



James J. Moran, At Large  
Jack N. Wilson Jr., District 1  
J. Patrick McLaughlin, District 2  
Philip L. Dumenil, District 3  
Christopher M. Corchiarino, District 4

County Administrator: Todd R. Mohn, PE | Executive Assistant to the Commissioners: Margie A. Houck | County Attorney: Patrick Thompson, Esquire

## COUNTY COMMISSIONERS AGENDA TUESDAY, AUGUST 8, 2023 LEGISLATIVE DAY

These meetings are streamed live on our QAC Website at [www.qac.org/live](http://www.qac.org/live) and broadcasted on QACTV's Television channel on Breezeline cable channel 7 or in HD 507.

Press and Public Comments will be accepted via “zoom”, via email or in person. Live “zoom” comments can be given by going to [www.qac.org/PublicComment](http://www.qac.org/PublicComment) on the county website. Email comments can be sent to [PublicComment@qac.org](mailto:PublicComment@qac.org) and they will be read during the Press & Public Comment time on the agenda. We will accept public comments up until the end of the meeting. Citizens are asked to submit all other written testimony to the County Commissioners by mail at 107 N. Liberty Street, Centreville, MD 21617 or by email at [qaccommissionersandadministrator@qac.org](mailto:qaccommissionersandadministrator@qac.org)

5:00 p.m. Ms. Beverly Churchill, Director of Human Resources  
Under Section 3-305 (b) (1) of the General Provision Article  
Closed Session  
“Personnel”

### CALL TO ORDER

5:30 p.m. Call to Order,  
Pledge of Allegiance,  
Moment of Silence,  
Approval of Agenda

Accept County Commissioners’ Minutes  
- [Regular Minutes – July 25, 2023](#)  
- Closed Session Minutes – July 25, 2023

Press and Public Comments\*\*

### LEGISLATIVE

5:35 p.m. [Public Hearing Ordinance 23-07](#)

**A BILL ENTITLED** AN ACT concerning the Repeal and Re-Adoption with amendments of the Local Public Laws of Queen Anne's County, Chapter 14, CHESAPEAKE BAY CRITICAL AREA ACT, Official Chesapeake Bay Critical Area Overlay Map. FOR THE PURPOSE OF amending part of existing Map 57, Parcel 287, 351, and 352 (Nash Court) located on the Official Critical Area Overlay Map to redesignate 2.811 acres from Limited Development Area (LDA) to Intensely Developed Area (IDA).

5:50 p.m.

[Comprehensive Water and Sewerage Plan Informational Meeting](#)

**KN/S/G WASTEWATER TREATMENT PLANT RERATING** – This text amendment reflects an increase in wastewater treatment capacity at the County’s sole wastewater treatment plant. The wastewater treatment plant, known specifically as the Kent Narrows/Stevensville/Grasonville treatment plant, has been tentatively approved by the Maryland Department of the Environment to expand its capacity by 10%, from 3.0 million gallons per day to 3.3 million gallons per day, via a rerating due to its superior performance with only minor improvements being necessary.

**SEWER AND WATER ALLOCATION POLICY REVISION** This text amendment is to replace in total the current Allocation Policy, which resides as Appendix 1 within the Comprehensive Water and Sewerage Plan, to reflect the additional capacity gained by the above referenced treatment plant rerating.

**CHESTER SEWER AND WATER MAPS** - This ‘house-keeping’ map amendment reflects the adoption of the County’s 2022 Comprehensive Land Use Plan and its reduction in size of the Chester Growth Area. All properties residing within Tax Map 57 - all of parcel 39, and large portions of parcel 43 (Lot 1 and 2) and parcel 68 will be mapped from S-3/W-3 to S-6/W-6.

**STEVENSVILLE SEWER AND WATER MAPS** – This ‘house-keeping’ map amendment of the Bay City subdivision is to change the sewer and water service area designation from S-1/W-1 to S-6/W-6 for the following lots to reflect the then owners of the lots opting out of service due to severe environmental constraints when the subdivision was first served with sewer and water in 1994.

All properties reside on Tax Map 56:

Parcel 413 – Lot 32 – 502 Broad Creek Drive

Parcel 419 – Lot 12 – 501 Broad Creek Drive

Parcel 420 – Lot 8 – 605 Chesapeake Drive, Lot 9 – 603 Chesapeake Drive, Lot 10 – 209 Chenoweth Drive

Parcel 422 – Lot 4 – 519 Victoria Drive, Lot 5 – 517 Victoria Drive, Lot 6 – 515 Victoria Drive,

Lot 26 – 518 Romancoke Road, Lot 27 – 600 Romancoke Road, Lot 28 – 602 Romancoke Road

Parcel 425 – Lot 26 – 415 Wallman Way

Parcel 426 – Lot 21 – 412 Wallman Way, Lot 22 – 414 Wallman Way, Lot 23 – 416 Wallman Way,

Lot 24 – 418 Wallman Way

**KENT ISLAND ESTATES AND ROMANCOKE SEWER MAPS** - This ‘house-keeping’ map amendment of the Kent Island Estate subdivision is to change the sewer service area designation from S-1 to S-6 for the following lots to reflect the then owners of the lots opting out of service due to severe environmental constraints when the subdivision was first served with sewer in 2016.

All properties reside on Tax Map 70:

Parcel 84 – Lots 2 and 4 – 0 Elm Road

Parcel 98 – Lot 8 – 0 Romancoke Road

Parcel 99 – Lots 22 & 23 – 0 North Lake Drive, Lots 50 & 51 – 0 North Lake Drive

Parcel 103 – Lot 1 – 0 Kent Road, Lot 2 – 0 Dorchester Road, Lot 14 – 0 Dorchester Road, Lot 15 – 0 Dorchester Road, Lot 16 – 0 Dorchester Road

Parcel 104 – Lots 66, 67, 71, 72, 73/74 – all of 0 Talbot Road

### **COUNTY ORDINANCE 23-04**

A BILL ENTITLED AN ACT CONCERNING the Property Tax Credit for Certain Retired Veterans and their Surviving Spouses; FOR THE PURPOSE of revising the current provisions on property tax credits for retired or disabled veterans and their surviving spouses; eliminating the five year duration of the tax credit; providing that the results of the annual audit conducted in connection with such tax credits shall be provided to the County Commissioners; and generally revising and updating the provisions regarding tax credits for dwellings of certain veterans and their surviving spouses

Can be adopted

### **PRESENTATIONS**

6:05 p.m.

Mr. Paul Rickert, Area Extension Director  
Tina Thelen-Squibb, host family and UME SNAP-Ed Educator for QAC  
Dr. Jinhee Kim, Associate Dean/Associate Director of UME  
[“Presentation from 4-H Japanese Exchange student Ms. Maari Murakawa from Hyogo Prefecture in Japan”](#)

6:20 p.m.

### **DEPARTMENT OF PUBLIC WORKS**

#### Roads

1. [Beach Road Improvement Project Design](#)
2. [FY2024 Tar & Chip Program](#)

Sanitary

3. [Southern Kent Island – Phase 3 Septic Tank Effluent Installation Construction Bid Results & Recommendation of Award](#)
4. [Southern Kent Island – Phase 4 Septic Tank Effluent Design Bid Results & Recommendation of Award](#)

Solid Waste

5. [Systematic Replacement of Fleet Equipment – Roll Off Truck](#)

**NEW BUSINESS**

6:30 p.m. Mr. Todd Mohn, PE, County Administrator  
“Presentation of Documents for Signatures and Weekly Correspondence”

Action Items

1. [Character Counts Spotlight – The United States Naval Sea Cadet Corp & Compass Regional Hospice](#)
2. [Church Hill Elementary Playground Equipment Replacement](#)
3. [Roundtop Park Tennis Court Refurbishment](#)
4. [Rural Legacy – Agreement of Sale and Project Agreement – Tottingham Farms LLC](#)
5. [Letter of Support for Cult Classic Brewing, LLC application for funding from Neighborhood Business Works Program](#)
6. [Hazard Mitigation Grant Program – Subaward Agreement](#)
7. [Queen Anne’s County Library Certification for State Aid – FY2024](#)
8. [Budget Amendment #CC-6 – Parks POS Land Acquisition](#)
9. [Budget Amendment #CC-7 – Trail Development](#)
10. [Budget Amendment #CC-8 Distribution of FY24 Salary Enhancements to Departmental Budgets](#)
11. [Budget Amendment #CC-9 – Department of Emergency Services – Animal Control](#)
12. [Budget Amendment #CC-10 – Aid to Agencies](#)
13. [Budget Amendment #CC-11 – Aging Senior Centers](#)
14. [Budget Amendment #CC-12 – Aging Administration, State Sr. Care Waitlist](#)

6:45 p.m. Press and Public Comments\*\*

6:50 p.m. Commissioner’s Roundtable

## INFORMATIONAL ITEMS

1. [Institute for Adult Learning – Thank you Letter](#)
2. [Kennard Alumni Association, Inc. – Thank you Letter](#)
3. [Plumbing/HVAC Board June 2023 Minutes](#)
4. [Compass Regional Hospice - Thank you letter](#)
5. [Maryland Department of the Environment Letter – Amendment 11-18 Review](#)
6. [Church Hill Theatre, Inc. – Thank you Letter](#)
7. [Clean Anne’s County Day – April 7, 2024](#)
8. [Thank you Card – Churches](#)
9. [Mid-Shore Community Foundation – Thank you Letter](#)
10. [Mid-Shore Community Thank you Letter](#)

**\* Please note the scheduled times are subject to change, except for public hearings. PUBLIC COMMENT SIGN-IN SHEET WILL BE AVAILABLE 1 HOUR PRIOR TO THE MEETING.**

**\*\*Press and Public Comment at the beginning of the meeting will last 15 minutes. Additional time will be available at the end of the meeting for anyone wishing to speak. Comments are limited to 3 minutes in length. Comments longer than 3 minutes must be submitted in writing. PRESS AND PUBLIC COMMENT SIGN-IN SHEET WILL BE AVAILABLE 1 HOUR PRIOR TO THE MEETING.**

**\*\*\*Part of the meeting may be closed to the Public in accordance to the Open Meetings Act procedures.**

Three or more of the County Commissioners may be attending the following events in the next few weeks:

- 8/8 Kent Island Library Dedication
- 8/8 Queenstown Outlets Visitor Information Center Ribbon Cutting
- 8/9 Farm Family of the Year at the 4-H Fair
- 8/9 Institute for Adult Learning Show Case of Class
- 8/7 – 8/12 Queen Anne’s County 4H Fair
- 8/15 QACHS New Teacher Breakfast
- 8/16 – 8/18 MACo Summer Conference