COUNTY COMMISSIONERS SCHEDULE
TUESDAY, AUGUST 13, 2019
LEGISLATIVE DAY

1. CALL TO ORDER
   5:25 p.m. Administrative Session
   "Boards/Commissions"
   5:30 p.m. Call to Order, Pledge of Allegiance, Moment of Silence, Approval of Agenda
   Accept County Commissioners’ Minutes
   - Regular Minutes – July 23, 2019
   - Closed Session – July 23, 2019
   - Sanitary Minutes – July 23, 2019
   Press and Public Comments**

2. NEW BUSINESS
   5:35 p.m. DEPARTMENT OF PUBLIC WORKS
   Roads
   1. Bennett Point Speed Limit Review and Update
   Sanitary
   2. SHA Grasonville LLC (t/a Queenstown Assisted Living) - Public Works Agreement
   3. Perry’s Retreat Subdivision - Request for Water Allocation and Additional Sewer Allocation
   Mr. Todd R. Mohn, PE, County Administrator
   Presentation of Documents for Signatures and Weekly Correspondence
   Action
   1. Certification for Cooperative Local-State Library Aid Programs – FY2020
   2. Town of Barclay Resolution 19-01 (Annexation of the Lands of DeMoss & Semans) Waiver Request
   3. Resiliency Planning & Financing for MD Counties QAC Workgroup & Charge
   4. Commercial Real Property Tax Credit Request – Reichardt Kent Island, LLC
   5. Subscription to Office 365
   6. BOE request for approval of transfers between major state categories
   7. BOE – Additional Appropriation Request of Restricted (Grant) Funding
   8. Budget Amendment CC 2 – Tax Credit against County Property Tax
   9. Budget Amendment CC 3 – Capital Projects
   10. Budget Amendment CC 4 – Tourism Grant
   Documents:
   - 08.13.2019DPW.pdf
   - 08.13.2019Action.pdf
   - 08.13.2019Correspondence.pdf

3. PRESENTATIONS
   6:00 p.m. Mr. Rick Strittmater, Executive Director
   Mr. Tom Helfenbein - Board President
   Mr. Bob Hammond - Board Vice President
   “Queen Anne’s County Centre for the Arts Update”

4. LEGISLATION
   6:10 p.m. Public Hearing
   County Ordinance 19-13 - the Prohibition of the Release of Non-Biodegradable Balloons within Queen Anne’s County as set forth herein
   Legislative Session
   County Ordinance 19-12 - County Transfer Tax (available to be voted on)
   Press and Public Comments**
   Commissioner’s Roundtable
   Documents:
   - ORD 19-13.Pdf
   - ORD 19-12.Pdf

* Please note that Schedule times are subject to change, except for public hearings.
PUBLIC COMMENT SIGN-IN SHEET WILL BE AVAILABLE 1 HOUR PRIOR TO THE MEETING.

** Press and Public Comments at the beginning of the meeting will last 15 minutes. Additional time will be available at the end of the meeting for anyone wishing to speak. Comments are limited to 3 minutes in length. Comments longer than 3 minutes must be submitted in writing. PUBLIC
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PRESENTATIONS
6:00 p.m.

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Mr. Tom Helfenbein – Board President

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“Queen Anne’s County Centre for the Arts Update”

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Public Hearing
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*** Part of the meeting may be closed to the Public in accordance to the Open Meetings Act procedures.

****Agendas will be posted by 4:30 pm the Friday prior to the meeting. The meeting attachments will be posted on the agenda by 4:30 pm the Monday prior to the meeting.

Three or more of the County Commissioners will be attending the following events in the next few weeks:
8/12-17 – County 4-H Fair
8/14-17 – MACo Conference
8/15 – Meeting with Secretary Rahn
8/20 – Ag Tour
8/23 – County Employee Picnic
MEMORANDUM

Date: August 13, 2019

To: County Commissioners

From: R. Shane Moore, PE

Subject: Bennett Point Speed Limit Review and Update

In 2004, the Roads Division completed a Safety Audit/Speed Limit Evaluation Study of Bennett Point Road based on numerous citizen complaints and concerns from the Board of Education and the Sheriff’s Office. The results of the 2004 study served to lower the speed limit from 50 mph to 35 mph in the area defined from south of the Bennett Point Store to the entrance of the Bennett Point Community (labeled “C”) and from 35 mph to 30 mph in the area defined as the entrance of the Bennett Point Community south to the end of Bennett Point Road (labeled “D”). See Attached Map.

The 2004 concerns from the Board of Education focused on the number of bus stops and complaints from bus drivers and citizens regarding speeding drivers unsafely passing buses stopped at school bus stops. The Sheriff’s Office and citizen’s complaints focused on speeding and several recent accidents.

As indicated in the original 2004 study, the portion of Bennett Point Road known as section “C” geometrically can be driven at 50 mph, however there was consideration for the number of access points including intersecting roads, residential driveways and farm entrances. Staff referred to guidance from the Maryland Vehicle Law for subsections 21-801.1 maximum speed limits and 21-803 alteration of maximum speed limit by local authorities. Though a majority of Bennett Point Road is considered a minor collector, this portion has numerous residences and access points along the roadway.

There were several citizen complaints from the Bennett Point Community as a result of the 2004 lowering of the Bennett Point Road speed limit. At the request of the County Commissioners, information used in the determination of the 2004 speed limit reposting was submitted to State Highway Administration District-2 on December 13, 2005 for review and comment.

Mr. Charlie Coppage of SHA District-2 reviewed the package and concurred with the methodology, conclusions and postings. As a courtesy, Mr. Coppage agreed to complete a radar test to determine the 85th percentile speed of vehicles traveling in the section of Bennett Point Road aforementioned as section “C”. The 85th percentile test is another tool often used to set the speed limit of a roadway. North and
southbound radar data was collected on March 15, 2006 at the intersection of Bennett Point and Greenwood Creek Road.

Results of the radar tests indicated an average southbound speed of 43.1 mph and northbound speed of 44.3 mph. The 85th percentile speed was 50 mph, which indicates that 85% of the motorists travel this portion of Bennett Point Road at or below 50 mph and 15% drive in excess of 50 mph.

Based solely on the 85th percentile findings the speed limit of Bennett Point Road known as section “C” may be increased up to but not exceed 50 mph, therefore 40 mph and 45 mph are acceptable posting alternatives.

In discussions with SHA regarding the 2006 findings, SHA recommended any increase in speed limit should also include new signage alerting motorists to school bus stops.

The SHA findings were presented to the Commissioners on March 23, 2006. At that time no action was taken to revise the speed limit on this portion of Bennett Point Road.

A new 85th percentile speed limit study was completed on February 27th and 28th of 2018 at the same location of 2006 SHA study. Results of the radar tests indicated an average southbound speed of 44.9 mph and northbound speed of 47.4 mph. The 85th percentile speed was 50 mph, which indicates that 85% of the motorists travel this portion of Bennett Point Road at or below 50 mph and 15% drive in excess of 50 mph. These results are consistent with the 2006 85th percentile study.

The 2018 85th percentile findings were presented to the Commissioners on March 13, 2018. At that time no action was taken to revise the speed limit on this portion of Bennett Point Road.

We have reached out to the Board of Education and for the 2019-2020 school year there are 11 elementary, 6 middle school and 14 high school eligible school bus stops on Bennett Point Road. In addition, attached for your review is the Office of the Sheriff’s Law Enforcement and Statistical Overview for Bennett Point Road for the period of January 2016 – January 2019 which includes accident and exceeding the posted speed limit data.

Both the 2006 and 2018 radar studies indicated that motorists travel this section of Bennett Point Road at an approximate average speed of 45 mph with an 85th percentile speed of 50 mph. Based solely on the 85th percentile findings the speed limit of Bennett Point Road known as section “C” may be increased up to but not exceed 50 mph, therefore 40 mph and 45 mph are acceptable posting alternatives.
The below overview represents the total number of traffic crashes and traffic enforcement which were responded to, or self-initiated by Deputies from the Office of Sheriff for Queen Anne’s County, and Troopers from the Maryland State Police, Centreville Barracks. The area of focus within this report encompasses all of Bennett Point Road in Queenstown, Maryland during the time frame of January 1, 2016 – January 1, 2019. Source: ACRS Crash Reporting and E-Tix

Office of the Sheriff for Queen Anne’s County: Crash Reporting
- 23 total reportable crashes.
- 19 property damage only crashes.
- 4 personal injury crashes – all minor injuries.
- 20 of 23 were single vehicle crashes.
- 3 crashes involved 2 vehicles.
- 4 crashes at Hemsley Drive intersection area.
- 6 crashes at Perry Corner Road intersection area.
- 4 crashes at Governors Way intersection area.
- 6 crashes at Wye Harbor Drive intersection area.
- 1 Grasonville Cemetery Road intersection area.
- 1 Belle Point Drive intersection area.
- 1 Bryantown Landing Road intersection area.
- 6 crashes had contributing factors of weather, snow, ice.
- 8 crashes had contributing factors of animals, deer.
- 2 crashes had contributing factors of improper passing.
- 2 crashes had contributing factors of speed.
- 5 crashes had contributing factors of other operator error not associated with speed, weather or road defects.

Maryland State Police – Centreville Barracks:
- 1 personal injury crash – no further information available.
- 3 property damage crashes – no further information available.

Office of the Sheriff for Queen Anne’s County: Traffic Enforcement
- 241 total traffic violations detected during this reporting period.
- 150 total traffic stops initiated for exceeding the posted speed limit during this reporting period.
- 143 warnings issued for exceeding the posted speed limit.
- 7 citations issued for exceeding the posted speed limit.
- 55 total traffic stops initiated in the area of Bennett Point Road near Hemsley Drive. (highest rate of enforcement)
- 32 total traffic stops initiated in the area of Bennett Point Road near Sayers Forest Road.

Maryland State Police – Centreville Barracks: Traffic Enforcement
- No enforcement data available
MEMORANDUM

Date: August 13, 2019

To: Sanitary Commission

From: Alan Quimby

Re: SHA Grasonville LLC (t/a Queenstown Assisted Living)
Public Works Agreement

This proposed assisted living facility is located across the road from the Emergency Room in Queenstown off of Nesbit Road. The 79-bed facility is to be constructed in two phases with the first phase consisting of 53 beds.

Allocation of 3,825-gpd was granted on July 23, 2019. Note in accordance with the allocation policy, the deposit necessary was for the full 79-bed facility, all of which was applied to Phase 1’s allocation costs.

The Agreement’s format has been approved by the County Attorney.

If agreeable, please make a motion similar to the following:

I move to execute the Public Works Agreement with SHA Grasonville LLC to allow for the construction of a 79-bed assisted living facility.
THIS PUBLIC WORKS AGREEMENT, made and executed this ____ day of __________, 2019, by and between THE COUNTY COMMISSIONERS OF QUEEN ANNE'S COUNTY, MARYLAND, a body politic of the State of Maryland, sometimes hereinafter called "COUNTY", party of the first part, and SHA GRASONVILLE LLC, (contract purchaser) of the State of Maryland, County of Queen Anne’s, sometimes hereinafter called "OWNER" party of the second part.

NOW THEREFORE WITNESSETH: that for and in consideration of the mutual covenants and promises herein contained, the parties herein agree as follows:

I. The property of OWNER, recorded among the Land Records of Queen Anne’s County as Tax Map 58F, Parcel 820, Lot 2, is currently a vacant lot with 125-gpd of water and sewer allocation.

II. OWNER will pay the COUNTY the sum of EIGHTY-EIGHT THOUSAND TWO HUNDRED SIXTEEN dollars ($88,216.00) as a connection for acquiring 2,525-gpd of capacity in the Kent Narrows/Stevensville/Grasonville Area Wastewater System and FORTY-NINE THOUSAND TWO HUNDRED THIRTY-EIGHT dollars ($49,238.00) as a connection for acquiring 2,525-gpd of capacity in the Kent Narrows/Stevensville/Grasonville Area Water System. The proposed additional capacity shall be used to construct a 53-bed assisted living facility (phase 1).

It is understood by all parties concerned that the property will still be subject to all charges of the Kent Narrows/Stevensville/Grasonville Area Wastewater Subdistrict.

III. The property will be subject to additional charges at the time building permits are applied for if to be used for other than the above mentioned uses.

IV. The property owner will be responsible for the installation of any additional sewer appurtenances necessary for service to the property, and for obtaining all necessary permits.

V. The property owner recognizes they will be billed user charges at the next regularly scheduled quarterly billing following the execution of this agreement.

VI. The property owner will pay the County the aforesaid sum of $137,454.00 as follows: A non-refundable deposit $20,821.00 has been paid prior to the execution of this Public Works Agreement (to secure a commitment for the full build-out of 79 beds) and the balance of $116,633.00 shall be paid over a period of Seven (7) years at 7.00% annual interest payable in twenty-eight (28) equal quarterly payments of $5,304.62. The quarterly payments shall be due January 1, April 1, July 1, and October 1 of each successive year beginning October 1, 2020, or the next regularly scheduled quarterly billing after the connection of the facility, whichever occurs first. Past due amounts will be subject to 1-1/2% per month late charge.
VII. All monies owed to the Queen Anne's County Sanitary District hereunder (including the allocation fees herein being financed) will be liens against the property collectable in the same manner as County taxes and will be paid in full prior to any transfer of the property.

VIII. All monies owed are subject to and due in accordance with Queen Anne's County Sanitary District codes and policies.

WITNESS:

[Signature]

(Print) Alan L. Quimby

SHA/GRASONVILLE LLC:

[Signature]

Douglas A. Cooper, Authorized Member

ATTEST:

THE COUNTY COMMISSIONERS OF QUEEN ANNE'S COUNTY

[Signature]

James J. Mcran
President

APPROVED:

Alan L. Quimby
Director of Public Works

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:

This document was prepared by, or under the supervision of, the undersigned, an attorney admitted to practice before the Court of Appeals of Maryland.

Patrick E. Thompson
County Attorney

This instrument is being recorded by Queen Anne's County and is exempt from recording fees pursuant to Section 3-603 of the Real Property Article of the Annotated Code of Maryland.

Tax Map 58F Parcel 820 Lot 2

Account Number KM-550

Shoreway Drive
MEMORANDUM

Date: August 13, 2019

To: Sanitary Commission

From: Alan Quimby

Re: Perry’s Retreat Subdivision
Request for Water Allocation and Additional Sewer Allocation

Elm Street Development is requesting water allocation, and additional sewer allocation for their proposed subdivision on Perry’s Corner Road in Grasonville. The previous Commission granted sewer allocation for 128-lots on February 10, 2015. The developer wishes to add an additional 28 lots for which he needs additional sewer allocation of 7,000-gpd.

In regards to water allocation, the initial intent was to have the developer increase capacity at the Grasonville water treatment plant at his cost with his forces so no water allocation fees were requested. Since that time, we have had recent experience with having a developer add treatment capacity at an existing water treatment plant (Thompson Creek WTP) and that experience led us to re-think allowing a third party in charge of construction within a water treatment plant. The amount of water allocation necessary for 156 lots is 39,000-gpd.

On June 12, 2018 the previous Sanitary Commission granted Elm Street Development the above sewer allocation for 28 additional lots as well as water allocation for the entire project’s 156 lots. As is typical, one of the conditions of being granted the allocation was to submit a 10% refundable deposit within 30 calendar days. The developer failed to make this deposit despite repeated reminders so on November 13, 2018 the previous Commission rescinded the allocation.

Seemingly the developer has resolved his issues with the project and now wishes to proceed. The developer voluntarily agrees that the deposit on this additional allocation will be non-refundable. The cost 7,000-gpd of sewer allocation (i.e. an additional 28 lots) will be $245,000 at 2019 rates. The cost of 39,000-gpd of water treatment (i.e. the entire 156 lots) will be $756,600.
Please note that the current allocation policy restricts the amount of allocation to be granted annually at 50,000 gpd (this sum ignores administrative allocations granted by staff). The only allocation granted this year was last meeting’s 3,825-gpd to Queenstown Assisted Living.

If agreeable, please make a motion similar to the following:

I move that we grant an additional 7,000 gallons per day of sewer allocation, and 39,000 gallons per day of water allocation, to Elm Street Development’s proposed 156 dwelling subdivision at a cost of $1,001,600 for which a 10% non-refundable deposit will be required within 30 calendar days.
August 1, 2019

TO: Public Library Administrators
FROM: Irene M. Padilla
SUBJECT: Certification for State Aid - FY 2020

Enclosed is the Certification for Cooperative Local-State Library Aid Programs for FY 2020. In order to be eligible for its State Share of the minimum cooperative local-state library aid program, a county government must provide the required minimum contribution (§23-503 of the Education Article, Annotated Code of Maryland).

Please certify that the local contribution matches the required minimum contribution of the cooperative local-state library aid program as specified in column 11 of the final calculations for the Public Library Formula Program for Fiscal Year 2020. If you would also like to include the amount your county provides for Special or Capital Expenditures (such as matching amounts for county library capital grants or debt payments on library CIP projects) you may include it on the Other Expense line.

This certification must be signed and dated by the designated library and county officials.

Please return the signed certification form to Helen Li no later than **Friday, August 30, 2019** at haiyun.li@maryland.gov. If the Certification form is filled out but waiting for the necessary signatures, please scan it to Ms. Li so that we have it on file until the signed form is available to mail.

Should you have any questions regarding this form, please contact Ms. Li at (410) 230-2431.

Thank you.

Enclosure

c: Helen Li, Finance and Support Services Administrator
Maryland State Library
Certification for Cooperative Local-State Library Aid Programs

Guidance

Prior to each fiscal year, the Maryland State Librarian issues a chart of the final State Library Formula (consistent with §23-503 and 23-505 of the Education Article, Annotated Code of Maryland) which includes the State Contribution (State Share Adjusted) and the required Local Contribution (Local Share Unadjusted) for each jurisdiction. In order to be eligible for its State share of the minimum program Cooperative Local-State Library Aid Program, a county government must provide the required minimum contribution.

Annually, the Maryland State Library (MSL) requests that the county government certify that the local contribution matches the required minimum contribution of the Cooperative Local-State Library Aid Program. The certification form (signed and dated by the designated library and county officials) is returned to the designated representative of the Maryland State Library.

Upon receipt of the completed forms, a Certification for Cooperative Local-State Library Aid Programs worksheet, to include the required State Contribution, the certified Local Contribution and the required Local Contribution is prepared and reviewed by the M Finance Office. Any incidence of non-compliance is reported to the State Librarian for review and follow-up.

A copy of each Local Certification, the State Library Formula spreadsheet and the Certification for Cooperative Local-State Library Aid Programs spreadsheet are retained in MSL’s files. During the Annual Audit Review, MSL will verify each library’s match during the desk review process to assure that the final numbers are in line with the estimated amounts that were attested to by the local library system.
CERTIFICATION FOR COOPERATIVE LOCAL-STATE LIBRARY AID PROGRAMS
FY 2020

TO: Maryland State Library

We hereby certify that:

I. The Board of Trustees of Queen Anne’s County has or will receive the monies noted below as county contributions for current operating expenses.

II. The Government of Queen Anne’s County has made an appropriation of monies equal to the total noted below as county contributions for capital expenditures.

III. The State share $191,614 for this county will be utilized as noted below as State contributions.

IV. The distribution of monies will be:

<table>
<thead>
<tr>
<th>TOTAL COUNTY CONTRIBUTIONS</th>
<th>STATE SHARE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Current Expense</td>
<td>$1,889,225</td>
</tr>
<tr>
<td>Other Expense</td>
<td>$</td>
</tr>
<tr>
<td>State Share</td>
<td>$191,614</td>
</tr>
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</table>

DATE FOR THE BOARD OF LIBRARY TRUSTEES

DATE FOR THE COUNTY COUNCIL/COMMISSION OR CITY COUNCIL OF BALTIMORE CITY

RETURN TO: Haiyun Li
Maryland State Library
415 Park Avenue
Baltimore, MD 21201
Haiyun.li@maryland.gov

RETURN BY: Friday, August 30, 2019
<table>
<thead>
<tr>
<th>State Library Formula</th>
<th>Fiscal Year 2020</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Local Unit</strong></td>
<td><strong>Full Year</strong></td>
</tr>
<tr>
<td><strong>Railroad</strong></td>
<td><strong>Net</strong></td>
</tr>
<tr>
<td><strong>Operating</strong></td>
<td><strong>Taxable Income</strong></td>
</tr>
<tr>
<td><strong>Subtotal</strong></td>
<td><strong>Population</strong></td>
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<tr>
<td><strong>Population</strong></td>
<td><strong>State Share</strong></td>
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</tbody>
</table>
| **Real Property**                         | **New**         | **Contribution** | **Unadjusted** | **Unadjusted** | **Per** | **Unadjusted** | **Per** | **Unadjusted** | **Per** | **Unadjusted** | **Per** | **Unadjusted** | **Per** | **Unadjusted** | **Per** | **Unadjusted** | **Per** | **Unadjusted** | **Per** | **Unadjusted** | **Per** | **Unadjusted** | **Per** | **Unadjusted** | **Per** | **Unadjusted** | **Per** | **Unadjusted** | **Per** | **Unadjusted** | **Per** | **Unadjusted** | **Per** | **Unadjusted** | **Per** | **Unadjusted** | **Per** | **Unadjusted** | **Per** | **Unadjusted** | **Per** | **Unadjusted** | **Per** | **Unadjusted** | **Per** | **Unadjusted** | **Per** | **Unadjusted** | **Per** | **Unadjusted** | **Per** | **Unadjusted** | **Per** | **Unadjusted** | **Per** | **Unadjusted** | **Per** | **Unadjusted** | **Per** | **Unadjusted** | **Per** | **Unadjusted** | **Per** | **Unadjusted** | **Per** | **Unadjusted** | **Per** | **Unadjusted** | **Per** | 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MEMORANDUM

DATE: 13 AUGUST 2019
TO: COUNTY COMMISSIONERS OF QUEEN ANNE'S COUNTY
FROM: AMY G. MOREDOCK, PRINCIPAL PLANNER
SUBJECT: TOWN OF BARCLAY RESOLUTION 19-01 (ANNEXATION OF THE LANDS OF DEMOSS AND SEMANS) — WAIVER REQUEST

On behalf of the Town of Barclay, Town Attorney Patrick Thomas has submitted an Annexation Plan for County review and action. In addition, Mr. Thomas has requested that the County approve the proposed zoning reclassification of the lands. This approval takes the form of the County approving a waiver of the 5-year hold on the existing zoning classification.

Specifically, the petition for annexation includes 4 parcels totaling approximately 83 acres adjacent to the Town of Barclay. The Town introduced the proposal at its 19 June 2019 town council meeting and approved it to move forward to a public hearing scheduled for 21 August 2019 at 7pm. The land which is the subject of the proposal is zoned Agricultural. The town wishes to annex and reclassify 3 parcels as Industrial and 1 parcel as Residential.

The Town’s requested redesignation exceeds the zoning density limit of a 50% increase in density from the current zoning; therefore, there is a 5-year hold on the zoning unless the Town requests and the County grants a waiver of that requirement. The Town has requested that waiver of the County. [In 2006, the Maryland General Assembly passed specific guidance for annexation. Most of the changes dealing with annexation apply to Town requirements for annexation. However, a change to the “5-year rule” is applicable to the County comments on annexation. A standard applies to annexation projects that prohibits any zoning reclassification that results in different uses or substantially higher densities than that permitted by the existing county zoning for five years unless the County grants a waiver.]

In accordance with Maryland Annotated Code § 4-415 (Annexation plan) and § 4-416 (Planning and zoning authority), the Town and County must adhere to the following process:

- Once received by the County Commissioners, the proposal must be forwarded to the Planning Commission for findings of Comprehensive Plan and Zoning consistency.
- If requested (as it has been in this case), the Planning Commission must make findings on the granting of a waiver on the 5-year hold on the current zoning.
- The Commissioners will receive a letter of recommendation from the Planning Commission.
- The County Commissioners will then submit a letter of approval of the proposed annexation and waiver (if it is found to be consistent); generally, this process should occur prior to the Town’s public hearing.
The Town must provide the annexation plan to (1) the county governing body, (2) regional and state planning agencies at least 30 days prior to the public hearing, and (3) the Maryland Department of Planning. While the County received the notice in a timely manner, there is not sufficient time for the County to process this item for public review prior to the Town’s 21 August 2019 hearing. Unfortunately, the Planning Commission’s August meeting predates the Commissioners’ meeting, so the Planning Commission will be unable to review and put forward its findings until its 12 September 2019 meeting.

That means the earliest date that the Commissioners may act on this item will be at their 24 September 2019 meeting. I have conveyed this timeline to Mr. Thomas to illustrate that the County will be unable to offer comment prior to the Town’s 21 August 2019 public hearing. He has noted that that the Town will hold its hearing on 21 August 2019 and leave the comment period open until the Town receives a letter from the County. A second hearing will be scheduled at which time the Town will vote on the annexation resolution.

Attached please find a letter to the Town of Barclay which outlines the County review process and timeline for that review. Mr. Thomas has requested that the County send such a letter so that it may be read into the record at the Town’s 21 August 2019 public hearing (thus establishing the need to keep the comment period open for an extended period of time).

RECOMMENDED ACTION: I move to forward the Town of Barclay Resolution 19-01 to the Planning Commission for Findings of Comprehensive Plan and Zoning Consistency and grant for a waiver of the 5-year hold on current zoning and to execute and send a letter to the Town of Barclay outlining the County review process and timeline.
13 August 2019

Dear Mr. Clough,

Thank you for conveying the Town’s Annexation Plan and Notice of Public Hearing. The County understands that the petition for annexation includes four (4) County parcels totaling approximately 83 acres located on the east side of MD Route 313 and adjacent to the Town of Barclay. The land which is the subject of the proposal is zoned Agricultural, and the County recognizes that the Town wishes to annex and reclassify three (3) parcels as Industrial and one (1) parcel as Residential. To that end, the County is also in receipt of the Town’s request for approval of that change in the form of a waiver of the 5-year hold on that zoning classification.

This item was discussed at the 13 August 2019 Commissioner’s meeting and has been conveyed to the Planning Commission for review and findings of Comprehensive Plan and zoning consistency at its 12 September 2019 meeting. This means that the earliest date that the Commissioners may act on this item will be at the 24 September 2019 County Commissioner’s meeting.

Unfortunately, the County review process noted above will not allow the County to offer comment prior to the Town’s 21 August 2019 public hearing. We ask that you consider this correspondence as acknowledgment of the Town’s proposal and as commitment on the part of the County to offer comment within the timeframe outlined above.

Please do not hesitate to contact Principal Planner Amy Moredock at 410.758.1255 should you have any questions about this correspondence.

QUEEN ANNE’S COUNTY
BOARD OF COUNTY COMMISSIONERS

James J. Moran, President

Jack N. Wilson, Jr.

Christopher M. Corchiarino

Stephen Wilson

Philip L. Dumenil

CC: Patrick W. Thomas, Town Attorney
July 31, 2019

VIA E-MAIL AND FIRST-CLASS MAIL
The Honorable Board of County Commissioners of Queen Anne’s County
c/o Todd R. Mohn, P.E., County Administrator
107 N. Liberty Street
Centreville, Maryland 21617
tmohn@qac.org

Re: Annexation Plan and Notice of Public Hearing – Town of Barclay, Maryland

Dear Mr. Mohn:

This letter follows my July 18th letter to you and David Dahlstrom at the Maryland Department of Planning regarding the above-referenced proposed annexation and my subsequent discussions with Amy Moredock regarding the zoning classifications for the subject properties.

As more fully set forth in Section (B)(3)(i) and (ii) of the Annexation Plan, the Town of Barclay (the “Town”) intends to apply the Light Industrial “I” zoning classification to the three properties owned by DeMoss Lands, LLC and the property owned by the State of Maryland to the use of the Maryland Department of Transportation and the Residential “R” zoning classification to the property owned by David and Barbara Semans. All of the properties proposed for annexation are currently zoned Agricultural (AG) District under the Queen Anne’s County Zoning Ordinance. As also more fully set forth in the Annexation Plan, DeMoss Lands, LLC intends to use its properties to expand its existing business located on certain real property currently in the Town zoned Light Industrial “I”, and Mr. and Mrs. Semans intend to continue using their property for a single-family residence under the Residential “R” zoning classification.

Pursuant to Md. Code Ann., Local Gov’t §§ 4-416(b) and (c), the Town respectfully requests that the County Commissioners of Queen Anne’s County approve the application of the Light Industrial “I” zoning classification to the DeMoss Lands, LLC and State of Maryland properties and the Residential “R” zoning classification to the Semans property upon their annexation into the corporate limits of the Town. Such approval will permit the annexed properties to be used in a manner consistent with the portions of those properties already located within the corporate limits of the Town.
Please do not hesitate to contact me with any questions or concerns regarding the foregoing. Thank you for your prompt attention to this matter.

Sincerely,

Patrick W. Thomas

cc: Patrick E. Thompson, Esq., (via e-mail only)  
Amy Moredock, Principal Planner, Queen Anne’s County (via e-mail only)  
David Dahlstrom, AICP, Maryland Department of Planning (via e-mail only)  
Virginia Albers, Town Clerk-Treasurer (via e-mail only)
July 18, 2019

VIA E-MAIL AND FIRST-CLASS MAIL
The Honorable Board of County Commissioners of Queen Anne’s County
c/o Todd R. Mohn, P.E., County Administrator
107 N. Liberty Street
Centreville, Maryland 21617
tmohn@qac.org

Maryland Department of Planning
c/o David Dahlstrom, AICP, Upper Shore Regional Planner
301 W. Preston Street
Baltimore, Maryland 21201-2365
david.dahlstrom@maryland.gov

Re: Annexation Plan and Notice of Public Hearing – Town of Barclay, Maryland

Dear Messrs. Mohn and Dahlstrom:

Pursuant to Md. Code Ann., Local Gov’t §§ 4-415(f) and 4-406(d), respectively, enclosed herewith please find an Annexation Plan and Notice of Public Hearing in reference to the proposed annexation of certain real property into the Town of Barclay, Maryland. The Annexation Plan was approved by the Town Commissioners on July 17, 2019, and the Notice was first published in the Record Observer on July 12, 2019 and will be subsequently published on July 19, July 26, and August 2, 2019.

Please do not hesitate to contact me with any questions or concerns regarding the foregoing.

Sincerely,

Patrick W. Thomas

Enclosures

cc: Patrick E. Thompson, Esq., (via e-mail only) Virginia Albers, Town Clerk-Treasurer (via e-mail only) Mike Wisnosky Amy Moredock
WHEREAS, DeMoss Lands, LLC and David and Barbara Semans, (collectively, the "Petitioners") filed a Petition for Annexation with regard to certain property (collectively, the "Annexation Properties") contiguous and adjoining to the boundary of the Town of Barclay (the "Town"), comprised of 83.279 acres, more or less, and shown on a plat by Extreme Measures Land Surveyors dated 3/23/19 and entitled "Annexation Plat of The Town of Barclay, First Election District, Queen Anne's County, Maryland, Prepared for Brian DeMoss Tax Map 18, Parcel 24".

WHEREAS, on the 19th day of June, 2019, the Commissioners of Barclay, Maryland (the "Commission") introduced Annexation Resolution No. 2019-01 proposing the municipal annexation requested by Petitioners.

A. Introduction

This Annexation Plan has been prepared by the Town, in cooperation with Petitioners, pursuant to Title 4, Subtitle 4 of the Local Government Article of the Annotated Code of Maryland. All persons within the area proposed to be annexed shall obtain, or be entitled to obtain, existing services within the Town in accordance with the conditions contained in Annexation Resolution No. 2019-01 and the Annexation Agreement between the Petitioners and the Town.

B. Land Use Pattern for the Annexation Properties

(1) The Annexation Properties consist of portions of five parcels of real property located on the northern and eastern boundaries of the Town more particularly described as follows: Parcel 24, Tax Map 18, owned by DeMoss Lands, LLC (the "DeMoss Lands Property 1"); Parcel 57, Tax Map 18, owned by DeMoss Lands, LLC (the "DeMoss Lands Property 2"); Parcel 155, Tax Map 24, owned by DeMoss Lands, LLC (the "DeMoss Lands Property 3"); and Parcel 52, Tax Map 24, owned by David Semans and Barbara Semans (the "Semans Property"); and a portion of the former right-of-way of the Penn Central Railroad now owned by the State of Maryland to the use of the Maryland Department of Transportation (the "Railroad Property")

(2) The Annexation Properties are shown and described on a plat prepared by Extreme Measures Land Surveyors dated March 23, 2019 and entitled "Annexation Plat of The Town of Barclay, First Election District, Queen Anne's County, Maryland, Prepared for: Brian DeMoss Tax Map 18, Parcel 24," which is attached hereto and incorporated herein by reference as Exhibit A. The Annexation Properties are also described by a metes and bounds description prepared by Extreme Measures Land Surveyors dated March 29, 2019 and entitled "Description of 83.279 Acres of Land More or Less First
Election District Queen Anne's County, Maryland," which is attached hereto and incorporated herein by reference as Exhibit B.

(3) The Annexation Properties are located adjacent to the existing municipal limits of the Town. Agricultural use is conducted on the lands north and east of the Annexation Properties. The DeMoss Lands Properties 1, 2, and 3 are adjacent to an existing Light Industrial "I" zone utilized by the business of Chesapeake Burial Vaults, a Light Industrial use. It is anticipated that the DeMoss Lands Properties 1, 2, and 3 will be utilized by DeMoss Lands, LLC to expand this business operation. The Semans Property is part of an existing residential lot owned by David and Barbara Semans zoned Residential "R." The Railroad Property is a right-of-way improved with railroad tracks. The Annexation Properties are designated as a "Growth Area" according to the Town's Comprehensive Plan and the Town's Municipal Growth Element. The Annexation Properties are currently zoned Agricultural (AG) District under the Queen Anne's County Zoning Ordinance. Upon annexation into the Town, the Annexation Properties shall be classified under the Town Zoning Ordinance as follows:

(i) The DeMoss Lands Properties 1, 2, and 3 and the Railroad Property shall be zoned shall be zoned Light Industrial "I." The intent of the Light Industrial "I" Zoning District is to provide for a range of light industrial uses that are compatible with adjacent uses to the extent that any adverse effects on health, safety, welfare, or the environment are avoided.

(ii) The Semans Property shall be zoned Residential "R." The intent of the Residential "R" Zoning District, also referred to in the Town's Zoning Ordinance as the "R' Single-Family Residential" Zoning District, is to provide for single-family or two-family, low-population density residential development together with such buildings, schools, churches, facilities, and accessory uses as may be necessary or are normally compatible with residential surroundings.

C. Availability of Land for Public Facilities

The Annexation Properties contain sufficient land for such public facilities as may be required as a result of their annexation and proposed initial development. The Commission requires that all necessary infrastructure and improvements, including, but not limited to road systems, stormwater management systems, sewer systems expansions and/or extensions, utility delivery systems, and all other facilities necessary to serve the residents, users, and occupants of the Annexation Properties, shall be installed in accordance with sound engineering principles, and shall be subject to location, design, and construction approvals by the professional consultants employed by the Town.
D. Municipal Water and Sewer

(1) The Town does not currently provide public water service.

(2) Sewer services necessary to meet the utility service requirements of the Annexation Properties will be extended to the Annexation Properties at the time of their development or as otherwise agreed by the Town and the Petitioners, contingent upon:

(i) available capacity;

(ii) approval of an improvements construction plan;

(iii) the payment to the Town by the Petitioners of all required fees and charges; and

(iv) the completion of the construction necessary to so serve the Annexation Properties. Such expansions and/or extensions of the sewer and/or water systems to any portion of the Annexation Properties will be at the expense of the applicable Petitioner in accordance with Town tariffs, rates, and regulations in effect at the time of extension or expansion, as more particularly set forth in one or more public works agreements by and between such Petitioner and the Town.

(2) The Town currently has or will have sufficient sewer capacity to accommodate reasonable development of the DeMoss Lands Properties 1, 2, and 3 and to serve the existing dwelling on the Semans Property.

E. Other Town Services

(1) Emergency Service. The Sudlersville Volunteer Fire Department presently provides fire protection and emergency medical services to the Annexation Properties. Queen Anne's County also provides emergency medical services. Such services will continue after annexation, using existing personnel and equipment, at the same or similar level of service now being provided.

(2) Police Service. The Annexation Properties are presently served by the Queen Anne's County Sheriff's Office and the Maryland State Police for purposes of police protection. Such services will continue after annexation, using existing personnel and equipment, at the same or similar level of service now being provided.

(3) Street Maintenance. The Semans Property is located off of Maryland Route 302, which is maintained and improved by the State of Maryland. The DeMoss Lands Properties 1, 2, and 3 are located off of Railroad Avenue which is maintained and improved by the Town of Barclay and Maryland Route 313 which is maintained and improved by the State of Maryland.
(4) Refuse Collection. The Town presently offers refuse collection and intends to continue the same following annexation.

F. Notification

A copy of this Annexation Plan shall be provided to the governing body of Queen Anne’s County, the Maryland Department of Planning, and any regional or State planning agency with jurisdiction in Queen Anne’s County at least 30 days prior to the public hearing on Annexation Resolution No. 2019-01.

COMMISSIONERS OF BARCLAY, MARYLAND

[Signature]

[Signature]
COMMISSIONERS OF BARCLAY, MARYLAND
PUBLIC NOTICE

Annexation Resolution No. 2019-01

Notice is hereby given by the Commissioners of Barclay, Maryland (the "Commission") that on June 19, 2019, Annexation Resolution No. 2019-01 ("the Annexation Resolution") was introduced during a regular meeting of the Commission proposing and authorizing that the boundary of the Town of Barclay (the "Town") be changed so as to annex and include within the bounds of the Town all or certain areas of real property therein identified as:

- Portions of five (.5) parcels of real property consisting in the aggregate of 63.29 acres of land, more or less, contiguous and adjacent to properties described more fully and particularly as described, parcel 24, Tax Map 25, and parcels 106, 91, and 223, Tax Map 26, owned by DeMons Lando, LLC, Parcel 106, Tax Map 26, owned by Chestertown, MD 21620, and a portion of the parcel described in deed of trust from Chestertown, MD 21620, and a portion of the parcel described in deed of trust from Chestertown Land, LLC, owned by DeMons Lando, LLC, Parcel 105, Tax Map 26, owned by Chestertown, MD 21620.

The Annexation Resolution was initially by DeMons Lando, LLC, David Semans, and Barbara Semans (the "Petitioners"), and is more specifically stated herein as follows:

- Portions of five (.5) parcels of real property consisting in the aggregate of 63.29 acres of land, more or less, contiguous and adjacent to properties described more fully and particularly as described, parcel 24, Tax Map 25, and parcels 106, 91, and 223, Tax Map 26, owned by DeMons Lando, LLC, Parcel 106, Tax Map 26, owned by Chestertown, MD 21620, and a portion of the parcel described in deed of trust from Chestertown, MD 21620, and a portion of the parcel described in deed of trust from Chestertown Land, LLC, owned by DeMons Lando, LLC, Parcel 105, Tax Map 26, owned by Chestertown, MD 21620.

The Petitioners' intent to the Commissioners of Barclay, Maryland, or the future owners and/or developers of the Annexation Properties under their respective ownership and control with compliance with the Annexation Resolution, which is more specifically stated herein as follows:

- Portions of five (.5) parcels of real property consisting in the aggregate of 63.29 acres of land, more or less, contiguous and adjacent to properties described more fully and particularly as described, parcel 24, Tax Map 25, and parcels 106, 91, and 223, Tax Map 26, owned by DeMons Lando, LLC, Parcel 106, Tax Map 26, owned by Chestertown, MD 21620, and a portion of the parcel described in deed of trust from Chestertown, MD 21620, and a portion of the parcel described in deed of trust from Chestertown Land, LLC, owned by DeMons Lando, LLC, Parcel 105, Tax Map 26, owned by Chestertown, MD 21620.

The Petitioners' intent to the Commissioners of Barclay, Maryland, or the future owners and/or developers of the Annexation Properties under their respective ownership and control with compliance with the Annexation Resolution, which is more specifically stated herein as follows:

- Portions of five (.5) parcels of real property consisting in the aggregate of 63.29 acres of land, more or less, contiguous and adjacent to properties described more fully and particularly as described, parcel 24, Tax Map 25, and parcels 106, 91, and 223, Tax Map 26, owned by DeMons Lando, LLC, Parcel 106, Tax Map 26, owned by Chestertown, MD 21620, and a portion of the parcel described in deed of trust from Chestertown, MD 21620, and a portion of the parcel described in deed of trust from Chestertown Land, LLC, owned by DeMons Lando, LLC, Parcel 105, Tax Map 26, owned by Chestertown, MD 21620.

The Petitioners intend to comply with all applicable laws and regulations in connection with the sale of said parcels of real property.

For the above reasons, the Petitioners request that the Annexation Resolution be considered and adopted by the Commissioners of Barclay, Maryland, at a regular meeting to be held at the offices of the Clerk of the Circuit Court for Queen Anne's County, Maryland, located at 280 W. Main Street, Queenstown, Maryland, on August 29, 2019, at 11:00 AM.

In accordance with the Annexation Resolution, the sale of real property shall be disposed of by the Commissioner(s) of Barclay, Maryland, for the benefit of the Petitioners and the Town of Barclay, Maryland.

In consideration of the foregoing, the Petitioners do hereby request that the Annexation Resolution be considered and adopted by the Commissioners of Barclay, Maryland, at a regular meeting to be held at the offices of the Clerk of the Circuit Court for Queen Anne's County, Maryland, located at 280 W. Main Street, Queenstown, Maryland, on August 29, 2019, at 11:00 AM.

In consideration of the foregoing, the Petitioners do hereby request that the Annexation Resolution be considered and adopted by the Commissioners of Barclay, Maryland, at a regular meeting to be held at the offices of the Clerk of the Circuit Court for Queen Anne's County, Maryland, located at 280 W. Main Street, Queenstown, Maryland, on August 29, 2019, at 11:00 AM.
March 29, 2019
DESCRIPTION OF 83.279 ACRES OF LAND MORE OR LESS
FIRST ELECTION DISTRICT, QUEEN ANNES COUNTY, MARYLAND

BEGINNING FOR THE SAME to a point at the intersection of the division line between the lands of Albert Hickman et ux. (see C.W.C. 64/161) and the lands of DeMoss Lands LLC (see S.M. 27/96) with the easternmost side of Maryland Route 313, on the current Town Boundary line of Barclay, MD. As shown on a plat entitled “Annexation Plat of The Town of Barclay” dated 3-23-19, prepared by Extreme Measures, LLC, attached hereto and intended to be recorded herewith.

THENCE, leaving the current Town Boundary Line of Barclay, MD and the easternmost side of said road and binding on the division line between the Hickman lands, lands of Turner Farm LLC (see S.M. 2072/288) and the aforementioned DeMoss lands, crossing the lands of Maryland Department of Transportation (Railroad – 66’ wide), S 71°29'44" E, a distance of 2532.41’ to a point at the intersection of the division line between the Turner Farm lands, lands of Charles D. Story et ux. (see M.W.M. 226/634) and the DeMoss lands.

THENCE, leaving the Turner Farm lands and binding on the division line between the Story lands and the DeMoss lands, S 18°46'53" W, a distance of 2543.55’ to a point in the right-of-way of Maryland Route 302, on the current Town Boundary Line of Barclay, MD.

THENCE, binding on the current Town Boundary Line of Barclay, MD the following twelve (12) courses and distances: thence, running across the lands of David Semans et ux. (see S.M. 931/29) and the aforementioned Demoss lands the following two (2) courses and distances: N 17°42'20" W, a distance of 1605.11’ to a point and N 73°42'20" W, a distance of 235.96’ to a point on a curve on the westernmost side of the aforementioned lands of Maryland Department of Transportation. Thence, binding on the westernmost side of the Maryland Department of Transportation lands with the arc of a non-tangent curve to the right an arc length of 441.69’ to a point. Said curve having a radius length of 2819.91’, and being scribed by a chord bearing of S 09°34'36" W, and a chord length of 441.24’. Thence, leaving the Maryland Department of Transportation lands and running across the aforementioned DeMoss lands, lands of Sterling
Walbert Jr. et ux. (see M.W.M. 157/53) and the lands of Wanda Weale (see S.M. 2591/488), S 77°28'00" W, a distance of 400.30' to a point on the easternmost side of the aforementioned Maryland Route 313. Thence, binding on the easternmost side of Maryland Route 313, the following three (3) courses and distances: N 12°03'49" W, a distance of 134.58' to a point, N 77°56'11" E, a distance of 20.00' to a point and N 12°03'49" W, a distance of 1358.29' to a point at the intersection of the division line between the lands of Marilyn W. Morris et al. (see S.M. 1690/529) and the aforementioned DeMoss lands. Thence leaving the easternmost side of Maryland Route 313 and binding on the division line between the Morris lands and the DeMoss lands the following three (3) courses and distances: N 86°39'57" E, a distance of 143.52' to a point, N 12°04'03" W, a distance of 138.00' to a point and S 86°39'57" W, a distance of 143.51' to a point on the easternmost side of the aforementioned Maryland Route 313. Thence, leaving the Morris lands and binding on the easternmost side of Maryland Route 313 the following two (2) courses and distances: N 12°03'49" W, a distance of 199.80' to the beginning point of a curve, thence with the arc of a curve to the right an arc length of 347.00' to the place of beginning. Said curve having a radius of 1869.86' and being scribed by a chord bearing of N 06°44'50" W, and a chord length of 346.50'. Containing in all 83.279 acres of land more or less, as described by Extreme Measures Land Surveyors in March 2019.
Having committed to participation in the University of Maryland's Resiliency Planning and Financing project for Global Sustainability, Queen Anne's County now must select key individuals to staff a Queen Anne's County Workgroup to carry out the project charge.

**ACTION ITEMS:**

1. **Workgroup Members**
   Citing the University of Maryland's guidance document: Each County is expected to assign key individuals to represent the County. These individuals may come from community development, planning, public works, communications, energy, transportation, or environmental organizations. They can or should also include those individuals who attended the Maryland Climate Leadership Academy [Colin Quinn and I attended the Academy]. Up to five people who receive full support from executive level at the County should represent the County at individual county meetings, as well as at scheduled Resiliency Planning and Financing meetings. These individuals should be dedicated to representing the County's best interests and be willing to know where and how to get the needed answers to help the process move forward in a timely manner.

Staff has produced the following list of suggested participants for consideration and has attached appointment letters for signature:

- Jim Bass (Coastal Resilience Program Manager/Eastern Shore Land Conservancy)
- Steve Cohoon (Public Facilities Planner, Department of Public Works)
- Lee Edgar (Chief of Engineering, DPW)
- Jay Falstad (Executive Director, Queen Anne’s Conservation Association)
- Tom Leigh (Planning Commission member/Clean Water Expert/circuit rider)
- Eric Johnson (Emergency Planner, Emergency Services)
- John Kling (Floodplain Manager, DPW)
- Amy Moredock* (Principal Planner, Planning and Zoning)
- Colin Quinn (Parks and Recreation)

*I will serve as QAC Workgroup Chair.*
2. Workgroup Charge and Timeline

The QAC Workgroup will be charged with the completion of the tasks outlined in the University of Maryland’s guidance document as follows (staff has attached a Roster and Charge document to accompany the appointment letters):

- **Understanding County Assets.** An inventory that characterizes the county’s social and built environment characteristics will be completed. The results will show what defines the county as being unique, both positively and negatively. The assets will be categorized and prioritized. **Timeline: August 2019 – September 2019**

- **Determining Goals and Objectives.** Once the social, and built environment characteristics are identified, many of the goals and objectives will start to emerge and allow the workgroup to finalize priorities and timelines for short-, medium-, and long-term solutions. This will also include the framework for financing that will become more robust in future phases. **Timeline: September 2019 – October 2019**

- **Developing the Elements of a Plan.** The counties will prioritize individual and collective climate actions. **Timeline: October 2019-December 2019**

- **Gaining Feedback, Review and Approval.** Once the Resilience Plans are drafted, they will be shared with stakeholders across all of the counties and include engaging state and federal partners. There will be a summary of collaborative opportunities identified where the counties can promote cooperation and collaboration as they pursue joint funding and financing. **Timeline: December 2019 - January 2020.**

- **Future Step: Resilience Financing.** After the Plan has been vetted by county stakeholders and finalized, the financing information obtained from steps listed above will be used to develop the framework for a financing strategy for each county along with opportunities identified and developed for all participating counties. The second phase beginning in early 2020 will primarily focus on financing and will result in a clear understanding of each county’s financial capacity of needs relating to their implementation strategy. It will also include sharing lessons learned from the process with other counties in Maryland, as well as other states in the Mid-Atlantic and beyond. **Timeline: January 2020-December 2020.**

**MOTION:** I move to approve the list of suggested workgroup participants and send appointment letters to each member and to approve the workgroup charge and project timeline.
Following is the list of members appointed to the 2019 Queen Anne’s County Workgroup for Resiliency Planning and Financing (QAC Workgroup). The QAC Workgroup will meet every other Friday at 9 a.m. in the Conference Room at 110 Vincit Street until the successful completion of the Workgroup’s charge in January 2020, and then as-needed to implement the resiliency financing component of the project. These members were selected to represent the County in accordance with the University of Maryland’s guidance document: Each County is expected to assign key individuals to represent the County. These individuals may come from community development, planning, public works, communications, energy, transportation, or environmental organizations. They can or should also include those individuals who attended the Maryland Climate Leadership Academy. Up to five people who receive full support from executive level at the County should represent the County at individual county meetings, as well as at scheduled Resiliency Planning and Financing meetings. These individuals should be dedicated to representing the County’s best interests and be willing to know where and how to get the needed answers to help the process move forward in a timely manner.

Amy Moredock, Chair
Principal Planner, Planning and Zoning

Jim Bass
Eastern Shore Land Conservancy/Eastern Shore Coastal Adaptation Program

Steve Cohoon
Public Facilities Planner, QAC Department of Public Works (DPW)

Lee Edgar
Chief of Engineering, QAC DPW

Jay Falstad
Executive Director, Queen Anne’s Conservation Association

Tom Leigh
Planning Commission member/Clean Water Expert/circuit rider

Eric Johnson
Emergency Planner, Emergency Services

John Kling
Floodplain Manager, DPW

Colin Quinn
Parks and Recreation

---

CHARGE AND TIMELINE

The QAC Workgroup will be charged with the completion of the tasks outlined in the University of Maryland’s guidance document as follows:

- **Understanding County Assets.** An inventory that characterizes the county’s social and built environment characteristics will be completed. The results will show what defines the county as being unique, both positively and negatively. The assets will be categorized and prioritized. **Timeline: August 2019 – September 2019**

- **Determining Goals and Objectives.** Once the social, and built environment characteristics are identified, many of the goals and objectives will start to emerge and allow the workgroup to finalize priorities and timelines for short-, medium-, and long-term solutions. This will also include the framework for financing that will become more robust in future phases. **Timeline: September 2019 – October 2019**

- **Developing the Elements of a Plan.** The counties will prioritize individual and collective climate actions. **Timeline: October 2019-December 2019**

- **Gaining Feedback, Review and Approval.** Once the Resilience Plans are drafted, they will be shared with stakeholders across all of the counties and include engaging state and federal partners. There will be a summary of collaborative opportunities identified where the counties can promote cooperation and collaboration as they pursue joint funding and financing. **Timeline: December 2019 - January 2020.**

- **Future Step: Resilience Financing.** After the Plan has been vetted by county stakeholders and finalized, the financing information obtained from steps listed above will be used to develop the framework for a financing strategy for each county along with opportunities identified and developed for all participating counties. The second phase beginning in early 2020 will primarily focus on financing and will result in a clear understanding of each county’s financial capacity of needs relating to their implementation strategy. It will also include sharing lessons learned from the process with other counties in Maryland, as well as other states in the Mid-Atlantic and beyond. **Timeline: January 2020-December 2020.**
13 August 2019

Coastal Resilience Expert
1234 Main Street
Centreville, MD 21617

To Whom it May Concern,

Queen Anne's County is pleased to announce its participation in the University of Maryland's Resiliency Planning and Financing project for Global Sustainability. This initiative is directly connected with the MD Climate Leadership Academy. Each participating county is charged with forming a local Workgroup. The intention is to bring county staff and community leaders together to prioritize local goals and objectives and to produce Resilience Plans. The Plans will become a combined Resiliency Planning Resource and will place Maryland at the forefront of climate adaptation planning. A key component of this effort is to identify means of financing resiliency efforts.

Queen Anne's County is lucky to have staff and residents who are already leading the charge to address climate change and resiliency planning head on. The County has enacted a dynamic Hazard Mitigation Plan, as well as a Sea Level Rise and Coastal Vulnerability Assessment and Implementation Plan. On the horizon, the County will be reviewing its Comprehensive Plan which will fold many of these resiliency efforts into this update.

Because of your leadership role and expertise in resiliency planning efforts, the County would like to invite you to join the Queen Anne's County Workgroup. Your input is essential in ensuring the County's success to fulfill this project Charge by pulling a diverse panel of experts together to best-inform this essential next phase of our resiliency planning efforts: financing them.

The Workgroup roster and charge is included for your information. It would be greatly appreciated if you will contact Principal Planner Amy Moredock at 410.758.1255 as soon as possible to confirm your willingness to participate on the QAC Workgroup. The Workgroup’s kick off meeting which will be held on Thursday, 22 August 2019 at 9 am in the Conference Room located at 110 Vincit Street.

We thank you for your commitment to resiliency planning efforts in the County and in the State. Your dedication to this effort and its positive outcome would be greatly appreciated.

QUEEN ANNE'S COUNTY
BOARD OF COUNTY COMMISSIONERS

James J. Moran, President

Jack N. Wilson, Jr.

Christopher M. Corchiairino

Stephen Wilson

Philip L. Dumenil
MEMORANDUM

TO:       Board of County Commissioners
          Todd R. Mohn, County Administrator

FROM:    Jean E. Fabi, Economic Development Manager

CC:       Jonathan Seeman, Director, Department of Finance and Information Technology
           Reichardt Kent Island, LLC

DATE:    July 30, 2019

SUBJECT: Commercial Real Property Tax Credit Request – Reichardt Kent Island, LLC

Background:
Pursuant to County Ordinances 11-24, as amended, and 13-08, it is the discretion of the County Commissioners to grant a real property tax credit for certain businesses making significant real property improvements ... which, when complete, increases the full fair market value of a property, as determined by the Department of Assessments and Taxation, by at least $25,000 and which is owned or occupied by a business which [sic] establishes to the satisfaction of the Department of Economic Development that it will create a minimum of 12 new full-time positions with 36 months of completion of construction. [Sect. 5-10.4 of the Code of Public Laws of Queen Anne’s County and Sect. 9-319(d) of the Tax Property Article, Annotated Code of Maryland]. The tax credit is applied to the increase in the assessed value and is prorated over five (5) years (80% the first taxable year; 60% the second; 40% the third; 20% the fourth; and 0% the fifth).

Request:
The Department of Economic and Tourism Development has received and evaluated a request for a commercial real property tax credit for the project known as Dogwood Acres Pet Retreat on property owned by Reichardt Kent Island, LLC, located at 1220 Sonny Schultz Boulevard, Stevensville, MD. The project is construction of a two story facility (20,785 s.f.) with accessory caretaker dwelling, indoor kennel runs and play yard, with 7,079 square feet of outdoor kennels, and parking. Construction commenced in May under Building Permit BC19-07-0026.

The Department recommends approval of the Commercial Real Property Tax Credit for this project based on the following:
1. The project is proposing to create up to fifteen (15) new full-time jobs within 36 months of completion of the project, exceeding the minimum of twelve (12).

2. The project has an estimated cost of $3 million, which exceeds the minimum increase required by the Ordinance of $25,000. The current base value of the property according to SDAT records is $966,900. The overall estimated assessed value is $4 million.

This property is not within the designated Queen Anne’s County Enterprise Zone and therefore not eligible for the commercial real property tax credit under that program. Should the tax credit be approved, the Department will monitor the project for compliance with job creation requirements through annual employment reports.

SUGGESTED MOTION:

I motion to approve the request for a Commercial Real Property Tax Credit for the project known as Dogwood Acres Pet Retreat on property owned by Reichardt Kent Island, LLC, at 1220 Sonny Schultz Boulevard, Stevensville, MD with the condition that the project results in the creation of at least 12 new full-time positions within 36 months of completion.
# APPLICATION FOR COMMERCIAL PROPERTY TAX CREDIT

In Accordance with CO 11-24 and CO 13-18

## 1. Business name and address (for correspondence purposes):

<table>
<thead>
<tr>
<th>Name</th>
<th>REICHARD KENT ISLAND, LLC</th>
</tr>
</thead>
<tbody>
<tr>
<td>Street Address</td>
<td>392 HANNOCK RD</td>
</tr>
<tr>
<td>P. O. Box</td>
<td></td>
</tr>
<tr>
<td>City</td>
<td>HARWOOD</td>
</tr>
<tr>
<td>State</td>
<td>MARYLAND</td>
</tr>
<tr>
<td>Zip Code</td>
<td>20776</td>
</tr>
</tbody>
</table>

## 2. Location address (if different than above):

<table>
<thead>
<tr>
<th>Name</th>
<th>REICHARD KENT ISLAND, LLC</th>
</tr>
</thead>
<tbody>
<tr>
<td>Street Address</td>
<td>1220 SONNY SCHULZE BLVD</td>
</tr>
<tr>
<td>P. O. Box</td>
<td></td>
</tr>
<tr>
<td>City</td>
<td>STEVENSVILLE</td>
</tr>
<tr>
<td>State</td>
<td>MARYLAND</td>
</tr>
<tr>
<td>Zip Code</td>
<td>21666</td>
</tr>
</tbody>
</table>

## 3. Federal Employer Identification Number of the Business: 82-1111857

## 4. Real Property Account Number: 1804009803

## 5. Date new or expanded premises was acquired or renovations completed: EXPECTED 01/2020

## 6. Building Permit Number and/or Use Permit Number: BK 19-04-0026

## 7. Occupation date for new permanent full-time employees: 01/2020

## 8. Identify the nature of the new construction, renovations, additions, alterations or expansion of the premises in detail (for example addition of 10,000 s.f. at 123 Main Street, Stevensville, or new 10,000 s.f. building constructed at 123 Main Street, Stevensville). Note: in order to qualify for tax credit, the increase in the assessable tax base must be $25,000 or more (Reference CO-11-24 Amend. 1 and CO-13-18):

NEW CONSTRUCTION
1220 SONNY SCHULZE BLVD
STEVENSVILLE MD 21666
Commercial Real Property Tax Credit
Application

9. Number of New Permanent Full-Time Positions to be created over the course of thirty-six (36) months resulting from the establishment or improvement to the commercial property in Queen Anne’s County, Maryland. Note the minimum eligible needed to meet the requirement is twelve (12) (in accordance with CO 13-18): 15

10. Has the business or another taxpayer received a tax credit or exemption for the new or improved premises during the same taxable year by any other state or county law? (Note: Properties within the Enterprise Zone are not eligible for this tax credit.)
   [ ] Yes. Detail: ____________________________________________
   [X] No.

11. Have you received a notice of reassessment? This credit does not apply until reassessed.
   11A. Assessed value of improvement: $________
   11B. Attach a copy of the State Department of Assessments and Taxation Assessment Certification.

Owner must secure assessment information substantiating the increased value (#8 on application) of the real property due to the improvements made to the property. This information can be obtained from the State Department of Assessments and Taxation, 6 St. Paul Street, Baltimore, MD. For additional information, please contact SDAT at the following:
   Phone (410) 767-8250
   Fax (410) 333-4626

The property owner/leasee must apply to the Department of Finance for a tax credit within 90 days of receipt of an assessment notice reflecting the eligible assessment. The property owner must certify the date on which he/she receives the assessment notice and the Department of Finance must receive the application within 90 days of that date. This 90 day time frame is NOT flexible and is strictly applied.

I hereby certify that I am authorized to act on behalf of the above applicant and attest that the information provided herein is true and accurate. I understand that the applicant must submit documentation reasonably necessary to verify the above information including, but not limited to, payroll records and employee timesheets and such other documentation necessary to verify the above information for the taxable year for which the credit is sought and for the thirty-six (36) months following the last year in which the tax credit is granted. I further understand that submission of a false or fraudulent application or the withholding of information to obtain a tax credit is a Class A violation and further subjects the applicant to repayment of all taxes with interest and penalties, and court costs and expenses in the event a civil action for collection is filed.

[Signature]
Authorized Official (signature)

[Signature]
Authorized Official (print name)

[Signature]
Title

Date

Mail completed application and attachments to:

Jean Fabi, Economic Development Manager
Queen Anne’s County
Department of Economic and Tourism Development
425 Piney Narrows Road
Chester, MD 21619

Rev. 04/19
Commercial Real Property Tax Credit Application

FOR COUNTY USE ONLY:
Employment Verification (Provide attachment with additional contact information):
Year 1: ____________________ No. New of Full-Time Employees: __________________ Verified by: __________
Year 2: ____________________ No. New of Full-Time Employees: __________________ Verified by: __________
Year 3: ____________________ No. New of Full-Time Employees: __________________ Verified by: __________
### Real Property Data Search (w4)

**Search Result for QUEEN ANNE'S COUNTY**

<table>
<thead>
<tr>
<th>View Map</th>
<th>View GroundRent Redemption</th>
<th>View GroundRent Registration</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tax Exempt:</td>
<td></td>
<td>Special Tax Recapture:</td>
</tr>
<tr>
<td>Exempt Class:</td>
<td></td>
<td>NONE</td>
</tr>
<tr>
<td>Account Identifier:</td>
<td>District - 04 Account Number - 069803</td>
<td></td>
</tr>
<tr>
<td>Owner Information</td>
<td></td>
<td>Owner Information</td>
</tr>
<tr>
<td>Owner Name:</td>
<td>REICHARDT KENT ISLAND LLC</td>
<td>Use:</td>
</tr>
<tr>
<td>Mailing Address:</td>
<td>439 W CENTRAL AVE DAVIDSONVILLE MD 21035-</td>
<td>Principal Residence:</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Deed Reference: /03055/ 00055</td>
</tr>
<tr>
<td>Location &amp; Structure Information</td>
<td></td>
<td>Location &amp; Structure Information</td>
</tr>
<tr>
<td>Premises Address:</td>
<td>SONNY SCHULZ BLVD STEVENSVILLE 21666-0000 Waterfront</td>
<td>Legal Description: LOT 1 - 7.101 ACRES W/SIDE MD RT 8 S/STEVENSVILLE</td>
</tr>
<tr>
<td>Map: 0056</td>
<td>Grid: 0020</td>
<td>Parcel: 0221</td>
</tr>
<tr>
<td>Sub District: 0000</td>
<td>Section: 1</td>
<td>Block: 2018</td>
</tr>
<tr>
<td>Assmnt Year: 2018</td>
<td>Plat No: 48/</td>
<td>Plat Ref: 26</td>
</tr>
<tr>
<td>Special Tax Areas:</td>
<td></td>
<td>Town:</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Ad Valorem:</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Tax Class: NONE</td>
</tr>
</tbody>
</table>

#### Primary Structure Built

<table>
<thead>
<tr>
<th>Stories</th>
<th>Basement</th>
<th>Type</th>
<th>Exterior</th>
<th>Full/Half Bath</th>
<th>Garage</th>
<th>Last Major Renovation</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

#### Value Information

<table>
<thead>
<tr>
<th>Base Value</th>
<th>Value</th>
<th>Phase-in Assessments</th>
</tr>
</thead>
<tbody>
<tr>
<td>966,900</td>
<td>349,900</td>
<td>As of 07/01/2019</td>
</tr>
</tbody>
</table>

#### Transfer Information

<table>
<thead>
<tr>
<th>Seller: REICHARDT KENT ISLAND LLC</th>
<th>Date: 03/15/2019</th>
<th>Price: $0</th>
</tr>
</thead>
<tbody>
<tr>
<td>Type: NON-ARMS LENGTH OTHER</td>
<td>Deed1: /03055/ 00055</td>
<td>Deed2:</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Seller: COUNTY COMMISSIONERS OF QUEEN ANNE'S COUNTY</th>
<th>Date: 11/07/2018</th>
<th>Price: $275,000</th>
</tr>
</thead>
<tbody>
<tr>
<td>Type: NON-ARMS LENGTH OTHER</td>
<td>Deed1: /02995/ 00129</td>
<td>Deed2:</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Seller: BOARD OF PUBLIC WORKS</th>
<th>Date: 09/13/2018</th>
<th>Price: $0</th>
</tr>
</thead>
<tbody>
<tr>
<td>Type: NON-ARMS LENGTH OTHER</td>
<td>Deed1: /02963/ 00278</td>
<td>Deed2:</td>
</tr>
</tbody>
</table>

#### Exemption Information

<table>
<thead>
<tr>
<th>Partial Exempt Assessments:</th>
<th>Class</th>
<th>As of 07/01/2018</th>
<th>As of 07/01/2019</th>
</tr>
</thead>
<tbody>
<tr>
<td>County:</td>
<td>000</td>
<td>983,400.00</td>
<td>983,400.00</td>
</tr>
<tr>
<td>State:</td>
<td>000</td>
<td>983,400.00</td>
<td>983,400.00</td>
</tr>
<tr>
<td>Municipal:</td>
<td>000</td>
<td>0.00/0.00</td>
<td>0.00/0.00</td>
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</tbody>
</table>

#### Homestead Application Information

<table>
<thead>
<tr>
<th>Homestead Application Status:</th>
<th>No Application</th>
</tr>
</thead>
<tbody>
<tr>
<td>Homeowners' Tax Credit Application Information</td>
<td></td>
</tr>
</tbody>
</table>
DISCLAIMER: Property information contained on this map is for reference purposes only and is NOT to be construed as a "legal description". The map scale displayed is not accurate and serves as a general representation only.
MEMORANDUM

DATE: August 13, 2019
TO: County Commissioners
CC: Todd Mohn, County Administrator
     Jonathan R. Seeman, Director, Budget, Finance and IT
FROM: Megan DelGaudio, IT Manager
       Derek Russ, Application Specialist
RE: Subscription to Office 365

County IT staff is requesting to move to a subscription (and cloud) based model (Office365 or O365) for the upgrade of the Microsoft Office suite. The majority of county users are currently using Office 2010. This office suite is supported only until January of 2020. Over the past few years there has been a push from Microsoft (MS) to move to a subscription model. We would like to move to this model for the following reasons:

- Microsoft will no longer be supporting software for 10 year intervals. Office 2019 support will end in 2025.
- Classic licensing requires purchase of an Office license for each PC. Subscription licensing is user based so we can put Office on laptops of users for no additional license cost.
- To move email to the cloud will segment email from our network, put the backend hardware updates for this application on Microsoft and allow for 24/7 access if the network was to be impacted in some way.
- Updates for O365 are run weekly so users would retain the latest in functionality while also staying up to date with security.
- Keeping Office current will take the burden off of IT staff to regularly update this application.

County IT staff put out a Request for Quote to get the best price and received 23 responses. They ranged in price from $104,328 annually to $75,840. The least expensive quote was from Inova Consulting Group out of Kansas for $75,840. We will be working with a local vendor for implementation.

Funds for this project are available in the County IT Infrastructure capital project. If approved, this licensing will be added in as an FY 21 operating expense.

MOTION:

I move that we approve the recommendation of County IT Staff to move to email in the cloud and a subscription based model for Microsoft Office using funds from the County IT Infrastructure project for FY20 then Operating funds for FY21 onward.
## DEPARTMENT OF BUDGET, FINANCE AND IT

### FY 2020 - IT INFRASTRUCTURE CAPITAL BUDGET

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Approved FY 2020 - Project 400031 Capital Budget</td>
<td>$187,417.78</td>
</tr>
<tr>
<td>Total Available Funds</td>
<td>$187,417.78</td>
</tr>
<tr>
<td>Expenditures</td>
<td></td>
</tr>
<tr>
<td>MS Office 365</td>
<td>$75,840.00</td>
</tr>
<tr>
<td>Remaining Balance</td>
<td>$111,577.78</td>
</tr>
</tbody>
</table>
August 7, 2019

Mr. James Moran, President
Queen Anne’s County Commissioners
The Liberty Building
107 North Liberty Street
Centreville, MD 21617

Dear Mr. Moran,

In accordance with Section 5-105(b) of the Annotated Code of Maryland, the Board of Education requests County Commissioner approval of the transfers listed below between major state categories, for the period ending June 30, 2019.

**Major Category: Instructional Salaries – Addition $155,000**
- Lower than anticipated salary attrition savings for classroom teachers plus funding for over hires at Kennard Elementary, Centreville Middle, and Stevensville Middle schools.

**Major Category: Pupil Services – Addition $4,700**
- Temporary secretary for student records and additional budget for Pupil Personnel Worker mileage reimbursements.

**Major Category: Health Services – Addition $2,800**
- Additional budget for Nurse Substitutes.

**Major Category: Operation of Plant – Reduction ($162,500)**
- Savings from salary lapse for Custodians and savings from Electricity, Heat and Non-Instructional Equipment.

Thank you for your consideration in approving this request. If you need further information, please do not hesitate to contact me.

Sincerely,

Andrea M. Kane, Ph.D.
Superintendent

cc: Capt. Beverly Kelley
Board of Education Members
August 7, 2019

Mr. James Moran, President
Queen Anne’s County Commissioners
The Liberty Building
107 North Liberty Street
Centreville, MD 21617

Dear Mr. Moran,

In accordance with Section 5-105(c) of the Annotated Code of Maryland, the Board of Education requests County Commissioner approval of an additional appropriation request of $300,000 in restricted (grant) funding, for the period ending June 30, 2019.

Queen Anne’s County Public Schools was the recipient of the Federal Striving Readers Comprehensive Literacy grant to improve literacy skills, reading, and writing for children from birth through grade 12. This grant totaled $1,000,000 over a 3-year period (FY 2018 – FY 2020).

Grant award processing delays at the Maryland State Department of Education were due to the competitive application and review process.

> Year 1 award – (FY 2018 - $400,000): Approval and funding was not made available until 7/25/18 (FY 2019) and had to be fully spent by 9/30/18 – 67 days
> Year 2 award – (FY 2019 - $300,000): Funding was made available 10/1/18, however, with the delay in the Year 1 approval, this award basically doubled the funding and expenditures in one fiscal year.

During FY 2019, nearly $662,000 of the $700,000 grant was spent. This unanticipated restricted expenditure, in connection with all other grants, requires QACPS to seek additional appropriation authority, as required by state law.

This request for the additional appropriation authority of $300,000 in Federal restricted grants, for the period ending June 30, 2019 will increase the FY2019 Restricted Budget to $7,066,500.

Thank you for your consideration in approving this request. If you need further information, please do not hesitate to contact me.

Sincerely,

[Signature]
Andrea M. Kane, Ph.D.
Superintendent

cc: Capt. Beverly Kelley
    Board of Education Members
    202 Chesterfield Avenue * Centreville, MD 21617 * 410-758-2403 * qacps.org
QUEEN ANNE'S COUNTY
REQUEST FOR BUDGET AMENDMENT
FY 2020

Description of expenditure/revenue accounts to inc/(dec):

<table>
<thead>
<tr>
<th>Fund</th>
<th>Account Code</th>
<th>Increase (Decrease) Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>increase Bridge Fund Transfer out</td>
<td>596 596010</td>
<td>$215,200</td>
</tr>
<tr>
<td>increase Bridge Fund Prior Year Fund Balance</td>
<td>596 596010</td>
<td>$215,200</td>
</tr>
<tr>
<td>increase General Fund - Other Misc Transfer in</td>
<td>100 180010</td>
<td>$215,200</td>
</tr>
<tr>
<td>decrease General Fund - Gen Revenue Prop Tax Revenue</td>
<td>100 199000</td>
<td>$(215,200)</td>
</tr>
<tr>
<td>Net Effect on General Fund</td>
<td></td>
<td>$</td>
</tr>
</tbody>
</table>

Justification:

County Ordinance 19-11 was adopted on June 11, 2019 and established a Tax Credit Against County Property Tax on certain real property owned by Volunteer Fire Department Members.

In order to fund this credit for FY20, the County Commissioners approved transferring funds from the Bridge Fund to the General Fund in order to cover the cost of the credit which is shown as an offset to property tax revenue. The estimated cost for FY20 is $215,200.

This amendment established the budget authority for that transfer.

Requester printed Department: Nichole Hepfer, Finance
Requester signature & date: 7/8/19
Finance Director signature & date: 8/5/19
Approval & date:
## QUEEN ANNE'S COUNTY
### REQUEST FOR BUDGET AMENDMENT
#### FY2020

### Description of expenditure/revenue accounts to increase/(decrease):

<table>
<thead>
<tr>
<th>Description</th>
<th>Fund</th>
<th>Activity</th>
<th>Account</th>
<th>Project</th>
<th>Increase (Decrease) Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Parks Preventative Maintenance decrease</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>decrease Parks Preventative Maintenance FY11 Prior Year Fund Balance</td>
<td>410</td>
<td>39931</td>
<td>400215</td>
<td></td>
<td>$ (60,000.00)</td>
</tr>
<tr>
<td>decrease Parks Preventative Maintenance FY12 Prior Year Fund Balance</td>
<td>410</td>
<td>39932</td>
<td>400215</td>
<td></td>
<td>$ (150,000.00)</td>
</tr>
<tr>
<td>decrease Parks Preventative Maintenance FY13 Prior Year Fund Balance</td>
<td>410</td>
<td>39933</td>
<td>400215</td>
<td></td>
<td>$ (90,000.00)</td>
</tr>
<tr>
<td>decrease Parks Preventative Maintenance Improvements other than Buildings</td>
<td>410</td>
<td>9042</td>
<td>400215</td>
<td></td>
<td>$ (300,000.00)</td>
</tr>
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<td>Parks Capital Equipment decrease</td>
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<td>decrease Athletic Field Irrigation FY17 Prior Year Fund Balance</td>
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<td>400801</td>
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<td></td>
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QUEEN ANNE'S COUNTY
REQUEST FOR BUDGET AMENDMENT
FY2020

```
<table>
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<tr>
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<th>Fund</th>
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<th>Account</th>
<th>Project</th>
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<table>
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<tr>
<td>$ (14,813.00)</td>
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<td>$ (45,000.00)</td>
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</table>

Total Decrease in Project $ (46,000.00)
Total Project Decreases $ (748,801.00)

This amendment adjusts the above capital projects that were reduced during the FY20 budget work sessions.

No new County Funds are requested

Requester printed Department: Nichole Hepfer, Finance
Requester signature & date: [Signature] 8/2/19
Finance Director signature & date: [Signature] 8/6/19
Approval & date: [Signature]
```
QUEEN ANNE'S COUNTY
REQUEST FOR BUDGET AMENDMENT
FY2020

Increase Tourism-Grant Fund Other State Op. Grants

<table>
<thead>
<tr>
<th>Increase</th>
<th>Tourism - Grant Fund</th>
<th>Other State Op. Grants</th>
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<tr>
<td></td>
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<td>Account Code 515507</td>
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<tr>
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<td>$25,961</td>
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Increase Tourism - Grant Fund Advertising

<table>
<thead>
<tr>
<th>Increase</th>
<th>Tourism - Grant Fund</th>
<th>Advertising</th>
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<tr>
<td></td>
<td>$25,961</td>
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</tbody>
</table>

Justification:

This amendment is to increase the Tourism Grants budget by $25,961 to reflect the total awarded grant amount of $51,961. The current budget has $26,000 included for this grant.

No additional County funds are requested.

Requester printed Department: Nichole Hepfer, Finance
Requester signature & date: Nichole Hepfer 7/18/19
Approval & date: Justin E. Seelye 8/5/19
County Administrator signature & date: ____________________________

Date: 7/18/2019
Dear Mr. Moran:

This responds to a request dated May 3, 2019, that the Department of Homeland Security’s Federal Emergency Management Agency (FEMA) determine whether the structure located on the property described below is within a Special Flood Hazard Area (SFHA), an area subject to inundation by the base (1-percent-annual-chance) flood.

Property Description: Lot 5, Marling Farms, Section 10, as described in the Deed recorded as Document No. 245070, in Liber 0684, Folios 272, 273, and 274, in the Office of the Clerk of Circuit Court, Queen Anne's County, Maryland

Street Address: 1900 Bayside Drive (Detached Garage)

Flooding Source: Crab Alley Bay and Eastern Bay

FEMA issues Letters of Map Amendment (LOMAs) upon determining that properties on natural ground are no longer within an SFHA. The procedures that result in the issuance of LOMAs are provided in Part 70 of the National Flood Insurance Program (NFIP) regulations (copy enclosed).

A review of the technical data submitted with this request indicates that the existing structure on the property referenced above was constructed with its lowest floor (including enclosure) below the Base Flood Elevation (BFE) without sufficient flood openings. This is a potential violation of Subparagraph 60.3(c)(5) of the NFIP regulations, which states that fully enclosed areas below the lowest floor that are usable solely for parking of vehicles, building access, or storage in an area other than a basement shall be designed to automatically equalize hydrostatic flood forces on exterior walls by allowing for the entry and exit of floodwaters. A minimum of two openings having a total net area of not less than one square inch for every square foot of enclosed area are required. In addition, the bottom of all openings shall be no higher than one foot above grade and openings must permit the automatic entry and exit of floodwaters.
We have notified our Regional Office in Philadelphia, Pennsylvania of this situation. Your community should contact Ms. Sarah Wolfe of the FEMA Region III Office, by telephone at (215) 931-5532 for guidance on the specific actions required to resolve this issue.

It should be noted that the lowest adjacent grade (LAG) elevation for the structure is below the BFE. For FEMA to remove the SFHA designation from a structure, NFIP regulations require the LAG elevation to be at or above the BFE.

We will not continue processing this request until the issue is resolved with our Regional Office. This determination is based on the flood data presently available.

Sincerely,

[Signature]

Patrick "Rick" F. Sacbibit, P.E., Branch Chief
Engineering Services Branch
Federal Insurance and Mitigation Administration

Enclosure

cc: Ms. Regina Dearden
(c) Review and response by FEMA. Within 45 days after receipt of a request to review a determination, FEMA will notify the applicants in writing of one of the following: 
(1) Request submitted more than 45 days after borrower notification; no review will be performed and all materials are being returned; 
(2) Insufficient information was received to review the determination; therefore, the determination stands until a complete submittal is received; or 
(3) The results of FEMA’s review of the determination, which shall include the following: 
(i) The name of the NFIP community in which the building or manufactured home is located; 
(ii) The property address or other identification of the building or manufactured home to which the determination applies; 
(iii) The NFIP map panel number and effective date upon which the determination is based; 
(iv) A statement indicating whether the building or manufactured home is within the Special Flood Hazard Area; 
(v) The time frame during which the determination is effective. 
[60 FR 62218, Dec. 5, 1995] 

PART 70--PROCEDURE FOR MAP CORRECTION
Mapping Deficiencies Unrelated to Community - Wide Elevation Determinations

Sec.
70.1 Purpose of part.
70.2 Definitions.
70.3 Right to submit technical information.
70.4 Review by the Director.
70.5 Letter of Map Amendment.
70.6 Distribution of Letter of Map Amendment.
70.7 Notice of Letter of Map Amendment.
70.8 Premium refund after Letter of Map Amendment.
70.9 Review of proposed projects.


§ 70.1 Purpose of part.
The purpose of this part is to provide an administrative procedure whereby the Administrator will review the scientific or technical submissions of an owner or lessee of property who believes his property has been inadvertently included in designated A, AO, A130, AE, AH, A99, AR, AR/A1-30, AR/AE, AR/AO, AR/AH, AR/A, VO, V1-30, VE, and V Zones, as a result of the transposition of the curvilinear line to either street or to other readily identifiable features. The necessity for this part is due in part to the technical difficulty of accurately delineating the curvilinear line on either an FHBM or FIRM. These procedures shall not apply when there has been any alteration of topography since the effective date of the first NFIP map (i.e., FHBM or FIRM) showing the property within an area of special flood hazard. Appeals in such circumstances are subject to the provisions of part 65 of this subchapter. [62 FR 55718, Oct. 27, 1997]

§ 70.2 Definitions.
The definitions set forth in part 59 of this subchapter are applicable to this part. [41 FR 46991, Oct. 26, 1976. Redesignated at 44 FR 31177, May 31, 1979]

§ 70.3 Right to submit technical information.
(a) Any owner or lessee of property (applicant) who believes his property has been inadvertently included in a designated A, AO, A1-30, AE, AH, A99, AR, AR/A1-30, AR/AE, AR/AO, AR/AH, AR/A, VO, V1-30, VE, and V Zones on a FHBM or a FIRM, may submit scientific or technical information to the Administrator for the Administrator's review.
(b) Scientific and technical information for the purpose of this part may include, but is not limited to the following: 
(1) An actual copy of the recorded plat map bearing the seal of the appropriate recordation official (e.g. County Clerk, or Recorder of Deeds) indicating the official recordation and proper citation (Deed or Plat Book Volume and Page Numbers), or an equivalent identification where annotation of the deed or plat book is not the practice.
(2) A topographical map showing (i) ground elevation contours in relation to the National Geodetic Vertical Datum (NVGD) of 1929, (ii) the total area of the property in question, (iii) the location of the structure or structures located on the property in question, (iv) the elevation of the lowest adjacent grade to a structure or structures and (v) an indication of the curvilinear line which represents the area subject to inundation by a base flood. The curvilinear line should be based upon information provided by any appropriate authoritative source, such as a Federal Agency, the appropriate state agency (e.g.
Department of Water Resources), a County Water Control District, a County or City Engineer, a Federal Emergency Management Agency Flood Insurance Study, or a determination by a Registered Professional Engineer

(3) A copy of the FHBM or FIRM indicating the location of the property in question;
(4) A certification by a Registered Professional Engineer or Licensed Land Surveyor that the lowest grade adjacent to the structure is above the base flood elevation.


§ 70.4 Review by the Director.

The Director, after reviewing the scientific or technical information submitted under the provisions of Sec. 70.3, shall notify the applicant in writing of his/her determination within 60 days after we receive the applicant's scientific or technical information that we have compared either the ground elevations of an entire legally defined parcel of land or the elevation of the lowest adjacent grade to a structure with the elevation of the base flood and that:

(a) The property is within a designated A, A0, A1-30, AE, AH, A99, AR, AR/A1-30, AR/AE, AR/AO, AR/AH, AR/A, V0, V1-30, VE, or V Zone, and will state the basis of such determination; or
(b) The property should not be within a designated A, A0, A1-30, AE, AH, A99, AR, AR/A1-30, AR/AE, AR/AO, AR/AH, AR/A, V0, V1-30, VE, or V Zone and that we will modify the FHBM or FIRM accordingly; or
(c) The property is not within a designated A, A0, A1-30, AE, AH, A99, AR, AR/A1-30, AR/AE, AR/AO, AR/AH, AR/A, V0, V1-30, VE, or V Zone as shown on the FHBM or FIRM and no modification of the FHBM or FIRM is necessary; or
(d) We need an additional 60 days to make a determination.

[66 FR 33900, June 26, 2001]

§ 70.5 Letter of Map Amendment.

Upon determining from available scientific or technical information that a FHBM or a FIRM requires modification under the provisions of Sec. 70.4(b), the Administrator shall issue a Letter of Map Amendment which shall state:

(a) The name of the Community to which the map to be amended was issued;
(b) The number of the map;


§ 70.6 Distribution of Letter of Map Amendment.

(a) A copy of the Letter of Map Amendment shall be sent to the applicant who submitted scientific or technical data to the Administrator.
(b) A copy of the Letter of Map Amendment shall be sent to the local map repository with instructions that it be attached to the map which the Letter of Map Amendment is amending.
(c) A copy of the Letter of Map Amendment shall be sent to the map repository in the state with instructions that it be attached to the map which it is amending.
(d) A copy of the Letter of Map Amendment will be sent to any community or governmental unit that requests such Letter of Map Amendment.
(e) [Reserved]
(f) A copy of the Letter of Map Amendment will be maintained by the Agency in its community case file.


§ 70.7 Notice of Letter of Map Amendment.

(a) The Administrator, shall not publish a notice in the Federal Register that the FIRM for a particular community has been amended by letter determination pursuant to this part unless such amendment includes alteration or change of base flood elevations established pursuant to part 67. Where no change of base flood elevations has occurred, the Letter of Map Amendment provided under Sec. 70.5 and 70.6 serves to inform the parties affected.
(b) [Reserved] Editorial Note: For a list of communities issued under this section and not carried in the CFR see the List of CFR Sections Affected, which appears in the Finding Aids Section of the printed volume and on GPO Access.
§ 70.8 Premium refund after Letter of Map Amendment.
A Standard Flood Insurance Policyholder whose property has become the subject of a Letter of Map Amendment under this part may cancel the policy within the current policy year and receive a premium refund under the conditions set forth in Sec. 62.5 of this subchapter. [41 FR 46991, Oct. 26, 1976. Redesignated at 44 FR 31177, May 31, 1979]

§ 70.9 Review of proposed projects.
An individual who proposes to build one or more structures on a portion of property that may be included inadvertently in a Special Flood Hazard Area (SFHA) may request FEMA's comments on whether the proposed structure(s), if built as proposed, will be in the SFHA. FEMA's comments will be issued in the form of a letter, termed a Conditional Letter of Map Amendment. The data required to support such requests are the same as those required for final Letters of Map Amendment in accordance with Sec. 70.3, except as-built certification is not required and the requests shall be accompanied by the appropriate payment, in accordance with 44 CFR part 72. All such requests for CLOMAs shall be submitted to the FEMA Regional Office servicing the community's geographic area or to the FEMA Headquarters Office in Washington, DC.
Good Morning:

I wanted to inform you this morning that at its monthly meeting, the MDTA Board approved a measure to put new tolling options out for public comment and hearings this summer. The comment period begins Aug. 1 for the new tolling options proposed.

The public comment period begins Aug. 1 for the new proposed tolling options:

- **Pay By Plate.** This new payment method allows tolls to be automatically billed to credit cards at the same rate that cash customers pay today. For the all-electronic ICC and I-95 Express Toll Lanes, customers who use this method will pay 20 percent less than the Video Toll rate. Pay By Plate benefits our infrequent toll customers as well as those who do not want to maintain a prepaid E-ZPass balance. This option would be available by June 2020.

- **New vehicle classes with lower rates.** Toll rates would be reduced 50 percent for motorcycles, and would be cut 25 and 17 percent, respectively, for “light” vehicles towing one- and two-axle trailers, such as those used for watercraft or landscaping equipment. These new categories would take effect by September 2020.

- **Discount for Early Payment of Video Tolls.** A 15 percent discount for Video Tolling customers who pay the toll before their invoices are mailed would take effect by December 2020. Since MDTA won’t have to send out a bill, we can pass these savings on to our customers.

In addition to lower toll rates, a new discount and an entirely new way to pay, these options address a concern we’ve heard from our customers for years – being able to set rates that better reflect the size of vehicles and their wear-and-tear on our roads. Beginning Aug. 1, customers can visit mdtapay.maryland.gov/TollModernization/Home to submit comments online regarding the new tolling proposals, or they can download a comment card to be mailed. In September, a series of nine public hearings will take place in Harford, Cecil, Baltimore, Anne Arundel, Queen Anne’s, Prince George’s, Charles and Montgomery counties and in Baltimore City. Dates, times and locations will be advertised online and in local media. Your constituents can visit mdtapay.maryland.gov to learn more about the proposal and the public-comment process.
A press release will be issued today.

Sincerely,

Mary O'Keeffe  
Chief of Staff  
Office of the Executive Director  
Maryland Transportation Authority  
2310 Broening Highway  
Baltimore, MD 21224

(410) 537-1080  
mokeeffe@mdta.state.md.us  
http://www.mtda.maryland.gov

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FOR IMMEDIATE RELEASE
July 25, 2019

Contact: Kelly Melhem
410-537-1017

MDTA BOARD APPROVES PUBLIC HEARINGS,
COMMENT PERIOD FOR NEW TOLL PAYMENT OPTIONS
Lower Toll Rates, New Discount and New Payment Option
Part of Third Package of Toll Relief Under Hogan Administration

BALTIMORE, MD – With a toll modernization system coming online next year, the Maryland Transportation Authority (MDTA) Board today voted to seek public comment and hold hearings on a package of toll payment options that would provide cost savings for customers. Last week, Governor Larry Hogan outlined how this toll relief package would save Marylanders more than $28 million over five years.

“We're making this technology work for Marylanders, saving our families money and time and providing the best possible service to our customers,” said MDTA Chairman and Maryland Department of Transportation (MDOT) Secretary Pete K. Rahn.

The public comment period begins Aug. 1 for the new tolling options proposed during the MDTA Board’s monthly meeting. These proposals include:

- **Pay By Plate.** This new payment method allows tolls to be automatically billed to credit cards at the same rate that cash customers pay today. For the all-electronic Intercounty Connector/MD 200 and I-95 Express Toll Lanes, customers who use this method will pay 20 percent less than the Video Toll rate. Pay By Plate benefits infrequent toll customers as well as those who do not want to maintain a prepaid E-ZPass balance. This option would be available by June 2020.

- **New vehicle classes with lower rates.** Toll rates would be reduced 50 percent for motorcycles, and would be cut 25 and 17 percent, respectively, for “light” vehicles towing one- and two-axle trailers, such as those used for watercraft or landscaping equipment. These new categories would take effect by September 2020.

- **Discount for Early Payment of Video Tolls.** A 15 percent discount for Video Tolling customers who pay the toll before their invoices are mailed would take effect by December 2020. Since MDTA won't have to send out a bill, the agency can pass these savings on to the customer.

“In addition to lower toll rates, a new discount and an entirely new way to pay, these options address a concern we’ve heard from our customers for years – being able to set rates that better reflect the size of vehicles and their wear-and-tear on our roads,” said MDTA Executive Director James F. Ports, Jr.

- more -
Beginning Aug. 1, customers can visit mdtamaryland.gov to submit comments online regarding the new toll payment proposals, or can download a comment card to be mailed. In September, a series of nine public hearings will take place in Harford, Cecil, Baltimore, Anne Arundel, Queen Anne’s, Prince George’s, Charles and Montgomery counties and in Baltimore City. Dates, times and locations will be advertised online and in local media.

The public comment period will close at 5 p.m. Oct. 3. A Toll Hearing Final Report will be submitted Oct. 31 for review by the MDTA Board and will be posted at mdtamaryland.gov for additional public comment. The Board is scheduled to vote on a final recommendation at its Nov. 21 meeting.

The new package of $28 million in savings would be the third round of toll relief during the Hogan Administration, resulting in total savings to customers of up to $344 million. Previous measures included a 2015 toll rollback to save Marylanders $270 million by 2020, and a 2018 initiative for free E-ZPass transponders designed to save drivers $46 million over five years.

To sign up for email/text alerts for MDTA roadways, visit mdtamaryland.gov. Follow MDTA on Twitter at twitter.com/TheMDTA and find us on Facebook at facebook.com/TheMDTA.

###
July 19, 2019

Ms. Jeane Haddaway-Riccio, Secretary
Maryland Department of Natural Resources
Tawes State Office Building
580 Taylor Avenue
Annapolis, MD 21401

Dear Secretary Haddaway-Riccio:

The Maryland Department of the Environment has determined by sampling of the water and appropriate investigation that the areas described below comply with the standards for conditionally approved shellfish harvesting. Therefore pursuant to the Annotated Code of Maryland, Natural Resources Article § 4-742 (1990 Volume), MDE hereby reclassifies the area described below to conditionally approved for the harvesting of shellfish effective July 29, 2019.

Following rainfall events of one or more inches in a 24-hour period, MDE will close this area for the catching or storing of shellfish for a period of three days. The area will be opened after three days unless another rainfall event occurs in the same area. The closure will be broadcast over the Maryland Natural Resources Police VHF radio band 14 at 5, 6, and 7 a.m. daily. The same information can be obtained by calling a toll free number (1-800-541-1210) and listening to a recording; it can also be found daily on the MDE website (https://mde.maryland.gov/programs/Marylander/fishandsheShfishages/shellfishadvisory.aspx)

Broad Creek, Talbot County (16)

All the waters of Broad Creek downstream of a line extending in a northeasterly direction from a point of land (38° 46' 51.6" North Latitude, 76° 15' 41.5" West Longitude) on the west shore of Broad Creek to a point of land (38° 46' 56.0" North Latitude, 76° 15' 25.4" West Longitude) on the opposite shore and upstream of a line extending in an northeasterly direction from a point of land (38° 46' 08.1" North Latitude, 76° 15' 23.5" West Longitude) on the west shore of Broad Creek to a point of land (38° 46' 19.2" North Latitude, 76° 15' 01.3" West Longitude) on the opposite shore.

San Domingo Creek, Broad Creek, Talbot County (16A2)

All of the waters of San Domingo Creek downstream of a line extending in a southeasterly direction from a point of land on the north shore of San Domingo Creek (38° 46' 14.1" North Latitude, 76° 13' 27.2" West Longitude) to a point of land (38° 46' 04.8" North Latitude, 76° 13' 22.3" West Longitude) on the opposite shore, and downstream of a line extending in a easterly direction from a point of land (38° 46' 12.7" North Latitude, 76° 13' 50.4" West Longitude) on the western shore of San Domingo Creek to a point of land (38° 46' 15.5" North Latitude, 76° 13' 38.4" West Longitude) on the eastern shore of San Domingo Creek, and upstream of a line extending in a southeasterly direction from a point of land (38° 45' 51.1" North Latitude, 76° 13' 58.4" West Longitude) on the western shore of San Domingo Creek to a point of land (38° 45' 45.4" North Latitude, 76° 13' 44.0" West Longitude) on the eastern shore of San Domingo Creek.
The following areas will remain conditionally approved to shellfish harvesting:

**Broad Creek, Talbot County (16)**

All the waters of Broad Creek upstream of a line extending in a westerly direction from a point of land (38°46'56.0" North Latitude, 76°15'25.4" West Longitude) on the east shore of Broad Creek to a point of land (38°46'51.6" North Latitude, 76°15'41.5" West Longitude) on the opposite shore and downstream of a line extending in a southeasterly direction from a point of land (38°47'53.8" North Latitude, 76°14'54.5" West Longitude) on the west shore of Broad Creek to a point of land (38°47'44.9" North Latitude, 76°14'50.8" West Longitude) on the opposite shore.

Effective Date: March 12, 2012  
Continued Date: May 13, 2013, June 1, 2015, November 7, 2016, and July 29, 2019

**San Domingo Creek, Broad Creek, Talbot County (16A2)**

All of the waters of San Domingo Creek upstream of a line extending in a westerly direction from a point of land (38°46'15.5" North Latitude, 76°13'38.4" West Longitude) on the east shore of San Domingo Creek to a point of land (38°46'12.7" North Latitude, 76°13'50.4" West Longitude) on the west shore of San Domingo Creek.

Effective Date: May 13, 2013  
Continued Date: June 1, 2015, November 7, 2016, and July 29, 2019

The following areas will remain restricted to shellfish harvesting:

**Broad Creek, Talbot County (16A)**

All of the waters of upper Broad Creek upstream of a line extending in a southeasterly direction from a point of land (38°47'53.8" North Latitude, 76°14'54.5" West Longitude) on the west shore of Broad Creek to a point of land (38°47'44.9" North Latitude, 76°14'50.8" West Longitude) on the opposite shore.

Effective Date: June 1, 2015  
Continued Date: November 7, 2016, and July 29, 2019
San Domingo Creek, Broad Creek, Talbot County (16A1)

All of the waters of San Domingo Creek upstream of a line extending in a southeasterly direction from a point of land on the north shore of San Domingo Creek (38°46'14.1" North Latitude, 76°13'27.2" West Longitude) to a point of land (38°46'04.8" North Latitude, 76°13'22.3" West Longitude) on the opposite shore.

Effective Date: June 1, 2015
Continued Date: November 7, 2016, and July 29, 2019

A map of the area is attached.

Sincerely,

D. Lee Currey, Director
Water and Science Administration

Attachment
cc: (see attached list)
Notice of Changes to Shellfish Waters

San Domingo Creek, Broad Creek, Talbot County
Prohibited Shellfish Area Map 16 & 16A2
July 2019

Lawrence J. Hogan, Jr., Governor
Boyd K. Rutherford, Lieutenant Governor
Ben Grumbles, Secretary
CC List
Mr. Stephan Abel, Oyster Recovery Partnership
Dr. Cliff Mitchell, MDH, Community Health Administration
Mr. Karl Roscher, Dept. of Natural Resources
Mr. Bill Sieling, Chesapeake Bay Seafood Industries Association
Dr. Maureen Edwards, MDH Environmental Health Coordination
Mr. George O'Donnell, Dept. of Natural Resources
Ms. Kim Coulbourne, MDH, Division of Food Control
Ms. Robin Henderson, MDH
Mr. William Beatty, Compliance Monitoring Division
Mr. William Evans, MD Dept. of the Environment
Mr. Rusty McKay, Compliance Monitoring Division
Honorable James J. Moran, President, Board of Queen Anne's Co. Commissioners
Honorable Corey W. Pack, Chairman, Board of Talbot Co. Commissioners
Honorable Ricky Travers, President, Dorchester County Council
Ms. Jodi Baxter, Fisheries Service
Mr. Chris Judy, Fisheries Service
Mr. Martin L. Gary, Executive Secretary, Potomac R. Fisheries Commission
Mr. William Forlifer, Director, Environmental Health Division
Mr. John E. Nickerson, Director, Environmental Health
Ms. Anne Morse, Director, Office of Environmental Health
Ms. Julie Anbarchian, USFDA
Ms. Kathy Foster, Health Officer
Mr. Gary J. Wolf, USFDA
Mr. Bob Connell, USFDA
Mr. Roger Harrell, Health Officer
Dr. Chinnadurai Devadason, Health Officer
Mr. Louis Wright, Natural Resources Police
Mr. Cody Paul, Dorchester County Oyster Committee
Mr. William Troy Wilkins, Queen Anne's County Oyster Committee
Mr. Dale S Dean, Calvert County Oyster Committee
Mr. Robert Wayne Wilson, Kent County Oyster Committee
Mr. Craig F Kelley, St. Mary's County Oyster Committee
Mr. Milburn A Buckler III, Calvert County Oyster Committee
Mr. Hollice John Edward Lowe, Baltimore County Oyster Committee
Mr. Daniel Ralph Webster, Somerset County Oyster Committee
Mr. Walter R. Witt, Jr., Anne Arundel County Oyster Committee
Mr. Alan Keith Bradley, Wicomico County Oyster Committee
Mr. Bill Kilinski, Charles County Oyster Committee
Mr. John Alden Orme, Anne Arundel County Oyster Committee
Mr. Herman J. Harrison, Talbot County Oyster Committee
Mr. Gregory Wesley Price, Somerset County Oyster Committee
Mr. Ben Parks, Director, Dorchester Co. Watermen's Association
Mr. Moochie Gilmer, Director, Queen Anne's Co. Watermen's Association
Mr. Robert T. Brown, Sr., President, Maryland's Watermen's Association
Mr. Philemon T. Hambleton, Jr
Ms. Tamara Hambleton
The Friends of Historic Christ Church
124 Bryce Road
Queenstown, Maryland 21658
August 2, 2019

The County Commissioners of Queen Anne’s County
107 North Liberty Street
Centreville, Maryland 21617

Dear Commissioners:

The Friends of Historic Christ accepts the transfer of ownership of the Church property located at 121 E. Main Street, Stevensville, Maryland 21666, to our organization.

We also agree to following conditions: Shine Like Stars Pre-School shall be given a one-year extension, beginning on July 1, 2019 and ending on June 30, 2020; if for any reason Friends cannot maintain the property, the County will have first right of refusal to recapture the property at no cost; and Alcoholics Anonymous shall be allowed to continue to meet in the church’s parish hall as long as they wish to do so.

Sincerely,

Nancy M. Cook
Chair
The Friends of Historic Christ Church
Via Certified Mail, Return Receipt Requested  
Hon. James J. Moran; Hon. Jack N. Wilson  
Hon. Stephen Wilson; Hon. Christopher M. Corchiarino  
Hon. Philip L. Dumenil  
Queen Anne's County Board of Commissioners  
107 North Liberty Street  
Centreville, MD 21617

Re: LGTCA Statutory Notice of Claim for Unliquidated Damages  
Daniel & Cynthia Hall, 812 Kimberly Way, Stevensville, MD 21666-2242

Dear honorable members of the Board of County Commissioners:

Pursuant to Maryland Courts & Jud. Proc. Art. § 5-304, this letter is to provide notice of 
causes of action for unliquidated damages against Queen Anne's County by Dan & Cindy Hall of 
812 Kimberly Way, Stevensville, MD. Please communicate to our clients via our office only.

All prior demands or offers by my clients for settlement are hereby withdrawn.

On or about April 14, 2019 and ongoing to today the County of Queen Anne's, MD, 
("County") through its raw sewage overflowing their home's first floor, negligently and purposefully 
caused injury to my clients and their real and personal property located at 812 Kimberly Way, 
Stevensville, MD 21666. Namely, the accompanying draft complaint incorporated herewith, 
outlines the following, but not limited to, torts and causes of action for claims of damages against 
the County and its agents to be determined at trial: negligence, nuisance, trespass, and 
unconstitutional takings/ inverse condemnation, and such further amended complaints and causes 
as may be deemed necessary to secure my clients' rights. The County and its agents have caused 
injuries including, but not limited to, the following: loss of home value, loss of personal property, 
emotional pain and suffering and attorney's fees and costs, as indicated in the complaint.

My clients hereby demand settlement and payment in full to resolve this matter on or before 
Friday, August 9, 2019. Thereafter, it is withdrawn.

Thank you and I remain,

Very truly yours,

Daniel L. Cox
IN THE CIRCUIT COURT FOR QUEEN ANNE'S COUNTY, MARYLAND

DANIEL HALL,
CYNTHIA HALL
812 Kimberly Way
Stevensville, MD 21666-2242
Plaintiffs,

v.

QUEEN ANNE'S COUNTY, MD
107 N. Liberty St.
Centreville, MD 21617

-And-

BOARD OF COUNTY
COMMISSIONERS
107 N. Liberty St.
Centreville, MD 21617

SERVE ON:
Stephen Wilson
Christopher M. Corchiarino
Philip L. Dumenil
James J. Moran
Jack N. Wilson, Jr.

Defendants.

TRIAL BY JURY DEMANDED

COMPLAINT

COME NOW THE PLAINTIFFS, Daniel & Cynthia Hall, by and through their attorneys Daniel L. Cox, The Cox Law Center, LLC, and sue the above-named Defendants for relief for negligence and for other relief and say in support thereof:

1. Defendants, in direct contravention to civil and peaceful enjoyment of Plaintiffs home and property located at 812 Kimberly Way, Stevensville, MD 21666, have negligently failed and refused to operate its sewer system and sewer lines ("County sewer lines") pursuant to the Queen Anne’s County
Code, Art. III, Sanitary District, Chap. 24 and Adequate Public Facilities, Chap. 28, et seq. and all applicable laws, Codes, regulations and standards normally required of sewers.

2. On April 14, 2019 plaintiffs returned from being out of town for a week to discover their home’s ground floor covered in County sewage at least three to four inches up the walls and covering the carpets, book shelves, exercise equipment, filling the shower, toilet and damaging furniture.

3. Plaintiffs made immediate notice and request to the County for emergency help, yet the County merely sent out a worker to the “sewage manhole” in front of plaintiffs’ home, uncovered the lid and discovered the sewer lines were back-up with sewage to near the brim of the manhole, which indicated a failure in the County sewer lines and cause of the sewage back-up into the plaintiffs’ home.

4. The County worker, named “Clark”, then used a County sewage truck and hose equipment to remove the excess sewage from the sewer lines at the manhole access.

5. Clark then stated to plaintiff Dan Hall, “this is packed solid, once I pump it out it will immediately drain the sewage out of your house” which did in fact occur with the overflowing County sewage in the shower and the toilet being then sucked back out of plaintiffs’ house.

6. Clark then stated to plaintiff Dan Hall, the reason this happened is “the pump in this manhole failed and caused the back-up” or similar words.

7. The County Code and standards of reasonable maintenance mandate that the effluent sewer “vacuum” pump be monitored regularly, with modern electronic alarms such that the Sanitary, and upon information and belief, the “vacuum” pump in the manhole was not adequately maintained and no alarms were installed.

8. Additionally, the County did not apprise plaintiffs of the sewage back-up occurring on their street, did not notify ServPro or similar emergency clean-up and repair service, and did not replace plaintiffs’ property lost by the sewage overflow into their home.

9. Further, the County did not install a back-flow preventer, nor provide the same to ensure this event would not happen, nor did they notify plaintiffs of the need or recommendation to install one.
10. Instead, on or about several days after the sewage back-up and after mold and mildew began to set into the walls, framing, materials and furniture of plaintiffs, the County merely handed out a ridiculous notice entitled “Sewer Backup Information” ("Notice"), apparently to more than one property owner as it was addressed generically, admitting “the recent sewer backup that has affected your property”, and to consult the “yellow pages” (which no longer exist in any widely distributed print) to “immediately arrange for the cleanup of your property”. (Exhibit A, attached hereto).

11. The County Notice admitted the plaintiffs “inconvenience and damage” caused by the County sewer backup.

12. Written notice of claims pursuant to the Local Government Tort Claims Act, Cts. & Jud. Proc. § 5-304 has been provided to the Commissioners of Queen Anne’s County (Exhibit B, attached hereto).

13. In good faith the Plaintiffs have extended requests to resolve the matter with the County Defendant in care of its agent at Local Government Insurance Trust, yet they have been rebuffed by Defendants and told that causation is disputed.

14. The County Defendants have failed and refused to enforce standards and ordinances regarding the proper maintenance and control of its sewage system infrastructure, and this failure is a continuing nuisance causing damages to Plaintiffs' and their property.

COUNT I

Negligence

15. Plaintiffs incorporate the allegations in paragraphs 1-14 as if fully set forth herein.

16. On or about April 14, 2019 the County Sewage system overflowed into the home of plaintiffs at 812 Kimberly Way, Stevensville, MD 21666 causing significant property damage and emotional distress.

17. The County had a duty to ensure that the sewer lines and system were maintained and
sufficiently working to handle the wastewater effluent such that it would not back up into the home of plaintiffs.

18. Furthermore, the County had a duty to ensure that any blockages of said sewer lines were quickly and permanently removed and that the sewer lines and pumps were maintained and repaired in such a manner as to ensure the residents such as Plaintiffs did not have a continuous danger of the possibility of additional sewer back-ups into their home.

19. Additionally, the County knew or should have known that prompt and immediate cleanup should have been ordered by the County for cleaning plaintiffs’ home.

20. In all of these aforesaid duties, the County breached its obligations to Plaintiffs and caused them significant harm and damage in their persons, and real and personal property.

21. Particularly, the County’s raw sewage and raw sewer water filled with potentially deadly bacteria, harmful substances and diseases, backed-up into the first-floor of their home and flooded the entire floor, causing great damage and harm to their persons, real and personal property.

22. But for the negligence of the County in failing its aforementioned duties to Plaintiffs being the proximate cause of the sewer lines backing up raw sewage into their home, no sewage would have flooded Plaintiffs’ home nor caused them any harm.

23. Plaintiffs have directly suffered harm and significant damage because of the County’s breach of its aforesaid duties owed them.

WHEREFORE, Plaintiffs respectfully request this honorable Court find for Plaintiffs and against Defendant County, and award:

A. Compensatory (including Consequential) Damages of $400,000;
B. Pain and Suffering Damages of $300,000 for each plaintiff;
C. Attorney’s Fees and costs; and
D. Such other relief as the court may deem proper and just.
COUNT II

Nuisance

24. Plaintiffs incorporate the facts and allegations in all preceding paragraphs as if fully set forth herein.

25. Defendant County caused a nuisance to occur over and against the real and personal property of Plaintiffs' home known as 812 Kimberly Way, Stevensville, MD.

26. Specifically, Defendant County committed and omitted acts and activities which caused the County sewer lines to clog, back-up and result in spillage into and upon Plaintiffs' real and personal property, causing great damage and nuisance to their enjoyment of said property, the value of the same and their peace of mind.

27. Specifically, on information and belief, the County caused a nuisance by approving of new sewer hook-ups without adequate repairs, maintenance and upgrades to the existing sewer lines, or ensuring the sewer system being in working order and to prevent a blockage of its sewer lines, causing raw sewage, gasses, fumes and noxious waste and bacteria to flood the Plaintiffs' home.

28. Defendant County has not abated said nuisance even though known to it, including but not limited to installing adequate public sewer lines and facilities such as new lines, new vacuum pumps, back-up alarms and effluent back-flow preventers, such that the spillage and back-up is likely to continue in the future.

WHEREFORE, Plaintiffs respectfully request this honorable Court find for Plaintiffs and against the County of Queen Anne's and its Board of Commissioners, in their professional capacity, jointly and severally, and award:

A. Compensatory (including Consequential) Damages of $400,000;
B. Pain and Suffering Damages of $300,000 for each plaintiff;
C. Attorney's Fees and costs; and
D. Such other relief as the court may deem proper and just.
COUNT III

Trespass

39. Plaintiffs incorporate the facts and allegations in all preceding paragraphs as if fully set forth herein.

40. Defendant County caused unlawful and uninvited entry upon the lands of Plaintiffs, namely, 812 Kimberly Way, Stevensville, MD, which entries were a trespass.

41. Namely, Defendant County caused raw sewage to enter upon Plaintiffs lands, made further unauthorized and inadequate sewer line construction changes up to the house leaving piping exposed, and caused great damage thereupon.

42. Said entry of Plaintiffs' lands was in no way authorized, permitted, licensed or invited, and as such Defendant committed a trespass, causing Plaintiffs great damages and loss of real and personal property.

WHEREFORE, Plaintiffs respectfully request this honorable Court find for Plaintiffs and against the Defendants, jointly and severally, and award:

A. Compensatory (including Consequential) Damages of $400,000;
B. Pain and Suffering Damages of $300,000 for each plaintiff;
C. Attorney’s Fees and costs; and
D. Such other relief as the court may deem proper and just.

COUNT IV

Inverse Condemnation

- Md. Constitution, Decl. Of Rights, Arts. §§ 5, 19, 24 -

(Equal Protection, Due Process, Relief for Injury to Person and Property)
48. Plaintiffs incorporate the facts and allegations in all preceding paragraphs as if fully set forth herein.

49. Defendant County has taken actions and failed to take actions which have deprived Plaintiffs of their private property rights in violation of the Declaration of Rights, Maryland Constitution, articles 5, 19, and 24.

50. The actions and failure to act in a reasonable manner has caused severe and painful damage to Plaintiffs and has resulted in the unconstitutional taking of their private real property.

51. Such acts and failures to act by Defendants, has been in contravention to Plaintiffs natural and constitutional rights of equal protection, due process and the ownership of private property.

WHEREFORE, Plaintiffs respectfully request this honorable Court find for Plaintiffs and against the Defendants, jointly and severally, and award:

A. Compensatory (including Consequential) Damages of $400,000;
B. Pain and Suffering Damages of $300,000 for each plaintiff;
C. Attorney's Fees and costs; and
D. Such other relief as the court may deem proper and just.

Demand for Trial by Jury

Plaintiffs hereby demand a trial by jury in all facts and matters pertaining to this civil action.

Respectfully submitted,

The Cox Law Center, LLC

By: __________________________
VERIFICATION

I DO HEREBY SOLEMNLY AFFIRM, CERTIFY AND VERIFY that the foregoing Complaint for
Negligence and Other Relief is true and accurate to the best of my knowledge, information and belief.

__________________________________  ____________________________________
Daniel Hall  Cynthia Hall
Dear Adjacent Property Owner,

In accordance with County regulations, your property has been identified as being adjacent to a proposed project or development. As part of the requirements of Queen Anne's County, this notification is part of the application package required by the Planning Department for any subdivision or site plan approval. This notification must be in writing and prior to the submittal of the application to the County.

The application package will be submitted to the Planning Department on **7/25/19**.

**Identification of Property:**
Tax Map: 57  Block:  Parcel: 68  Lot: 

**Property Address:**
(if no street address is available because the property is vacant, provide a description of the location)

200 Sattlemasier Lane
Chestn, MD 21619

**Intent and purpose of the proposed development to be submitted:**
Convey 12.000 acres from existing 165 acre farm to Delmarva Power. Delmarva to construct a utility substation.

**Applicant Information:**
Applicant(s) Name: Delmarva Power & Light Company (David Seay)  
Project Name: Dream Farm  
Applicant(s) Address: P.O. Box 9239
Applicant Phone/Email: 302-454-4644 (david.seay@delmarva.com)
Applicant’s Agent: McCrone (Donald Sutton)  
Agent’s Address: 320 Pennsylvania Ave. Centreville, MD 21617
Agent’s Phone/Email: 410-758-2237 dsutton@mccrone-engineering.com

**Property Owner:**
(f not the same as the applicant listed above)  
Name:  
Address:  

This is a notification and does not require a response. All applications are public information once submitted and may be reviewed at the Department of Planning & Zoning during regular business hours from 8:00am – 4:30 pm. Please see attached information on how to contact the Department of Planning & Zoning.
Contact and General Information

Queen Anne’s County Department of Planning and Zoning
110 Vincit Street, Suite 104, Centreville, MD 21617
Telephone: 410-758-1255  Fax: 410-758-2509
E-Mail: devrev@gac.org

**Web links:**
- Fire District Map
- Applications
- Google Map to P&Z Office

**General Information and Terms** that may be included with the Notification packet:

**Applicant** may include a person or company that is the property owner, contract purchaser, or lessee of the property.

**Administrative subdivision** is used generally to relocate or reconfigure an existing property line. This application is also called a lot line adjustment. This subdivision can also be used to remove lot lines to combine properties into single lots of record. Typically Administrative subdivisions are approved by the Planning Director and do not require approval by the Planning Commission.

**Minor Subdivision** is the creation of no more than 7 lots from a tract of land since 1987 when the current zoning ordinance was created. A minor subdivision is approved by the Planning Director administratively and does not require approval by the Planning Commission. In limited circumstances the Planning Director has the option to forward the application to the Planning Commission for approval based on the proposed impacts.

**Major Subdivision** is the creation of more than 8 lots on a tract of land since 1987 when the current zoning ordinance was created. A major subdivision is approved by the Planning Commission during an open public meeting. The property will be posted with the time and place of the meeting 10 days prior to the meeting.

**Minor Site Plan** is required for all new nonresidential freestanding buildings and additions to existing buildings under 10,000 sq. feet. A minor site plan is also required for multi-family housing, such as townhomes, apartments, or condominiums, with 5 or less dwelling units. A minor site plan can be approved by the Planning Director or forwarded to the Planning Commission for approval based on the proposed impacts.

**Major Site Plan** is required for all new nonresidential freestanding buildings and additions to existing buildings over 10,000 sq. feet. A major site plan is also required for multi-family housing, such as townhomes, apartments, or condominiums, with more than 5 dwelling units. A major site plan is approved by the Planning Commission during an open public meeting. The property will be posted with the time and place of the meeting 10 days prior to the meeting.
DirectionstoPlanning&Zoning

Queen Anne’s County Department of Planning and Zoning
110 Vincit Street, Suite 104, Centreville, MD 21617
Telephone: 410-758-1255  Fax: 410-758-2509
E-Mail: devrev@gac.org

From West:
Take US 301/50 E to US 301 N to MD 213 N into Centreville. Stay left onto S Commerce Street and turn R onto Kidwell Avenue then turn R onto Vincit Street.

From North/East:
Take US 301 S to MD 304/Ruthsburg Road N and then turn L onto Vincit Street.

From South:
Take US 50 W to MD 213 N into Centreville. Follow West directions once in Centreville.
AFTER THIS PLAT IS FINALLY APPROVED AND RECORDED, ANY FUTURE QUESTIONS REGARDING THE LAND SHOWN ON THIS PLAT, OR THE STATUS OF ANY SUCH PLAT AS A LOT, UNDER ANY ZONING ORDINANCE OR SUBDIVISION REGULATIONS IS SUPERSEDED BY THE SIZE AND CONFIGURATION OF THE LOTS SHOWN ON THIS PLAT. THIS MINOR SUBDIVISION CREATES NO NONCONFORMITIES.

**SITE NOTES**
1. THE PURPOSE OF THIS PLAT IS TO CREATE ONE NON-RESIDENTIAL LOT USING THE MINOR SUBDIVISION TECHNIQUE.
2. THIS MINOR SUBDIVISION DOES NOT CREATE ANY NEW NONCONFORMITIES.
3. PROPERTY SHOWN HEREIN IS DESIGNATED AS TAX MAP ST 57, GRID IS PARCEL 68.
4. FOR DEED REFERENCE SEE SM 2150/11.
5. THIS SITE IS ZONED CU - COUNTRYSIDE.
6. CURRENT USE AGRICULTURAL.
7. PROPOSED USE PUBLIC UTILITIES SUBSTATION.
8. STORMWATER MANAGEMENT FOR ANY FUTURE DEVELOPMENT OF THESE PARCELS MUST BE ADDRESSED USING ENVIRONMENTAL ISSUES.
9. CURRENT ZONING LINE SHOWN WAS TAKEN FROM LATEST AVAILABLE QUEEN ANNE'S COUNTY PARCEL DATA AND IS NOT THE RESULT OF A BOUNDARY SURVEY.
10. PROPERTY LINES SHOWN HEREIN WERE TAKEN FROM LATEST AVAILABLE QUEEN ANNE'S COUNTY PARCEL DATA AND ARE NOT THE RESULT OF A BOUNDARY SURVEY.

**EXISTING AREAS**
- TAX MAP ST GRID 19 PARCEL 58: 76,000 ACS (BY DEED 2011)
- 76,000 ACS TO PROPOSED LOT

**RESULTING AREAS**
- TAX MAP ST GRID 19 PARCEL 58: 12,000 ACS

**AREA TABLE**

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<thead>
<tr>
<th>EXISTING AREAS</th>
<th>RESULTING AREAS</th>
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<tbody>
<tr>
<td>TAX MAP ST GRID 19 PARCEL 58</td>
<td>76,000 ACS (BY DEED 2011)</td>
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<tr>
<td>76,000 ACS</td>
<td>12,000 ACS</td>
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<tr>
<td>TOTAL 76,000 ACS</td>
<td>TOTAL 12,000 ACS</td>
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**GRAPHIC SCALE**
- SCALE: 1" = 200'
PRESENT: Mike Sipes, James (Zeke) Warner, Scott (Rocky) Jones, John Nickerson, Robby Pardoe, Dorsey Patchett

ABSENT: Mike Bozek, Tim Wilson

GUEST: Tom Harlan, Vivian Swinson, Jeff Morgan, Todd Mohn

The meeting was called to order at 9:10 a.m.

A motion was made by Zeke Warner to approve the May minutes as sent; this was seconded by Robby Pardoe and approved by all.

SANITARY DISTRICT: Did not attend.

TOM HARLAN: Z-17-0396 for a lawn irrigation system. Mr. Harlan was notified that his Zoning Certificate had not been issued due to the fact that a plumber had not applied for a permit to install a backflow device. Mr. Harlan came in to tell the Board why he felt his system was not a true “lawn irrigation” system therefore it should not need a backflow device. After Mr. Harlan described and presented pictures to the Board of his system, it was determined that his system did have potential for backflow/backsipage. Because this system could contaminate his well it was determined that it does need backflow/backsipage protection. Mr. Harlan said as that would cost upward to a $1,000, he would disconnect his system.

FIRE SPRINKLER SYSTEMS: Worcester County is looking for support from the Eastern Shore Counties, in hopes of having the requirement for sprinkler systems in single family homes be changed back to being optional. Todd Mohn, County Administrator, Jeff Morgan, Fire Marshall, Vivian Swinson, Zoning Administrator were all in attendance; Mike Bozek joined in by phone as he is out of town. Mr. Mohn stated Queen Anne’s County had been contacted by Worcester County, but because it is early on, he does not know what the Commissioner stance will be. There followed much discussion on the pros and cons of sprinkler systems. It was decided the Plumbing Board should discuss the issue and put in writing to the Commissioners their opinion on the matter.

HEALTH DEPARTMENT: Team Septic is still pushing for a Statewide Septic Installers license, with requirements for apprentice, journeyman and master. Environmental Health Directors are not in support of this license.

CLERK: Had asked about sending out backflow test notice reminders, Todd Mohn said to move forward with the mailing.

Being no further business the meeting adjourned at 10:20 a.m.

Checks to be requested: John Nickerson $25  Scott Jones $25  Dorsey Patchett $25  Mike Sipes $25  James Warner $25  Robby Pardoe $25

Michael Sipes, President

Cindy Gadow, Clerk
# Queen Anne's County Plumbing Board Report

**June 2019**

## Jobs per District

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<th>District</th>
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**Total** 158

## Type of Construction

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**Total** 153

## Fees From Permits

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<tr>
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**Total** $8,765.00

## Fees From Backflow

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</tr>
</thead>
<tbody>
<tr>
<td>Journeyman Non-Resident (JN)</td>
<td>3</td>
<td>$150.00</td>
</tr>
<tr>
<td>Journeyman Resident (JR)</td>
<td>3</td>
<td>$150.00</td>
</tr>
<tr>
<td>Master HVACR (HM)</td>
<td>1</td>
<td>$0.00</td>
</tr>
<tr>
<td>Master HVACR (HM)</td>
<td>3</td>
<td>$90.00</td>
</tr>
<tr>
<td>Master Plumber Non-Resident (PN)</td>
<td>90</td>
<td>$9,000.00</td>
</tr>
<tr>
<td>Master Plumber Resident (PR)</td>
<td>22</td>
<td>$2,200.00</td>
</tr>
<tr>
<td>Uninsured Master Plumber (PJ)</td>
<td>1</td>
<td>$50.00</td>
</tr>
</tbody>
</table>

**Total** $11,640.00

## Fees From Licenses

<table>
<thead>
<tr>
<th>Fee Type</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Administrative Fees (this month)</td>
<td>$1,070.00</td>
</tr>
<tr>
<td>Middle Dept. Permits (75% this month)</td>
<td>$5,771.25</td>
</tr>
<tr>
<td>Q.A. County Permits (25% this month)</td>
<td>$1,923.75</td>
</tr>
<tr>
<td>Refunds (this month)</td>
<td>$0.00</td>
</tr>
</tbody>
</table>

## Revenue

<table>
<thead>
<tr>
<th>Revenue Type</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Administrative Fee Revenue (07/01/2018 - 06/30/2019)</td>
<td>$9,660.00</td>
</tr>
<tr>
<td>Q.A. County License Revenue (07/01/2018 - 06/30/2019)</td>
<td>$17,880.00</td>
</tr>
<tr>
<td>MDIA Permit Revenue (07/01/2018 - 06/30/2019)</td>
<td>$52,782.70</td>
</tr>
<tr>
<td>Q.A. County Permit Revenue (07/01/2018 - 06/30/2019)</td>
<td>$17,594.23</td>
</tr>
<tr>
<td>Q.A. County Backflow Forms (07/01/2018 - 06/30/2019)</td>
<td>$5,925.00</td>
</tr>
<tr>
<td>Refunds (07/01/2018 - 06/30/2019)</td>
<td>$-730.00</td>
</tr>
</tbody>
</table>

**Total Revenue (07/01/2018 - 06/30/2019):** $103,111.93

No Refunds were issued during this period.
July 24, 2019

Queen Anne’s County Commissioners
107 North Liberty Street
Centreville, MD 21617

Dear Commissioners,

Thank you so much for including $5,000 for For All Seasons, Inc in your FY2020 Budget! We are so very grateful to all of you for your efforts and support of our services.

These funds allow our clinical staff to continue to provide mental health services to the individuals and families of the Mid-Shore.

Thank you.

Sincerely,

cc: Mr. Jonathan R. Seeman
Office of Budget, Finance, and Information Technology
July 23, 2019

County Commissioners of Queen Anne’s County
107 N. Liberty St
Centreville, MD 21617

Dear County Commissioners of Queen Anne’s County,

On behalf of Big Brothers Big Sisters of the Eastern Shore, Inc., the children and families we serve, and our Board of Directors, we would like to thank you for your payment of $3000 from the FY 19 budget. Contributions such as these are a critical investment into the future of our local children.

Your generosity enables us to fulfill our mission to provide children facing adversity with enrichment and professionally supported, one-to-one mentoring relationships that change lives for the better, forever. After just one year in the Big Brothers Big Sisters program, children show measurable improvement academically, socially and emotionally.

We appreciate your commitment to forge a brighter future for children and communities on the Eastern Shore!

With kind regards,

Jessica J. Mimms
Executive Director

To find out how to get more involved with Big Brothers Big Sisters of the Eastern Shore, please feel free to call us at 410-543-2447 or visit our website, www.shorebiglittle.org.
MAMSAMembers:

At the recent MAMSAMember Meeting, it was discussed that a ruling from the Maryland Court of Appeals was imminent on the pending MS4 permit appeals and that a notice would be issued when the decision came down. Yesterday afternoon the Court ruled by a narrow majority (4 – 3) to uphold the MS4 permits as issued by MDE.

The opinion is provided at the link below and it consists of two main parts. The first part, the majority opinion, was authored by Judge McDonald and joined by Chief Judge Barbera and retired/recalled Judges Greene and Adkins. While acknowledging that the counties “raise serious issues” the 4-member majority nevertheless gives tremendous deference to MDE in general and EPA’s Chesapeake Bay TMDL in particular. The majority sided with MDE on all issues.

The second part consists of a dissenting opinions. In the main dissent, three judges, one short of the critical 4 votes needed to fix the problems in the permits, adopted the permittees’ positions on the central legal issues. Most notably, they agreed that the Clean Water Act’s “maximum extent practicable” standard is the controlling legal standard for setting the level of effort required by localities. In the words of the 3 dissenting judges, MDE does not have the “freewheeling authority to impose on the Counties whatever requirements that it deems ‘appropriate’ no matter how onerous or costly.” (Judge Watts’ Dissenting Opinion at p. 3, in which Judge Hotten and Judge Getty joined). But this view did not prevail.

Interestingly, looking back at their own 2016 ruling in the Anacostia Riverkeeper case on MS4 permits, the judges could not even agree on the meaning of their prior ruling. Four judges said Anacostia Riverkeeper decision supports MDE, and the other 3 said the exact opposite – that it supports the Counties.

The only point on which the 7 judges agree is on the side issue of water quality trading, which has since turned out in the favor of MS4s anyway, through MDE’s subsequent decisions to issue trading regulations and permit modifications along the lines of the what the permittees had requested in the 2014 permit reissuances.
The decision is available at: https://mdcourts.gov/data/opinions/coa/2019/5a18.pdf. The controlling majority opinion is at the front. You can read the dissents that are extremely critical of majority view beginning at about page 100 or so of the PDF file.

This development will be thoroughly covered at the next MAMSA Member Meeting.

Kind regards,

Tina Kierzek
Association/Client Services Manager
AquaLaw PLC
(804) 716-9021 x221
www.AquaLaw.com
August 7, 2019

Mr. James Moran, President
Queen Anne’s County Commissioners
The Liberty Building
107 North Liberty Street
Centreville, MD 21617

Dear Mr. Moran,

In accordance with Section 5-105(b) of the Annotated Code of Maryland, the Board of Education reports the following transfers within major state categories, for the period June 1, 2019 to June 30, 2019.

**Major Category: Administration**
- Auditing to Leave Payout - $1,300
- Staff Travel to Office Supplies - $3,000
- To align Budget with actual expenditures.

**Major Category: Mid-Level Administration**
- Dues & Subscriptions, Meetings & Conferences, Communications, Office Supplies and Printing/Publishing to Leave Payout - $24,900
- To align Budget with actual expenditures.

**Major Category: Instruction**
- Salaries & Wages - Psychologists to Contracted Services - Psychologists - $132,000
- Contracted Services, Supplies, Meetings & Conferences and Transfers to Salaries & Wages (Substitutes & Home Hospital Teachers) - $121,800
- To align Budget with actual expenditures.

**Major Category: Special Education**
- Legal Fees to Salaries & Wages - $17,000
- Consultants to Salaries & Wages - $22,000
- Contracted Therapy Services to Office Supplies - $12,500
- To align Budget with actual expenditures.
Major Category: Transportation
- Equipment to Driver Substitutes - $2,100
- Equipment to Safety Training - $4,600
- Equipment to Bus Operations & Insurances - $6,400
To align Budget with actual expenditures.

Major Category: Operation of Plant
- Property Insurance to Custodial Supplies - $10,000
- Computer Maintenance to Custodial Supplies - $8,000
To align Budget with actual expenditures.

Major Category: Maintenance of Plant
- Maintenance Contracts to Repair of Buildings - $24,000
- Vehicle Expense to Equipment (Water Fountains) - $4,400
To align Budget with actual expenditures.

If you need further information, please do not hesitate to contact me.

Sincerely,

John M. Pfister
Chief Financial Officer

CC: Andrea M. Kane, Ph.D.
    Capt. Beverly Kelley
    Board of Education Members
COUNTY ORDINANCE NO. 19-13

A BILL ENTITLED

AN ACT CONCERNING the Prohibition of the Release of Non-Biodegradable Balloons within Queen Anne’s County as set forth herein;

The County Commissioners of Queen Anne’s County find that the release into the atmosphere of large numbers of balloons inflated with lighter-than-air gases poses a danger and nuisance to the environment, agricultural industry, wildlife and marine animals;

FOR THE PURPOSE of protecting the waters, animals and overall environment of Queen Anne’s County from the toxic impact of non-biodegradable balloons that are released within Queen Anne’s County by criminalizing the willing release of non-biodegradable balloons within Queen Anne’s County.

BY ADOPTING new sections 13-14 through 13-16 of a new Article IV of Chapter 13 of the Code of Public Local Laws of Queen Anne's County.

SECTION 1

BE IT ENACTED BY THE COUNTY COMMISSIONERS OF QUEEN ANNE’S COUNTY, MARYLAND that the intentional release of non-biodegradable or non-photodegradable balloons in Queen Anne's County is hereby prohibited through the enactment of new sections 13-14 through 13-16 of a new Article IV entitled “Release of Balloons” of Chapter 13 of the Code of Public Local Laws be and is hereby ADOPTED to read as follows:

Article IV  Release of Balloons

§13-14 Definitions.

Balloon

A. A nonporous bag of tough light material, generally latex or mylar, whether filled or unfilled.

Person

A. Any natural person, firm, corporation, partnership, or other organization or group, however organized.

It shall be unlawful for any person or persons to knowingly and intentionally release, organize the release of or intentionally cause to be released into the atmosphere of Queen Anne’s County any Balloon unless such Balloon is either biodegradable or photodegradable.

The provisions of this section shall not apply to (i) Balloon(s) released by or on behalf of any agency of the State of Maryland, or the United States or pursuant to a contract with the State of Maryland, the United States, or any other state, territory or government for scientific or meteorological purposes; (ii) hot air Balloon(s) that are recovered after launch; or (iii) the negligent and unintentional release of any Balloon(s).

§13-16. Violations and Penalties

Any person who violates this Article shall be guilty of a civil infraction and subject to a fine of not more than Two Hundred Fifty Dollars ($250.00).

SECTION II

BEITFURTHER ENACTED that this Ordinance shall take effect on the forty sixth (46th) day following its enactment.
COUNTY ORDINANCE NO. 19-12

A BILL ENTITLED

AN ACT CONCERNING County Transfer Tax;

FOR THE PURPOSE of clarifying that County transfer tax on a sale to a first-time Maryland homebuyer may be paid in accordance with an express agreement; and generally dealing with the Queen Anne’s County Transfer Tax;

BY AMENDING Section 5-11 D. of the Code of Public Local Laws of Queen Anne’s County, Maryland.

SECTION I

BE IT ENACTED by the County Commissioners of Queen Anne’s County, Maryland that Section 5-11 D. of the Code of Public Local Laws be and is hereby AMENDED to read as follows:

§ 5-11. Definitions; rate; exemptions.

D. Exemptions. The County transfer tax does not apply to any instrument of writing exempt from the state transfer tax, including exemptions under §§ 13-203, 13-207, and 13-404 of the Tax-Property Article of the Annotated Code of Maryland, provided, however, that the entire amount of County transfer tax shall be paid by the Seller of improved, residential real property that is sold to a first-time Maryland home buyer who will occupy the property as a principal residence, unless there is an express agreement between the parties to the agreement that the County transfer tax will not be paid entirely by the Seller pursuant to §14-104(c) of the Real Property Article of the Annotated Code of Maryland.

SECTION II

BE IT FURTHER ENACTED that this Ordinance shall take effect on the forty-sixth (46th) day following its adoption.
INTRODUCED BY: Commissioner Corchiarino

DATE: June 25, 2019

PUBLIC HEARING HELD: July 23 @6:15 p.m.

VOTE: ___________ Yea ____________ Nay

DATE OF ADOPTION: ______________________

EFFECTIVE DATE: ______________________