- **Determining Goals and Objectives.** Once the social, and built environment characteristics are identified, many of the goals and objectives will start to emerge and allow the workgroup to finalize priorities and timelines for short-, medium-, and long-term solutions. This will also include the framework for financing that will become more robust in future phases. **Timeline: September 2019 – October 2019**

- **Developing the Elements of a Plan.** The counties will prioritize individual and collective climate actions. **Timeline: October 2019-December 2019**

- **Gaining Feedback, Review and Approval.** Once the Resilience Plans are drafted, they will be shared with stakeholders across all of the counties and include engaging state and federal partners. There will be a summary of collaborative opportunities identified where the counties can promote cooperation and collaboration as they pursue joint funding and financing. **Timeline: December 2019-January 2020.**

- **Future Step: Resilience Financing.** After the Plan has been vetted by county stakeholders and finalized, the financing information obtained from steps listed above will be used to develop the framework for a financing strategy for each county along with opportunities identified and developed for all participating counties. The second phase beginning in early 2020 will primarily focus on financing and will result in a clear understanding of each county’s financial capacity of needs relating to their implementation strategy. It will also include sharing lessons learned from the process with other counties in Maryland, as well as other states in the Mid-Atlantic and beyond. **Timeline: January 2020-December 2020.**

**MOTION:** I move to approve the list of suggested workgroup participants and send appointment letters to each member and to approve the workgroup charge and project timeline.
Following is the list of members appointed to the 2019 Queen Anne's County Workgroup for Resiliency Planning and Financing (QAC Workgroup). The QAC Workgroup will meet every other Friday at 9 a.m. in the Conference Room at 110 Vincit Street until the successful completion of the Workgroup’s charge in January 2020, and then as-needed to implement the resiliency financing component of the project. These members were selected to represent the County in accordance with the University of Maryland’s guidance document: Each County is expected to assign key individuals to represent the County. These individuals may come from community development, planning, public works, communications, energy, transportation, or environmental organizations. They can or should also include those individuals who attended the Maryland Climate Leadership Academy. Up to five people who receive full support from executive level at the County should represent the County at individual county meetings, as well as at scheduled Resiliency Planning and Financing meetings. These individuals should be dedicated to representing the County’s best interests and be willing to know where and how to get the needed answers to help the process move forward in a timely manner.

Amy Moredock, Chair  Principal Planner, Planning and Zoning
Jim Bass  Eastern Shore Land Conservancy/Eastern Shore Coastal Adaptation Program
Steve Cohoon  Public Facilities Planner, QAC Department of Public Works (DPW)
Lee Edgar  Chief of Engineering, QAC DPW
Jay Falstad  Executive Director, Queen Anne’s Conservation Association
Tom Leigh  Planning Commission member/Clean Water Expert/circuit rider
Eric Johnson  Emergency Planner, Emergency Services
John Kling  Floodplain Manager, DPW
Colin Quinn  Parks and Recreation

CHARGE AND TIMELINE

The QAC Workgroup will be charged with the completion of the tasks outlined in the University of Maryland’s guidance document as follows:

- **Understanding County Assets.** An inventory that characterizes the county’s social and built environment characteristics will be completed. The results will show what defines the county as being unique, both positively and negatively. The assets will be categorized and prioritized. **Timeline: August 2019 – September 2019**

- **Determining Goals and Objectives.** Once the social, and built environment characteristics are identified, many of the goals and objectives will start to emerge and allow the workgroup to finalize priorities and timelines for short-, medium-, and long-term solutions. This will also include the framework for financing that will become more robust in future phases. **Timeline: September 2019 – October 2019**

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- **Future Step: Resilience Financing.** After the Plan has been vetted by county stakeholders and finalized, the financing information obtained from steps listed above will be used to develop the framework for a financing strategy for each county along with opportunities identified and developed for all participating counties. The second phase beginning in early 2020 will primarily focus on financing and will result in a clear understanding of each county’s financial capacity of needs relating to their implementation strategy. It will also include sharing lessons learned from the process with other counties in Maryland, as well as other states in the Mid-Atlantic and beyond. **Timeline: January 2020-December 2020.**
13 August 2019

Coastal Resilience Expert
1234 Main Street
Centreville, MD 21617

To Whom it May Concern,

Queen Anne's County is pleased to announce its participation in the University of Maryland's Resiliency Planning and Financing project for Global Sustainability. This initiative is directly connected with the MD Climate Leadership Academy. Each participating county is charged with forming a local Workgroup. The intention is to bring county staff and community leaders together to prioritize local goals and objectives and to produce Resilience Plans. The Plans will become a combined Resiliency Planning Resource and will place Maryland at the forefront of climate adaptation planning. A key component of this effort is to identify means of financing resiliency efforts.

Queen Anne's County is lucky to have staff and residents who are already leading the charge to address climate change and resiliency planning head on. The County has enacted a dynamic Hazard Mitigation Plan, as well as a Sea Level Rise and Coastal Vulnerability Assessment and Implementation Plan. On the horizon, the County will be reviewing its Comprehensive Plan which will fold many of these resiliency efforts into this update.

Because of your leadership role and expertise in resiliency planning efforts, the County would like to invite you to join the Queen Anne's County Workgroup. Your input is essential in ensuring the County's success to fulfill this project Charge by pulling a diverse panel of experts together to best-inform this essential next phase of our resiliency planning efforts: financing them.

The Workgroup roster and charge is included for your information. It would be greatly appreciated if you will contact Principal Planner Amy Moredock at 410.758.1255 as soon as possible to confirm your willingness to participate on the QAC Workgroup. The Workgroup's kick off meeting which will be held on Thursday, 22 August 2019 at 9 am in the Conference Room located at 110 Vincit Street.

We thank you for your commitment to resiliency planning efforts in the County and in the State. Your dedication to this effort and its positive outcome would be greatly appreciated.

QUEEN ANNE'S COUNTY
BOARD OF COUNTY COMMISSIONERS

James J. Moran, President

Jack N. Wilson, Jr.

Christopher M. Corchiarino

Stephen Wilson

Philip L. Dumenil
# QUEEN ANNE'S COUNTY
REQUEST FOR BUDGET AMENDMENT
FY2020

Description of expenditure/revenue accounts to increase/(decrease):

<table>
<thead>
<tr>
<th>Description</th>
<th>Fund</th>
<th>Account Code</th>
<th>Increase (Decrease) Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Increase Outreach and Emergency Shelter Grant</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Increase Homeless Solutions Program State Community Development Grants</td>
<td>708</td>
<td>708030</td>
<td>$1,803</td>
</tr>
<tr>
<td>Increase Homeless Solutions Program Emergency Fund</td>
<td>708</td>
<td>708030</td>
<td>$1,803</td>
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<tr>
<td>2. Increase Housing Stabilization and Rapid Re-Housing Grant</td>
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<tr>
<td>Increase HSP-HSS Rapid Re-Housing State Community Development Grants</td>
<td>708</td>
<td>708040</td>
<td>$33,604</td>
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<tr>
<td>Increase HSP-HSS Rapid Re-Housing Federal Community Development Grant</td>
<td>708</td>
<td>708040</td>
<td>$10,504</td>
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<tr>
<td>Increase HSP-HSS Rapid Re-Housing Rent</td>
<td>708</td>
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<td>$29,894</td>
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<tr>
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<td>708</td>
<td>708040</td>
<td>$14,218</td>
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<td>3. Increase Homelessness Prevention Grant Award</td>
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<td></td>
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<tr>
<td>Increase HSP-HSS Homeless Prevention State Community Development Grants</td>
<td>708</td>
<td>708050</td>
<td>$3,757</td>
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<tr>
<td>Decrease HSP-HSS Homeless Prevention Federal Community Development Grant</td>
<td>708</td>
<td>708050</td>
<td>$(7,708)</td>
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<td>Decrease HSP-HSS Homeless Prevention Rent</td>
<td>708</td>
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<td>$(28,166)</td>
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<tr>
<td>Increase HSP-HSS Homeless Prevention Emergency Fund</td>
<td>708</td>
<td>708050</td>
<td>$24,215</td>
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</table>

Justification:

This amendment adjusts the budget for Housing & Community Services Homeless Services grant based on the FY20 actual grant award and also for the FY19 carryover amounts. The original budget for these three grants was $133,988 plus this amendment of $41,984 equals the adjusted total of $175,960.

NO ADDITIONAL COUNTY FUNDS ARE REQUESTED

Requester printed Department: Nichole Hepfer, for Housing & Community Services

Requester signature & date: 8/9/2019

Finance Director signature & date: 8/9/2019
August 13, 2019

The Honorable James J. Moran  
Queen Anne’s County Commissioners, At Large  
The Liberty Building  
107 North Liberty Street  
Centreville MD 21617  

Dear Commissioner Moran:

Thank you for contacting me regarding left turning traffic from US 50 onto MD 18 in Queenstown, Queen Anne’s County. I appreciate the opportunity to respond.

The Maryland Department of Transportation State Highway Administration (MDOT SHA) has received its Office of Traffic and Safety crash analysis report for MD 18 B/S at US 50. The report indicates that there were no reported accidents for the WN US 50 to 5B MD 18B left turn movement from 1/1/2014 through 12/31/2018. Therefore, the accident data does not warrant limiting or eliminating the left turn movement from US 50 to MD 18. There were, however, two accidents from MD 18S to MD 18B. In an effort to restrict this movement, MDOT SHA has installed a quick curb and delineators at this location.

Thank you again for contacting me. I appreciate hearing from you. If you need further assistance, please contact Mr. Ken Fender, MDOT SHA District 2 Engineer, at 410-778-3061 or via email at Kfender@mdot.maryland.gov. Mr. Fender will be happy to assist you.

Sincerely,

Ken Fender  
District 2 Engineer

cc: The Honorable Christopher M. Corchiarino, County Commissioner, Queen Anne’s County  
The Honorable Philip L. Dumenil, County Commissioner, Queen Anne’s County  
The Honorable Jack N. Wilson, Jr., County Commissioner, Queen Anne’s County  
The Honorable Stephen Wilson, County Commissioner, Queen Anne’s County  
Mr. Gregory Slater, Administrator, MDOT SHA
August 6, 2019

Office of the Board of County Commissioners President
Queen Anne's County
107 N. Liberty St.
Centreville, MD 21617

Dear Honorable Board of County Commissioners President:

July 01, 2019 marked the Queen Anne's County's Thirty-Second Anniversary as a member of the Local Government Insurance Trust. I would like to take this opportunity to let you and the commissioners know how much we appreciate your continued loyalty and partnership with the Trust.

Thank you for letting us serve the county for its Liability, Excess Liability, and Property coverage. We know that the growth and success of the Trust is largely dependent on having members, such as you. We recognize the contribution your county makes in helping the Trust maintain the position we enjoy in today's insurance market.

The Queen Anne's County and the Trust have benefited in ways other than costs savings from our close working partnership and we look forward to strengthening that working partnership in the future. If I can help in any way, please let me know.

Sincerely,

Timothy S. Ailsworth
Executive Director
August 8, 2019

Mr. Todd R. Mohn, PE
County Administrator
Queen Anne’s County
107 North Liberty Street
Centreville, Maryland 21617

Dear Mr. Mohn,

It is my pleasure to inform you that in recognition of your dedication and service to Queen Anne’s County, the State of Maryland, and the County Engineers Association of Maryland, you have been selected as the **CEAM County Engineer** of the Year.

You are invited to attend the Fall Conference to receive your Award. The Awards ceremony will be held following the Seafood Feast on Thursday evening, September 26, 2019, at the Princess Royale, 91st Street Oceanfront, Ocean City, Maryland. Registration information for the conference is available on the CEAM website ([http://www.countyengineers-md.org/index.html](http://www.countyengineers-md.org/index.html)). CEAM will cover your conference registration fees (excluding hotel); but please do complete the registration information so that we have correct attendance numbers.

I respectfully request that you provide us with a recent picture and a short (1/2 page) biography describing your education, professional credentials, work experience, and any personal information (at your discretion) to be used in the Program. I would like to receive this no later than September 12, 2019.

Please email to Amy Dyer of my office at: adyer@wallacemontgomery.com

Please acknowledge your acceptance of this award and whether or not you will be attending the conference to receive your award by contacting Amy Dyer, 410-583-5155 or by email.

Again, thank you for your service to our Association and congratulations on your award.

Sincerely,

Matthew J. Allen, PE, PTOE, CCM
CEAM Awards Committee Chairman

cc: Alan Quimby
    Lee Edgar
Dear County Official,

As you know, agriculture is important to the economy of Maryland’s Eastern Shore. Despite its importance, many Maryland residents may not have a direct connection with agriculture, leading to a lack of understanding of current practices used by Maryland farmers. This lack of understanding has led to recent conflicts between non-farming neighbors and farmers.

As an official, you are in a unique position to reduce many of these conflicts through your service on your county’s agricultural reconciliation board. The University of Maryland is hosting 2 one-day workshops to provide officials with a better understanding of current agricultural practices in Maryland and current legal issues impacting agriculture so they can be better prepared to mediate these.
workshops will cover recent developments in nutrient management, pesticide drift, current poultry practices, and nuisance cases involving agriculture from around the country. This is your opportunity to learn about agriculture from the experts at the University of Maryland and interface with the local University of Maryland faculty and state officials who can serve as a resource for you in the future.

The workshops will be held on September 17, 2019, at the Higher Education Center at Chesapeake College in Wye Mills and on October 10, 2019, at the Lower Shore American Job Center in Salisbury. Each workshop will be from 9 am to 3 pm. You can register for the September 17th session at https://go.umd.edu/UpperShore and the October 10th session at https://go.umd.edu/LowerShore. The workshops are free to attend and lunch will be provided thanks to the support of the Maryland Grain Producers Utilization Board.

Look forward to seeing you at the workshops. If you have any questions please contact me.

Jenny

Jennifer L. Rhodes
Extension Educator, Agriculture and Natural Resources
505 Railroad Ave, Suite 4
Centreville, MD 21617
jrhodes@umd.edu
4107580166
MEMORANDUM

TO: County Commissioners
   Todd Mohn, County Administrator

CC: Planning Commission
    Economic Development Commission

FROM: E. Michael Wisnosky, AICP, Director

DATE: August 20, 2019

SUBJECT: Monthly Department Report – July 2019

The following information is compiled by the staff of the Department of Planning and Zoning. The information provided is current as of July 31, 2019.

Planning:

- Long-Range Planning/Community Planning/Text Amendments/ Environmental/Critical Area Planning:

- Development Review/Site Plans/Subdivision Plats/Growth Allocations/Adequate Public Facilities:
  - Administrative Subdivision plat reviews, with for final approval
    SUB-19-07-136- 221 River View Road
    SUB-19-07-142- 102 Virginia Road
  - Minor Subdivision plat reviews
    SUB-19-07-135- NE Corner of Murphy Road and Price Station Road
    SUB-19-07-141- 200 Dream Farm Lane
  - Minor Site Plan review
    SP-19-07-0030- 201 Grange Hall Road
  - Concept Plan review
    SP-19-07-0029- 6732 Church Hill Road
Major Site Plan Amendment review
  SP-19-07-0028 – 3033 Kent Narrows Way

STAC meetings
  July 31, 2019- SP-19-06-0026-Boatel

Planning Commission meeting
  July 11, 2019- SUB-19-01-0092- The Enclave at Prospect Bay
  Proposing a 14 DU (7 Duplexes) subdivision- APPROVED

Zoning:

- Building Permit Information (Source: Energov & Sungard):

![Graph showing permit applications submitted and permits issued for residential and commercial buildings from July 2019 to 2018.](image)

![Graph showing cost of construction for residential buildings from July 2019 to 2018.](image)
Building Permit Tracking 2019

<table>
<thead>
<tr>
<th>Permit Applications Submitted</th>
<th>July 2019</th>
<th>July 2018</th>
<th>2019 Year to Date</th>
<th>2018 Year to Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Permits Issued</td>
<td>103</td>
<td>126</td>
<td>732</td>
<td>1014</td>
</tr>
<tr>
<td>Residential</td>
<td>92</td>
<td>101</td>
<td>545</td>
<td>803</td>
</tr>
<tr>
<td>Commercial</td>
<td>11</td>
<td>25</td>
<td>187</td>
<td>211</td>
</tr>
<tr>
<td>Construction Value</td>
<td>$12,311,735</td>
<td>$5,751,330</td>
<td>$60,382,868</td>
<td>$47,546,642</td>
</tr>
</tbody>
</table>

- Highlights of Commercial Permits Issued in July:
  - Use Permits:
    - 233 Main St, Stevensville, Kevin Quinn, for "Paws N Claws Pet Spa", 1240 sq. ft., 0 employees.
    - 141 Log Canoe Cir, Stevensville, KRM-BCR LLC, for "For All Seasons" Counseling Office, 875 sq. ft., 2 employees.
    - 1108 Butterworth Court, Stevensville, Beane Dirt LLC, for "United Yacht Sales", 1200 sq. ft., 2 employees.
  - New Commercial:
    - 1812 Main St, Chester, Fox Point Properties, LLC, 2 story mixed use building. 1st floor commercial space, 2nd floor to include (2) 1-bedroom apartments and (2) 2-bedroom apartments.
    - 308 Centreville Road, Queenstown, Edward Cousler, New building for Parks Tire & Auto, 56’ x 124’ with porch, shop area and customer/office area, mechanical room and parts room.
    - 1220 Sonny Schulz Blvd, Stevensville, Reichardt Kent Island LLC, Pet Retreat with central admin section and 3 wings with indoor/outdoor runs for pet boarding.
    - 201 Grange Hall Rd, Queenstown, Rene Rucinsky, New brewery building with office, bathroom, grain storage, equipment room, patio and mezzanine.

- Inspection and Enforcement Activity for July:
  - Citations Issued: 0 YTD Issued: 15
  - Total fines issued: 0 (YTD Issued: $7500, YTD Paid: $5500)
  - Nuisance Complaints/Code Violation Inspections Conducted: 33 (12 of which in Critical Area) (YTD: 306/89)
  - Zoning Inspections Conducted: 243 (120 of which within Critical Area) (YTD: 1978/793)
  - Liquor Law Compliance Inspections: 77 YTD: 505

Zoning Boards:
- Board of Appeals – NO HEARINGS IN JULY 2019
- License Commission (Liquor Board):
- Meeting Date – July 2, 2019
- Temporary licenses issued to:
  - MEBE Foundation, Inc. – Date of event – July 14
  - Sudlersville Vol. Fire Co. – Date of event – August 3
  - FCSI Educational Foundation – Date of event – August 7

EMW:mes
August 7, 2019

County Commissioners
of Queen Anne's County
107 N. Liberty Street
Centreville, MD 21617

RE: PROPOSED DEMOLITION OF EXISTING BUILDING, LANDS OF RICK & LAURA BOULAY, MAIN STREET, GRASONVILLE MD, TAX MAP 58H, PARCEL 318, DMS & ASSOCIATES JOB #2015074

To Whom It May Concern:

The purpose of this letter is to inform you of my client’s intention to demolish the existing building as shown on the attached plan. We will be filing the permit applications with the County in the next week with the demolition to begin upon receipt of the permit.

If you should have any questions about the project please call me at (443) 262-9130.

Sincerely,

DMS & Associates

Wm Thomas Davis, Jr., PE
Project Engineer

/ljd

PC: Queen Anne’s County Department of Planning & Zoning
August 8, 2019

QAC Commissioners
107 N. Liberty Street
Centreville, MD 21617

RE: PROPOSED CONSTRUCTION OF AN ADDITIONAL REPAIR BAY TO THE EXISTING E & B AUTOMOTIVE BUILDING, LANDS OF EDWARD ENTERPRISES LLC, LOCATED MARION QUIMBY DRIVE, STEVENSVILLE, MD TAX MAP 56, PARCEL 318 - DMS & ASSOCIATES JOB #2019010

To Whom It May Concern:

Attached please find the adjacent property owners Notification Form associated with the above referenced project. As required by the County Code the developer is responsible for notifying adjacent property owners of the project.

If you should have any questions about the project please call me at (443) 262-9130.

Sincerely,

DMS & Associates, LLC

Wm Thomas Davis, Jr., PE
Project Manager
Dear Adjacent Property Owner,

In accordance with County regulations, your property has been identified as being adjacent to a proposed project or development. As part of the requirements of Queen Anne’s County, this notification is part of the application package required by the Planning Department for any subdivision or site plan approval. This notification must be in writing and prior to the submittal of the application to the County.

The application package will be submitted to the Planning Department on 8-11-19.

Identification of Property:
Tax Map: 56  Block: _______ Parcel: 318  Lot: _______

Property Address:
(if no street address is available because the property is vacant, provide a description of the location)
2020 Marion Quimby Pl, Stevensville, MD 21666

Intent and purpose of the proposed development to be submitted:
Construct an additional repair bay.

Applicant Information:
Applicant(s) Name: Mark Edwards
Project Name: F & B Automotive
Applicant(s) Address: 2020 Marion Quimby Pl, Stevensville, MD 21666
Applicant Phone/Email: 443-786-2775
Applicant’s Agent: Tom Dams / DMS & Associates LLC
Agent’s Address: PO Box 80, Centreville, MD 21617
Agent’s Phone/Email: 410-262-9130 / tdam@dmsandassociates.com

Property Owner:
(f not the same as the applicant listed above)
Name: SAME
Address: ______________________

This is a notification and does not require a response. All applications are public information once submitted and may be reviewed at the Department of Planning & Zoning during regular business hours from 8:00am – 4:30 pm. Please see attached information on how to contact the Department of Planning & Zoning.
Notification to Adjacent Property Owners

Queen Anne’s County Department of Planning and Zoning
110 Vincit Street, Suite 104, Centreville, MD 21617
Telephone: 410-758-1255  Fax: 410-758-2509
E Mail: devrev@gac.org

Dear Adjacent Property Owner,

In accordance with County regulations, your property has been identified as being adjacent to a proposed project or development. As part of the requirements of Queen Anne’s County, this notification is part of the application package required by the Planning Department for any subdivision or site plan approval. This notification must be in writing and prior to the submittal of the application to the County.

The application package will be submitted to the Planning Department on 8/20/19.

Identification of Property:
Tax Map: 56  Block: 5  Parcel: 324  Lot: 2

Property Address:
Lot 2 Village Bentons Crossing Phase II - Main Street, Stevensville

Intent and purpose of the proposed development to be submitted:
Minor Subdivision of Lot 2 to create one (1) additional lot (Lot 4) and Minor Site Plan for proposed Lot 4 to construct a 4,000 sf vehicle repair and maintenance building with 720 sf 2nd story commercial apartment.

Applicant Information:
Applicant(s) Name: Matt Hrisko
Project Name: Bayside Auto Service
Applicant(s) Address: 106 Pier One Road, Stevensville, MD 21666
Applicant Phone/Email: 410-490-6929
Applicant’s Agent: Lane Engineering, LLC
Agent’s Address: 354 Pennsylvania Avenue, Centreville, MD 21617
Agent’s Phone/Email: 410-758-2095

Property Owner:
(f not the same as the applicant listed above)
Name: Michael and Ellen Foster
Address: 102 East Main Street, Stevensville, MD 21666

This is a notification and does not require a response. All applications are public information once submitted and may be reviewed at the Department of Planning & Zoning during regular business hours from 8:00am – 4:30 pm. Please see attached information on how to contact the Department of Planning & Zoning.

Page 1 of 3  Revised Last: 6.27.2017
Contact and General Information

Queen Anne’s County Department of Planning and Zoning
110 Vincit Street, Suite 104, Centreville, MD 21617
Telephone: 410-758-1255  Fax: 410-758-2509
E-Mail: devrev@gac.org

Web links:
Fire District Map
Applications
Google Map to P&Z Office

General Information and Terms that may be included with the Notification packet:

Applicant may include a person or company that is the property owner, contract purchaser, or lessee of the property.

Administrative subdivision is used generally to relocate or reconfigure an existing property line. This application is also called a lot line adjustment. This subdivision can also be used to remove lot lines to combine properties into single lots of record. Typically Administrative subdivisions are approved by the Planning Director and do not require approval by the Planning Commission.

Minor Subdivision is the creation of no more than 7 lots from a tract of land since 1987 when the current zoning ordinance was created. A minor subdivision is approved by the Planning Director administratively and does not require approval by the Planning Commission. In limited circumstances the Planning Director has the option to forward the application to the Planning Commission for approval based on the proposed impacts.

Major Subdivision is the creation of more than 8 lots on a tract of land since 1987 when the current zoning ordinance was created. A major subdivision is approved by the Planning Commission during an open public meeting. The property will be posted with the time and place of the meeting 10 days prior to the meeting.

Minor Site Plan is required for all new nonresidential freestanding buildings and additions to existing buildings under 10,000 sq. feet. A minor site plan is also required for multi-family housing, such as townhomes, apartments, or condominiums, with 5 or less dwelling units. A minor site plan can be approved by the Planning Director or forwarded to the Planning Commission for approval based on the proposed impacts.

Major Site Plan is required for all new nonresidential freestanding buildings and additions to existing buildings over 10,000 sq. feet. A major site plan is also required for multi-family housing, such as townhomes, apartments, or condominiums, with more than 5 dwelling units. A major site plan is approved by the Planning Commission during an open public meeting. The property will be posted with the time and place of the meeting 10 days prior to the meeting.
From West:
Take US 301/50 E to US 301 N to MD 213 N into Centreville. Stay left onto S Commerce Street and turn R onto Kidwell Avenue then turn R onto Vincit Street.

From North/East:
Take US 301 S to MD 304/Ruthsburg Road N and then turn L onto Vincit Street.

From South:
Take US 50 W to MD 213 N into Centreville. Follow West directions once in Centreville.
To the Commissioners of Queen Anne’s County  
August 13, 2019

Dear commissioners,

On the night of July 24th my son, Adam Britt, was playing pool with his league at the Queenstown Moose Lodge when he suffered a cardiac arrest. Someone immediately called 911 who stayed on the line with those doing CPR (bystanders, off duty firemen and EMS department members) all while notifying emergency services. This went on for some time without good results.

One of your on duty deputies was in the area and immediately went to the scene with an automated external defibrillator (AED) to administer the first shock. Emergency responders from the Queen Anne’s County Department of Emergency Services arrived, administered additional shocks and provided lifesaving procedures that ultimately saved my son’s life. Everybody that night did what they were trained to do and had been provided with the right equipment to save his life.

There are no words that can express his family’s appreciation for what went down that night and I must applaud you for seeing that our county had the right training and all the right equipment to save Adam’s life and others in the future. I would like to thank all the individuals involved, but, don’t know all their names and wouldn’t want to omit anyone. They should all be commended for a job well done. They know who they are. A thank you seems very inadequate but, thank you, thank you, thank you. The outcome could have been very different and we thank Almighty God that it wasn’t.

I don’t always agree with your decisions, but, the decision to furnish all deputies with an AED has proven already to be lifesaving and in the future will be lifesaving to many others. Queen Anne’s County residents and those just passing through will now have a little better chance of surviving a possibly fatal event because of this equipment. Keep up the good work.

Sincerely,

[Signature]

[Handwritten note]

a very grateful mother
August 14, 2019

Queen Anne’s County Commissioners
107 N. Liberty Street
Centreville, Maryland 21617

Dear County Commissioners:

On behalf of the Make a Difference Day Committee, I wholeheartedly thank you for your generous contribution of $1,700 to be used for our annual Make a Difference Day event. This much needed resource day is for families in need. The event will have over 50 vendors including expungement services, Maryland Food Bank, dentist services, free haircuts and free flu shots. The program will be held on Saturday, November 2, 2019 at the Sudlersville Middle School.

We are looking forward to this event, and each year it has continued to grow. Last year we served 59 families, including 93 individuals, and we are expecting to serve even more this year. Without contributors like you, it would not make this program a possibility. We invite you all to attend the event, which starts at 9:00 am until 1:30 pm.

Again, thank you so much for this very generous support.

Sincerely,

Michelle Marshall
Chair
August 14, 2019

The County Commissioners of Queen Anne's County
107 North Liberty Street
Centreville, MD 21617

Thank you for your gift of $6,000.00 (check # 362722) to the The Legacy Foundation of Queen Anne's County Fund, a component fund of the Mid-Shore Community Foundation, which we received on July 25, 2019. It is this kind of generosity and understanding of the impact of local giving that enables us to support and facilitate philanthropy in our community. The County Commissioners of Queen Anne's County's support of the Mid-Shore Community Foundation and its various causes is greatly appreciated.

Sincerely,

W.W. "Buck" Duncan
President
Good Morning:

Attached is a handout I will present to each Queen Anne's County Commissioner prior to my brief (15 min) presentation on this subject. I would be available for questions afterwards. Please include me on the Schedule for the QAC Commissioners meeting this coming Tuesday, August 13, 2019. Thank you for your consideration of my request.

Regards,

David

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David Humphreys, P.E.
Executive Director
Annapolis Regional Transportation Management Association
788 Moorings Circle
Stevensville, Md 21666
Easing Congestion on Kent Island on Sunday Afternoons during the Summer

What if it made sense for drivers passing through Kent Island to stay on Route 50/301 Westbound during summer Sunday afternoons because they were in a steady flow of traffic all the way across the island to the Bay bridge? Is this possible and if so, what would it take to make it happen?

First, I will set some parameters by which traffic flow can be measured. The term that is most appropriate is "throughput." It is this variable that is the primary culprit in traffic backup just prior to the Bay Bridge. Throughput is the maximum number of vehicles that can pass by a point on the roadway. It is usually expressed as vehicles per hour per lane (vph/l). Other assumptions we can make that allow us to define existing conditions include:

- A standard high capacity freeway lane can experience a throughput of 2,000 vph/l;
- MDSHA traffic counts from 2017 indicate that total throughput westbound after the merge of Route 301 with Route 50 was 4,425 vph (or 1,475 vph/l) on Sunday afternoons during the summer;
- MDSHA total traffic volumes for the same time frame at the westbound approach to the bridge were 4,500 vph (or 1,500 vph/l);
- It is assumed that three travel lanes are available from the 301/50 split westbound to the crossing of the Bay Bridge in Anne Arundel county;
- It is further assumed that few motorists enter westbound traffic between the split and the Bay Bridge during the Sunday afternoon peak period of congestion.

If the entering volumes and the exiting volumes are relatively the same westbound on Sunday afternoon, why then is it common to see the westbound approach to the Bay Bridge subject to huge queues of standing traffic and motorists congesting Route 18 trying to bypass the Route 50/301 standing traffic. The net effect of all this being residents of Kent Island find it difficult or impossible to travel locally during these periods. The answer is a simple matter of throughput in excess of 2,000 vph/l available to motorists between the split and the Bay bridge.

Motorists, after enduring the congestion of Route 50's two lanes of traffic and intermittent traffic signals producing an inadequate throughput of 1,000 vph/l, find three free running lanes of traffic and act accordingly. Speed goes up and traffic moves unrestricted at 2,000 vph/l smack into the back of traffic approaching the Bay bridge running at 1,500 vph/l. They of course are joined by westbound Route 301's long queues of two lanes squeezed into one lane until after the split whereupon they along with Route 50 begin running at the rate of 2,000 vph/l. This starts a standing queue formation that will never dissipate. The queue length will grow
upstream (backwards) at the rate of 6 mph producing intermittent stop and go conditions in this growing queue until the throughput along the entire corridor is well below 1,500 vph/l.

The single element that produces the phenomenon described above is unrestricted speed that allows for the higher throughput between the split and the Bay bridge. If you can control the speed you can maintain throughput just below 1,500 and eliminate the formation of standing queues and the congestion along route 18.

There are two ways to control speed and thus reduce throughput:

1. Temporary interruption of natural traffic flow by police interdiction and performance of "S" maneuvers creating platoons of traffic moving at 25 to 35 mph. Releasing the platoon after a designated distance between one and three miles, then repeating the procedure every 5 to 15 minutes as calculations and observations suggest.
2. The second technique and the method that should ultimately be employed is the installation of an Active Traffic Management (ATM) speed and lane control system control by SHA as a continuing monitor of Bridge bound traffic. Such a system would sense when traffic throughput is becoming unbalanced and take corrective speed control measures before queue formation becomes a problem.

ATM is one of the several components of the Intelligent Transportation Systems (ITS) initiatives specifically directed at predictable chronic congestion points. This is a long-term solution that should be a priority for SHA. QAC however must effectively present the issue if there is going to be an investment of several million dollars by SHA to create a "permanent solution."
NOTICE OF HEARING

Pursuant to the Agricultural Article Section 2-504 et. Seq., Annotated Code of Maryland, the County Commissioners of Queen Anne’s County will hold a public hearing August 27, 2019 at 6:15 p.m. in their office at 107 N. Liberty Street, Centreville, Maryland. The hearing is held to receive public comments on the establishment of Agricultural Preservation Easement only applications on the land owned by the following petitioners.

Kurt Babe
Hope Road, Centreville
Third Election District
Tax Map 45, Parcel 49 ~ 56.445 Acres

Blackdog Farms at Kingsdale LLC
Kingsdale Farm lane, Queen Anne
Sixth Election District
Tax Map 68, Parcel 11 ~ 148.0 Acres

The Coleman Hedgewood Farm LLC
Coleman Road, Sudlersville
First Election District
Tax Map 12, Parcel 24 ~ 160.499 Acres

Pippin LLC
Palmatarys Farm Lane, Church Hill
Second Election District
Tax Map 23, Parcel 30 ~ 162.04 Acres

Starr Realty LLC and William E Jackson
Starr Road, Queen Anne
Sixth Election District
Tax Map 69, Parcel 4 ~ 158.085 Acres

Truitt Farm LLC
Millington Road, Barclay
First Election District
Tax Map 6, Parcel 39 ~ 103.858 Acres

The Queen Anne’s County Agricultural Preservation Advisory Board has given favorable recommendations to the County Commissioners in the submission of the Agricultural Preservation Easement applications.

Direct any comments or questions regarding Agricultural Preservation to Donna K. Landis-Smith at the Queen Anne’s Co. Soil Conservation Office, 211 East Water Street Centreville, MD 21617, 443-988-4178.
All hearing sites are accessible to individuals with disabilities. Sign language interpreters and assistive listening systems will be available for individuals with hearing impairments.

Please contact Tina Miles at 410-758-4406 or TDD 410-758-2126 seven (7) days before the hearing date if the above is needed for the meeting.

QUEEN ANNE’S COUNTY BOARD OF COUNTY COMMISSIONERS
Margie Houck, Clerk to the County Commissioners
COUNTY ORDINANCE NO. 19-13

A BILL ENTITLED

AN ACT CONCERNING the Prohibition of the Release of Non-Biodegradable Balloons within Queen Anne’s County as set forth herein;

The County Commissioners of Queen Anne’s County find that the release into the atmosphere of large numbers of balloons inflated with lighter-than-air gases poses a danger and nuisance to the environment, agricultural industry, wildlife and marine animals;

FOR THE PURPOSE of protecting the waters, animals and overall environment of Queen Anne’s County from the toxic impact of non-biodegradable balloons that are released within Queen Anne’s County by criminalizing the willing release of non-biodegradable balloons within Queen Anne’s County.

BY ADOPTING new sections 13-14 through 13-16 of a new Article IV of Chapter 13 of the Code of Public Local Laws of Queen Anne's County.

SECTION I

BE IT ENACTED BY THE COUNTY COMMISSIONERS OF QUEEN ANNE’S COUNTY, MARYLAND that the intentional release of non-biodegradable or non-photodegradable balloons in Queen Anne’s County is hereby prohibited through the enactment of new sections 13-14 through 13-16 of a new Article IV entitled “Release of Balloons” of Chapter 13 of the Code of Public Local Laws be and is hereby ADOPTED to read as follows:

Article IV Release of Balloons

§13-14 Definitions.

Balloon

A. A nonporous bag of tough light material, generally latex or mylar, whether filled or unfilled.

Person

A. Any natural person, firm, corporation, partnership, or other organization or group, however organized.

It shall be unlawful for any person or persons to knowingly and intentionally release, organize the release of or intentionally cause to be released into the atmosphere of Queen Anne’s County any Balloon unless such Balloon is either biodegradable or photodegradable.

The provisions of this section shall not apply to (i) Balloon(s) released by or on behalf of any agency of the State of Maryland, or the United States or pursuant to a contract with the State of Maryland, the United States, or any other state, territory or government for scientific or meteorological purposes; (ii) hot air Balloon(s) that are recovered after launch; or (iii) the negligent and unintentional release of any Balloon(s).

§13-16. Violations and Penalties

Any person who violates this Article shall be guilty of a civil infraction and subject to a fine of not more than Two Hundred Fifty Dollars ($250.00).

SECTION II

BEIT FURTHER ENACTED that this Ordinance shall take effect on the forty sixth (46th) day following its enactment.

INTRODUCED BY: Commissioner Corchiarino

DATE: July 9, 2019

PUBLIC HEARING HELD: August 13, 2019 @ 6:10 pm

VOTE: Yea Nay

DATE OF ADOPTION:

EFFECTIVE DATE: